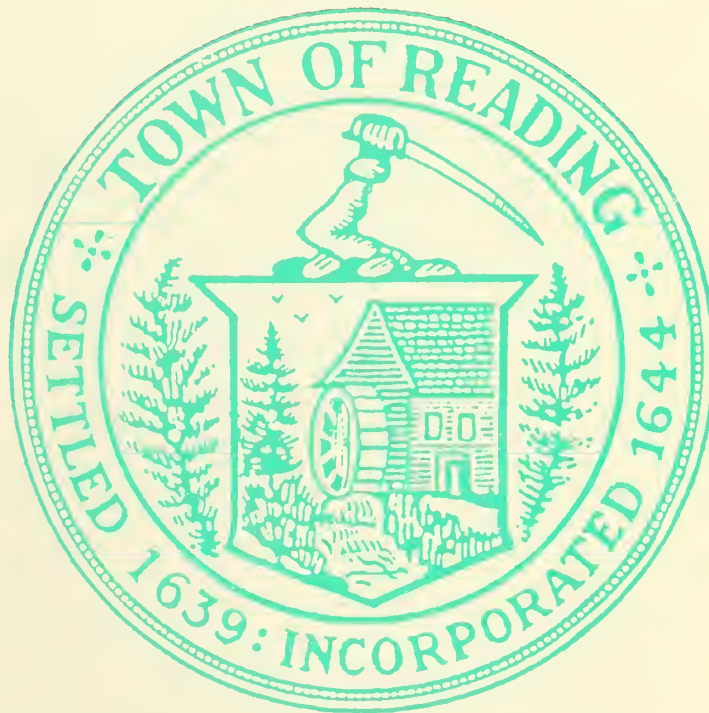


**Town  
of  
READING  
Massachusetts**



**REFERENCE**

**1989 Annual Report**

READING PUBLIC LIBRARY  
64 MIDDLESEX AVENUE  
READING, MASS. 01867-2550

The official seal of the Town of Reading was adopted in 1890. It was prepared and recommended by the Board of Water Commissioners, which had just been formed. George Abbott, an architect and member of the Board, designed the seal, which features Lob's Pound Mill within a shield. For more than 200 years, this building stood on the Ipswich River and was operated as a sawmill and later as a grist mill. Also within the shield are three ravens and a spruce tree. Branches of white pine frame the shield, and on top is the arm and sword from the crest of the Great Seal of the Commonwealth of Massachusetts.

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# Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

TOWN MANAGER  
16 LOWELL STREET

February 13, 1990

Dear Resident:

The following is the 1989 Annual Report of the Town of Reading. The report has been streamlined based on input of Town Meeting members, and financial constraints as to the length of the Town Report that we publish. The report has been organized by Department, and the level of information that you will find will be adequate for most needs. However, those who need to see complete minutes of Town Meetings, and other detailed information should contact the Town Hall and we will be glad to provide you with additional information.

The staff and volunteer boards, committees, commissions of the Town continue to do their best in providing services to the citizens of the community. We do this proudly and with a great sense of satisfaction with the work that we are accomplishing. This is especially difficult in these trying financial times, but please rest assured that we always do the very best that we can with the resources that we have available.

All of the Town staff and volunteers stand ready to assist you with any problems and concerns that you may have. We again encourage you to become involved in the Town to continue to keep it an outstanding place to live.

Sincerely,

Peter I. Hechenbleikner  
Town Manager

PIH/tw



Digitized by the Internet Archive  
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<https://archive.org/details/townofreadingmas1989read>

# TOWN OF READING, MASSACHUSETTS

## 1989 ANNUAL REPORT

### EXECUTIVE SUMMARY

#### Overview

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The purpose of this Executive Summary is to provide general information about the Town of Reading, and to briefly summarize the contents of the Annual Reports that follow. In addition, the last part of the Executive Summary is a resource guide which should provide answers to many of the commonly asked questions about the Town of Reading.

#### History

---

Reading's original settlers came from England in the 1630's to the Massachusetts Bay Colony. Many arrived through the ports of Lynn and Salem. In 1639 some citizens of Lynn petitioned the government of the Massachusetts Bay Colony for "place for an inland plantation." The General Court granted them six square miles, then an additional four. The first settlement called Lynn Village was on the south shore of the Great Pond, what is now known as Lake Quannapowitt. On May 29th 1644, the settlement was incorporated as the Town of Reading, taking its name from Reading, England. The first parish, also known as the South Parish, became the separate, independent town of South Reading in 1812. It changed its name to Wakefield in 1868. The present Town of Reading was originally called the Third, or Wood End Parish. A special grant in 1651 added land north of the Ipswich River to the Town of Reading. This area in 1853 became the separate Town of North Reading. During its early years, the area which is currently the Town of Reading was known as Wood End, or Third Parish.

In 1693, Town Meeting voted to fund public education in Reading. The funding consisted of "four pounds for three months school in the Town, two pounds for the west end of the Town, and one pound for those north of the Ipswich River." Within the present Town of Reading, the Parker Tavern is the Town's oldest remaining seventeenth century structure, built in 1694. This property is currently owned and operated by the Reading Antiquarian Society, which is a non-profit corporation. In 1769, the meetinghouse, in what is now Reading was built. It was constructed in the area which is currently the Common in Reading. A stone marker commemorates the site.

Reading played an active role in the American Revolutionary War. Minute Men were prominently involved in the engagements pursuing the retreating British Red Coats after the skirmish at Concord Bridge. Dr. John Brooks, Captain of the "Fourth Company of Minute" remained in the army for eight years of distinguished service, including White Plains and Valley Forge. He later became the ninth governor of Massachusetts. Only one Reading soldier was killed in action during the Revolution. Joshua Eaton died in the battle of Saratoga in 1777.

In 1791, sixty members of the "West Parish" which is the current Town of Reading, started the Federal Library. This was a subscription Library with each member paying \$1.00 to join, and annual dues of \$.25. The Town's public library was created in 1868.

The Andover-Medford Turnpike, now known as Main Street or Route 28, was built in 1806-7 by a private corporation. This provided the citizens of Reading with a better means of travel to the Boston area. In 1845, the Boston & Maine Railroad came to Reading and improved the access to Boston, and the southern markets. During the first half of the nineteenth century, Reading became a manufacturing town. Sylvester Harnden's furniture factory, Daniel Pratt's clock factory, and Samuel Pierce's organ pipe factory were major businesses. By the mid 1800's, Reading had thirteen establishments that manufactured chairs and cabinets. The making of shoes began as a cottage industry and expanded to large factories. Neckties were manufactured here for about ninety years. During and after Civil War the southern markets for Reading's products declined and several of its factories closed.

Reading members of the Richardson Light Guard of South Reading fought at the first battle of Bull Run. The second company was formed as part of the Grand Army of the Potomac, and a third company joined General Bank's expedition in Louisiana. A total of 411 men from Reading fought in the Civil War, of whom 15 died in action and 33 died of wounds and sickness. A memorial exists in the Laurel Hill Cemetery commemorating those who died in the Civil War.

Following the Civil War, Reading became a residential community with excellent rail service to Boston. Industrial expansion during that time included the precursor of General Tire & Rubber Company off Ash Street. Additional businesses created after World War I included the Boston Stove Foundry, Ace Art, and several other companies. The business community currently consists of a number of retail and service businesses in the downtown area, as well as Addison Wesley Publishing Company, and The Analytical Sciences Corporation (TASC). The Homart Company, a subsidiary of Sears Roebuck & Co., is planning the development of four high-quality office buildings and a new hotel at the former landfill site.

In 1994, Reading will celebrate its 350th Anniversary of incorporation as a Town. A volunteer citizens group has been formed to help plan and run the celebration of this event. One aspect of that celebration is the asking of the various Readings and Reddings of the world to help us join in this celebration.

## **Governmental Structure**

---

The governmental structure of the Town of Reading has evolved since its creation in 1644. Initially, the government consisted of a Town Meeting and a Board of Selectmen. During the early years of the Town, this governmental structure was adequate for the needs of the community. As the Town grew and the needs of its population evolved, the Town of Reading adopted the representative Town Meeting. This form of government replaced the open Town Meeting in 1944. More recently, the residents of Reading adopted the Reading Home Rule Charter in March of 1986. This form of government focused the policy and decision making function in a very few elected boards and committees, and provided for the creation of the Town Manager position to be responsible for day to day operations of the local government.

Currently there are six elected bodies of the Town:

The **Representative Town Meeting** is the Town's legislative body, and is elected from eight precincts, with 24 members per precinct. Members are elected for three year terms, with eight members from each precinct being elected each year. Elections are held in the Spring. There is also annually elected a **Town Moderator**, who is responsible for the conduct of Town Meeting.



The 192 member Town Meeting meets in an annual session in the Spring, and a subsequent meeting in the Fall, plus any special sessions that are called from time to time. Two standing Committees, the By-Law Committee and the Finance Committee provide assistance and advice to the Town Meeting.

A five member **Municipal Light Board** is elected for three year terms. The Municipal Light Board appoints the General Manager of the Light Department. The General Manager, under the direction and control of the Municipal Light Board, has full charge of the operation and management of the Light Department. The Light Department serves the entirety of the Towns of Reading, Wilmington, North Reading, and portions of Lynnfield.

A six member **School Committee** is elected for three year terms. The School Committee is responsible for hiring the Superintendent of Schools and for the operation of the Reading School system.

The **Board of Selectmen** consists of five members elected for three year terms. The Board of Selectmen appoints a Town Manager, and is also responsible for appointing the Town Accountant, the Town Counsel and most volunteer Boards, Committees and Commissions. The Board of Selectmen acts as the major policy making body of the Town other than School Department and Light Department, and serves as the Personnel Board and Board of Public Works.

The **Library Board of Trustees** consists of six members who are elected for three year terms. The Board appoints the Library Director, and provides the policy direction for the operation of the Reading Public Library.

The Town of Reading has a three member **Board of Assessors** who are elected for three year terms. The Board of Assessors is responsible for appointing the Town Appraiser, and overseeing the maintenance of the property assessment system of the Town.

In addition to the Reading Municipal Light Department and the School Department, there are eight departments of the Town. These include the Accounting Department, the Department of Community Development, the Finance Department, the Department of General Services, the Department of Human Services, the Library Department, the Department of Public Safety, and the Department of Public Works. Other than employees within the Library Department, the Town Manager is responsible for appointment of all other employees within the Departments. In addition the Town Manager is responsible for insuring the smooth day to day operation of the Town Government.

Finally, the Town of Reading depends greatly on volunteers to provide policy direction within the Town, to provide advice where appropriate, and in many instances to actually perform some of the municipal functions of the Town. In addition to all of the elected bodies mentioned above, there are literally hundreds of volunteers that staff the various boards, committees and commissions of the Town and who work with staff to provide the best possible service to the residents of the Town of Reading.

## **Department of Community Development**

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The Department of Community Development coordinates and administers the various land regulations of the Town. The department is headed by the Director of Community

Development who is also the Town Planner. Other major staff include the Conservation Administrator and the Building Inspector. In addition, "volunteer staff" include the chairman of the Historical Commission, and the chairman of the Land Bank Committee. Five volunteer boards, committees and commissions provide policy direction and administer various responsibilities within the department. These include the Zoning Board of Appeals, the Community Planning and Development Commission, the Conservation Commission, the Historical Commission, and the Land Bank Committee and Housing Partnership. Major projects currently underway include the development of a Master Plan for the Town of Reading to replace the 28-year old Plan. The Board of Selectmen has appointed a Master Plan Advisory Committee to work with the Community Planning and Development Commission to conduct this effort. In addition, improved maintenance of Conservation Lands and improved coordination of the various permits and applications that are handled by this department are goals for 1989.

## **Department of Finance and Accounting Department**

The financial services of the Town of Reading are actually conducted by two departments. The Accounting Department is responsible for the internal auditing function of the Town. In addition the Finance Committee, as an arm of the legislative body of the Town, provides for an annual independent audit of the Town's records. The Town Accountant is also one of the chief financial advisors of the Town, and also sits on the Retirement Board of the Town of Reading.

The Finance Director is also the Town's Treasurer-Collector. The change from a previously elected Treasurer and a separate previously elected Collector to the appointed Treasurer-Collector was part of the change created by the Charter in 1986. Major functions undertaken within the Department of Finance include the collection of water and sewer bills, collection of excise taxes and collection of property taxes. In addition, all bills to be paid by the Town come through the Finance Department including the bills for the School and Light Department. The Data Processing Division of the Town is included within the Department of Finance, and the Assistant Treasurer/Collector is also the Data Processing Coordinator. The Town operates a main frame computer, and a number of personal computers. Finally, the Assessment Division is located within the Department of Finance. The Board of Assessors provides the policy direction and technical expertise for this function. The Director of Finance is responsible for the administration of this division.



Assessors Michael T. Sullivan (left); Robert I. Nordstrand (center); William E. Locke (right)

Don Young Photo



Michael T. Sullivan was honored by the Town Meeting in April, 1989 for his 17 years of service and dedication to the Town as an Assessor and for his three years as a Town Meeting member. The Town Meeting of November, 1989 passed a resolution honoring William E. Locke for his dedicated service to the Town as a 17-year member of the Board of Assessors and for having served as a Town meeting member for 19 years and as a member of the Finance Committee for 9 years.

## **General Services**

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The Department of General Services includes the Town Manager's, the Town Clerk's, Personnel, Law, Elections, and Weights and Measures Divisions. The Town Manager is responsible for much of the licensing, day to day administration, staff support to the Board of Selectmen, insurance, and purchasing. The Town Clerk's Division conducts the annual census, registers voters, issues a number of licenses, and runs the election process. The Personnel Division is responsible for all personnel functions of the Town (except for the School and Light Department). This includes administration of the Town's workers compensation program, the Employee Assistance Program, and the Employee Award Program.

The Department of General Services also includes the Law Division. The firm of Tyler and Reynolds is the Town's Counsel, and the Town also uses the services of labor counsel.

## **Department of Human Services**

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The Department of Human Services includes the Health Division, the Division of Elder Services, the Division of Veterans Services, the Recreation Division, and Fuel Assistance. Major strides have been made in helping to coordinate the delivery of Human Services in Reading, and to coordinate services provided by the Town with services provided by other agencies. In the area of health services, the Town does a full range of health inspections including restaurants, water systems, septic systems, and housing. In addition major efforts have been made this year in the area of health education, specifically in coordinated efforts by the health educator with the School Department. A three member Board of Health provides direction to the Health Director on issues within this division.

The Council on Aging provides policy direction for the provision of services to the elder residents of the Town. Through a contract with Mystic Valley Elder Services, the Town provides a meal site which serves approximately 50 meals daily to senior citizens, along with a large number of meals that are delivered to home bound elderly through the Meals on Wheels program. In addition, the Town operates a van for elder residents to take them to shopping, medical appointments, social service appointments and to the meal site.

Through the Veterans Agent, the Town provides direct social services, financial assistance, and other services to Veterans in need. This program is conducted under the auspices of the State Veterans programs.

The Town's Recreation Director receives policy advice from the nine member Recreation Committee. The Town runs a full range of Recreation Services in the Town's many parks. Lighted tennis courts, a Town swimming pool, outdoor ice skating rinks, and the Town Forest provide some of the settings for these recreational activities.

Finally, the Town provides the local intake service for fuel assistance. This is a program for low income residents who need assistance with paying fuel bills during the winter months.

## **Library Department**

---

Reading residents borrowed over 287,000 books in 1989 for an average of 13.2 per capita. In addition to offering a wide variety of books and magazines, the Reading Public Library provides information services by phone or in person, story hours, special programs for adults and children, museum passes, tax forms, and a typewriter and computer for public use.

As an active member of NOBLE (North of Boston Library Exchange) the Library provides residents with access to over 500,000 books in 22 nearby libraries. Participation in the Eastern Massachusetts Regional Library System ensures access to the Boston Public Library's collection as well as to collections in public, academic, and special libraries nationwide.

Youth services enjoyed unprecedented success this year with an all time high of 1140 children in the Kenya Read (preschool through 6th grade) summer program and 134 in the Reading Raffle (middle school).

The elected Library Board of Trustees determines policies for the Library and appoints the Library Director.

## **Department of Public Safety**

---

The Town is fortunate in having a 40-member Police Department, which provides a full range of Police services within the community. The Chief of Police is assisted by a staff of three Lieutenants, six Sergeants, a detective bureau, a traffic safety officer, and compliment of police patrol officers. The Police Department is located in its facility on Pleasant Street, which was remodeled and expanded within the last ten years. This facility includes a state approved "lockup" where prisoners can be held until they can appear in court. The Police Department is very active in drug abuse prevention programs in coordination with the local Health Division and School Department.

The Town employs a full time animal control officer, who is based in the Police Department. A new vehicle purchased in Fiscal Year 1988 provides improved service.

The Reading Fire Department currently operates out of two facilities-the central station next to the Police Station on Pleasant Street, and the West side station on Woburn Street. The present compliment of 46 firefighters, and six civilian support staff including dispatchers, are split between these two locations. In addition to firefighting, the Fire Department provides ambulance service throughout the community. The Town has sixteen EMTs (Emergency Medical Technicians) and all firefighters as well as police officers are first responders in accordance with Massachusetts State requirements. In addition to these activities, the Fire Department also does an outstanding job of fire prevention education, fire prevention inspection, and building plan review for code compliance. The Fire Department is also responsible for meeting various State and Federal Right to Know requirements.

The Fire Chief is also the Town's Emergency Management coordinator (Civil Defense coordinator).



Major issues facing the Department of Public Safety include dealing with the Town's ever mounting traffic congestion and continued vigilance in terms of drug and alcohol abuse and awareness. The Town has recently begun the construction of a new central fire station on Main Street which will replace the old one on Pleasant Street.

## **Department of Public Works**

Reading provides a full service Public Works Department, headed by the Public Works Director, and assisted by the Assistant Director of Public Works (Operations) and the Assistant Director of Public Works (Engineering).

The Department of Public Works is responsible for maintenance of the eight Town buildings including the Town Hall, Library, former Library, two Fire Stations, Police Station, Public Works building, and the Pearl Street School.

The Engineering Division is responsible for design and inspection of major Town projects, surveying as needed, maintenance of records, and various other engineering duties of the Town.

The Highway Division is responsible for maintenance of all of the highways in the Town, as well as maintenance of all the Department of Public Works and other equipment of the Town. It is this division that does the excellent job of snow and ice removal on all Town highways and roadways.

The Parks and Property Maintenance Division is responsible for maintenance of all of the Town's parks, as well as areas such as the Town Common. During 1988 this division also assumed responsibility for maintenance of conservation lands. The maintenance of Town trees, including the Town Forest is also the responsibility of the Parks and Property Maintenance Division. The Town Forest Committee provides direction regarding the operation and maintenance of the 200 acre Town Forest.

The Cemetery Division operates and maintains three cemeteries in Town. These include the Revolutionary War era Laurel Hill Cemetery, as well as the Forest Glen Cemetery and the newer Charles Lawn Cemetery. Projects include development of remaining undeveloped lands within these cemeteries, ongoing maintenance, and interments. The Cemetery Director is responsible for routine operations, and policy direction within this division is provided by the Cemetery Board of Trustees.

The Town of Reading operates a water and sewer system within the Department of Public Works. Water is taken from nine Town wells within the Town Forest area of the Town. The Town provides its own water treatment and distribution systems. The sewer system is owned, operated, and maintained by the Town. Sewage is then sent out of Town through pumping stations in neighboring Woburn and Wakefield. This sewage is treated in the Deer Island plant in Boston Harbor. The treatment portion of the Town's sewer system is under the jurisdiction of the Massachusetts Water Resource Association (MWRA).

## **School Department**

The Town of Reading enjoys one of the finest public school systems in this part of the state. Four elementary schools provide education for kindergarten through fifth grades, two middle schools serves grades 6, 7 and 8, and the high school serves grade 9 through 12. The school

system has developed a gifted and talented program, and also provides for extensive special needs education. Many of the schools in Town have won a number of awards, including several national history awards. The athletic teams in Reading are renowned for their abilities, especially in the areas of hockey and track. The school system is actively involved with other Town agencies in a number of issues including alcohol and drug awareness, and adolescent education. The six-member school committee provides ongoing policy and direction to the school system.

Austin Preparatory School is located on Willow Street in Reading, and accepts students from the Town of Reading and many of the surrounding communities. In addition, Reading is a member of the Northeast Metropolitan Regional Vocational School in Wakefield.

Issues facing the school system include a somewhat expanding enrollment in the lower grades, while the enrollment in secondary schools has plateaued. Other key goals include addressing ways to improve programs in the arts and foreign language, and providing renovated space in the elementary schools. All of these issues in addition to providing a quality and well-rounded education for the residents of Reading are the primary mission of the school department.

This past year, Coolidge Middle School was designated by Education Commissioner Raynolds as one of the top middle schools in the Commonwealth. Two Reading schools have been named as Schools of Excellence by the United States Office of Education. Various programs in the schools in Early Childhood education, interactive television, global education, school governance, and AIDS education have been designated as model programs by the Commonwealth of Massachusetts.



(School Committee Member Mary Williams was not present when this picture was taken.)

Ron Winslow retired this year after sixteen years in the school system's central office. He was replaced as School Business Manager by R. Warren Hopkins.



## Utilities

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As mentioned earlier, water and sewer utilities are provided by the Town of Reading through the Department of Public Works. These systems are on an enterprise basis, which means that fees paid go directly to support the system, and the systems are financially self-sufficient. The vast majority of the Town of Reading has sanitary sewer service and public water service.

The Reading Municipal Light Department provides electric service to all of the Town of Reading, as well as several neighboring communities. The RMLD is governed by a five member municipal light board, and they appoint a General Manager of the Light Department. As a department of the Town, a portion of the surplus earnings from the Light Department is distributed on annual basis to the Town for general budgetary purposes.

Boston Gas provides natural gas to many areas of Reading. No other gas company serves the Town.

Telephone Service is provided by New England Telephone Company within the the Town, and Continental Cable Television holds the francise within Reading for cable TV. Within the cable TV system, there is a local studio, and many local programs including Board of Selectmen and School Committee Meetings are broadcast on Cable.

## Transportation

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Reading lies at a transportation hub. The train service from Reading to the North Station in Boston is excellent. Peak hour service is 26 minutes. The rail system is owned by the MBTA, and run under contract by Amtrak. In addition, the MBTA provides bus service from Reading to Malden via several routes primarily in the eastern side of the community. Resident commuter parking stickers are available for parking in the rail depot area.

State Route 28 bisects the Town in a north south direction, and Route 129 bisects the Town in an east west direction. In addition, there are several interchanges within Reading of Interstate 93 and Interstate 95 (Route 128). These intersections provide for regional access. The distance from Reading to the center of Boston is 12 miles, and several retail shopping malls and employment centers are located along Interstate 93 and Interstate 95.

## Shopping

---

Downtown Reading provides excellent shopping and service establishments. Available shopping includes a variety of automotive establishments, grocery stores, pharmacies, specialty shops, and several hardware stores and sport shops. In addition, a full range of doctors, dentists, lawyers, and other professional services are available within the community. Within 10 miles to the west along Interstate 95 is the Burlington Mall which includes over 100 stores including department stores. To the east along Interstate 95 are several malls including the North Shore Mall, which includes a number of department stores and speciality shops.

In addition, Reading contains a variety of restaurants from fast food establishments and sub shops to fine dining establishments. Reading has a Chamber of Commerce.

# Town of Reading, Massachusetts

## RESOURCE GUIDE - 1990

<b>Land Area</b>	10 square miles
<b>Population</b>	21,747
<b>Tax Rate</b>	\$11.78/\$1000 of Assessed Valuation
<b>Bond Ratings</b>	A1 - Moody's A + - Standard & Poors

**Chamber of Commerce**                      William G. Tarmey, P.O. Box 771, Reading, MA 01867

### Press

The Reading Chronicle (daily M-F)	944-2200
The Suburban News (weekly)	944-4444
Boston Globe	929-2000

### Cable Television

Continental Cable	1-800-433-1188
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### Utilities

Water - Town of Reading	942-0500
Emergency-After 5:00 P.M. & Weekends	944-1212
Sewer - Town of Reading	942-0500
Emergency-After 5:00 P.M. & Weekends	944-1212
Gas-(where available) Boston Gas	723-5325
Emergency-After 5:00 P.M. & Weekends	321-3500
Electric - Reading Municipal Light Department	944-1340
Emergency-After 5:00 P.M. & Weekends	944-0019

### Emergency Services

Police - General Business	944-1212
Emergency	944-1212
Fire - General Business	944-3132
Emergency	944-3131
Ambulance - General Business	944-3132
Emergency	944-3131
Animal Control-General Business	944-1212
Emergency	944-1212

### Town Officers

Reading Town Hall, 16 Lowell Street (Connecting All Departments)	942-0500
Town Manager-Peter I. Hechenbleikner	x17
Town Clerk-Catherine Quimby	x24
Community Development Department-Jonathan Edwards, Director	x73
Building Inspector-Stuart LeClaire	x71
Conservation Administrator-Donald Nadeau	x70
Town Planner-Jonathan Edwards	x73
Board of Appeals	x73
Accountant-Richard Foley	x52
Finance Department-Beth Klepeis, Director	
Treasurer-Collector-Beth Klepeis	x48
Assessors	x26
Human Services Department-Ruth Cogan, Director	x57
Health-Ruth Cogan	x57
Veterans Services-Paul Farrell	x84
Elder Services-Lois Bond	x83

**Town Officers (continued)**

Senior Center/Meal Site	x53
Recreation -Joe Giordano	x60
Fuel Assistance	x57
<b>Public Works</b>	
Director-Anthony Fletcher	x41
Operations-Ted McIntire	x40
Engineering-Bill Robertson	x34
Building Maintenance-Charlie Darby	x59
Cemetery-Henry Vik	x66
Parks-Bud Dickey	x36
Water/Sewer-Bill Winkler	x36
Reading Housing Authority, 22 Frank D. Tanner Drive, Reading, MA 01867	944-6755
Margaret K. Plansky, Executive Director	
Richard S. Dempster, Chairman	
School Department, 62 Oakland Road, Reading, MA 01867	944-5800
Superintendent-Dr. Robert Munnely	
<b>Vocational School</b>	
Northeast Metropolitan Regional Vocational School, Hemlock Road, Wakefield	246-0810

**State**

<u><b>Fifth Councillor District</b></u> - Precincts 1, 7 & 8	
Dr. John F. Markey, 246 Turnpike Street, North Andover, MA 01845	683-8287
<u><b>Sixth Councillor District</b></u> - Precincts 2, 3, 4, 5 & 6	
Joseph A. Langone, III, 58 Merrimac Street, Boston, MA	
<u><b>First Essex &amp; Middlesex Senatorial District</b></u> - Precincts 1, 7, & 8	
Robert C. Buell, State House, Boston, MA 02133	722-1600
41 Woodcrest Road, Boxford	722-2600
<u><b>Third Middlesex District</b></u> - Precincts 2, 3, 4, 5 & 6	
John A. Brennan Jr., 88 Beltran Street, Malden, MA 02148	722-1666
<u><b>Twenty-First Middlesex Representative District</b></u>	
Geoffrey Beckwith, State House-Room 472, Boston, MA 02133	722-2120
17 Palmer Hill Road, Reading, MA 01867	944-5030
<u><b>Fourth District Court of Eastern Middlesex</b></u>	
30 Pleasant Street, Woburn, MA	935-4000

**Federal**

<u><b>Seventh Congressional District</b></u>	
Edward J. Markey, 2100-A J.F.K. Building, Boston, MA 02203	565-2900
<u><b>Senators</b></u>	
Edward M. Kennedy, 2400 J.F.K. Building-20th Floor, Boston, MA 02203	565-3170
John Kerry, 2400 J.F.K. Building-20th Floor, Boston, MA 02203	565-8519
<u><b>Social Security Administration</b></u>	
24 Exchange Street, Malden, MA 02148	1-800-234-5772
<u><b>Passport Agency</b></u>	
J.F.K. Building, Boston, MA	565-3934
<u><b>Reading Post Office</b></u>	
136 Haven Street, John Driscoll-Postmaster	944-1363



# Accountant







Report of the Town Accountant

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The following financial reports for the year ended June 30, 1989 are submitted in accordance with Chapter 41, Section 61 of the Massachusetts General Laws.

General Purpose Financial Statements with Auditors' Report.

Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis) - General Fund (Schedule 1).

Statement of Expenditures and Encumbrances, Compared to Prior Years Encumbrances (Cash Basis) - General Fund (Schedule 2).

Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis) - Water Fund (Schedule 3).

Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis) - Sewer Fund (Schedule 4).

TOWN OF READING, MASSACHUSETTS

General Purpose Financial Statements  
and Supplementary Schedules

For the Year Ended June 30, 1989

(With Independent Auditors' Report Thereon)

General Purpose Financial Statements  
and Supplementary Schedules

Year Ended June 30, 1989

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Independent Auditors' Report

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## INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Reading, Massachusetts:

We have audited the general purpose financial statements of the Town of Reading, Massachusetts as of and for the year ended June 30, 1989, as listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit. We did not audit the financial statements of the Electric Enterprise Fund. Those financial statements were audited by other auditors whose report thereon has been furnished to us and our opinion expressed herein, insofar as it relates to the amounts included for the Electric Enterprise Fund is based solely upon the report of the other auditors.

We conducted our audit in accordance with generally accepted auditing standards and the standards for financial audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities, and Functions, issued by the U.S. General Accounting Office. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town has not maintained records of the cost of their general fixed assets and, therefore, a general fixed assets account group is not presented in the accompanying general purpose financial statements as required by generally accepted accounting principles.

As more fully described in note 6 to the general purpose financial statements, the Town does not provide for pension costs in accordance with generally accepted accounting principles.

In our opinion, except that the omission of a general fixed assets group of accounts results in an incomplete presentation and, except for the effects of such adjustments, if any, that would have been recorded had the Town provided for pension costs in accordance with generally accepted accounting principles, as discussed in the preceding paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the

To the Board of Selectmen  
Town of Reading, Massachusetts  
Page Two

financial position of the Town of Reading, Massachusetts at June 30, 1989, and the results of its operations and cash flows of its proprietary and similar trust fund types for the year then ended in conformity with generally accepted accounting principles.

The analysis of funding progress and revenues by source and expenses by type of the Town of Reading's Retirement System on pages 35 and 36 are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures to this information, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplementary information on pages 37 through 45 as listed in the accompanying table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Reading, Massachusetts. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Pest Maunel Min & Co.*

October 11, 1989

TOWN OF READING, MASSACHUSETTS

Combined Balance Sheet - All Fund Types and Account Group

June 30, 1989

(except for the Electric Enterprise Fund which is as of December 31, 1988)

	Governmental Fund Types				Proprietary Fund Types		Fiduciary Fund Types		Account Group	Total (Memorandum only)
	General	Special Revenue	Capital Projects	Water and Sewer Enterprise Funds		Trust and Agency	General Long-Term Obligations			
				Electric Enterprise Fund						
<b>Assets and Other Debits</b>										
Cash and Investments (note 5)	\$ 10,310,638	63,251	100,255	107,891	8,574,911	22,422,887	-	-	-	41,579,833
Investments with fiscal agents (note 14)	-	-	-	-	-	498,539	-	-	-	498,539
Receivables (net of allowance for uncollectibles):										
Property taxes (note 3)	595,776	-	-	-	-	-	-	-	-	595,776
Deferred property taxes	176,377	-	-	-	-	-	-	-	-	176,377
Motor vehicle excise	143,249	-	-	-	-	-	-	-	-	143,249
User charges	-	-	-	1,454,504	2,865,516	-	-	-	-	4,320,020
Special assessments	23,091	-	-	36,935	-	-	-	-	-	60,026
Other	11,872	-	-	-	1,089,397	13,550	-	-	-	1,114,819
Due from state	-	11,583	-	-	-	-	-	-	-	11,583
Due from other funds	-	3,538,291	426,556	1,378,366	-	990,840	-	-	-	6,334,053
Other assets	-	-	-	-	344,447	-	-	-	-	344,447
Prepaid expenses	1,574	-	-	-	940,868	-	-	-	-	942,442
Inventory	-	-	-	134,955	822,280	-	-	-	-	957,235
Property, plant and equipment - net (note 13)	-	-	-	9,873,047	16,019,895	-	-	-	-	25,892,942
Amounts to be provided for retirement of general long-term obligations	-	-	-	-	-	-	-	-	7,571,091	7,571,091
Total assets and other debits	\$ 11,262,577	3,613,125	526,811	12,985,698	30,657,314	23,925,816	23,925,816	7,571,091	7,571,091	90,542,432
<b>Liabilities and Fund Equity</b>										
<b>Liabilities:</b>										
Warrants and accounts payable	\$ 974,195	74,834	133,162	170,939	2,244,965	22,128	-	-	-	3,620,223
Judgments payable	-	-	-	-	-	134,899	-	-	-	134,899
Accrued liabilities:										
Payroll	312,078	9,145	-	-	-	-	-	-	-	321,223
Withholdings	97,529	-	-	-	-	-	-	-	-	97,529
Sick leave	-	-	-	41,573	137,568	-	-	468,091	-	647,232
Deposits	-	50,000	-	-	572,629	-	-	-	-	622,629
Other	-	-	-	-	1,849,726	109,468	-	-	-	1,959,194
Due to other funds	5,457,946	-	-	-	-	876,107	-	-	-	6,334,053
Deferred revenue	860,221	-	-	79,439	1,221,684	-	-	-	-	2,161,344
Accrued interest on bonds payable	-	-	-	25,828	2,617	-	-	-	-	28,445
Notes payable (note 9)	-	-	-	-	-	-	-	323,000	-	323,000
Bonds payable (note 7)	-	-	-	745,000	160,000	-	-	6,780,000	-	7,685,000
Deferred compensation (note 14)	-	-	-	-	-	-	-	-	-	498,539
Total liabilities	7,701,969	133,979	133,162	1,062,779	6,189,189	1,661,141	1,661,141	7,571,091	7,571,091	24,433,310

(Continued)



TOWN OF READING, MASSACHUSETTS

Combined Balance Sheet - All Fund Types and Account Group

June 30, 1989

(except for the Electric Enterprise Fund which is as of December 31, 1988)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Group	Total (Memorandum only)
	General	Special Revenue	Capital Projects	Water and Sewer Enterprise Funds	Electric Enterprise Fund			
Fund equity:								
Municipal contributed capital	\$ -	-	-	6,587,555	-	-	-	6,587,555
Less depreciation	-	-	-	(297,966)	-	-	-	(297,966)
Accumulated municipal contributed capital, net	-	-	-	6,289,589	-	-	-	6,289,589
Contributions from customers	-	-	-	-	2,003,731	-	-	2,003,731
Retained earnings:								
Reserved	-	-	-	5,094,452	-	-	-	5,094,452
Unreserved	-	-	-	538,878	22,464,394	-	-	23,003,272
Fund balances:								
Reserved by state statute	422,707	-	-	-	-	-	-	422,707
Reserved for:								
Encumbrances and continuing appropriations	593,850	-	393,649	-	-	-	-	987,499
Subsequent years' expenditures	1,439,200	1,202,404	-	-	-	64,000	-	2,705,604
Endowments	-	-	-	-	-	881,357	-	881,357
Employees' contributory retirement system	-	-	-	-	-	11,703,229	-	11,703,229
Unreserved:								
Undesignated	1,104,851	2,276,742	-	-	-	9,636,089	-	13,017,682
Total fund equity	3,560,608	3,479,146	393,649	11,922,919	24,468,125	22,284,675	-	66,109,122
Contingencies (notes 8 and 12)								
Total liabilities and fund equity	\$ 11,262,577	3,613,125	526,811	12,985,628	30,657,314	23,925,816	7,571,091	90,542,432

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Combined Statement of Revenues, Expenditures and Changes in Fund Balances -  
All Governmental Fund Types and Expendable Trust Funds

Year ended June 30, 1989

	Governmental Fund Types			Fiduciary Fund Types	Total (Memorandum only)
	General	Special Revenue	Capital Projects	Expendable Trust	
<b>Revenues:</b>					
Real and personal property taxes (note 3)	\$ 17,624,478	-	-	-	17,624,478
Motor vehicle excise	1,349,653	-	-	-	1,349,653
Penalties and interest on taxes and excise	123,030	-	-	-	123,030
Payments in lieu of taxes	120,369	-	-	-	120,369
Charges for services	435,567	854,000	-	-	1,289,567
Licenses and permits	51,574	-	-	-	51,574
Intergovernmental	6,923,605	874,461	-	-	7,798,066
Special assessments	13,187	-	-	-	13,187
Fines	162,822	-	-	-	162,822
Investment income	883,049	356	-	815,511	1,698,916
Other	55,929	1,535,381	-	-	1,591,310
Total revenues	<u>27,743,263</u>	<u>3,264,198</u>	<u>-</u>	<u>815,511</u>	<u>31,822,972</u>
<b>Expenditures:</b>					
Current expenditures:					
General government	1,972,204	37,814	-	-	2,010,018
Public safety	4,015,045	174,768	-	-	4,189,813
Education	14,483,063	1,510,688	-	4,250	15,998,001
Public works and facilities	3,378,348	-	-	2,750	3,381,098
Human services	251,377	21,960	-	27,207	300,544
Culture and recreation	552,183	68,050	-	1,500	621,733
Employee benefits	3,417,606	-	-	958,078	4,375,684
Intergovernmental	586,767	-	-	-	586,767
Capital outlay	-	-	870,303	-	870,303
Debt service	<u>1,322,318</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,322,318</u>
Total expenditures	<u>29,978,911</u>	<u>1,813,280</u>	<u>870,303</u>	<u>993,785</u>	<u>33,656,279</u>
Excess (deficiency) of revenues over expenditures	<u>(2,235,648)</u>	<u>1,450,918</u>	<u>(870,303)</u>	<u>(178,274)</u>	<u>(1,833,307)</u>
<b>Other financing sources (uses):</b>					
Proceeds of general obligation bonds and notes	-	-	784,200	-	784,200
Operating transfers in (out), net (note 11)	<u>1,316,298</u>	<u>(34,672)</u>	<u>(7,625)</u>	<u>619,342</u>	<u>1,893,343</u>
Total other financing sources (uses), net	<u>1,316,298</u>	<u>(34,672)</u>	<u>776,575</u>	<u>619,342</u>	<u>2,677,543</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	<u>(919,350)</u>	<u>1,416,246</u>	<u>(93,728)</u>	<u>441,068</u>	<u>844,236</u>
Fund balances, beginning of year	<u>4,479,958</u>	<u>2,062,900</u>	<u>487,377</u>	<u>9,259,021</u>	<u>16,289,256</u>
Fund balances, end of year	<u>\$ 3,560,608</u>	<u>3,479,146</u>	<u>393,649</u>	<u>9,700,089</u>	<u>17,133,492</u>

See accompanying notes to general purpose financial statements.



## TOWN OF READING, MASSACHUSETTS

Combined Statement of Revenues and Expenditures - Budgetary Basis - General Fund  
Year ended June 30, 1989

	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues:</b>			
Real and personal property taxes	\$ 17,361,407	17,257,306	(104,101)
Motor vehicle excise	1,420,000	1,519,653	99,653
Penalties and interest on taxes and excise	150,000	123,030	(26,970)
Payments in lieu of taxes	50,000	120,369	70,369
Charges for services	380,000	435,567	55,567
Licenses and permits	45,000	51,574	6,574
Intergovernmental	6,660,269	6,923,605	263,336
Special assessments	10,000	13,187	3,187
Fines	180,000	162,822	(17,178)
Investment income	730,000	883,049	153,049
Other	-	55,929	55,929
<b>Total revenues</b>	<u>26,986,676</u>	<u>27,546,091</u>	<u>559,415</u>
<b>Expenditures:</b>			
General government	2,058,042	1,982,102	75,940
Public safety	4,041,662	4,020,525	21,137
Education	14,443,283	14,443,239	44
Public works and facilities	3,487,976	3,328,615	159,361
Human services	270,932	251,091	19,841
Culture and recreation	553,420	552,104	1,316
Employee benefits	3,471,994	3,427,496	44,498
Intergovernmental	590,719	586,767	3,952
Debt service	1,326,717	1,322,318	4,399
<b>Total expenditures</b>	<u>30,244,745</u>	<u>29,914,257</u>	<u>330,488</u>
<b>Deficiency of revenues under expenditures</b>	<u>(3,258,069)</u>	<u>(2,368,166)</u>	<u>889,903</u>
<b>Other financing sources (uses):</b>			
Transfers from (to):			
Special revenue funds	34,500	34,672	172
Capital projects funds	7,625	7,625	-
Enterprise funds	1,313,210	1,313,210	-
Trust funds	(39,209)	(39,209)	-
<b>Total other financing sources, net</b>	<u>1,316,126</u>	<u>1,316,298</u>	<u>172</u>
<b>Deficiency of revenues and other financing sources under expenditures and other financing uses (note 4)</b>	<u>\$ (1,941,943)</u>	<u>(1,051,868)</u>	<u>890,075</u>

See accompanying notes to general purpose financial statements.

Combined Statement of Revenues, Expenses and Changes  
in Fund Equity - All Proprietary Fund Types and Similar Trust Funds

Year ended June 30, 1989  
(except for the Electric Enterprise Fund which is for the year ended December 31, 1988)

	Proprietary		Fiduciary Fund Types		Total (Memorandum Only)
	Fund Types	Fund Types	Employee Retirement Trust Fund	Nonexpendable Trust Funds	
	Water and Sewer Enterprise Funds	Electric Enterprise Fund			
Operating revenues:					
Charges for services.	\$ 3,714,548	46,213,604	-	-	49,928,152
Special assessments	18,618	-	-	-	18,618
Investment income	-	-	846,072	80,451	926,523
Contributions	-	-	3,373,108	-	3,373,108
Gifts	-	-	-	22,595	22,595
Total operating revenues	<u>3,733,166</u>	<u>46,213,604</u>	<u>4,219,180</u>	<u>103,046</u>	<u>54,268,996</u>
Operating expenses:					
Personal services	560,602	-	35,834	-	596,436
Fringe benefits	192,743	-	-	-	192,743
Energy purchases	135,497	39,015,065	-	-	39,150,562
Intergovernmental	931,278	-	-	-	931,278
Depreciation	332,460	1,147,920	-	-	1,480,380
Benefit payments	-	-	2,635,980	-	2,635,980
Refunds	-	-	68,116	-	68,116
Other	535,738	-	7,620	-	543,358
Electric operations - personal services and other	-	3,491,843	-	-	3,491,843
Total operating expenses	<u>2,688,318</u>	<u>43,654,828</u>	<u>2,747,550</u>	-	<u>49,090,696</u>
Operating income	<u>1,044,848</u>	<u>2,558,776</u>	<u>1,471,630</u>	<u>103,046</u>	<u>5,178,300</u>
Non-operating revenues (expenses):					
Operating grant	5,288	-	-	-	5,288
Loss on disposal of property, plant and equipment	-	(10,639)	-	-	(10,639)
Investment income	53,355	568,948	-	-	622,303
Interest expense	(78,813)	(23,372)	-	-	(102,185)
Total non-operating revenues (expenses)	<u>(20,170)</u>	<u>534,937</u>	-	-	<u>514,767</u>
Income before operating transfers	1,024,678	3,093,713	1,471,630	103,046	5,693,067
Operating transfers out (note 11)	<u>(78,835)</u>	<u>(1,663,971)</u>	-	<u>(80,289)</u>	<u>(1,823,095)</u>
Net income	945,843	1,429,742	1,471,630	22,757	3,869,972
Fund equity, beginning of year	10,937,709	22,659,938	10,231,599	858,600	44,687,846
Contributed property, plant and equipment	39,367	-	-	-	39,367
Contributions from customers	-	378,445	-	-	378,445
Fund equity, end of year	<u>\$ 11,922,912</u>	<u>24,468,125</u>	<u>11,703,229</u>	<u>881,357</u>	<u>48,975,610</u>

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Combined Statement of Cash Flows -  
All Proprietary Fund Types and Similar Trust Funds

Year ended June 30, 1989  
(except for the Electric Enterprise Fund which is for the year ended December 31, 1988)

	Proprietary Fund Types		Fiduciary Fund Type	Totals (Memorandum Only)
	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Nonexpendable Trust Funds	
Cash flows from operating activities:				
Operating income	\$ 1,044,848	2,558,776	22,757	3,626,381
Adjustments to reconcile net operating income to net cash provided by operating activities:				
Depreciation	332,460	1,147,920	-	1,480,380
Changes in assets and liabilities:				
Increase in account receivables (net)	(145,618)	(1,453,382)	-	(1,599,000)
Increase in due from other funds	(96,854)	-	-	(96,854)
Increase in other assets	-	(344,447)	-	(344,447)
Decrease in prepaid expenses	-	734,723	-	734,723
Increase in inventory	(92,367)	(40,794)	-	(133,161)
Increase decrease in warrants and accounts payable	4,742	(195,031)	-	(190,289)
Increase in accrued sick leave	14,114	9,796	-	23,910
Increase in deposits	-	101,445	-	101,445
Increase in other accrued liabilities	-	508,400	-	508,400
Increase in deferred revenues	22,618	1,123,984	-	1,146,602
Net cash provided by operating activities	1,083,943	4,151,390	22,757	5,258,090
Cash flows from noncapital financing activities:				
Operating grants received	5,288	-	-	5,288
Operating transfers out to other funds	(78,835)	(1,663,971)	-	(1,742,806)
Net cash used by noncapital financing activities	(73,547)	(1,663,971)	-	(1,737,518)

(Continued)

TOWN OF READING, MASSACHUSETTS

Combined Statement of Cash Flows -  
All Proprietary Fund Types and Similar Trust Funds

Year ended June 30, 1989  
(except for the Electric Enterprise Fund which is for the year ended December 31, 1988)

	Proprietary Fund Types		Fiduciary Fund Type	Totals (Memorandum Only)
	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Nonexpendable Trust Funds	
Cash flows from capital and related financing activities:				
Acquisition of property, plant and equipment	(609,337)	(1,700,972)	-	(2,310,309)
Principal payments on bonds	(410,000)	(130,000)	-	(540,000)
Interest paid on bonds	(90,305)	(25,164)	-	(115,469)
Contributions from customers	-	378,445	-	378,445
Net cash used capital and related by financing activities	<u>(1,109,642)</u>	<u>(1,477,691)</u>	-	<u>(2,587,333)</u>
Cash flows from investing activities:				
Purchase of investments	-	-	(22,757)	(22,757)
Interest on investments	<u>53,355</u>	<u>568,948</u>	-	<u>622,303</u>
Net cash provided (used) by investing activities	<u>53,355</u>	<u>568,948</u>	<u>(22,757)</u>	<u>599,546</u>
Net increase (decrease) in cash	(45,891)	1,578,676	-	1,532,785
Cash, beginning of year	<u>153,782</u>	<u>6,996,235</u>	-	<u>7,150,017</u>
Cash, end of year	<u>\$ 107,891</u>	<u>\$ 8,574,911</u>	-	<u>\$ 8,682,802</u>
Supplemental Information				
Noncash transactions affecting financial position:				
Contributions of property, plant and equipment from government	\$ 39,367	-	-	39,367
Acquisition of property, plant and equipment through government capital contributions	<u>(39,367)</u>	-	-	<u>(39,367)</u>
Net effect of noncash transactions	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>

See accompanying notes to general purpose financial statements.

Notes to General Purpose Financial Statements

June 30, 1989

(1) Financial Statement Presentation

The general purpose financial statements present information on organizations and activities of the Town of Reading, Massachusetts (the "Town") for which the Board of Selectmen has oversight responsibility. The criteria, as established by the Governmental Accounting Standards Board, for inclusion of organizations and activities in the oversight entity's general purpose financial statements are: selection of governing authority, designation of management, ability to significantly influence operations, accountability over fiscal matters and scope of public service.

The inclusion of organizations and activities in the Town's general purpose financial statements does not affect their separate legal standing. In addition to the operations of the Town, the Town of Reading Retirement System (the "System") and the Town of Reading Municipal Light Department (the "Light Department") are included in the accompanying financial statements. The System was established under the authority of Chapter 32 of the Massachusetts General Laws, as amended, and is an independent contributory retirement system available to employees of the Town. The powers of the System are vested in the Retirement Board. The Light Department sells electric power to citizens of the Town and other municipalities. In addition, the Town has fiscal responsibility over cash transactions and borrowings of the Light Department. The powers of the Light Department are vested in a separately elected Municipal Light Board.

The Reading Housing Authority has been excluded from the accompanying financial statements; the Town has no oversight responsibility for the Authority's operations and no responsibility for the Authority's deficits or debts.

(2) Summary of Significant Accounting Policies

(a) Basis of Presentation

The financial condition and results of operations of the Town's funds are presented as of and for the year ended June 30, 1989, except for the Town's Electric Enterprise Fund which is presented as of and for the year ended December 31, 1988. The accounting policies of the Town conform with generally accepted accounting principles ("GAAP"), except that the Town does not maintain, and therefore does not report, a general fixed assets account group and does not account for pension costs on an actuarial basis in accordance with GAAP (see note 6). Such departures from GAAP are permissible under the Massachusetts Uniform Municipal Accounting System.

(Continued)



(b) Fund Accounting

Transactions are recorded in the funds and account group described below.

The operations of each fund are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures and other financing sources and uses. Transactions between funds within a fund type have been eliminated. The funds and account group are organized into three categories as follows:

Governmental Fund Types

Governmental Funds are those through which most governmental functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is on determination of changes in financial position, rather than on net income. The governmental fund types are as follows:

General Fund - This fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds.

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts and capital projects) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds - These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). Such resources are derived principally from proceeds of general obligation bonds and from federal and state grants.

Proprietary Fund Types

These funds are used to account for activities that are similar to those often found in the private sector. The measurement focus is upon determination of net income and capital maintenance.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held in a trustee capacity (Trust Funds) or as an agent (Agency Funds) for individuals, private organizations, other governmental units, and/or other funds. Trust funds include expendable trust funds, nonexpendable trust funds and pension trust funds.

Account Group

The general long-term obligations account group is used to establish control and accountability for all long-term obligations of the Town except those accounted for in proprietary funds.

(Continued)

## Notes to General Purpose Financial Statements

(c) Basis of Accounting

Governmental fund types, expendable trust funds and agency funds are accounted for on the modified accrual basis of accounting. Revenues are recorded in the accounting period when susceptible to accrual (i.e., both measurable and available). Available means expected to be collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In applying this principle, the Town accrues as revenue the amount of taxes due to the Town prior to year end and collected within 60 days after the end of its fiscal year; all other revenues, except revenue from expenditure driven grants (see below), are recorded when cash is received. Expenditures, other than interest on long-term debt, judgments and claims, pension costs (see note 6) and vacation pay, are recorded in the accounting period in which the liability is incurred. Interest on long-term debt and vacation pay are expensed when due. Judgements and claims are expensed when the related matter is settled or adjudicated.

Under the modified accrual basis of accounting, capital outlay and principal payments on long-term debt are recorded as expenditures when purchased or when due, respectively.

Revenues related to expenditure driven grants, where moneys must be expended for the specific purpose or project before any amounts are earned, are recognized when expenditures are recorded.

Proprietary funds, nonexpendable trust funds, and agency funds follow the full accrual method of accounting.

(d) Accrued Sick and Vacation

Employee vacation leave is vested annually but may not be carried forward to succeeding years. Generally, sick leave may accumulate indefinitely, of which a maximum of 100 days may be paid upon termination at 50% pay. The Town's policy is to recognize vacation costs at the time payments are made. The Town records accumulated unused vested sick pay as a liability in the General Long-Term Obligations Account Group and the Proprietary Fund Types. The amount recorded is the maximum amount to be paid at termination at 50% of the current rate of pay.

(e) Deferred Revenue

Deferred revenue is recognized for receivables which are not available to finance current operations.

(f) Encumbrances and Continuing Appropriations

Encumbrance accounting, under which contracts and other commitments for expenditure of funds are recorded to reserve that portion of the applicable appropriation, is employed in the Governmental Fund Types as a significant aspect of budgetary control.

(Continued)

## Notes to General Purpose Financial Statements

Unencumbered appropriations which are carried over to the ensuing fiscal year are reported as "continuing appropriations". Continuing appropriations represent amounts appropriated for specific programs or projects which were not completed during the fiscal year.

Encumbrances and continuing appropriations are reported as reservations of fund balances in the accompanying balance sheet because they do not constitute expenditures or liabilities. Encumbrances and continuing appropriations are combined with expenditures for budgetary comparison purposes (see note 4).

### (g) Retained Earnings

In accordance with Chapter 306 - Acts of 1986 of the Massachusetts General Laws, the Town accounts for its Water and Sewer funds as enterprise funds. The reserved portion of the Water and Sewer funds represents the amount of fund equity which is not available for appropriation in accordance with statutory requirements.

### (h) Fund Balance

The Town has allocated fund balances of its governmental and trust funds as follows:

Reserved by State Statute - Represents the amount of fund balance which is not available for appropriation in accordance with statutory requirements.

Reserved for Encumbrances and Continuing Appropriations - Represents the amount of unexpended appropriations carried forward to fiscal year 1990 for projects which have not been completed and for contracts which have not been performed.

Reserved for Subsequent Year's Expenditures - Represents the amount of fund balance authorized to fund fiscal year 1990 appropriations.

Reserved for Endowments - Represents the amount of Trust Fund fund balance which is legally restricted to endowment purposes.

Reserved for Contributory Retirement System - Represents the amount of funds accumulated in the Contributory Retirement System.

Unreserved Fund Balances (Undesignated) - Represents the amount of funds available for appropriation at the Town Meeting or for expenditure in accordance with legal restrictions for certain Special Revenue and Trust Funds.

(Continued)



TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(i) Property, Plant and Equipment

Property, plant and equipment of the proprietary funds are recorded at cost. Depreciation is computed on a straight line basis over the estimated useful lives of the assets for the water and sewer funds as follows:

Plant and buildings	25 - 50 years
Water and sewer lines	50 years
Equipment and fixtures	5 - 20 years

Depreciation on municipal contributed property, plant and equipment is credited directly to municipal contributed capital while depreciation on purchased property, plant and equipment is recognized as an operating expense. Depreciation on property, plant and equipment of the Light Department is computed based on statutory rates which may be adjusted upon receiving approval from the Department of Public Utilities.

(j) Inventories

Inventories are stated at the lower of cost (first-in, first-out) or market.

(k) Reclassifications

Certain reclassifications have been made to the financial statements of the Light Department to conform with the Town's presentation.

(l) Total (Memorandum Only) Columns

Total (memorandum only) columns on the general purpose financial statements are presented to aggregate financial data of the fund types and account group. No consolidating or eliminating entries were made in arriving at the totals; thus, they do not present consolidated information in conformity with generally accepted accounting principles.

(3) Property Taxes

Real and personal property taxes are based on values assessed as of each January 1st and are normally due on the subsequent November 1st and May 1st. By law, all taxable property in the Commonwealth must be assessed at 100% of fair cash value. Taxes due and unpaid after the respective due dates are subject to interest and penalties. The Town has an ultimate right to foreclose on property for which taxes have not been paid. Property taxes levied are recorded as receivables in the fiscal year of the levy. Property tax revenues are recorded in accordance with the modified accrual basis of accounting described in note 2.

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a fiscal year may exceed the preceding year's allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2 taxing limitations can be overridden by a Town-wide referendum vote.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(4) Budgetary Basis of Accounting

The Town must establish its property tax rate each year so that the resulting property tax levy will comply with the limits required by Proposition 2-1/2 and also constitute that amount which will equal the sum of (a) the aggregate of all annual appropriations for expenditures, state and county assessments, and transfers, plus (b) provision for the prior fiscal year's deficits, if any, less (c) the aggregate of all non-property tax revenues and transfers projected to be received by the Town, including available surplus funds.

Under the Town's charter, the budgets for all departments and operations of the Town, except that of public schools, are prepared under the direction of the Town Manager. The School Department budget is prepared under the direction of the School Committee. The Finance Committee then presents its recommendations on the budget to Town Meeting. Original and supplemental appropriations are acted upon by Town Meeting vote.

The Town's General Fund Budget is prepared on a basis other than generally accepted accounting principles (GAAP). The "actual" results column of the Statement of Revenues and Expenditures - Budgetary Basis is presented on a "budget basis" to provide a meaningful comparison with the budget. The major differences between the budget and GAAP bases are that:

- (a) Budgeted revenues are recorded when cash is received as opposed to when susceptible to accrual (GAAP), and;
- (b) Encumbrances and continuing appropriations are recorded as the equivalent of expenditures (budget) as opposed to a reservation of fund balance (GAAP);

The following reconciliation summarizes the differences between the budget and GAAP basis accounting principles for the year ended June 30, 1989:

Deficiency of revenues and other financing sources over expenditures and other financing uses - budget basis	\$ (1,051,868)
--	----------------

Adjustments:

Revenue from prior years property taxes	341,622
Current year revenue accrual from excise and property taxes	85,000
Prior year revenue accrual from excise and property taxes	(229,450)
Prior year encumbrances expended in fiscal year 1989	(453,926)
Current year encumbrances included as expenditures for budget presentation	<u>389,272</u>

Deficiency of revenues and other financing sources over expenditures and other financing uses - GAAP basis	\$ <u>(919,350)</u>
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(Continued)

# TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

### (5) Cash and Investments

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels within collateralization by the financial institutions involved. Investments can also be made in securities issued by or unconditionally guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase and units in the Massachusetts Municipal Depository Trust ("MMDT") and the Pension Reserves Investment Trust ("PRIT").

In addition, the Town's trust funds have additional investment powers, most notably the ability to invest in common stocks, corporate bonds and other specified investments.

#### Cash

The following summary presents the amount of Town deposits which are fully insured or collateralized with securities held by the Town or its agent in the Town's name (Category 1), those deposits which are collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name (Category 2) and those deposits which are not collateralized (Category 3) at June 30, 1989. The carrying amount of the electric enterprise fund is as of December 31, 1988 which is \$1,076,000 less than the carrying amount at June 30, 1989.

	<u>Category</u>			<u>Total Bank Balance</u>	<u>Carrying Amount</u>
	<u>1</u>	<u>2</u>	<u>3</u>		
Bank deposits	13,478,092	-	10,140,588	23,618,680	21,845,040
Petty cash	-	-	-	1,124	1,124
Total cash	<u>13,478,092</u>	<u>-</u>	<u>10,140,588</u>	<u>23,619,804</u>	<u>21,846,164</u>

(Continued)

# TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

### Investments

The Town categorizes investments according to the level of risk assumed by the Town. Category 1 includes investments that are insured, registered or held by the Town's agent in the Town's name. Category 2 includes uninsured and unregistered investments held by the counterparty's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments held by the counterparty, its trust department or its agent, but not in the Town's name. Investments in MMDT and PRIT, pooled funds, are not categorized. The Town's investments are carried at cost or amortized cost.

	Carrying Amount					Market Value
	Category 1	Category 2	Category 3	Not Categorized	Total	
Common and preferred stock	\$ 4,066	-	-	-	4,066	59,511
Corporate bonds and notes	2,162,133	-	-	-	2,122,133	2,048,523
U.S. Government obligations	4,818,357	-	-	-	4,818,357	5,137,196
U.S. Government agency obligations	789,529	-	5,013	-	834,542	806,991
MMDT	-	-	-	147,950	147,950	147,950
PRIT cash fund	-	-	-	41,499	41,499	41,499
PRIT capital fund	-	-	-	11,765,122	11,765,122	12,617,578
Totals	\$ <u>7,664,188</u>	<u>-</u>	<u>5,013</u>	<u>11,954,571</u>	<u>19,733,669</u>	<u>20,559,248</u>

The composition of the Town's bank recorded deposits and investments fluctuates depending primarily on the timing of real estate tax receipts, proceeds from borrowings, collection of state and federal aid and capital outlays throughout the year.

### (6) Pension Plan

#### (a) Plan Description

The Town contributes to the Town of Reading Retirement System (the "System"), a single employer public employee retirement system that acts as the investment and administrative agent for the Town. Covered payroll for employees participating in the System for the year ended June 30, 1989 was \$9,880,000. Public School teachers are covered by the Commonwealth of Massachusetts Teachers' Retirement System (TRS) to which the Town of Reading does not contribute. The amount of contributions made to the TRS on behalf of Reading teachers is not known. The Town's payroll covered by TRS was \$9,845,341 for the year ended June 30, 1989. The total payroll for the Town was \$22,386,879.

The System and the TRS are contributory defined benefit plans covering town employees and teachers deemed eligible. Certain town employees are covered by the Town's noncontributory pension plan.

(Continued)



TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Instituted in 1940, the System is a member of the Massachusetts contributory system and is governed by Chapter 32 of the Massachusetts General Laws, as amended. Membership in both the System and the TRS is mandatory immediately upon the commencement of employment for all permanent, full-time employees. Current members of the System are categorized as follows:

Active participants:	
Vested employees	184
Nonvested employees	<u>244</u>
	428
 Retired participants	 <u>310</u>
 Total	 <u>738</u>

Both systems provide for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, level of compensation and group classification. Members joining the System after January 1, 1979 are subject to a cap of \$30,000 on the level of compensation upon which their benefit is calculated.

Members of both systems become vested after 10 years of creditable service. A retirement allowance may be received upon reaching age 65 or upon attaining 20 years of service. The plan also provides for early retirement at age 55 if the participant (1) has a record of 10 years of creditable service, (2) was on the town payroll on or after January 1, 1978, (3) voluntarily left town employment on or after that date and (4) left accumulated annuity deductions in the fund. In addition, the plan provides for retirement benefits if the participant was employed by the Town prior to January 1, 1978 regardless of the years of creditable service. Active members contribute either 5%, 7% or 8% of their gross regular compensation depending on the date upon which their membership began.

The systems also provide death and disability benefits.

The Light Department's (the "Department") employees are covered by the the System; however, in addition to the Department's portion of System assets, the Department contributes annually to a separate trust for the exclusive benefit of the Department's employees. This trust was established on December 31, 1966 by the Municipal Light Board of the Town pursuant to Chapter 164 of the Massachusetts General Laws.

(b) Significant Accounting Policies and Plan Assets of the System

On June 1, 1988, the System converted its portfolio of stock, fixed income securities and cash to shares in the Pension Reserves Investment Trust Fund (PRIT). PRIT was created in 1984 by the Commonwealth of Massachusetts under Chapter 661 of the Acts of 1983 to serve as the investment portfolio for the assets of state and local retirement

(Continued)



TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

systems joining PRIT. PRIT is managed by the Pension Reserves Investment Management Board and has been operating since October 1, 1984.

The System is a Participating System in PRIT, and as such, shares in the annual appropriation made to PRIT by the Commonwealth of Massachusetts based upon the System's net assets in PRIT at the beginning of the fiscal year. No appropriation was made to PRIT by the Commonwealth of Massachusetts in fiscal 1989. The amount of the fiscal 1990 appropriation is uncertain and is subject to legislative approval.

PRIT consists of two funds, the Capital Fund and the Cash Fund. The Capital Fund serves as the long-term asset portfolio and includes stocks, bonds, money market investments, international investments, real estate and other alternative investments. The Cash Fund consists of short-term investments which are used to meet the System's liquidity requirements.

The allocation of the System's share in PRIT at June 30, 1989 is as follows:

	<u>Number of Shares</u>	<u>Book Value</u>	<u>Market Value</u>
Cash Fund	41,499	\$ 41,499	\$ 41,499
Capital Fund	10,274,265	11,765,122	12,617,578
Total	<u>10,315,764</u>	<u>\$ 11,806,621</u>	<u>\$ 12,659,077</u>

The System values its shares at cost.

(c) Funding Status and Progress

The amount shown below as the "pension benefit obligation" for the System is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the system on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the system.

The pension benefit obligation was computed as part of an actuarial valuation performed as of June 30, 1989. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8% a year compounded annually, (b) projected salary increases of 6% a year compounded annually, attributed to inflation and seniority/merit, and (c) no post retirement benefit increases.

(Continued)

# TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

Total unfunded pension benefit obligation of the System at June 30, 1989 is as follows:

Retired members	\$ 18,559,722
All other members	<u>9,520,868</u>
Total pension benefit obligation	<u>28,080,590</u>
Net assets available for benefits, at cost (market value of \$12,555,685)	<u>11,703,229</u>
Unfunded pension benefit obligation	\$ <u>16,377,361</u>

Additional assets with a market value of \$7,090,006 have been set aside in a separate trust by the Light Department for exclusive benefit of the Light Department's employees.

### (d) Contribution Requirements and Contribution Made

The Town is required to contribute, each fiscal year, an amount approximating the pension benefits (less certain interest credits) expected to be paid during the year ("pay-as-you-go" method). This amount is determined in advance by the Public Employees Retirement Administration (PERA) and is based in part on the previous year's benefit payout. The Commonwealth of Massachusetts (Commonwealth) currently reimburses the system on a quarterly basis for the portion of benefit payments owing to cost of living adjustments (COLA's) granted after the implementation of Proposition 2-1/2.

Total contributions to the System for 1989 were \$3,091,449. Employer contributions of \$2,411,833 (24% of current covered payroll) approximate the actuarially determined amount based upon a forty year actuarial funding program. Employee contributions were \$679,616 (7% of current covered payroll). The Commonwealth's contribution to the System for COLA's amounted to \$281,659.

Contributions made by the Light Department to its Retirement Trust Fund are based upon independent actuarial valuations using an aggregate cost method in which all plan liabilities are funded by normal cost payments under which method there is no separate stated liability for past service costs. The Light Department's contribution to the Trust for the year ended June 30, 1989 was \$449,293. Payments made from the Trust to the System for the year ended June 30, 1989 totalled \$594,840 which are reflected in total employer contributions stated above.

(Continued)

## Notes to General Purpose Financial Statements

(e) Trend Information  
Trend information gives an indication of the progress made in accumulating sufficient assets to pay benefits when due. For the three years ended June 30, 1989, 1988 and 1987 available assets were sufficient to fund 42%, 34% and 34%, respectively, of the pension benefit obligation. Unfunded pension benefit obligation represented 166%, 220% and 227% of the annual payroll for employees covered by the System for the years ended June 30, 1989, 1988 and 1987, respectively. Showing unfunded pension benefit obligation as a percentage of the annual covered payroll approximately adjusts for the effects of inflation for analysis purposes. In addition, for the three years ended June 30, 1989, 1988 and 1987, employer contributions to the System, all made in accordance with the above requirements, were 24%, 23% and 20%, respectively of annual covered payroll.

## (7) Long-Term Obligations

The following is a summary of bond and other long-term obligation transactions of the Town for the year as well as the composition of debt outstanding at June 30, 1989 and 1988 (except for the Electric Enterprise Fund which is as of December 31, 1988 and 1987):

<u>Description</u>	<u>Interest Rates</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
<b>Bonds:</b>					
General purpose, serial maturities through 1998	4.80% to 7.60%	\$ 2,150,000	3,717,000	365,000	5,502,000
Electric, serial maturities through 1990	5.20% to 6.00%	290,000	-	130,000	160,000
Schools, serial maturities through 1998	4.40% to 6.37%	1,055,000	668,000	445,000	1,278,000
Sewer, serial maturities through 1993	4.40% to 6.00%	515,000	-	250,000	265,000
Water, serial maturities through 1992	10.75%	640,000	-	160,000	480,000
		<u>4,650,000</u>	<u>4,385,000</u>	<u>1,350,000</u>	<u>7,685,000</u>
<b>Other long-term obligations:</b>					
Sick leave		<u>549,907</u>	<u>97,325</u>	-	<u>647,232</u>
		<u>\$ 5,199,907</u>	<u>4,482,325</u>	<u>1,350,000</u>	<u>8,332,232</u>

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(7) Long-Term Obligations (Continued)

The annual requirements to amortize all general obligation bonds payable outstanding as of June 30, 1989, including interest, are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year ending June 30,			
1990	\$ 1,630,000	448,325	2,078,325
1991	1,225,000	352,275	1,577,275
1992	945,000	276,600	1,221,600
1993	675,000	215,850	890,850
1994	660,000	176,835	836,835
Thereafter	<u>2,550,000</u>	<u>357,030</u>	<u>2,907,030</u>
	<u>\$ 7,685,000</u>	<u>1,826,915</u>	<u>9,511,915</u>

The Commonwealth of Massachusetts has approved school construction assistance to the Town. The assistance program which is administered by the School Building Assistance Bureau (SBAB) provides resources for future debt service of general obligation school bonds outstanding. These resources are subject to annual appropriation by the State legislature and the Town's compliance with certain reporting requirements. During 1989, the Town received \$226,734 of such assistance. Assuming satisfactory audit results and annual appropriations by the State legislature, the following amounts will be received:

Years ending June 30:	
1990	\$ 198,072
1991	51,387
1992	26,717
1993	<u>11,609</u>
	<u>\$ 287,785</u>

The Town is subject to a dual level general debt limit; the normal debt limit and the double debt limit. Such limits are equal to 5% and 10%, respectively, of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Debt may be authorized up to the normal debt limit without state approval. Authorizations under the double debt limit, however, require the approval of the Commonwealth's Emergency Finance Board. Additionally, there are many categories of general obligation debt which are exempt from the debt limit but are subject to other limitations.

The authorized and unissued debt at June 30, 1989 is as follows:

School Projects	\$ 372,800
Roadway/Drain construction	360,000
Fire Station	2,500,000
Town Hall/Town Hall Annex	1,500,000
Water System Improvements	<u>550,000</u>
	<u>\$ 5,282,800</u>

(Continued)



# TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

### (7) Long-Term Obligations (Continued)

As of June 30, 1989, the Town may issue approximately \$67,369,000 of additional general obligation debt under the normal debt limit. The Town has approximately \$1,065,000 of debt exempt from the debt limit.

The Town pays assessments which include debt service payments to other local governmental units providing services within the Town's boundaries (commonly referred to as overlapping debt). The primary overlapping debt relates to the Massachusetts Bay Transportation Authority (MBTA), Middlesex County and the Massachusetts Water Resources Authority (MWRA). The following summary sets forth the long-term debt of each entity at June 30, 1989, the estimated share of such debt being serviced by the Town and the total of its share of estimated indirect debt.

	Long-Term Debt Outstanding (Unaudited)	Town's Estimated Share	Town's Estimated Indirect Debt
MBTA	\$ 1,071,735,000	.4847%	\$ 5,194,700
MWRA	562,128,131	1.0247	5,760,284
Middlesex County	<u>5,375,000</u>	1.6380	<u>88,043</u>
	<u>\$ 1,639,238,131</u>		<u>\$ 11,043,027</u>

### (8) Massachusetts Municipal Wholesale Electric Company

The Light Department is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC), a public corporation and political subdivision of the Commonwealth of Massachusetts.

MMWEC is a coordinating and planning agency for the development of bulk power supply requirements of its Members and Project Participants. MMWEC is authorized to purchase ownership interests in, and to issue revenue bonds to finance, generating units (Projects). MMWEC sells the capability of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements. The Power Sales Agreement for each Project requires each Project Participant to pay its share of MMWEC's costs related to the Project which includes debt service on bonds issued by MMWEC to finance the Project, plus 10% of debt service to be paid into a Reserve and Contingency Fund. In addition, should any Project Participant fail to make any payment, which failure constitutes a default under the Power Sales Agreement (or other applicable agreements), other Project Participants could be required to provide the defaulting Participant's payments in an amount

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

up to 25% of the continuing Participant's payments, as determined before any such increase is effected for the Project. In addition, MMWEC has entered into long-term take-or-pay power purchase contracts for which it has corresponding resale agreements with certain of its Members and other utilities. The Project and power purchase contract amounts are payable from each Participant's electric system revenues and each Project Participant is unconditionally obligated to make payments whether or not the Project is completed or a unit is operating and not withstanding the suspension or interruption of output of the unit, in accordance with the contract covenants to fix, revise and collect rates at least sufficient to meet its obligations under the Power Sales Agreement.

- A substantial portion of MMWEC's power supply program is its 11.59% ownership interest in the Seabrook Station, the construction and licensing of which is being conducted by New Hampshire Yankee (NH Yankee), currently a division of Public Service Company of New Hampshire (PSNH). NH Yankee upon receipt of necessary approvals, is to be established as a separate entity to construct and operate the Seabrook Station on behalf of the joint owners. Seabrook Unit 1 construction has been completed. Seabrook Unit 2 was effectively cancelled in 1984 and the Seabrook joint owners have notified the Nuclear Regulatory Commission (NRC) that they do not intend to renew the construction license for Unit 2.

Seabrook Station has experienced persistent and substantial cost increases and significant schedule delays, has been the source of continuing controversy and opposition from government officials, regulators intervenors and others and has created financial problems for many of its joint owners, including MMWEC. Although problems relating to the Unit 1 construction schedule, with the exception of the emergency plan, have been overcome and the unit is now complete, uncertainty relating to Seabrook commercial operation remains.

In May 1989, the NRC issued a low power operating license for Seabrook Unit 1. The low power operating license limits the operation of the unit up to five percent of full power, requiring further NRC licensing approval for commercial operation. In June, 1989 an incident involving a malfunctioning steam valve and a subsequent delay in the shut down of the plant resulted in an agreement between the NRC and plant management to cease the testing until further NRC approval. The Seabrook project management implemented new management procedures and is working with the NRC to resolve issues relating to the incident.

(Continued)

## TOWN OF READING, MASSACHUSETTS

### Notes to General Purpose Financial Statements

In October 1987, the NRC issued a rule change that allows owners of completed nuclear plants to obtain an operating license upon NRC approval of utility-sponsored emergency response plans in cases where states or localities have refused to participate in formulating such plans. In January 1989, subsequent to public hearings, emergency response plans for New Hampshire communities within the ten-mile radius of Seabrook Station were approved by the Atomic Safety and Licensing Board (ASLB). NH Yankee has prepared and submitted emergency response plans for the Massachusetts municipalities located within the ten-mile radius of Seabrook Station for which plans have not been submitted by Massachusetts officials. These plans were demonstrated in a full scale graded emergency preparedness exercise in June 1988. No deficiencies were reported. Acceptance of the plans and the graded exercise is currently before the ASLB.

In September 1988, the NRC issued a ruling requiring NH Yankee to demonstrate its financial ability to decommission the plant after low-power testing in the event the plant does not obtain a full-power license. On December 21, 1988, the NRC decided on all pending financial qualification questions which were brought to its attention relating to Seabrook. The NRC ruled, among other things, that \$72.1 million be provided for decommissioning prior to low-power testing. The joint owners have purchased a surety bond to meet the above condition.

PSNH, as a result of the continued delay in commercial operation of Seabrook Unit 1 and its inability to secure cost recovery prior to commercial operation of the Unit, has experienced substantial difficulty in sustaining its financial obligations for its 35.6% share of the Seabrook project. PSNH challenged the constitutionality of New Hampshire's anti-CWIP law which prohibited PSNH from charging customers for construction projects that are not yet in operation. In January 1988, the New Hampshire Supreme Court upheld the application of the state's anti-CWIP law prohibiting PSNH from including in rates, increases for Seabrook related costs until the plant begins commercial operation. This decision effectively barred approval by the New Hampshire Public Utilities Commission of PSNH's previously filed emergency rate relief request. PSNH filed a request with the United States Supreme Court seeking further appellate review of this opinion. On January 23, 1989 the Supreme Court rejected the appeal due to the lack of a "properly presented federal question".

In January 1988, PSNH filed for protection from its creditors under Chapter 11 of the Federal Bankruptcy Code. PSNH has submitted and is currently working with the bankruptcy court and creditors on a plan or reorganization. The bankruptcy reorganization exclusivity period has been removed by the court and several utilities including the State of New Hampshire have indicated their intent in submitting a PSNH reorganization or takeover plan. At this time, the court has set January 29, 1990 as the date upon which hearings on confirmation of a plan or reorganization for PSNH will commence.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

On June 1, 1988, MMWEC's Board of Directors adopted a strategic plan of action relating to its 11.6 percent Seabrook joint ownership interest. The plan of action evidenced, among other things, an intention not to pay any future direct obligations to the Seabrook project. Accordingly, no additional payments have been made since May 1988 for construction, maintenance or nuclear fuel under the Seabrook Project Disbursing Agent agreement. MMWEC's prepayments were exhausted on or about July 24, 1988. Certain of the Seabrook joint owners, through various arrangements, have made-up the shortfall in the Seabrook project's cash flow caused by MMWEC's nonpayment. The Connecticut Light and Power Company furnished funds to the Seabrook Project in lieu of MMWEC's payments for the July 24 to November 30, 1988 period. In January 1989 Connecticut Light and Power Company released any claims against MMWEC associated with its payments. The release was contingent upon the approval of the Connecticut Department of Public Utility Control, which was issued in April 1989. PSNH, with the bankruptcy court's approval, is currently making payments on behalf of MMWEC.

On June 10, 1988, PSNH gave notice under a provision of the Seabrook Joint Ownership Agreement, that MMWEC was in default in its joint ownership obligations. Pursuant to the same Joint Ownership Agreement, MMWEC has five months after such notice to cure any default. MMWEC did not agree with such notice that a default occurred on June 10, 1989. On November 4, 1988, MMWEC and PSNH entered into a Memorandum of Understanding whereby MMWEC retains its full ownership in Seabrook Station. Upon the effective date, the Memorandum and the settlement agreement provide, among other things, that all notices of default will be rescinded and covenants not to sue among the major joint owners of Seabrook will be effective. The settlement agreement also calls for PSNH to be responsible for MMWEC's portion of the Seabrook Station pre-operational costs, commencing December 1, 1988 up to the commercial operation of the unit or up to \$30 million whichever comes first. As part of the settlement agreement, MMWEC and PSNH agree to cancel the sellback agreement which called for PSNH to purchase Seabrook capacity from MMWEC at cost. The settlement agreement calls for extension of an existing transmission contract and financial payments by PSNH to MMWEC before and after commercial operation of the unit and limits MMWEC's exposure for decommissioning or cancellation costs to \$10 million. On April 14, 1989, the PSNH bankruptcy court had accepted the Comprehensive Seabrook Settlement with August 1, 1989 becoming the Effective Date.

In January 1985, certain residents of the Town of Groton, Massachusetts brought suit against the Town of Groton Municipal Light Department, the Town of Groton and MMWEC, challenging the validity of the Nuclear Mix No. 1, Nuclear Project Nos. 3, 4 and 5 and Project No. 6 Power Sales Agreements. On February 4, 1987, the Massachusetts Superior Court granted the defendants' motions for summary judgment and upheld the validity of Groton's Power Sales Agreements with MMWEC. The decision was appealed by the plaintiffs to the Massachusetts Supreme Judicial Court. On July 12, 1988, the Supreme Judicial Court affirmed the lower court's ruling thus upholding the validity of Groton's Power Sales Agreements with MMWEC. No further court appeals have been filed. Groton continued to make the required payments to MMWEC throughout the period of legal challenge of the Power Sales Agreements.



TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Vermont Electric Cooperative, with a direct 0.41% ownership share in the Seabrook project ceased making Seabrook construction payments in January 1986. Payments are being made by other joint owners to cover the shortfall. In addition to being a direct joint owner in the Seabrook project, Vermont Electric Cooperative is also involved in Seabrook through its 7.2% interest in MMWEC's Project No. 6 and has failed to make its monthly payments to MMWEC since February 1986.

Washington Electric Cooperative of Vermont, a 1.96% Participant in MMWEC's Project No. 6 has been withholding its monthly payments since January 1988.

The Vermont Public Service Department brought actions against MMWEC in the Superior Court of Vermont in October 1985 challenging the validity of the Project No. 6 Power Sales Agreements as entered into by the Vermont Participants. In November 1986, the Superior Court Judge ruled that the Power Sales Agreements for Project No. 6 between MMWEC and several consumer-owned utilities in Vermont are valid under Vermont law. The ruling rejected contentions by the Vermont Department of Public Service, Vermont Electric Cooperative and the Village of Stowe Water & Light Department that the contracts were invalid and, therefore, not binding agreements. The plaintiffs appealed this ruling to the Vermont Supreme Court, which heard arguments in April 1987. In September 1988, the Vermont Supreme Court reversed the lower court and ruled that the Project No. 6 Power Sales Agreements with the Vermont utilities are invalid since inception (void ab initio) because the utilities lacked both the statutory authority to enter into the contracts and to delegate certain authorities to MMWEC. Subsequent to the Vermont Supreme Court ruling, MMWEC filed a motion requesting the court to grant a rehearing and allow oral arguments on several issues, including potential violations of the U.S. Constitution and that MMWEC's federal defenses were not adequately addressed in the court's decision. On January 30, 1989, the Vermont Supreme Court denied MMWEC's request for a hearing of the case. MMWEC has filed a writ of certiorari with the United States Supreme Court to review the decision of the Vermont Supreme Court, which voided the Power Sales Agreements between MMWEC and the Vermont Project No. 6 Participants. The Supreme Court should address this matter in the fall of 1989.

Shortfalls in the Project No. 6 revenues currently are being made up from available funds within the Project. MMWEC believes that any long-term shortfalls will ultimately be recovered from billings to other Participants under the Power Sales Agreements.

(Continued)

## TOWN OF READING, MASSACHUSETTS

### Notes to General Purpose Financial Statements

Due to the Vermont Supreme Court decision declaring the Project No. 6 Vermont Participant contracts void ab initio, certain other Massachusetts Project No. 6 Participants have raised issues relating to the validity of the Project No. 6 Power Sales Agreements as to their alleging that 100% participation is a condition precedent to the validity of the Project Power Sales Agreements. On April 14, 1989, the Hingham Municipal Lighting Plant and the Shrewsbury Electric Light Plant both filed identical but separate actions in the Superior Court of Suffolk County in Massachusetts. The basis for the complaints are whether the Project No. 6 Power Sales Agreements are valid and binding as to them, since as alleged in the complaints, a condition precedent to the validity of all the Project No. 6 Power Sales Agreements is 100% participation in said Agreement, and if the Vermont Participant's contracts are void ab initio, then this condition precedent has not been met. Further, the complaint alleges that any increase in Project No. 6 Participants is unlawful on the basis that the Project No. 6 Power Sales Agreements failed to have 100% participation and MMWEC's use of Project No. 6 funds to cover the shortfall in receipts constitutes a breach of the Power Sales Agreements.

The Town of Hudson Light & Power Department and the City of Peabody Municipal Light Plant filed on November 14, 1988, a lawsuit against MMWEC in Suffolk County Superior Court which, among other things, sought to enjoin the MMWEC Board of Directors from acting upon the Memorandum of Understanding with PSNH. On November 15, 1988, the Massachusetts Superior Court denied the Hudson/Peabody injunction request, which denial was upheld by the Massachusetts Appeals Court. On December 2, 1988, the Town of Hudson Light & Power Department and the City of Peabody Municipal Light Plant amended their complaint against MMWEC to include challenges to the validity of the Project No. 6 Power Sales Agreement on the 100% participation issue, as previously discussed within the context of the Vermont Supreme Court decision. MMWEC moved to compel arbitration of this dispute and the Superior Court granted MMWEC's motion in accordance with the terms of the Power Sales Agreements.

MMWEC filed an original action in the Supreme Judicial Court for the Commonwealth of Massachusetts against two Massachusetts Project No. 6 Participants. A single justice of the Court has accepted MMWEC's motion to have the Court transfer to the Supreme Judicial Court other cases with Project No. 6 Participants pending in the Superior Court. Furthermore, the justice granted MMWEC's request for preliminary injunctions ordering the non-paying participants to pay their obligations. MMWEC has filed a Motion for Summary Judgment with the Single Justice. Also, MMWEC has filed oppositions to the Participants' motion to stay the proceedings and to compel arbitration. The Single Justice is expected to hear these motions in early September 1989. A hearing before the full bench of the Supreme Judicial Court, on the Project No. 6 Power Sales Agreements is expected to be held in the fall of 1989.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

In March 1989, Washington Electric Cooperative of Vermont filed suit against MMWEC in the Washington County Superior Court in Vermont for restitution from MMWEC for payments made under the Project No. 6 Power Sales Agreements. Washington Electric Cooperative received an ex-parte trustee process against other Vermont utilities which are making payments under MMWEC's Stony Brook Intermediate Unit contracts. MMWEC has removed this case to the United States District Court for the District of Vermont, where hearings were held and an order issued to dissolve the trustee process contingent on MMWEC giving notice of any intent to take away the Vermont Participants Intermediate Unit capacity.

In July 1989, MMWEC successfully defended against the Washington Electric Cooperative's motion to remand this case to Vermont state court. Also in July 1989, MMWEC filed both a counterclaim against the Washington Electric Cooperative in the amount of \$16 million and a third party claim in the amount of at least \$10 million against the officers, directors and attorneys of Washington Electric Cooperative upon whose opinions MMWEC issued bonds for Project No. 6.

In January 1986, MMWEC brought an action against the Village of Stowe in the United States District Court in Massachusetts seeking a declaration that its Stony Brook Intermediate Project Power Sales Agreement with Stowe is valid and has brought an action against the State of Vermont and certain of the Vermont Participants in Vermont Superior Court seeking a declaration of MMWEC's rights and obligations under its Stony Brook Intermediate Project Power Sales Agreements with them. By agreement of the parties, the proceedings were inactive pending the decision of the Vermont Supreme Court. Subsequent to the Vermont Supreme Court ruling, the case was dismissed.

On August 31, 1987, Eastern Maine Electric Cooperative (EMEC), a 3.6% Participant in MMWEC's Project No. 6, filed for protection under Chapter 11 of the Federal Bankruptcy Code. In its petition, EMEC is asking the court to reject its Power Sales Agreement with MMWEC. EMEC has failed to make payments relating to its Power Sales Agreement contract with MMWEC since May 1987. In October 1988, EMEC's petition for rejection of the contract was denied by the U.S. Bankruptcy Court. The judge concluded that MMWEC has a valid claim against EMEC stemming from EMEC's payment default under the contract prior to EMEC's entering into Chapter 11. MMWEC has formally filed a claim in the proceedings for the money it is owed. EMEC responded to the claim with a counterclaim alleging, among other things, that its Project No. 6 Power Sales Agreement with MMWEC is void as a result of the Vermont Supreme Court decision. MMWEC and EMEC are currently within the discovery stage of this litigation.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

In January 1986, the Hull Municipal Lighting Plant filed suit against MMWEC seeking a declaration that its Power Sales Agreements for Nuclear Mix 1, Nuclear Projects Nos. 4 and 5 and Project No. 6 relating to Seabrook were invalid, and an injunction against MMWEC collecting any amounts from Hull under the agreements and monetary damages. The suit challenges the validity of these Power Sales Agreements on various grounds and alleges, among other things, various misrepresentations, breaches and imprudencies by MMWEC. On March 5, 1986, the Massachusetts Superior Court granted MMWEC's motions to stay the legal proceedings and compel arbitration of the suit and for a preliminary injunction requiring Hull to pay its share of monthly power costs as required by the Power Sales Agreements. On March 21, 1986, a single justice of the Massachusetts Appeals Court denied Hull's petition for relief from the orders of the Superior Court, and the matter went to arbitration. In August 1987, the arbitrator ruled that the contracts signed by Hull's light board with MMWEC were valid. The arbitrator has yet to rule on the other alleged breaches, imprudencies and misrepresentations claimed against MMWEC by Hull. After withholding payments, Hull is currently making payments, under protest, in accordance with the court order, which is appealed.

As of June 30, 1989, for Projects under construction, accumulated construction expenditures amounted to \$1,006,217,000 of which \$52,475,000 represents the amount attributable to the Light Department. Debt outstanding for Projects under construction included Power Supply System Revenue bonds totalling \$967,418,000 of which \$54,336,000 is attributable to the Power Sales Agreements of the Light Department. As of June 30, 1989, the total future debt service requirement on outstanding bonds issued for Projects under construction is \$2,965,870,000 of which \$132,683,000 is attributable to the Light Department.

In addition, for Projects in operation, MMWEC has expended and capitalized \$392,736,000. \$477,287,000 of bonds are outstanding for these operating Projects, with a total debt service requirement over future years of \$1,090,126,000. The Light Department's portion of the expenditures, bonds outstanding and debt service on these Projects is \$48,514,000 \$54,567,000 and \$115,562,000 respectively.

(Continued)



## Notes to General Purpose Financial Statements

The Light Department has entered into power purchase contracts or Power Sales Agreements with MMWEC. Under these agreements, the Light Department is required to make capacity or debt service payments to MMWEC. The aggregate amount of such required payments, exclusive of Reserve and Contingency Fund billings, on bonds outstanding and significant power purchase contracts through MMWEC at June 30, 1989 is shown below:

	<u>Annual Cost</u>
For the years ended June 30, 1989	\$ 13,073,000
1990	14,712,000
1991	14,750,000
1992	14,736,000
1993	13,284,000
Later fiscal years	<u>198,569,000</u>
Total	\$ <u>269,124,000</u>

In addition, the Light Department is required to pay its share of the operation and maintenance costs of the units in which they participate. The Light Department's total operation and maintenance costs under the agreements were \$7,177,000 and \$7,224,000 for the years ended June 30, 1989 and 1988, respectively.

(9) Temporary Borrowings

Under state law and by authorization of the Board of Selectmen, the Town is authorized to borrow on a temporary basis to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS).
- Federal and state aided capital projects and other program expenditures prior to receiving reimbursement through issuance of Federal and state aid anticipation notes (FANS and SANs).

Temporary loans are general obligations of the Town and carry maturity dates which are limited by statute. Interest expenditures for temporary borrowings were approximately \$211,650 and are accounted for in the General Fund. At June 30, 1989, \$323,000 of 6.63% to 7.75% BANS maturing in 1990 were outstanding. Such notes have been classified as long-term obligations because the Town has the intent and ability to refinance on a long-term basis.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(10) Interfund Receivable and Payable Balances

Individual fund interfund receivable and payable balances at June 30, 1989 were:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ -	5,457,946
Special Revenue Funds:		
School Funds	413,572	-
Sale of Real Estate Fund	3,034,895	-
Other Funds	89,824	-
Capital Projects Funds:		
Fire Station Facility Fund	42,840	-
Downtown Improvements Fund	20,802	-
High School Field House Roof Fund	15,902	-
Municipal Building Space Fund	3,145	-
Town Hall Complex Improvements Fund	99,745	-
Joshua Eaton School Roof Fund	4,922	-
High School Transformers Fund	239,200	-
Enterprise Funds:		
Water Fund	848,454	-
Sewer Fund	529,912	-
Fiduciary Funds:		
Employee Retirement Trust Fund	5,265	-
Nonexpendable Trust Funds	876,107	-
Expendable Trust Funds	-	876,107
Agency Funds	109,468	-
	<u>\$ 6,334,053</u>	<u>6,334,053</u>

(Continued)

## Notes to General Purpose Financial Statements

(11) Operating Transfers

Operating transfers constitute the transfer of resources from the fund that receives the resources to the fund that utilizes them. The following table summarizes operating transfers for the year ended June 30, 1989, except for the electric enterprise fund which is for the year ended December 31, 1988.

	Transfers In (Out)					Expendable Trusts	Nonexpendable Trusts
	General	Special Revenue	Capital Projects	Electric Enterprise	Water and Sewer Enterprise		
Purpose of operating transfer:							
Revenue sharing	\$ 12,014	(12,014)	-	-	-	-	-
Premium sale of bonds	158	(158)	-	-	-	-	-
Stabilization fund	2,425	-	-	-	-	(2,425)	-
Cemetery sale of lots	22,500	(22,500)	-	-	-	-	-
Capital project	7,625	-	(7,625)	-	-	-	-
Electric earnings distribution	1,250,000	-	-	(1,250,000)	-	-	-
Water operations transfer	46,139	-	-	-	(46,139)	-	-
Sewer operations transfer	17,071	-	-	-	(17,071)	-	-
Cemetery perpetual care	61,000	-	-	-	-	(61,000)	-
Worker compensation trust	(102,634)	-	-	(34,926)	(15,625)	153,185	-
Pension trust	-	-	-	(379,045)	-	449,293	-
Investment income	-	-	-	-	-	80,289	(80,289)
	\$ 1,316,298	(34,672)	(7,625)	(1,663,971)	(78,835)	619,342	(80,289)

(12) Contingencies

Numerous lawsuits are pending or threatened against the Town, which arose from the ordinary course of operations, including actions commenced and claims asserted against it for property damage and personal injury, breaches of contract, condemnation proceedings and other alleged violations of law. The outcome of lawsuits is not expected to materially affect the financial condition of the Town.

(13) Property, Plant and Equipment

A summary of property, plant and equipment by major category is as follows:

	Water and Sewer June 30, 1989	Electric Light Department (December 31, 1988)
Land	\$ 254,631	274,492
Plant and buildings	3,351,868	5,910,359
Lines	8,810,090	-
Equipment and fixtures	1,161,054	24,323,399
	13,577,643	30,508,250
Less accumulated depreciation	3,704,596	14,488,355
	\$ 2,873,047	16,019,895

# TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

### (14) Deferred Compensation Plan

The Town offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all Town employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the Plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are (until paid or made available to the employee or other beneficiary) solely the property and rights of the Town (without being restricted to the provisions of benefits under the plan), subject only to the claims of the Town's general creditors. Participants' rights under the Plan are equal to those of general creditors of the Town in an amount equal to the fair market value of the deferred account for each Participant.

### (15) Risk Management

The Town has a limited risk management program for workers' compensation insurance. Premiums are paid into the worker compensation fund from the general and enterprise funds and are available to pay claims and administrative expenses. Payments for claims and administrative expenses totalling \$336,288 were made during the year ended June 30, 1989. An excess coverage insurance policy covers claims in excess of \$200,000 per occurrence.

### (16) Segment Information - Water and Sewer Funds

Financial segment information as of and for the year ended June 30, 1989 is presented below:

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Operating revenues	\$ 1,908,490	1,824,676	3,733,166
Depreciation expense	153,094	179,366	332,460
Operating income	664,732	380,116	1,044,848
Net income	582,633	363,210	945,843
Current capital contributions	24,688	14,679	39,367
Property, plant and equipment additions	583,543	25,794	609,337
Net working capital	1,426,307	1,003,565	2,429,872
Total assets	5,703,081	7,282,617	12,985,698
Bonds payable	480,000	265,000	745,000
Total equity	5,044,160	6,878,759	11,922,919



## TOWN OF READING RETIREMENT SYSTEM

## Required Supplementary Information

Analysis of Funding Progress  
(in thousands)

(Unaudited - See accompanying independent auditors' report)

Fiscal year	(1) Net assets available for benefits*	(2) Pension benefit obligation	(3) Percentage funded (1)/(2)	(4) Unfunded pension benefit obligation (2)-(1)	(5) Annual covered payroll	(6) Unfunded pension benefit obligation as a percentage of covered payroll (4)/(5)
1987	\$ 10,195	\$ 29,941	34.1%	\$ 19,746	\$ 8,690	227.2%
1988	10,211	30,468	33.5	20,257	9,211	219.9
1989	11,703	28,081	41.7	16,377	9,880	165.8

Isolated analysis of the dollar amounts of net assets available for benefits, pension benefit obligation, and unfunded pension benefit obligation can be misleading. Expressing the net assets available for benefits as a percentage of the pension benefit obligation provides one indication of the Town's funding status on a going-concern basis. Analysis of this percentage over time indicates whether the system is becoming financially stronger or weaker. Generally, the greater this percentage, the stronger the PERS. Trends in unfunded pension benefit obligation and annual covered payroll are both affected by inflation. Expressing the unfunded pension benefit obligation as a percentage of annual covered payroll approximately adjusts for the effects of inflation and aid analysis of the progress made in accumulating sufficient assets to pay benefits when due. Generally, the smaller this percentage, the stronger the Public Employee Retirement System.

\* Net assets are presented at cost.

# TOWN OF READING RETIREMENT SYSTEM

## Required Supplementary Information

### Revenues by Source and Expenses by Type

(Unaudited - See accompanying independent auditors' report)

<u>Revenues by Source</u>					
<u>Fiscal Year</u>	<u>Employee Contributions</u>	<u>Employer Contributions</u>	<u>State Contributions</u>	<u>Investment Income</u>	<u>Total</u>
1980	\$ 298,141	\$ 803,002	\$ -	\$ 345,642	\$ 1,446,785
1981	349,757	875,133	-	423,861	1,648,751
1982	346,936	925,446	-	495,914	1,768,296
1983	403,945	1,138,364	-	572,221	2,114,530
1984	432,034	1,349,957	-	635,139	2,417,130
1985	506,387	1,508,004	8,283	786,422	2,809,096
1986	507,242	1,665,046	243,416	1,265,455	3,681,159
1987	534,077	1,721,134	200,795	1,324,085	3,780,091
1988	596,516	2,071,634	246,422	(265,115)	2,649,457
1989	679,616	2,411,833	281,659	846,072	4,219,180

<u>Expenses by Type</u>				
<u>Fiscal Year</u>	<u>Benefits</u>	<u>Administrative Expenses</u>	<u>Refunds</u>	<u>Total</u>
1980	\$ 909,829	\$ 15,988	\$ 93,309	\$ 1,019,126
1981	1,056,826	17,468	22,517	1,096,811
1982	1,193,707	25,508	51,405	1,270,620
1983	1,446,344	30,589	80,530	1,557,463
1984	1,627,113	27,268	102,015	1,756,396
1985	1,749,096	27,098	111,026	1,887,220
1986	2,012,597	29,561	135,060	2,177,218
1987	2,208,530	37,705	145,742	2,391,977
1988	2,374,561	47,595	142,985	2,565,141
1989	2,635,980	43,454	68,116	2,747,550

TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Special Revenue Funds

June 30, 1989

<u>Assets</u>	School Funds	Sale of Real Estate Fund	Other Funds	Totals
Cash	\$ 35,490	-	27,761	63,251
Due from state	11,583	-	-	11,583
Due from other funds	413,572	3,034,895	89,824	3,538,291
Total assets	<u>460,645</u>	<u>3,034,895</u>	<u>117,585</u>	<u>3,613,125</u>
<u>Liabilities and Fund Balances</u>				
Liabilities:				
Warrants payable	\$ 47,073	-	27,761	74,834
Accrued payroll payable	9,145	-	-	9,145
Deposit	-	50,000	-	50,000
Total liabilities	<u>56,218</u>	<u>50,000</u>	<u>27,761</u>	<u>133,979</u>
Fund balances:				
Reserved for subsequent years' expenditures	-	1,192,404	10,000	1,202,404
Unreserved	404,427	1,792,491	79,824	2,276,742
Total fund balances	<u>404,427</u>	<u>2,984,895</u>	<u>89,824</u>	<u>3,479,146</u>
Total liabilities and fund balances	<u>\$ 460,645</u>	<u>3,034,895</u>	<u>117,585</u>	<u>3,613,125</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Special Revenue Funds

Year ended June 30, 1989

	Federal Revenue Sharing Fund	School Funds	Sale of Real Estate Fund	Other Funds	Totals
<b>Revenues:</b>					
Charges for services	\$ -	717,292	-	136,708	854,000
Intergovernmental	-	788,067	-	86,394	874,461
Investment income	60	-	-	296	356
Other	-	16,390	1,440,569	78,422	1,535,381
<b>Total revenues</b>	<b>60</b>	<b>1,521,749</b>	<b>1,440,569</b>	<b>301,820</b>	<b>3,264,198</b>
<b>Expenditures:</b>					
General government	-	-	-	37,814	37,814
Public safety	-	-	-	174,768	174,768
Education	-	1,510,688	-	-	1,510,688
Human services	-	-	-	21,960	21,960
Culture and recreation	-	-	-	68,050	68,050
<b>Total expenditures</b>	<b>-</b>	<b>1,510,688</b>	<b>-</b>	<b>302,592</b>	<b>1,813,280</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>60</b>	<b>11,061</b>	<b>1,440,569</b>	<b>(772)</b>	<b>1,450,918</b>
<b>Other financing sources (uses):</b>					
Operating transfers in (out)	(12,014)	-	-	(22,658)	(34,672)
<b>Excess (deficiency) of revenues and other sources over expenditures and other uses</b>	<b>(11,954)</b>	<b>11,061</b>	<b>1,440,569</b>	<b>(23,430)</b>	<b>1,416,246</b>
<b>Fund balances, beginning of year</b>	<b>11,954</b>	<b>393,366</b>	<b>1,544,326</b>	<b>113,254</b>	<b>2,062,900</b>
<b>Fund balances, end of year</b>	<b>\$ -</b>	<b>404,427</b>	<b>2,984,895</b>	<b>89,824</b>	<b>3,479,146</b>



TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Capital Projects Funds

June 30, 1989

Town Hall Complex Improvements							
Assets	Fire Station Facility Fund	Municipal Building Space Fund	Downtown Improvement Fund	High School Transformers Fund	High School Field House Roof Fund	Joshua Eaton School Roof Fund	Totals
Cash	\$ 100,255	-	-	-	-	-	100,255
Due from other funds	<u>99,745</u>	<u>3,145</u>	<u>20,802</u>	<u>239,200</u>	<u>15,902</u>	<u>4,922</u>	<u>426,556</u>
Total assets	\$ <u>200,000</u>	<u>3,145</u>	<u>20,802</u>	<u>239,200</u>	<u>15,902</u>	<u>4,922</u>	<u>526,811</u>
Liabilities and Fund Balances							
Liabilities:							
Warrants and accounts payable	15,157	-	-	-	-	-	133,162
Fund balances:							
Reserved for encumbrances	<u>81,995</u>	<u>3,145</u>	<u>20,802</u>	<u>239,200</u>	<u>15,902</u>	<u>4,922</u>	<u>393,649</u>
Total liabilities and fund balances	\$ <u>200,000</u>	<u>42,840</u>	<u>20,802</u>	<u>239,200</u>	<u>15,902</u>	<u>4,922</u>	<u>526,811</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Capital Projects Funds

Year ended June 30, 1989

	Highway Improvements Fund	Town Hall Complex Improvements Fund	Fire Station Facility Fund	Municipal Building Space Fund	Downtown Improvement Fund	Public Works Facility Fund	High School Transformers Fund	High School Field House Roof Fund	Joshua Eaton School Roof Fund	Barrows High School Roof Fund	Coolidge School Roof Fund	Totals
<b>Expenditures:</b>												
Capital outlays	\$ 166,607	118,005	145,317	24,602	45	209,629	-	206,098	-	-	-	870,303
Other financing sources (uses):												
Proceeds of general obligation notes and bonds	-	200,000	123,000	-	-	-	239,200	222,000	-	-	-	784,200
Operating transfers in (out)	-	-	-	-	-	-	-	-	-	(4,894)	(2,731)	(7,625)
Total other financing sources (uses)	-	200,000	123,000	-	-	-	239,200	222,000	-	(4,894)	(2,731)	776,575
Excess (deficiency) of revenues and other sources over expenditures and other uses	(166,607)	81,995	(22,317)	(24,602)	(45)	(209,629)	239,200	15,902	-	(4,894)	(2,731)	(93,728)
Fund balances, beginning of year	166,607	-	50,000	27,747	20,847	209,629	-	-	4,922	4,894	2,731	487,377
Fund balances, end of year	\$ -	81,995	27,683	3,145	20,802	-	239,200	15,902	4,922	-	-	393,649

## TOWN OF READING, MASSACHUSETTS

## Combining Balance Sheet

## Water and Sewer Enterprise Funds

June 30, 1989

<u>Assets</u>	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Totals</u>
Cash	\$ 57,393	50,498	107,891
Receivables (net of allowances for uncollectibles):			
User charges	726,626	727,878	1,454,504
Special assessments	2,743	34,192	36,935
Due from other funds	848,454	529,912	1,378,366
Inventory	130,012	4,943	134,955
Property, plant and equipment (net)	<u>3,937,853</u>	<u>5,935,194</u>	<u>9,873,047</u>
Total assets	\$ <u>5,703,081</u>	<u>7,282,617</u>	<u>12,985,698</u>
<u>Liabilities and Fund Equity</u>			
Liabilities:			
Warrants and accounts payable	\$ 96,243	74,696	170,939
Accrued sick leave	32,809	8,764	41,573
Deferred revenue	28,369	51,070	79,439
Accrued interest on bonds payable	21,500	4,328	25,828
Bonds payable	<u>480,000</u>	<u>265,000</u>	<u>745,000</u>
Total liabilities	<u>658,921</u>	<u>403,858</u>	<u>1,062,779</u>
Fund equity:			
Municipal contributed capital	1,912,027	4,675,528	6,587,555
Less depreciation	<u>(120,223)</u>	<u>(177,743)</u>	<u>(297,966)</u>
Accumulated municipal contri- buted capital, net	1,791,804	4,497,785	6,289,589
Retained earnings:			
Reserved	3,047,418	2,047,034	5,094,452
Unreserved	<u>204,938</u>	<u>333,940</u>	<u>538,878</u>
Total fund equity	<u>5,044,160</u>	<u>6,878,759</u>	<u>11,922,919</u>
Total liabilities and fund equity	\$ <u>5,703,081</u>	<u>7,282,617</u>	<u>12,985,698</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenses and Changes in Fund Equity

Water and Sewer Enterprise Funds

Year ended June 30, 1989

	Water Fund	Sewer Fund	Totals
Operating revenues:			
Charges for services	\$ 1,908,077	1,806,471	3,714,548
Special assessments	413	18,205	18,618
Total operating revenues	<u>1,908,490</u>	<u>1,824,676</u>	<u>3,733,166</u>
Operating expenses:			
Personal services	462,299	98,303	560,602
Fringe benefits	138,119	54,624	192,743
Energy purchases	122,567	12,930	135,497
Intergovernmental	-	931,278	931,278
Depreciation	153,094	179,366	332,460
Other	367,679	168,059	535,738
Total operating expenses	<u>1,243,758</u>	<u>1,444,560</u>	<u>2,688,318</u>
Operating income	<u>664,732</u>	<u>380,116</u>	<u>1,044,848</u>
Nonoperating revenues (expenses):			
Operating grant	-	5,288	5,288
Interest income	35,477	17,878	53,355
Interest expense	(61,633)	(17,180)	(78,813)
Total nonoperating revenues (expenses)	<u>(26,156)</u>	<u>5,986</u>	<u>(20,170)</u>
Income before operating transfers	638,576	386,102	1,024,678
Operating transfers out	<u>(55,943)</u>	<u>(22,892)</u>	<u>(78,835)</u>
Net income	582,633	363,210	945,843
Fund equity, beginning of year	4,436,839	6,500,870	10,937,709
Contributed property, plant and equipment	<u>24,688</u>	<u>14,679</u>	<u>39,367</u>
Fund equity, end of year	\$ <u>5,044,160</u>	<u>6,878,759</u>	<u>11,922,919</u>



## TOWN OF READING, MASSACHUSETTS

## Combining Statement of Cash Flows

## Water and Sewer Enterprise Funds

Year ended June 30, 1989

	Water <u>Fund</u>	Sewer <u>Fund</u>	<u>Totals</u>
Cash flows from operating activities:			
Operating income	\$ 664,732	380,116	1,044,848
Adjustments to reconcile net operating income to net cash provided by operating activities:			
Depreciation	153,094	179,366	332,460
Changes in assets and liabilities:			
Increase in account receivables (net)	(37,464)	(108,154)	(145,618)
Increase decrease in due from other funds	85,847	(182,701)	(96,854)
Increase in inventory	(89,065)	(3,302)	(92,367)
Increase in warrants and accounts payable	3,468	1,274	4,742
Increase in accrued sick leave	12,766	1,348	14,114
Increase in deferred revenues	<u>16,464</u>	<u>6,154</u>	<u>22,618</u>
Net cash provided by operating activities	<u>809,842</u>	<u>274,101</u>	<u>1,083,943</u>
Cash flows from noncapital financing activities:			
Operating grants received	-	5,288	5,288
Operating transfers out to other funds	<u>(55,943)</u>	<u>(22,892)</u>	<u>(78,835)</u>
Net cash used by noncapital financing activities	<u>(55,943)</u>	<u>(17,604)</u>	<u>(73,547)</u>
Cash flows from capital and related financing activities:			
Acquisition of property, plant and equipment	(583,543)	(25,794)	(609,337)
Principal payments on bonds	(160,000)	(250,000)	(410,000)
Interest paid on bonds	<u>(68,800)</u>	<u>(21,505)</u>	<u>(90,305)</u>
Net cash used for capital and related financing activities	<u>(812,343)</u>	<u>(297,299)</u>	<u>(1,109,642)</u>
Cash flows from investing activities:			
Interest on investments	<u>35,477</u>	<u>17,878</u>	<u>53,355</u>
Net decrease in cash	(22,967)	(22,924)	(45,891)
Cash, beginning of year	<u>80,360</u>	<u>73,422</u>	<u>153,782</u>
Cash, end of year	\$ <u><u>57,393</u></u>	<u><u>50,498</u></u>	<u><u>107,891</u></u>
<u>Supplemental Information</u>			
Non cash transactions affecting financial position:			
Contributions of property, plant and equipment from government	\$ 24,688	14,679	39,367
Acquisition of property, plant and equipment through government capital contributions	<u>(24,688)</u>	<u>(14,679)</u>	<u>(39,367)</u>
Net effect of non cash transactions	\$ <u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

## Combining Balance Sheet

## Fiduciary Funds

June 30, 1989

Assets	Employee Retirement Trust Fund	Nonexpendable Trust Funds	Expendable Trust Funds	Agency Funds	Totals
Cash and investments	\$ 11,824,563	-	10,596,977	1,347	22,422,887
Investments with fiscal agents, at market	-	-	-	498,539	498,539
Receivables:					
Due from housing authority	8,300	-	-	-	8,300
Education loans	-	5,250	-	-	5,250
Due from other funds	5,265	876,107	-	109,468	990,840
Total assets	\$ 11,838,128	881,357	10,596,977	609,354	23,925,816
<u>Liabilities and Fund Balances</u>					
Liabilities:					
Warrants payable	\$ -	-	20,781	1,347	22,128
Judgments payable	134,899	-	-	-	134,899
Other liabilities	-	-	-	109,468	109,468
Due to other funds	-	-	876,107	-	876,107
Deferred compensation	-	-	-	498,539	498,539
Total liabilities	134,899	-	896,888	609,354	1,641,141
Fund balances:					
Reserved for:					
Subsequent years' expenditures	-	-	64,000	-	64,000
Endowments	-	881,357	-	-	881,357
Employees retirement system	11,703,229	-	-	-	11,703,229
Unreserved	-	-	9,636,089	-	9,636,089
Total fund balances	11,703,229	881,357	9,700,089	-	22,284,675
Total liabilities and fund balances	\$ 11,838,128	881,357	10,596,977	609,354	23,925,816

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Expendable Trust Funds

Year ended June 30, 1989

	Municipal Light Pension Fund	Worker Compensation Fund	Stabilization Fund	Other Expendable Trust Funds	Totals
Revenues:					
Investment income	\$ 545,824	23,989	147	245,551	815,511
Expenditures:					
Education	-	-	-	4,250	4,250
Human works and facilities	-	-	-	2,750	2,750
Human services	-	-	-	27,207	27,207
Culture and recreation	-	-	-	1,500	1,500
Employee benefits	621,790	336,288	-	-	958,078
Total expenditures	621,790	336,288	-	35,707	993,785
Excess of revenues over (under) expenditures	(75,966)	(312,299)	147	209,844	(178,274)
Other financing sources (uses):					
Operating transfers in (out)	449,293	153,185	(2,425)	19,289	619,342
Excess of revenues and other sources over (under) expenditures and other uses	373,327	(159,114)	(2,278)	229,133	441,068
Fund balances, beginning of year	6,490,553	269,755	2,278	2,496,435	9,259,021
Fund balances, end of year	\$ 6,863,880	110,641	-	2,725,568	9,700,089

TOWN OF READING, MASSACHUSETTS  
GENERAL FUND

SCHEDULE 1

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)  
YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
GENERAL GOVERNMENT:				
SELECTMEN:				
NON-PERSONAL EXPENSES	9,900	9,854		46
TOWN MANAGER:				
PERSONAL SERVICES	108,432	108,432		
NON-PERSONAL EXPENSES	79,183	79,182		1
FINANCE COMMITTEE:				
PERSONAL SERVICES	2,000	1,575		425
NON-PERSONAL EXPENSES	38,350	38,215		135
RESERVE FUND	3,313			3,313
TOWN ACCOUNTANT:				
PERSONAL SERVICES	77,645	77,010		635
NON-PERSONAL EXPENSES	1,450	1,173		277
BOARD OF ASSESSORS:				
PERSONAL SERVICES	127,710	120,452		7,258
NON-PERSONAL EXPENSES	17,800	5,743	12,000	57
CAPITAL OUTLAY	12,800		12,800	
TOWN TREASURER / COLLECTOR:				
PERSONAL SERVICES	206,664	204,885		1,779
NON-PERSONAL EXPENSES	94,800	94,705		95
LAW:				
NON-PERSONAL EXPENSES	119,220	117,247		1,973
PERSONNEL:				
PERSONAL SERVICES	33,024	33,003		21
NON-PERSONAL EXPENSES	47,550	47,042	500	8
DATA PROCESSING:				
NON-PERSONAL EXPENSES	64,540	47,179		17,361
CAPITAL OUTLAY	42,000	42,000		



## TOWN OF READING, MASSACHUSETTS

## SCHEDULE 1

## GENERAL FUND

## STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)

YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
TOWN CLERK:				
PERSONAL SERVICES	59,853	55,975		3,878
NON-PERSONAL EXPENSES	6,255	6,255		
ELECTIONS AND REGISTRATION:				
PERSONAL SERVICES	1,220	1,198		22
NON-PERSONAL EXPENSES	52,400	52,400		
CONSERVATION:				
PERSONAL SERVICES	28,467	26,442		2,025
NON-PERSONAL EXPENSES	7,730	6,240	1,238	252
COMMUNITY DEVELOPMENT:				
PERSONAL SERVICES	54,435	46,012		8,423
NON-PERSONAL EXPENSES	11,050	11,044		6
PLANNING:				
PERSONAL SERVICES	2,805	2,694		111
NON-PERSONAL EXPENSES	29,450	9,984	17,959	1,507
ZONING:				
PERSONAL SERVICES	2,225	2,097		128
NON-PERSONAL EXPENSES	200	40		160
TOWN HALL COMPLEX IMPROVEMENTS:				
NON-PERSONAL EXPENSES	50,000	50,000		
BUILDING MAINTENANCE:				
PERSONAL SERVICES	129,739	128,753		986
NON-PERSONAL EXPENSES	181,332	181,288	44	
CAPITAL OUTLAY	38,000	83	37,917	
CASUALTY INSURANCE:				
NON-PERSONAL EXPENSES	316,500	291,442		25,058
	-----	-----	-----	-----
	\$	\$	\$	\$
TOTAL GENERAL GOVERNMENT	2,058,042	1,899,644	82,458	75,940
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS  
GENERAL FUND

SCHEDULE 1  
-----

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)  
YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
PUBLIC SAFETY:				
POLICE:				
PERSONAL SERVICES	1,773,933	1,773,933		
NON-PERSONAL EXPENSES	185,718	180,407	5,297	14
CAPITAL OUTLAY	20,000	10,751	9,249	
FIRE:				
PERSONAL SERVICES	1,828,607	1,826,645		1,962
NON-PERSONAL EXPENSES	80,705	76,510	3,962	233
CAPITAL OUTLAY	25,500	25,452		48
INDEMNIFICATION POLICE/FIRE:				
NON-PERSONAL EXPENSES	30,000	15,987		14,013
BUILDING INSPECTOR:				
PERSONAL SERVICES	49,390	48,537		853
NON-PERSONAL EXPENSES	3,520	3,376		144
SEALER WEIGHTS AND MEASURES:				
PERSONAL SERVICES	5,000	5,000		
NON-PERSONAL EXPENSES	600	434		166
CIVIL DEFENSE:				
PERSONAL SERVICES	2,225	2,156		69
NON-PERSONAL EXPENSES	1,050	889		161
ANIMAL CONTROL:				
PERSONAL SERVICES	17,164	15,637		1,527
NON-PERSONAL EXPENSES	6,250	4,303		1,947
HAZARDOUS WASTE DISPOSAL:				
NON-PERSONAL EXPENSES	12,000	12,000		
	-----	-----	-----	-----
TOTAL PUBLIC SAFETY	\$ 4,041,662	\$ 4,002,017	\$ 18,508	\$ 21,137
	=====	=====	=====	=====

## TOWN OF READING, MASSACHUSETTS

SCHEDULE 1

## GENERAL FUND

## STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)

YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
EDUCATION:				
SCHOOL DEPARTMENT:				
PERSONAL SERVICES	11,544,887	11,232,764	312,079	44
NON-PERSONAL EXPENSES	2,688,753	2,646,050	42,703	
NORTHEAST REGIONAL VOCATIONAL SCHOOL DISTRICT ASSESSMENT	209,643	209,643		
	-----	-----	-----	-----
TOTAL EDUCATION	\$ 14,443,283	\$ 14,088,457	\$ 354,782	\$ 44
	=====	=====	=====	=====
	\$	\$	\$	\$
PUBLIC WORKS AND FACILITIES:				
PUBLIC WORKS:				
PERSONAL SERVICES	1,140,028	1,042,007		98,021
NON-PERSONAL EXPENSES	1,155,385	1,128,779	20,867	5,739
CAPITAL OUTLAY	535,400	307,750	227,650	
SNOW AND ICE CONTROL	159,005	104,590		54,415
HAZARDOUS WASTE CLEANUP:				
NON-PERSONAL EXPENSES	65,000	54,122	10,878	
STREET LIGHTING:				
NON-PERSONAL EXPENSES	175,606	175,086		520
PUBLIC WAY ACCEPTANCE:				
NEW CROSSING ROAD	500		500	
DEAN ROAD	9,000		9,000	
BUCKINGHAM DRIVE	1,000		1,000	
SUNNYSIDE AVE	1,000		1,000	
SANBORN LANE	500		500	
CEMETERY:				
PERSONAL SERVICES	156,765	156,099		666
NON-PERSONAL EXPENSES	31,787	30,137	1,650	
CAPITAL OUTLAY	57,000	20,776	36,224	
	-----	-----	-----	-----
TOTAL PUBLIC WORKS AND FACILITIES	\$ 3,487,976	\$ 3,019,346	\$ 309,269	\$ 159,361
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS  
GENERAL FUND

SCHEDULE 1  
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STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)  
YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
HUMAN SERVICES:				
HUMAN SERVICES:				
PERSONAL SERVICES	75,196	74,555		641
NON-PERSONAL EXPENSES	1,200	1,199		1
HEALTH:				
PERSONAL SERVICES	34,860	32,357		2,503
NON-PERSONAL EXPENSES	42,668	42,558		110
ELDER SERVICES:				
PERSONAL SERVICES	65,360	59,916		5,444
NON-PERSONAL EXPENSES	18,064	12,757		5,307
VETERANS:				
PERSONAL SERVICES	12,254	12,195		59
NON-PERSONAL EXPENSES	1,330	1,299		31
VETERANS AID	20,000	14,255		5,745
	-----	-----	-----	-----
TOTAL HUMAN SERVICES	\$ 270,932	\$ 251,091	\$	\$ 19,841
	=====	=====	=====	=====
	\$	\$	\$	\$
CULTURE AND RECREATION:				
LIBRARY:				
PERSONAL SERVICES	356,578	355,734		844
NON-PERSONAL EXPENSES	107,986	107,920		66
RECREATION:				
PERSONAL SERVICES	60,506	60,305		201
NON-PERSONAL EXPENSES	27,350	26,748	397	205
HISTORICAL COMMISSION	1,000	965	35	
	-----	-----	-----	-----
TOTAL CULTURE AND RECREATION	\$ 553,420	\$ 551,672	\$ 432	\$ 1,316
	=====	=====	=====	=====



## TOWN OF READING, MASSACHUSETTS

SCHEDULE 1

## GENERAL FUND

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)  
YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
DEBT SERVICE:				
RETIREMENT OF DEBT	810,000	810,000		
INTEREST ON LONG TERM DEBT	299,925	299,925		
SHORT-TERM INTEREST EXPENSE	215,000	211,650		3,350
INTEREST ON TAX OVERPAYMENT	1,792	743		1,049
	-----	-----	-----	-----
TOTAL DEBT SERVICE	\$ 1,326,717	\$ 1,322,318	\$	\$ 4,399
	=====	=====	=====	=====
	\$	\$	\$	\$
EMPLOYEE BENEFITS:				
CONTRIBUTORY RETIREMENT:				
ASSESSMENT	1,664,510	1,664,510		
NON-CONTRIBUTORY PENSIONS:				
PENSIONS	83,100	72,346		10,754
UNEMPLOYMENT COMPENSATION:				
BENEFITS	45,000	33,546	362	11,092
GROUP HEALTH AND LIFE INSURANCE:				
PREMIUMS	1,616,384	1,597,100		19,284
MEDICARE:				
TOWN SHARE	63,000	59,632		3,368
WORKER COMPENSATION:				
TRANSFER TO TRUST FUND	102,634	102,634		
	-----	-----	-----	-----
TOTAL EMPLOYEE BENEFITS	\$ 3,574,628	\$ 3,529,768	\$ 362	\$ 44,498
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS  
GENERAL FUND

SCHEDULE 1

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)  
YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
INTERGOVERNMENTAL:				
COUNTY ASSESSMENTS:				
COUNTY TAX	23,000	23,003		(3)
STATE ASSESSMENTS:				
SPECIAL EDUCATION	19,615	11,337		8,278
ENERGY CONSERVATION	3,823	3,823		
RETIREMENT SYSTEM	3,701	3,701		
EXCISE BILLS		700		(700)
HEALTH INSURANCE	1,146	1,146		
AIR POLLUTION CONTROL	4,732	4,732		
METRO AREA PLANNING COUNCIL	4,295	4,295		
MASSACHUSETTS BAY TRANSPORTATION AUTHORITY	530,407	534,030		(3,623)
	-----	-----	-----	-----
	\$	\$	\$	\$
	590,719	586,767		3,952
	=====	=====	=====	=====

## TOWN OF READING, MASSACHUSETTS

SCHEDULE 1

## GENERAL FUND

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)  
YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
GENERAL GOVERNMENT	2,058,042	1,899,644	82,458	75,940
PUBLIC SAFETY	4,041,662	4,002,017	18,508	21,137
EDUCATION	14,443,283	14,088,457	354,782	44
PUBLIC WORKS AND FACILITIES	3,487,976	3,019,346	309,269	159,361
HUMAN SERVICES	270,932	251,091		19,841
CULTURE AND RECREATION	553,420	551,672	432	1,316
DEBT SERVICE	1,326,717	1,322,318		4,399
EMPLOYEE BENEFITS	3,574,628	3,529,768	362	44,498
INTERGOVERNMENTAL	590,719	586,767		3,952
	-----	-----	-----	-----
	\$	\$	\$	\$
	30,347,379	29,251,080	765,811	330,488
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS  
GENERAL FUND

SCHEDULE 2  
-----

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO PRIOR YEARS ENCUMBRANCES (CASH BASIS)  
YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
GENERAL GOVERNMENT:				
SELECTMEN:				
NON-PERSONAL EXPENSES	11,088	220	10,588	280
TOWN MANAGER:				
NON-PERSONAL EXPENSES	12,940	12,940		
BOARD OF ASSESSORS:				
NON-PERSONAL EXPENSES	25,056	7,435	2,183	15,438
TOWN TREASURER / COLLECTOR:				
NON-PERSONAL EXPENSES	135	135		
PERSONNEL:				
NON-PERSONAL EXPENSES	2,326	2,326		
TOWN FOREST COMMITTEE				
NON-PERSONAL EXPENSES	412			412
TRAFFIC SIGNALS - SQUARE AREA:				
NON-PERSONAL EXPENSES	40,000	13,924	26,076	
BUILDING MAINTENANCE:				
NON-PERSONAL EXPENSES	579	579		
CAPITAL OUTLAY	35,000	35,000		
PUBLIC SAFETY:				
POLICE:				
NON-PERSONAL EXPENSES	11,356	8,116	3,195	45
TRAFFIC CONTROL - SCHOOL ZONES:				
NON-PERSONAL EXPENSES	35,000	78	34,922	
FIRE:				
NON-PERSONAL EXPENSES	4,869	4,835		34
EDUCATION:				
SCHOOL DEPARTMENT:				
PERSONAL SERVICES	264,103	264,061		42
NON-PERSONAL EXPENSES	96,766	92,953		3,813

TOWN OF READING, MASSACHUSETTS  
GENERAL FUND

SCHEDULE 2

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO PRIOR YEARS ENCUMBRANCES (CASH BASIS)  
YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
PUBLIC WORKS AND FACILITIES:				
PUBLIC WORKS:				
NON-PERSONAL EXPENSES	22,855	21,943	912	
CAPITAL OUTLAY	57,038	57,038		
SWIMMING POOL:				
NON-PERSONAL EXPENSES	117	117		
DRAIN CONSTRUCTION:				
NON-PERSONAL EXPENSES	310,093	191,895	118,198	
PARK CONSTRUCTION:				
NON-PERSONAL EXPENSES	6,812	6,812		
PUBLIC WAY ACCEPTANCE:				
CLOVER CIRCLE	500		500	
BUCKSKIN DRIVE	500		500	
EASTWAY	5,364	4,864	500	
GRANGER AVE	500		500	
GAVIN CIRCLE	500		500	
CEMETERY:				
NON-PERSONAL EXPENSES	17,876		17,876	
HEALTH:				
NON-PERSONAL EXPENSES	286	286		
RECREATION:				
NON-PERSONAL EXPENSES	452	346		106
HISTORICAL COMMISSION:				
NON-PERSONAL EXPENSES	165	165		
EMPLOYEE BENEFITS:				
UNEMPLOYMENT COMPENSATION:				
NON-PERSONAL EXPENSES	2,344	2,344		
	-----	-----	-----	-----
\$	\$	\$	\$	\$
965,032	728,412	216,450	20,170	
=====	=====	=====	=====	



## TOWN OF READING, MASSACHUSETTS

SCHEDULE 3

## WATER FUND

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)  
YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
OPERATIONS:				
PERSONAL SERVICES	462,528	462,298		230
NON-PERSONAL EXPENSES	780,552	773,561	6,991	
CAPITAL OUTLAY	963,000	396,475	566,525	
DEBT SERVICE:				
RETIREMENT OF DEBT	160,000	160,000		
INTEREST ON LONG TERM DEBT	68,800	68,800		
	-----	-----	-----	-----
	\$	\$	\$	\$
	2,434,880	1,861,134	573,516	230
	=====	=====	=====	=====

## TOWN OF READING, MASSACHUSETTS

SCHEDULE 4

## SEWER FUND

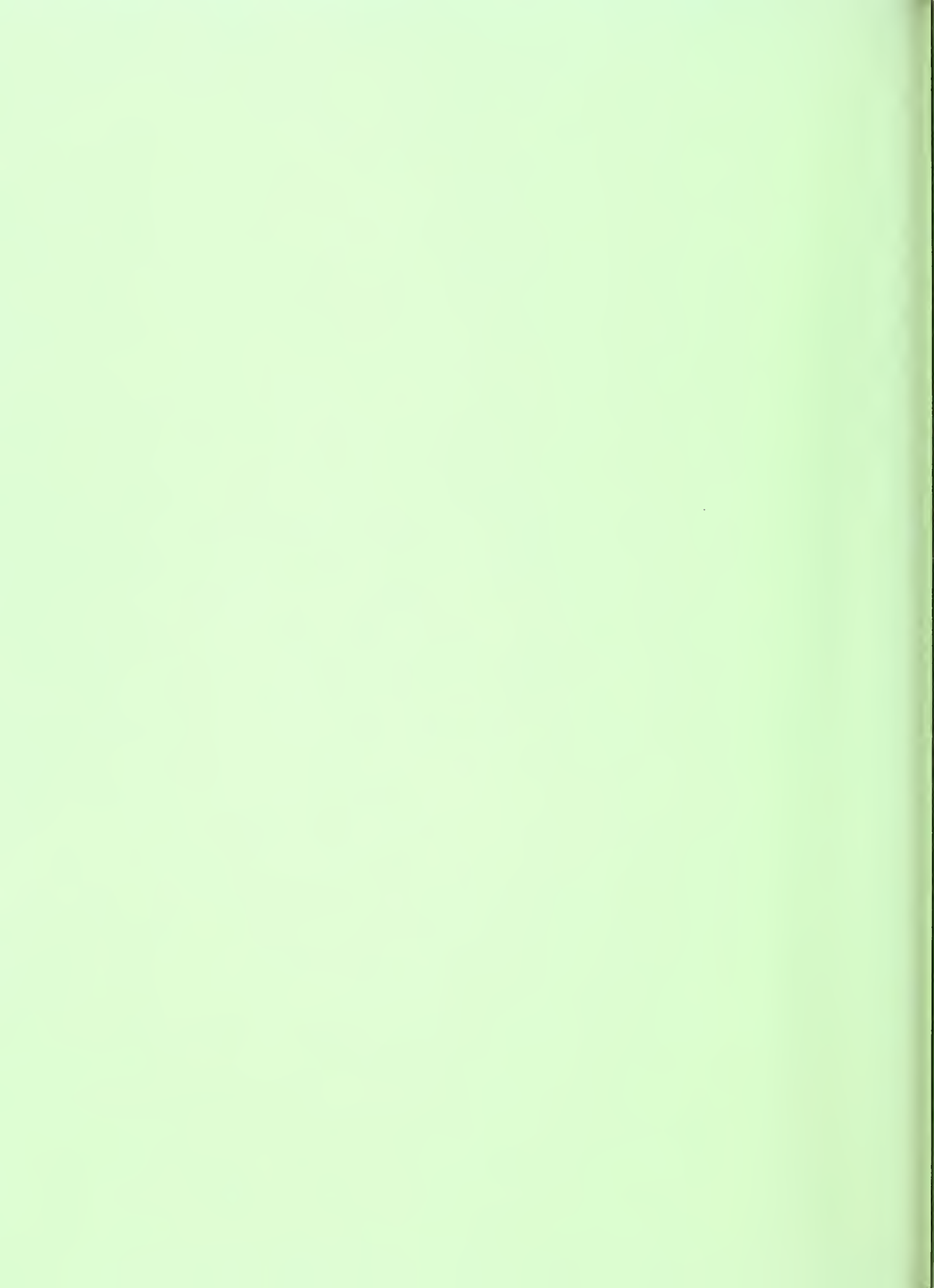
## STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)

YEAR ENDED JUNE 30, 1989

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
OPERATIONS:				
PERSONAL SERVICES	147,923	98,303		49,620
NON-PERSONAL EXPENSES	223,479	175,165	48,314	
WATER RESOURCES BOARD ASSESSMENT	1,000,977	931,278		69,699
DEBT SERVICE:				
RETIREMENT OF DEBT	255,000	255,000		
INTEREST ON LONG TERM DEBT	16,505	16,505		
	-----	-----	-----	-----
	\$	\$	\$	\$
	1,643,884	1,476,251	48,314	119,319
	=====	=====	=====	=====

# Community Development





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# COMMUNITY DEVELOPMENT

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## COMMUNITY PLANNING AND DEVELOPMENT COMMISSION

In 1989, the CPDC membership changed when Chairman Daniel Ensminger was elected to the Board of Selectmen and Bill Goodrich was appointed to his position in June. The board then elected Thomas Stohlman as Chairman and Mark Favaloro as Secretary. George Hines and Richard Howard were reappointed to fill out the membership. The following report summarizes our best efforts to promote the health, safety and general welfare of the inhabitants of the Town of Reading.

### Subdivision Reviews

In order to assure the proper laying out of ways and lots within the Town, we heard and acted upon the following:

Preliminary Subdivision: 272 Rear Ash Street. Family Circle.

Definitive Subdivision: Dockside Drive, 272 Rear Ash Street, Batchelder Estates.

Subdivision modification: Emerald Drive, Sanborn Village IV, Pasture Road (withdrawn), Johnson Circle (withdrawn).

Approval Not Required Plans: Reading Open Land Trust, West Street, Hopkins Street, Appleton Lane, Rocky Road, Reading Executive Park, Franklin Street, Martin Road, 438 Summer Ave., Azalea Circle, Haven Street, Ridge Road, Lowell Street, Davis Lane, Forest Glen Road, Colburn Road, Deborah Drive, Haverhill Street, Fairchild Drive, Lowell/Grove Street, Howard/West Street, Oak Street, Beacon Street, Lafayette Road, Longview Road, Village Street.

Post-Sub-division Approval Bonding/Releasing: Avalon Road, Sanborn Village Phase I, II, III, IV, Rocky Road, Davis Lane, Emerald Drive, Fairwood Acres, Johnson Circle, Colonial Drive, Meadowridge Estates, Greenhouse Acres, Colburn Road, Appleton Lane.

### Site Plan Review

We heard and acted upon the following: Polonski Tree Service-Chapin Avenue (original and modification), Cerretani's Supermarket, American Trade Park-272 Rear Ash Street, Valvoline-Main and Knollwood (Disapproved), Texaco Foodmart-87 Walkers Brook Drive, Boston Stove-25 Walkers Brook Drive, TASC Butler Building.

We also, with Town Meeting approval, appropriated the bond for the Laschi Buildings' non-conformance with a previous site plan approval.

### Other Reviews

We saw and unanimously approved of the exciting designs for the first office building at the Reading Executive Park and approved the designs for the Embassy Suites Hotel at the Reading Executive Park.

### Zoning Changes

The following zoning changes were approved at Town Meeting with our recommendation:

Article 13, Spring: Put a previously approved Planned Residential Development By-law on the map at Bear Hill.

Article 16, Spring: Deleted the use "Car Wash" from any district in the Town.

Article 18, Fall: Increased fines for Zoning By-Law violations.

Article 21, Fall: Defined "use".

Article 22, Fall: Brought Site Plan Review into conformance with time limits on Special Permits, deleted some inconsistencies in the Site Plan Review By-Land, defined "attractiveness."

Article 24, Fall: Increased the associate membership for the Zoning Board of Appeals.

Articles 25 & 26, Fall: Revised the Municipal Reuse By-law and applied it to the Pearl Street School.



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## COMMUNITY DEVELOPMENT

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The following articles were rejected at Town Meeting despite our recommendation:

Article 19, Fall: Further defined the Municipal Parking definition.

Article 20, Fall: Regulated the proliferation of so-called "junk" cars.

Article 23, Fall: Regulated the use of properties for certain types of child care.

The following citizen petitions were not acted upon at Town Meeting and we did not recommend their approval:

A petition to change the zoning on Lakeview Ave. from Residential to Industrial.

A petition to allow certain types of day care in residential zones.

### Master Plan

We have failed to see the Master Plan progress as quickly as we would like, but the CPDC has formally adopted a set of Master Plan Goals and Objectives and the Advisory Board has completed their use inventory of the Town. The Town Planner has begun the process of collating and reviewing this information and has begun demographic and economic statistical analyses in the hope of presenting at least a final draft of the Master Plan to Town Meeting in the fall of 1990.

### Other Topics

In the past year, we have discussed designer lamps for public ways, kidspace, a minute-keeping policy, a bond-release form, the selection of a developer for the Bear Hill property, the MBTA depot, scenic roads, and review fees. Town budget problems have waylaid the Townwide Traffic Study which we were about to begin as an essential component of the Master Plan.

We have been sued three times and have resolved one of these suits.

We have failed to address all of the concerns of the newly formed Chamber of Commerce. For this coming year we resolve to be concerned with their views as we complete the Master Plan.

By rough estimate, the CPDC has put in over 1000 person-hours of volunteer work this past year.

At the beginning of each of our 30-plus meetings, we asked the public for any special concerns of theirs and received replies at about half of the meetings.

Community Planning and Development Commission

Thomas Stohlman, Chairman  
Mark Favalaro, Secretary  
William Goodrich  
George Hines  
Richard Howard

## ZONING BOARD OF APPEALS

During 1989, the Board of Appeals dealt with twenty-four petitions, one of which was carried over from 1988. The petition carried over of Continental Healthcare/Somerset Nursing Home was withdrawn by the petitioner to allow them to explore alternative plans. As to the remaining petitions, nineteen were for variances, two for special permits, and two appeals from the decision of the Building Inspector.

Of the nineteen petitions for variances, nine were granted, six denied, three withdrawn, and one is pending. Seven of the nine variances granted were for setback requirements or frontage requirements on residential properties. The other two variances granted were for renewal of an existing use variance for Reading Gymnastic Academy; and a six month extension of a parking variance for Homart Development/Reading Office Park.

There were two petitions for special permits which were both granted. One was to allow a lot with an unusual shape to be used as a buildable residential lot. The other allowed an addition, which itself will comply with zoning, to a non-conforming dwelling.

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## COMMUNITY DEVELOPMENT

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As to the two appeals from the decision of the Building Inspector, one was denied and the other withdrawn by the petitioner.

Respectfully Submitted:

Stephen G. Tucker, Chairman  
John A. Jarema, Vice-Chairman  
Ardith A. Wieworka  
C. Nancy Scott  
Sally C. Nitzsche  
John A. Coote

### CONSERVATION COMMISSION

The Conservation Commission had a busy and frustrating year in 1989. Hearings and Public Meetings were held during the course of 33 meetings for 24 new Requests for Determination and Notices of Intent. Filings continue to be made for new subdivisions as well as for individual homes; projects from prior years continue to need monitoring, and office obligations continue to consume more time than is possibly available. As a result, site visits have been severely curtailed in order to accomplish office work and to meet deadlines for filings made. Enforcement is becoming more of a problem. Public education on wetland matters is suffering because the administrator has not had sufficient time to spend with citizens to adequately apprise them of their rights and responsibilities regarding their backyard wetlands.

At the end of the year, the Conservation Administrator, Mark Boyajian, submitted his letter of resignation, citing the following problems: "...Although many successes have been realized..., numerous setbacks, delays and frustrations due to inadequate working conditions associated with Town Hall renovations, significant cuts to our operating budget, unnecessary complications with Town projects,...have imposed significant limitations to continued operational improvement, [resulting in] many disappointments with division goals." The job of Conservation Administrator is demanding, requires expertise beyond that of "entry level" personnel, and needs to have adequate support staff in order

to carry out the mandates of the state and local laws. If these minimum requirements are not met, the whole hearing and conditions process is in danger of becoming a mockery and exercise in futility, and we Townspeople are only deceiving ourselves into thinking we are providing adequate protection for our wetlands or that we are maintaining a quality environment.

Work continues by members of the Commission on revision of the Rules and Regulations for the local by-law. One Commission member serves on the Ipswich River Watershed Association Board, while another serves on the Master Plan Advisory Committee. The Administrator made presentations on conservation to schools, scouts and elderly citizens as time allowed.

Over the course of the year, Conservation Division office efficiency has improved by computerization of much of the recordkeeping and correspondence; however, more remains to be done.

In November, the Commission was pleased to accept as a gift from Marc Conserva approximately 10 acres of wetland between Colonial Drive Extension and Pine Grove Estates. This fine wetland is thus more fully protected to ensure its continued ability to provide flood control, groundwater protection, prevention of pollution, wildlife habitat and open space for the benefit of all citizens of the Town. We are grateful to Mr. Conserva for his public-spirited action.

Respectfully submitted  
for the Commission,

Joan Y. Nickerson, Chm.  
Rebecca Longley, Vice-Chm.  
Camille W. Anthony  
Sally M. Hoyt  
Harold V. Hulse  
Edwin Loschi  
M. Clifton Proctor

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# COMMUNITY DEVELOPMENT

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## THE HISTORICAL COMMISSION

The members of the Reading Historical Commission and its associate members provided town officials and citizens with advice and information throughout calendar 1989. Within town government, the Historical Commission played a large role in formulating the architectural design of the new Town Hall connector. Design guidelines were prepared for two town-owned buildings faced with possible adaptive reuse: the Central Fire Station and the Pearl Street School. Information on the town's Scenic Roads bylaw, and a list of possible names for new streets, were provided by the commission at the request of the Town Planner. The commission also supplied the Community Planning and Development Commission with comments for the latter's draft Master Plan, and it helped conduct this past summer's land-use inventory.

In other action, commission members advised the Board of Cemetery Trustees on the deteriorating cast-iron fence around a burial plot in Lauri Hill Cemetery, and supplied information on various topics to the Town Manager, the Board of Selectmen, the Reading Municipal Light Department, and the Tree Warden. Revisions continued to be made to the commission's Historical and Architectural Inventory, which hopefully will be computerized in the coming year. Numerous site-plan review applications were reviewed, but only a few of these impacted historic structures.

The Town Archives Room in the Reading Public Library was cleaned and refurbished by town personnel after the sprinkler-system break in late 1988 drenched that area. The commission obtained an Arts Lottery Council grant and began what will be a multiyear project to stabilize and conserve historic town-owned photographs.

In the private sector, the commission's opinion was sought concerning proposed alterations to the Ace Art Building (on the National Register of Historic Places); the possibility of Indian artifacts at a development site; a deteriorating historic structure; and plastering practices, among other topics. In the case of the artifacts, the commission was able to

persuade the developer to fund an archeological survey of his property before excavation began. This response prompted the Historical Commission to award him its first Certificate of Merit, as part of a new program devised by the commission in 1988-89 to recognize and honor persons who advance the cause of historic preservation in Reading. The award was made at the commission's annual Preservation Week presentation in May, at which historical architect Max Ferro discussed appropriate furnishings for old houses.

As always, the Reading Historical Commission is grateful to everyone who worked with and supported us during the previous year.

Respectfully submitted:

Sharon Ofenstein, Charman  
John McCauley, Secretary  
Edward Smethurst, Treasurer  
Virginia Adams  
Edward Palmer

Associate Members:

Nancy Smethurst  
Erline Trites  
Frank Orlando  
Kevin Burke  
Leslie Gonzales

## DEPARTMENT OF COMMUNITY DEVELOPMENT

The Department of Community Development coordinates and administers the various land planning, development, and regulatory functions of Town government. The Department provides staff support and technical assistance to, and enforcement action on behalf of, the Zoning Board of Appeals, the Community Planning and Development Commission, and the Conservation Commission. It also provides assistance to the Historical Commission, the Reading Housing Partnership, and the 350th Anniversary Committee, and the Land Bank Committee.



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## COMMUNITY DEVELOPMENT

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The Department Director is Jonathan Edwards, who also serves as Town Planner. Stuart LeClaire, who serves as Building Inspector and Zoning Enforcement Officer, oversees the activities of the Wire Inspector, John Holland, and the Plumbing and Gas Inspector, Edward Cirigliano. Mr. LeClaire was re-elected in 1989 as one of ten members, statewide, of the Board of Directors of the Massachusetts Building Commissioner's Inspectors Association. Until his resignation in December, Mark Boyajian served the Town most capably as Conservation Administrator. Mr. Donald Nadeau is now serving as Interim Conservation Administrator. All of these people have been able to rely on the skilled support of Gail Faller, Administrative Assistant, and Virginia Butler and Helen Joyce, Principal Clerks.

The Department has placed principal emphasis during 1989 on the following actions and programs:

- integrating and streamlining permitting and enforcement procedures to ensure that the issuance of a Building Permit definitely signifies compliance with all pertinent local and state requirements;
- consolidation of the 11 disparate filing systems which the Department initially inherited into a single, parcel-based master file which can eventually be computerized; this much-needed program would not have been possible without the dedication of our volunteer retiree, Louise Desmond;
- completing the computerization of the Conservation data-base;
- integrating the Department's accounting and recordkeeping practices with those of other departments, particularly in relation to ensuring full revenue collection and to ensuring that all new water and sewer connections are identified for proper enterprise billing;
- clarifying Board of Appeals, Conservation, and Site Plan Review rules and regulations;

- updating and revising the Zoning By-Laws, including several needed amendments, especially to the Municipal Building Reuse By-Law with respect to the Pearl Street School, which were approved by Town Meeting;
- initiating long-term plans for the disposition or public reuse of remaining Town-owned lands, and the identification of possible property acquisitions for specific public purposes, such as Conservation and natural resource protection;
- continuing the Master Plan through the Existing Land Use Inventory, which was conducted by 26 citizen volunteers this summer and fall, and the statistical compilation and analysis of Reading's demographic and economic characteristics;
- development of a program to undertake a Town-wide Traffic Study, and selection of a qualified consultant for that study; and supervising the Downtown Signalization and Traffic Improvement Study;
- selection of a purchaser/developer of the Town-owned Bear Hill property and working with that developer and the neighboring landowners toward effectuating the sale and development of that property; continued cooperation on the Community Center and Landfill development efforts;
- working with the Chamber of Commerce and several neighborhood groups on matters of developmental, traffic, economic, and environmental concern;
- helping to formulate public policy and representing Reading's public interests relative to a variety of regional issues, including MBTA depot proposals, Inwood Park, Industriplex Interchange and roadway proposals, American Mutual, I-93/129 Interchange, Chestnut Knoll, and watershed protection.

During 1989, the Department has received a total of \$178,704.90 in application and permit fees, arranged

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# COMMUNITY DEVELOPMENT

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77 Commission and Board meetings, including 115 public hearings, issued 1751 permits, conducted 3023 inspections and site visits, and handled 12 litigation cases and 19 enforcement actions.

## INSPECTIONS DIVISION

### BUILDING INSPECTOR:

I hereby submit my annual report for the year 1989. The following permits were issued and inspected by me during the year:

New Dwellings	52
Comm. Foundations	0
Residential Found.	7
Additions	151
Alterations	162
Roofs	52
Swim Pools	37
Garages	7
Fire Damage	1
Signs	16
Razings	8
Accessory Buildings	44
Misc. Structures	0
Relocation	0
Wood/coal stoves	7
Solar Additions	9
 Total Permits	 546
 Total Fee Revenue	 \$84,360.00

Respectfully submitted,

Stuart S. LeClaire,  
Inspector of Buildings and  
Zoning Enforcement Officer

### PLUMBING AND GAS INSPECTOR:

I hereby submit my annual report for the year 1989. A total of 287 plumbing permits were issued and inspected. A total of \$10,710.00 was collected and turned over to the Treasurer's office.

I hereby submit my annual report for the year 1989. A total of 191 permits were issued and inspected. A total of \$4910.00 was collected and turned over to the Treasurer's Office.

Respectfully submitted,  
Edward Cirigliano,  
Plumbing and Gas Inspector

### WIRING INSPECTOR:

I hereby submit my annual report for the year 1989. A total 613 Wiring permits were issued and inspected. A total of \$13,946.00 was collected and turned over to the Treasurer's Office.

Respectfully submitted,  
John J. Holland,  
Wiring Inspector

## LAND BANK COMMITTEE

The Land Bank Committee in 1989 continued to render service to Town agencies and citizens. We have continued to add pertinent information to the record files. This includes copies of maps, deeds and detailed items collected from many sources.

We have furnished information on request from and to various Town boards and committees, as well as Town Counsel. They have continued to find the Land Bank Committee a valuable resource.

Respectfully submitted  
Benjamin E. Nichols, Chairman  
George B. Perry  
Edward G. Smethurst





# Metropolitan Area Planning Council

60 Temple Place, Boston, Massachusetts, 02111 • 617-451-2770

*serving 101 cities and towns in Metropolitan Boston*

December 28, 1989

With the support of Reading and 100 other communities in the region, the Metropolitan Area Planning Council was able to continue to provide planning services, information and advice for regional communities during 1989.

Throughout the year, MAPC concentrated on refining MetroPlan 2000, the regional growth plan adopted in principle by representatives at the 1989 annual meeting in May. The regional development framework will aid communities in designating potential growth areas based on the availability of infrastructure, and in designating areas where growth should be discouraged.

With a regional plan, growth can be directed so that affordable housing issues are addressed, open space and environmentally sensitive areas are protected, and transportation habits that contribute to traffic congestion and air pollution are changed.

At the same time, planned growth can encourage new job opportunities by providing incentives for growth in specific areas. In addition, with a shortage of funds to build new roads or maintain old ones, planned growth encourages the best use of limited resources.

In fiscal year 1989, which runs from July 1, 1988 through June 30, 1989, Reading contributed \$4,295 to MAPC for regional planning services.

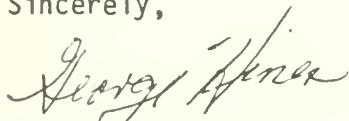
In addition to MetroPlan 2000 planning efforts, MAPC staff produced community population and employment forecasts, and updated the development file and vacant sites survey for each community.

Some communities also took advantage of information programs, and met with MAPC planners to discuss the federal Transportation Improvement Program, trip reduction tools, curb cut controls, and impact fees. In Reading:

- o The new chairman of the North Suburban Planning Council is Ann Marie Baden, chairman, Burlington board of selectmen; vice-chairman is Jay J. Donovan, MAPC Wilmington representative; and clerk is John M. Cashell, MAPC Woburn representative.
- o MAPC is developing a suburban mobility workshop designed to lessen traffic congestion in the area.

MAPC appreciates our continued support. In the coming year, we are encouraged to engage in MetroPlan 2000 planning activities, as well as to utilize the planning skills and knowledge available from MAPC staff.

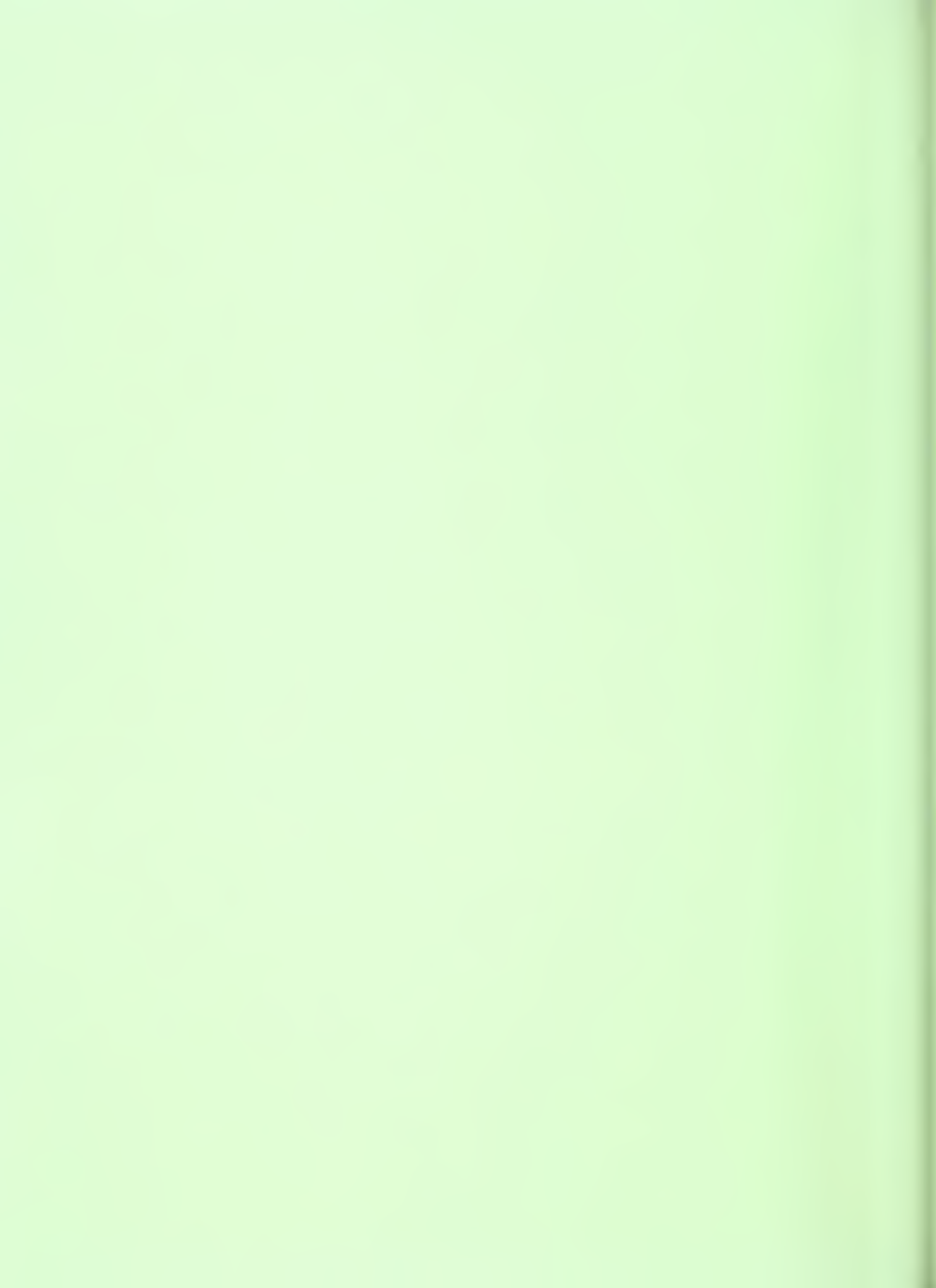
Sincerely,



George Hines  
MAPC Representative

# Finance





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# FINANCE

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## BOARD OF ASSESSORS

Following the March 1989 Town election, the Board of Assessors reorganized and elected Robert I. Nordstrand, Chairman and newly-elected member Nils L. Nordberg as Secretary. William E Locke was the third member until his resignation from the Board effective September 30, 1989 whereupon he was replaced by David R. Nugent.

This year saw many changes in that long-time Assessors Michael T. Sullivan and William E. Locke left the Board after 17 years each and Adm. Asst. Joan Puopolo left after 10 years. The office lost one clerical position during the year but gained an Assistant Appraiser --- Julie Cosentino.

The year was a busy one for the Assessing Department due to an in-house conversion of all building data into the Computer Assisted Mass Appraisal (CAMA) system developed by the Massachusetts Department of Revenue, and an in-house revaluation of all properties in Reading. Both of these projects, done by present staff, resulted in a considerable savings to the Town.

The Town Meeting of November, 1989 passed a resolution honoring William E. Locke for his dedicated service to the Town as a 17-year member of the Board of Assessors and for having served as a Town meeting member for 19 years and as a member of the Finance committee for 9 years.

Michael T. Sullivan was honored by the Town Meeting in April, 1989 for his 17 years of service and dedication to the Town as an Assessor and for his three years as a Town Meeting member.

Both gentlemen will be missed for their contributions to the Town and the Board of Assessors and for their efficiency, fairness and competence in all their undertakings. The Board of Assessors wishes them good health and success in the future and extends its appreciation and gratitude for a job well done.



The following is a list of real estate tax abatements granted by the Board of Assessors in the year of 1989 in compliance with Article Xiii, Section 5 of the By-Laws of the Town of Reading:

#### FY 1989 ABATEMENTS

Arthur, C. Randall	Percy Ave.	\$	525.60
Bansal, Dau D.	30 Grey Coach Road	\$	1,095.21
Billcliff, Lorraine H.	40 Marla Lane	\$	400.20
Daly, James C.	67 Salem Street	\$	56.03
DiCarlo, Salvatore A.	23 Arrow Cir.	\$	62.70
DiRenzo, Marco	Pearl Street	\$	701.68
Doucette, Paul D.	39+ Lincoln Street	\$	480.24
Fantasia, Vincent C., Tr.	60 Terrace Park	\$	429.55
Flannery, Stephen J.	74 Track Road	\$	204.10
Johnson, Dean R.	58 Track Road	\$	377.52
LeBlanc, Russell R.	87 Avalon Road	\$	88.04
Iodice, Michael F., Jr., Tr.	1-15 Lakeview Ave.	\$	16,296.14
Melanson, David	43 Chestnut Road	\$	382.86
Milley, Glenn P.	34 George Street	\$	345.51
Natale, Thomas	25 Grey Coach Road	\$	80.04
Orescovich, Anthony J.	1465 Main Street	\$	189.43
P. J. Cormier Builders, Inc.	61 Louanis Drive	\$	425.55
Perkins, Willard E., Etal.	56 Grey Coach Road	\$	1,011.17
Sun Oil Co.	467 Main Street	\$	400.20
Wood, John D.	213 Pleasant Street	\$	264.13

#### FY 1988 ABATEMENTS

Fantasia, Vincent C., Tr.	60 Terrace Park	\$	419.56
Sun Oil Co.	467 Main Street	\$	977.25
Town of Reading	Torre Street	\$	411.75

#### FY 1987 ABATEMENTS

Radlo, Gilbert	57 Summer Ave.	\$	144.55
Sun Oil Co.	467 Main Street	\$	1,521.60
McManus, Thomas L. & Rose	230 John Street	\$	3,170.00
Iodice, Michael F., Jr., Tr.	1-15 Lakeview Ave.	\$	20,561.89
Transitron Electronic Corp.	312 Ash Street	\$	5,072.00

# REPORT OF THE TOWN COLLECTOR

12 MONTHS ENDING JUNE 30 1989

## 1989 REAL ESTATE

Committed Sept. 30, 1989	\$17,917,661.23	
Refunds	63,521.55	
Interest & Costs Collected	33,691.00	
Abatements		\$ 214,186.09
Paid to Treasurer		17,436,230.34
Subsequent Tax Title		123,690.94
Uncollected June 30, 1989		240,766.41
	<u>18,014,873.78</u>	<u>18,014,873.78</u>

## 1988 REAL ESTATE

Balance June 30, 1988	389,226.44	
Refunds	25,464.92	
Interest & Costs Collected	29,135.04	
Abatements		1,808.56
Paid to Treasurer		288,228.21
Subsequent Tax Title		79,956.37
Tax Title		73,833.26
	<u>443,826.40</u>	<u>443,826.40</u>

## 1989 PERSONAL PROPERTY

Committed Sept. 30, 1989	127,043.49	
Refunds	620.97	
Interest & Costs Collected	112.77	
Abatement		2,649.32
Paid to Treasurer		122,435.89
Uncollected June 30, 1989		2,692.02
	<u>127,777.23</u>	<u>127,777.23</u>

#### 1988 PERSONAL PROPERTY

Balance June 30, 1988	3,755.76	
Interest & Costs Collected	106.42	
Paid to Treasurer		1,162.45
Uncollected June 30, 1989		2,699.73
	3,862.18	3,862.18

#### 1987 PERSONAL PROPERTY

Balance June 30, 1988	1,502.39	
Interest & Costs Collected	60.86	
Paid to Treasurer		191.47
Uncollected June 30, 1989		1,371.78
	1,563.25	1,563.25

#### 1986 PERSONAL PROPERTY

Balance June 30, 1988	1,995.00	
Interest & Costs Collected	18.70	
Paid to Treasurer		58.43
Uncollected June 30, 1989		1,955.27
	2,013.70	2,013.70

#### 1989 MOTOR VEHICLE EXCISE

Committed 1989	1,007,771.20	
Refunds	7,093.29	
Interest & Costs Collected	11,530.09	
Abatements		46,691.40
Paid to Treasurer		920,143.27
Uncollected June 30, 1989		59,559.91
	1,026,394.58	1,026,394.58

#### 1988 MOTOR VEHICLE EXCISE

Balance June 30, 1988	259,914.84	
Committed 1989	359,237.44	
Refunds	18,286.23	
Interest & Costs Collected	12,299.53	
Abatements		40,675.60
Paid to Treasurer		575,756.12
Uncollected June 30, 1989		33,306.32
	649,738.04	649,738.04

#### 1987 MOTOR VEHICLE EXCISE

Balance June 30, 1988	57,497.42	
Committed 1989	33,175.63	
Refunds	5,961.44	
Interest & Costs Collected	8,185.37	
Abatements		8,436.29
Paid to Treasurer		76,239.78
Uncollected June 30, 1989		20,143.79
	<u>104,819.86</u>	<u>104,819.86</u>

#### 1986 MOTOR VEHICLE EXCISE

Balance June 30, 1988	23,582.52	
Committed 1989	194.27	
Interest & Costs Collected	2,721.81	
Refunds	570.79	
Abatements		451.90
Paid to Treasurer		10,594.67
Uncollected June 30, 1989		16,022.82
	<u>27,069.39</u>	<u>27,069.39</u>

#### 1985 MOTOR VEHICLE EXCISE

Balance June 30, 1988	16,274.69	
Refunds	918.70	
Interest & Costs Collected	474.59	
Abatements		15,732.74
Paid to Treasurer		1,935.24
	<u>17,667.98</u>	<u>17,667.98</u>

#### UNAPPORTIONED BETTERMENTS

Balance June 30, 1988	280.00	
Committed 1989	13,766.52	
Paid to Treasurer		3,836.37
Uncollected June 30, 1989		10,210.15
	<u>14,046.52</u>	<u>14,046.52</u>

#### ADVANCE PAYMENTS

Committed 1989	2,521.17	
Interest & Costs Collected	146.80	
Paid to Treasurer		2,667.97
	2,667.97	2,667.97

#### WATER CHARGES

Balance June 30, 1988	223,304.50	
Committed 1989	2,080,896.55	
Refunds	6,051.90	
Abatements		67,563.44
Paid to Treasurer		1,721,879.92
Discounts for Timely Payments		158,803.44
Added to Taxes		94,947.71
Uncollected June 30, 1989		267,058.44
	2,310,252.95	2,310,252.95

#### SEWER CHARGES

Balance June 30, 1988	189,979.24	
Committed 1989	1,964,392.77	
Refunds	6,409.25	
Abatements		64,777.66
Paid to Treasurer		1,609,173.61
Discounts for Timely Payments		150,401.49
Added to Taxes		81,140.88
Uncollected June 30, 1989		255,287.62
	2,160,781.26	2,160,781.26

#### LIEN CERTIFICATES

Certificates & Releases	17,414.00	
Paid to Treasurer		17,414.00

Elizabeth W. Klepeis

Town Collector



TOWN OF READING, MASSACHUSETTS  
TRUST FUND ACTIVITY  
YEAR ENDED JUNE 30, 1989

	BALANCE	JULY 1, 1988	RECEIPTS			DISBURSEMENTS		BALANCE	JUNE 30, 1989
			BEQUESTS	INVESTMENT INCOME	TRANSFERS IN	EXPENDITURES	TRANSFERS OUT	NONEXPENDABLE	EXPENDABLE
	NONEXPENDABLE	EXPENDABLE							
	\$	\$	\$	\$	\$	\$	\$	\$	\$
CEMETERY FUNDS:									
CHARLES LAWN	90,465	17,927	16,745	9,252		2,750	61,000	107,210	27,179
FOREST GLEN	366,328	251,565	5,390	61,829				371,718	249,644
LAUREL HILL	216,390	102,613	460	31,580				216,850	134,193
TOTAL CEMETERY FUNDS	673,183	372,105	22,595	102,661	0	2,750	61,000	695,778	411,016
HOSPITAL FUNDS:									
STEPHEN FOSTER	3,872	21,075		2,832				3,872	23,907
ANNE S. GROUARD	75,000	624,382		68,074		27,207		75,000	692,456
GILMAN L. PARKER	35,000	1,406,259		138,621				35,000	1,517,673
TOTAL HOSPITAL FUNDS	113,872	2,051,716	0	209,527	0	27,207	0	113,872	2,234,036
LIBRARY FUNDS:									
APPLETON/MANSFIELD	11,000	15,311		2,013				11,000	17,324
EDWARD APPLETON	5,000	4,527		1,523				5,000	6,050
R/M BABCOCK	3,598	3,517		953				3,598	4,470
STEPHEN FOSTER	12,000	7,543		2,176				12,000	9,719
HELEN SYMONDS		1,069		70					1,139
CHARLES TORREY	1,000	692		110				1,000	802
DONALD TUTTLE	500	300		53		1,500		500	353
SUMNER NOYES		25,237		2,037					25,774
TOTAL LIBRARY FUNDS	33,098	58,196	0	8,935	0	1,500	0	33,098	65,631
SCHOLARSHIP FUNDS:									
KENNETH BROWN	1,000	1,008		185		25		1,000	1,168
NATHANIEL HILL	1,500	232		196		125		1,500	303
NO. RESIDENTS ASSOCIATION	11,370	2,231		1,302		1,900		11,370	1,633
GILMAN L. PARKER	5,000	1,918		847				5,000	2,765
TORRE		5,298		746		600			5,444
CARL SAWYER	5,000	1,556		648		600		5,000	1,604
EXEMPLARY TEACHER AWARD:									
ARNOLD BERGER	6,856	638		654		1,000		6,856	292
EDUCATION LOAN FUND:									
WINTHROP PARKER	7,721			162				7,883	
TOTAL EDUCATION FUNDS	38,447	12,881	0	4,740	0	4,250	0	38,609	13,209

	BALANCE	JULY 1, 1988	RECEIPTS			DISBURSEMENTS		BALANCE	JUNE 30, 1989
			REQUESTS	INVESTMENT INCOME	TRANSFERS IN	EXPENDITURES	TRANSFERS OUT		
	NONEXPENDABLE	EXPENDABLE						NONEXPENDABLE	EXPENDABLE
STABILIZATION FUND	\$	\$ 2,278	\$	\$ 147	\$	\$	\$ 2,425	\$	\$ 0
CONSERVATION FUND		1,537		139					1,676
WORKER COMPENSATION FUND		269,755		23,989	153,185	336,288			110,641
MUNICIPAL LIGHT PENSION FUND		6,490,553		545,824	449,293	621,790			6,863,880
TOTAL TRUST FUNDS	\$ 858,600	\$ 9,259,021	\$ 22,595	\$ 895,962	\$ 602,478	\$ 993,785	\$ 63,425	\$ 881,357	\$ 9,700,089

## General Services





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## GENERAL SERVICES

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### Board of Selectmen

Following the Town Election in March, 1989, which saw the election of Dan Ensminger and the retirement of Paul Landers, the Board of Selectmen reorganized and elected Russell T. Graham, Chairman; Mary S. Ziegler, Vice Chairman; and Daniel A. Ensminger, Secretary.

1989 was a year of tremendous progress on some major projects in Town, and a very sobering year in terms of several events that took place in this community.

On the positive side, the Town, in late 1988 and early 1989 finally addressed two major space issues -- the construction of a new Central Fire Station to replace the 1883 central station on Pleasant Street, and the approval of the "Fletcher Plan" for renovation to the Town Hall and former Library Building. During May, 1989, the Town Manager awarded contracts for the fire station construction. An excellent bidding climate brought the project in well below architect's estimates. In addition, following a Town Meeting vote in April, the Public Works Director began the demolition and construction work necessary to renovate the Town Hall and former Library Building, and to connect them with an elevator and stair tower to make these buildings handicapped accessible. This project continued through the end of 1989 with completion scheduled for early 1990. The quality of construction, the dedication of Public Works employees who have worked on the project, and the devotion of employees working in these buildings to keep vital services functioning while the building was being constructed around them are outstanding examples of the quality of employees of the Town of Reading. In addition, the customers using the Town Hall have borne some inconveniences as construction took place. All of this was done with good grace and humor.

Upon the recommendation of the Depot Task Force, the Board of Selectmen in February, 1989, approved a program of parking regulation in the Depot area of the Town. The major elements include prohibition of parking on certain streets during some of the

commuter hours, stickers for resident parking at no cost to the residents, and sale of commuter parking stickers for out-of-town commuters to use some of the Town-owned lots. A parking enforcement officer was hired, but unfortunately had to be laid off due to budgetary constraints later in the year. The program has been very successful in dealing with the parking problems in the Depot area.

As has been the case since the inception of Proposition 2-1/2 in the Commonwealth of Massachusetts, financial issues held a major part of the focus of the Board of Selectmen during 1989. At the Annual Town Meeting in the Spring of 1989, the Town Meeting approved a very austere municipal budget. In late July, following the beginning of the new fiscal year (1990), Governor Dukakis announced a series of reductions in State aid. Reading's share of these reductions was \$1,027,000. Working with the Town Manager, the financial officers of the Town, the Chairman of the School Committee and the Finance Committee, and the Superintendent of Schools, a revised budget was drafted and presented to Town Meeting in September. While many communities around Reading were waiting to see if the State would "bail us out" of this difficulty, Reading took the approach that the cuts were serious and severe, and needed to be dealt with immediately to lessen the impact on the community. Town Meeting approved a revised budget in September for FY1990, and the Board immediately began to work with staff, the Finance Committee, and the School Department on guidelines for the FY91 Budget. Although these financial problems have made life extremely difficult in local government in Reading, the cooperation of all segments of the Town on these issues was very encouraging.

The real estate market for office development has slowed the sale of the landfill site to Homart. Embassy Suites Hotel backed out of the deal in early spring. Homart has until September, 1990 to close, and although the real estate market is slow, it is anticipated that this closing will take place. In addition, the Board of Selectmen took over the care, custody and control of the Pearl Street School and received approval from Town Meeting to put it up



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## GENERAL SERVICES

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for sale. The Bear Hill property was put up for sale and a developer - Bear Hill Realty Trust - was selected as the proposed developer. The property has been re-zoned for a Planned Residential Development, and the sale should take place during 1990.

The Town of Reading continues to be involved in major regional issues. The M.A.P.C. has, with leadership and guidance from the Town of Reading, developed a North Suburban Planning sub-region. Reading continues to pursue with Wilmington and Woburn a series of traffic improvements, including the Industriplex Connector which will reduce traffic on local streets in Reading including the potential traffic from the development of the Inwood Office Park off West Street. The Town continues to take an aggressive role in protecting the Town's water supply from further contamination from properties in North Reading, and instituting the necessary actions to make sure that this area is cleaned up by the responsible parties.

The Town has taken an aggressive role in trying to control solid waste in the community. A newspaper recycling program was begun, and the second year of leaf composting was undertaken during 1989. The Board of Selectmen made the leaf composting mandatory for 1989, and the program was very successful. All of this is aimed at making the solid waste program in the community more cost effective, as well as environmentally sound.

The Town continues to deal with a number of localized traffic issues in addition to regional issues. Specific reviews were made and/or action taken on localized traffic situations at Oak and Summer Avenue, on Haverhill Street, and at Bainbridge Road and Wakefield Street.

In its role as Personnel Board, the Board of Selectmen made several major strides in 1989. The Personnel Policies drafted by staff under the direction of the Board of Selectmen were reviewed, and after much discussion, were approved. This establishes a comprehensive set of personnel policies for Reading employees for the 1990's. The Board of

Selectmen sponsored a Home Rule Petition which would make changes in the medical benefits program to assist retirees and to develop a more fair and equitable system. The Home Rule Petition was passed by the Town Meeting, but was stalled in the Legislature. The Board of Selectmen sponsored an article in the Fall Town Meeting to adopt the Pension Reform Bill. A staff committee had reviewed the details of this Pension Reform Bill and had recommended it to the Board of Selectmen. Town Meeting overwhelmingly approved the Pension Reform Bill which deals with issues of funding of the unfunded pension liability and establishing a long-term equitable pension system for the employees of the Town of Reading. Finally, Virginia Stanley was awarded the first Robert Wells Award for Excellence in Local Government, an award that was established in honor of Dr. Robert S. Wells, when he retired as Superintendent of Schools in Reading.

The Board continues to establish policies and provide operating direction in a number of vital areas in the community. These included establishment of a policy on taxi licensing; establishing Human Services Revolving Funds; supporting the establishment of the Fund for Reading Common, as recommended by Arnold Berger and Bruce Morang; approving the installation of a press box in the Birch Meadow area at the lighted softball field with the facility to be constructed through donations; approving the installation of the Imagination Station Adventure Playground in the Birch Meadow complex; dealing with license applications for Common Victuallers, taxi licenses, class III motor vehicle licenses, liquor licenses, oil tank removals, and the like; authorizing agreements with property owners adjacent to the Town Hall complex with regard to parking and access; and approving an ambulance billing policy.

The Board of Selectmen and the Town, as well, depend greatly on the volunteers who devote so much time and energy to the betterment of the community. In addition to the July appointment process to fill vacancies and make reappointments on the various standing boards, committees, and commissions of the Town, the Board of Selectmen also established and worked with a number of ad hoc committees dealing

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## GENERAL SERVICES

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with very specific issues in the community. These include the Solid Waste Committee, the Pearl Street School Planning Committee, the Wading Pool Committee, the 350th Anniversary Committee established by Town Meeting, the Fair Housing Committee, the Reading Housing Partnership Committee, the Bear Hill Evaluation Committee, and the Senior Center Committee. The individuals working on these focused committees as well as the residents who devote so much effort to the various standing committees, represent an ongoing commitment on a part of the community to the quality of its government.

On a sad note, the Town of Reading was the focus of state and national attention over two very tragic events. One was the death of Lacey Packer in an alcohol-related traffic accident. Lacey was a 10-year-old who attended the Killam School in Reading, and is missed by her family and friends and the entire community. The other was the tragic death of Carol DiMaiti Stuart and her unborn son, and the bizarre events surrounding that tragedy have focused national attention on Reading. In spite of the negative publicity generated by these events, the Town continues to maintain a strong sense of community and an excellent self-image.

1990 will bring many new challenges to the Town of Reading, but our dedicated and talented employees and volunteers will continue their efforts which have made this community strong.

Respectfully submitted,  
Russell T. Graham, Chairman  
Mary S. Ziegler, Vice Chairman  
Daniel A. Ensminger, Secretary  
Eugene R. Nigro  
John H. Russell

**Town Clerk**

### NOTICE TO PARENTS, HOUSEWIVES, PHYSICIANS AND MIDWIVES

Your attention is called to the sections below taken from the revised laws. Blank forms for return of birth may be obtained from the Town Clerk.

### GENERAL LAWS, CHAP. 46, SEC. 3 (TERCENTENARY EDITION) AS AMENDED BY CHAPTER 326, SECTION I, ACTS OF 1939

Every physician, or hospital medical officer registered under section nine of chapter one hundred and twelve, in this chapter called officer, shall keep a record of the birth of every child in cases which he was in charge showing date and place of birth, the name, if any, of the child, its sex and color, the name, age, birthplace, occupation and residence (including the street number, if any, and the ward number if in a city) of each parent, the maiden name of the mother and the name of the physician or officer if any, personally attending the birth. If the child is illegitimate, the name and the other facts relating to the father shall not be set forth except upon written request of both the father and mother, provided that if an illegitimate child shall have become legitimate by the intermarriage of his parents and the acknowledgment of his father, as provided in section seven of chapter one hundred and ninety, prior to the mailing or delivery of any report herein required such report shall read in all respects as if such child had been born to such parents in lawful wedlock. Said physician or officer shall, within fifteen days after such birth, mail or deliver to the clerk or registrar of the town where such birth occurred, a report stating the facts herein above required to be shown on said record and also the said written request, if any; provided that if said report is not so made within forty-eight hours after such birth, said physician, or officer shall within said forty-eight hours mail or deliver to said clerk or registrar a notice stating the date and place of the birth, the street number, if any, the ward number if in a city, and the family name. Upon presentation to him of a certificate of the town clerk stating that any such birth has been duly reported, the town treasurer shall pay to such physician or officer a fee of twenty-five cents for each birth so reported. Any physician or any such officer violating any provision of the section shall forfeit not more than twenty-five dollars. The said town clerk or registrar shall file daily with the local board of health, a list of all births reported to him, showing, as to each, the date of birth, sex, color, family name, residence, ward, and physician or officer in charge.



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## GENERAL SERVICES

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Within sixty days after the date of the birth of any child born in the commonwealth with visible congenital deformities, or any condition apparently acquired at birth, which may lead to crippling, the physician in attendance upon said births shall prepare upon a form provided by the state department of public health and file with the clerk of the town where such birth occurred, a report setting forth such visible congenital deformity, or any condition apparently acquired a birth which may lead to crippling.

Said clerk shall transmit forthwith to said department such supplementary report of such births. The contents of such report shall be solely for the use of said department in connection with its functions relative to crippled children. And such report shall not be open to public inspection or constitute a public record.

### GENERAL LAWS, CHAP. 46, SEC.6

Parents within forty days after the birth of a child, and every householder, with forty days after a birth in his home, shall cause notice thereof to be given to the clerk of the town where such child is born.

### GENERAL LAWS, CHAPTER 111

Sections 110 and 111 require physicians, registered hospitals, medical officers, nurses or other attendants to report at once to the local board of health every child one or both of whose eyes become inflamed, swollen and red and show unnatural discharge within two weeks after birth.

## Annual Report Of The Town Clerk

### STATISTICS:

During the calendar year of January 1, 1989 through December 31, 1989, the following Vital Statistics were recorded in this office:

Births	214
Deaths	205
Marriages	190

During the same calendar year, 1087 dog licenses were issued as follows:

Male dogs	272
Altered male dogs	236
Spayed female dogs	480
Female dogs	99
Kennels	2

A total of 676 Fish and Wildlife Licenses were issued during the year 1989.

A total of \$34,970.43 in receipts are deposited with Town Treasurer during this past year.

### ELECTIONS:

The Town Clerk's Office conducted the Annual Town Election on Monday, March 20, 1989. Approximately 13% of registered voters in the Town of Reading participated in the Town Election.

My sincere thanks are due to all the Town of Reading Election workers, who from March 21st, 1988 through March 20th, 1989 participated in five (5) elections for our community. My many thanks to them for reporting at 6:30 AM so that the Polls were ready to open at 7:00 AM and participating so positively for a long demanding day until 8:00 PM in the evening. A total of eighty (80) election workers are required to run an Election in Reading. All eighty individuals have my respect and admiration.

### BOARD OF REGISTRARS:

Edward Donald Winkler was reappointed to the Board of Registrars by the Board of Selectmen, for a three-year term.

The Board of Registrars, Pearl E. Malphrus, Chairperson, Edward Donald Winkler, C. Dewey Smith, and Doris M. Fantasia, Town Clerk, certified 382 Petitions for Referendum questions to be placed on the gubernatorial ballot next November. Each individual signature requires certification by the board, certifying that the individual is a current registered voter within the Town of Reading. With each Petition allowing 66 signatures, the Board certified approximately 25,212 registered voter signatures within the State mandated nine days. All Petitions were due at the State House on December 6, 1989.

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## GENERAL SERVICES

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My sincere congratulations to the Board. After long days long evenings, Saturdays and Sundays, the goal was met!! Democracy at work.

### TOWN MEETING:

Annual Town Meeting in April (11 sessions) and Subsequent Town Meeting (5 sessions), in November, both with Special Town Meetings, met for a total of 16 sessions. It was necessary to call a September Special Town Meeting of 3 sessions, due to budgetary constraints at the State level, to amend and to reduce the budget formerly voted during the Annual Town Meeting.

### PERSONNEL:

Principal Clerk, Irene Palaima, joined us in January of 1989 to take the role Norma MacBrien has provided (in and out of retirement) as coordinator of the Town's Census. Irene has been readily acknowledged for her organizational talents at Polaroid and has received several letters acknowledging her skills at customer service. Principal Clerk, Aileen Shaw, our part-timer who has been here 2 1/2 years received her third annual commendations from the Bureau of Vital Statistics for a job well done.

Trudy Wells accepted the position of Administrative Assistant in the Board of Selectmen/Town Manager's Division of the Department of General Services, reducing two positions of Administrative Assistant to one within the Department. Our new Administrative Secretary from the Department of Financial Services, Assessor's Division, is Sharon Fox. Sharon comes with a strong financial background and has provided the Department with clerical, financial, and organizational skills previously lacking within the Department.

### CENSUS:

Our census response this past year has been 93% return from the 8,300 households polled.

We have many people to acknowledge for that fantastic return i.e. Norma MacBrien, Irene Palaima, and our two trusted Census checkers who work for us annually, Dot Hoyt and Lou Gardner. A great team who all work well together!

The 1990 Federal Census has been assigned to Town Planner, Jonathan Edwards as Census & Demographics Coordinator for the Community.

### VAULT:

With the new renovations to Town Hall, voted at Annual Town Meeting, an invitation was sent to the Massachusetts Archives Engineering staff to view and recommend the potential best-use scenario for Town Hall's main floor vault. The suggestions were many but all included floor-to-ceiling permanent shelving and floor-to-ceiling movable shelving. The final design increased storage capacity 297%. For the first time in recent history, all of the historical volumes of the community and all of the current volumes are stored within the same vault.

Organization of all these materials will take some time. However, please stop by to see this accomplishment during Town Hall Open House.

Again, many thanks are due here for a massive vault re-organization project. They belong to two indispensable Town Hall employees, Irene Palaima and Aileen Shaw, plus the assistance of Sharon Fox. How could we accomplish this feat without recognizing our DPW crews under the supervision of Jim Richardson?

My many, sincere thanks to so many people who have made my brief tenure as Town clerk so rewarding. My resignation as Town Clerk and Personnel Administrator became effective December 15, 1989. At my recommendation, Aileen Shaw has accepted the position of Acting Town Clerk until the position is filled.

My thanks to all Town Meeting members whom I respect individually and collectively, to all Election workers who work so diligently, to all the Departments within Town Hall who have worked so cooperatively with our division, to all our valued clerical staff, and to you the people of our community for setting standards of excellence at all municipal levels.

Sincerely,

Doris M. Fantasia, Town Clerk

December 31, 1989

POPULATION TOTALS

UNDER 17				17 AND OVER			
Pct.	Male	Female	Total	Male	Female	Total	Totals
1	323	314	637	1,078	1,164	2,242	2,879
2	258	239	497	861	951	1,812	2,309
3	225	226	451	955	1,007	1,962	2,413
4	328	314	642	1,079	1,113	2,192	2,834
5	259	254	513	875	971	1,846	2,359
6	291	273	564	1,011	1,125	2,136	2,700
7	347	318	665	998	1,140	2,138	2,803
8	<u>285</u>	<u>313</u>	<u>598</u>	<u>1,114</u>	<u>1,218</u>	<u>2,332</u>	<u>2,930</u>
	2,316	2,251	4,567	7,971	8,689	16,660	21,227

REGISTERED VOTERS

Pct.	Democrat	Republican	Independent	Total
1	658	386	774	1,818
2	556	257	682	1,495
3	578	334	621	1,533
4	656	437	760	1,853
5	525	316	652	1,493
6	708	358	708	1,774
7	598	391	766	1,755
8	<u>616</u>	<u>381</u>	<u>863</u>	<u>1,860</u>
	4,895	2,860	5,826	13,581



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# GENERAL SERVICES

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## Report Of The Town Counsel

In 1989, Tyler & Reynolds Professional Corporation's seventeenth year as Town Counsel to the Town of Reading, the principal attorneys representing the Town were H Theodore Cohen, Ronald C. Kaczynski and Charles H. Clark. The primary matters of legal concern to the Town this year fell into several general categories: real estate and related zoning issues; enforcement of Town boards' and officers' actions and Town Meeting matters.

In the area of real estate matters, Town Counsel has been involved with: several major environmental issues including the clean-up of the Town's former Public Works facility site and the monitoring of potential contamination in the Town's well field; the proposed sale of the Town's former landfill to Homart Development Co., which has been stalled while Homart searches for a new hotel partner; the Town's other real estate sales, including the development of a planned residential development zoning district for the Bear Hill Nike site and the negotiations towards the sale of the Bear Hill site; a swap of land with John and Bette Biggio and continuing issues relating to the Town's opposition to the proposed Inwood Office Park off of West Street which is proposed to be developed into a multi-building commercial office park. In addition, numerous matters relating to the enforcement of zoning, subdivision and site plan violations have taken up considerable amounts of time, particularly matters relating to the operation of a boarding house in a residential district of the Town, and the enforcement of site plan conditional approvals or denials by the Community Planning and Development Commission.

In addition, in the area of litigation and/or enforcement of municipal actions we have been involved with: litigation arising from the recent Town Bylaw regulating the hours of operations of businesses in the Town; enforcement of wetland Orders of Conditions; enforcement of actions by the Dog Officer and the Selectmen relating to unruly dogs; several actions relating to the grant, denial or modification of

benefits by the Town's Contributory Retirement Board; numerous claims arising under the Massachusetts and Federal Special Education laws; challenges to the awards of Public Works contracts and numerous matters relating to real estate tax abatements. Further, we have been involved with the Attorney General's office in litigation involving the need for the Town's police officers to appear at probable cause hearings on minor traffic violations, and on behalf of the Light Department we have been monitoring litigation brought by many municipalities relating to investments in the Seabrook nuclear facility.

General legal services also have been rendered on a regular basis to virtually all of the Town's officers, boards, committees and departments, and extensive services were rendered in preparation for and the holding of the Annual, Subsequent and all Special Town Meetings.

Respectfully submitted,

TOWN COUNSEL,

H Theodore Cohen

TYLER & REYNOLDS Professional Corporation

One Boston Place, Boston, MA 02108

(617) 523-6550

**Town Manager**

1989 was again a very busy year for the Town and for the Department of General Services. The variety of issues dealt with include financial, personnel, public facilities, community relations, organizational issues, and general issues. These matters are complex, and draw upon the full resources of the Department and the entire Town in order to deal with them. Some of these are discussed briefly here, and dealt with in more detail in other departmental reports.

## Financial Issues

The major financial issues facing the Town in 1989 were a result of actions by the Governor regarding the State budget. In July, 1989, the State announced that for fiscal year 1990 (July 1, 1989 through June 30, 1990) \$1,027,000 was being reduced from State aid to the Town of Reading. This news came after the Town, in the Spring of 1989, balanced a very tight municipal budget. The Town of Reading, unlike

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## GENERAL SERVICES

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some other communities, decided to deal with the shortfall immediately. A working group consisting of the Chairmen of the Board of Selectmen, School Committee, and Finance Committee, as well as the Town Accountant, Finance Director, Superintendent of Schools, and Town Manager, went about developing a format for dealing with the budget shortfalls. Through a combination of increasing revenue and decreasing expenses, the municipal government and School Department shared the reduction in State aid on a basis of the Town reducing 60% and the Schools reducing 40%. This is the opposite of the level of support for each, but the consensus was that the School Department would have a harder time making reductions in September when the school year had already started. Following a great deal of debate, the revised FY90 Budget was approved by the Town Meeting in September, 1989, and that budget exists as the revised Fiscal Year '90 Budget.

The initial intent had been for the FY91 Budget process to begin in July, 1989. However, this process was not started until the end of September while the FY90 Budget revisions were taking place. Richard Foley, Town Accountant, revised the budget forms and budgets were submitted to the Town Manager for review and modification. The Board of Selectmen reviewed these budgets and in early 1990, they were passed along to the Finance Committee. The budget guidelines for Fiscal Year 1991 outlined two options: a base budget with no new revenue which would yield a total increase in expenditures of 0.46%; and a budget with an override which would generate an additional \$400,000 for municipal government and \$1,153,000 for the School Department. The Selectmen indicated that they would be putting such a question on the ballot for the Spring 1990 Town Election. Nate White, a member of the Finance Committee who is a retired Town Manager, was able to do some comparative research for the Town Manager on costs of government, and this was a very helpful exercise.

Following a lengthy evaluation process, the Board of Selectmen awarded the sale of the Bear Hill Property to Bear Hill Realty Trust, in the amount of \$30,000

per unit (a gross price of \$3,360,000) for the construction of moderate priced condominiums. In the fall, Town Meeting effectuated the necessary zoning and street acceptance to allow this to take place.

Town Meeting turned over the Pearl Street School to the Board of Selectmen, and rezoned the property in the Fall of 1989 for a municipal reuse zone. This will be put up for sale in early 1990.

Homart has continued to request extensions on the closing on the landfill site pursuant to the Purchase and Sales agreements. They have until September, 1990 to close on the site, and it is anticipated that this closing will take place by that time. A slow real estate market is responsible for the delay in this project.

### Personnel

The Town has made some major strides in the area of services to the personnel of the Town. A new Personnel Policy Manual was developed and approved by the Board of Selectmen. These policies were adopted pursuant to the Personnel Bylaw of the Town, and deal with the range of personnel issues for municipal employees, excluding School and Light Department employees. A staff study committee, headed by Doris Fantasia, was able to pull this project together.

The Town initiated an Employee Assistance Program for all employees and families including Light Department and School Department employees. During 1989, over 30 employees and their families have used this program. The Employee Assistance Program is a counseling program which is intended to help employees deal with personal issues that are affecting job performance.

Negotiations for labor contracts for FY89, 90 and 91 were completed during the first half of 1989. All contracts were negotiated by the Town Manager sometimes with labor counsel and other times without.

The Employee Awards Program continues to operate. The first Wells Award was given to Virginia

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## GENERAL SERVICES

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Stanley, the Executive Secretary in the School Superintendent's Office.

Several changes took place late in 1989 in terms of employee benefits. These include the adoption of the State Pension Reform Bill by Town Meeting in the Fall of 1989, the implementation of direct deposit of payroll for employees, and a move towards a two-week payroll instead of weekly payroll for all staff.

A number of personnel changes took place during 1989. These included several retirements in the Fire Department including that of Deputy Chief Victor Cail; the resignation of Doris Fantasia as Town Clerk and Personnel Administrator; and the resignation of Chris Copeland, Recreation Program Supervisor. The position of Assistant Director of Public Works, Engineering, and Recreation Program Supervisor as well as the Town Clerk's position were in the process of being filled at year end.

Due to financial constraints, two police officers and the parking enforcement officer were laid off in the Fall of 1989, with no immediate prospects for recall of any of these positions.

During the year, there were a number of grievances filed, and these were all heard and disposed of by the Town Manager, either at the grievance level, or in two cases, at the arbitration level.

### Organizational Issues

The Town has continued to make progress on a number of organizational issues. Chief among these is the determination to go to central dispatching within the Public Safety Department. Civilian Dispatchers will handle all telephone and radio dispatching for the Police and Fire Departments. The cooperation of members of both the Police and Fire Departments, and especially of Lt. Silva from the Police Department and Chief Redfern from the Fire Department were helpful in making this happen. All current staff who were doing dispatching will be kept and retrained.

A Purchasing Study was conducted in 1989, and the results will be implemented early in 1990. While

central purchasing was not recommended, uniform purchasing procedures and forms were recommended. A purchasing manual has been developed.

Human Services Director Ruth Cogan and Library Director Susan Flannery put on a training program for the volunteers on the various community boards, committees and commissions. Over 80 people attended the evening session that dealt with issues of open public meeting laws, ethics, and running a good meeting. It is anticipated that this session will become an annual event.

There has been focus on improved communication. Monthly meetings between the Town Manager and financial staff with the Reading Municipal Light Department has improved communications and coordination. In addition, periodic labor management meetings were held by the Town Manager with the various bargaining units. Generally, these meetings are held with the rank and file members and the agenda is non-bargaining in nature. These meetings have been very well received.

Major training efforts have taken place in the area of quality assurance and customer service. In addition, the beginnings of a safety program for Town employees involving all departments has started and will continue in the near future.

### Facilities

1989 will go down in history as the year that the Town made major decisions in terms of facilities.

In late 1988, the Town Meeting approved the construction of a new Central Fire Station. This project was designed during the Winter of 1988-89 and bid in the Spring of 1989. The construction bids were excellent, and construction started in mid-1989 with a completion date of May or June, 1990. The construction has gone ahead without problems.

In the Spring of 1989, Town Meeting approved the "Fletcher Plan" for the renovation and connection of the Town Hall and former Library Building. This project proceeded in May, 1989, while the buildings were occupied. The construction was primarily com-



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## GENERAL SERVICES

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plete by the end of 1989, with final completion scheduled for February, 1990. The result is a completely renovated Town Hall and Library Office Complex, connected by a two-story corridor, and including new heating, electrical and plumbing systems, handicapped accessibility, reorganization of space, and renovations of floors, ceilings, walls, storm windows, etc. The total cost was within the \$1.5 million appropriated, in addition to efforts by the Department of Public Works in areas of demolition and renovation. All staff who were working in the buildings while they were under construction, the Department of Public Works staff who worked on these buildings, the public who put up with disruption during construction are to be commended, with special thanks to Tony Fletcher who oversaw the project.

The Town took over the operation and maintenance of the Pearl Street School while it is being readied for sale.

Several meetings took place with professional staff, the Recreation Committee, and the Cemetery Board members regarding future locations of an additional cemetery and an additional park. A presentation was made to the Board of Selectmen and no action has been taken to date on this issue. This issue should be decided during 1990.

As a result of the construction of a new Central Fire Station, a committee was appointed by the Board of Selectmen to look at the relocation of the Senior Center to the old Central Fire Station, or some other location in Town. This becomes necessary because of the eventual sale of the Pearl Street School where the Senior Center is currently located. Funding for architectural studies was requested in the Fall of 1989 and was rejected by Town Meeting.

A telephone consultant was hired in 1989 to review the Town's telephone system and make recommendations for improved service and reduction of costs. Some of the results of the study will be implemented on a phased basis as circumstances and funds permit.

The Board of Selectmen approved a site for Imagination Station, an Adventure Playground across from

the Coolidge Middle School. This facility will be privately built, entirely funded by donations. The Board of Selectmen also approved the construction of a snack bar/restroom/television facility at the Men's Softball Field in the Birch Meadow site, also to be privately funded.

### General Business

The Town continues to work on the cleanup of the former Department of Public Works site now owned by TASC. The continued treatment of the groundwater has been halted because in one location the work had been completed and in the other case it was ineffective. The Town has continued to review other options and alternatives regarding this cleanup.

Reading has started up recycling in 1989, after a lapse of a number of years. Newspapers are being recycled on a voluntary basis once a month at the Department of Public Works garage. Leaves are being composted at a Strout Avenue site on a mandatory basis for the first time in the Fall of 1989. In addition, the Town Officers are making an effort to recycle newspapers and "white paper." We are also purchasing more recycled paper in an effort to create a demand for recycled materials.

Extensive work was done in 1989 regarding contamination of groundwater in Reading in the area of the wellfields. Well 82-20 has been closed because of contamination, and we have been working with the Town of North Reading and the State D.E.P. to ensure that the contamination does not spread. So far, responsible parties have been identified in North Reading, and there is consideration being given to treating well 82-20 to remove contaminants. Well 82-20 is not needed on an ongoing basis for Town water supply and has not been used since it has been determined to be contaminated.

The School Department and the Town have worked closely on water conservation education programs for students and the general public. The Board of Selectmen established a Town-wide mandatory water conservation program, but because of a very

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## GENERAL SERVICES

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wet spring, we did not have to go past Phase 1, which is voluntary conservation.

Traffic continues to be a concern in Reading. A Town-wide traffic study was bid and a consultant was tentatively selected subject to private funding which has not been forthcoming. However, a traffic study with regard to the replacement of the signals in Reading Square was done. This project will be completed in early 1990, and as a result of this work having been started, we were able to replace two defunct signal boxes in the Square with minimal disruption. The Town continues to work with Woburn and Wilmington on generating interest in construction of the Striplex Connector which will connect Interstate 93 directly to the industrial areas in Woburn and Wilmington and reduce the traffic load on the I-93/Route 128 intersection and local streets. All three communities have reached agreement on a package of improvements that will be requested of the State D.P.W.

The Depot Task Force made recommendations to the Board of Selectmen regarding enforcement of parking in the Depot area. This program was implemented in February, 1989, and continues to be in place. The layoff of the parking enforcement officer in the Fall of 1989 has created some problems for the ongoing enforcement, but efforts in this regard are still being made.

### Community Relations

The Town Manager continues to be involved in a number of community projects and activities, both on and off the job. An ongoing group of cub scouts, boy scouts, girl scouts, campfire kids, and other community groups interested in government in Reading have been given tours of the public facilities. The Town Manager meets periodically with groups of school children on specific issues and concerns. One of the most interesting of these was the "It's Good to Care" program at the Barrows School which is run through Lee Roberts, the Friendly Visitor Coordinator for the Town. In addition, the Town Manager has established an ongoing relationship with the Reading Art Association to display art in the Town Hall building. The Town Manager worked with

officials in North Reading, evenings and weekends, to help them select a new Town Administrator. Governor Dukakis made two visits to Reading in 1989 -- one to the Library to meet with the Peer Leaders and promote the Governor's Alliance Against Drugs; and the other to appear at the Killam School to announce new initiatives in drunk driving enforcement as a result of the death of Lacey Packer in 1989.

During the year, the work of the Department of General Services is conducted on a day-to-day basis by the excellent staff. Although there were staff changes during the year, at the end of the year, the staff was as follows: Town Clerk/Personnel Administrator - vacant; Trudy Wells, Administrative Assistant; Nancy Smethurst and Sharon Fox, Administrative Secretaries; Aileen Shaw, Irene Palaima, Valerie Kelly and May DiPietro, Principal Clerks; Judy Bradley, Clerk-Receptionist. In addition, Sally Grunzweig, Sandy Ferrera, and Doris Fantasia were key staff members who left during the year, and Norma MacBrien continues to help the department out on an as needed basis. Specific mention should be made of the outstanding job that Nancy Smethurst has done in producing and compiling this Annual Report for publication.

Respectfully submitted,  
Peter I. Hechenbleikner  
Town Manager

### Sealer of Weights & Measures

#### Totals

Adjusted	4
Sealed	345
Not Sealed	12
Condemned	2

Sealing Fees	\$2289.00
Adjusting Fees	35.00
Total Collection	\$2324.00





# Housing Authority





READING HOUSING AUTHORITY  
1989 ANNUAL REPORT

The Reading Housing Authority was very actively involved in creating new housing opportunities for low and moderate income families for the Town through State and Federal programs as well as "inclusionary" housing provisions through the Town's Zoning By-laws. During the past year, the programs for which the Authority is responsible have grown and we currently operate 114 certificates for rental assistance: 95 Federal/Section 8; and 19 State 707 certificates. The Authority owns and manages 80 units of elderly housing at Frank D. Tanner Drive; 10 units of family housing (Waverly Oaks and Parker Place); and 8 units of housing for People with Special Needs operated by EMARC. The four units of family housing opened in November 1989 were made possible through the Town's zoning provisions for "Townhouses"/Greenhouse Acres, and purchased with a grant from the State's Executive Office of Communities and Development. Additional units which should be acquired within the next year include 8 more family units associated with Greenhouse Acres and 4 elderly units linked to the Schoolhouse development which are to be built on a site not yet selected.

The modernization project done at the Tanner Drive complex is now complete. With a \$785,000 grant from the State's Executive Office of Communities and Development, the building exteriors, building interiors, walkways, fire alarm systems, lighting, energy conservation, refurbishing interiors, plumbing and new appliances for all units were completed on time and within budget. The residents are happy to be back in their apartments and are enjoying the newly refurbished buildings and new appliances. Through donations from local groups and individuals and spearheaded by Arnold Berger, the Authority also was able to redo the recreation hall at Tanner Drive. Our grateful appreciation to all who contributed so generously to our appeal.

Classes operated by the Town's Elder Services continue to be enjoyed at the recreation hall. The Town's elderly look forward to the needed recreation and entertainment. The Town also sponsors a monthly blood pressure clinic and annual Flu Shot clinics at the hall. Mystic Valley Elder Services hold their regular Board meetings here and formulate their plans and programs for the area elderly.

In May 1989, the Authority held a Silver Jubilee Reception. In attendance were State and local officials, Town Meeting members, Town employees, the Authority Board, staff and tenants and local residents. The Governor, Senate and House of Representatives presented citations to the Chairman congratulating the Authority on its 25 years of dedicated service. The Authority looks forward to the future housing initiatives with renewed spirit and dedication.

Respectfully submitted,

READING HOUSING AUTHORITY  
Richard S. Dempster, Chairman





# Human Services





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# HUMAN SERVICES

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## HUMAN SERVICES

The Department of Human Services includes the divisions of Health, Elder Services, Veterans Services, Recreation and Fuel Assistance. The Department is directed by Ruth Cogan whose responsibilities include the operation of the Health Division. The programs are quite varied and include a comprehensive inspection schedule (restaurants, markets, pools, housing, septic tanks, health clubs), a variety of clinics (blood pressure, hearing, rabies, flu), mosquito control, health education and substance abuse programs. A three member Board of Health promulgate regulations, provide policy and have final enforcement authority.

Lois Bond, Director of Elder Services, receives policy direction from the ten member Council on Aging. Three full time and three part time staff facilitate direct services, educational opportunities, recreational events and activities for citizens over age sixty. Direct services include crisis intervention, addressing critical need or concerns, Medicare health insurance information, information and referral for the adult children of elders, coordination of volunteers, home delivery of food and medicines, van transportation for local shopping, appointments and to the mealsite. A contract with Mystic Valley Elder Services, Inc. provides both daily meals at the Senior Center and those delivered to homebound citizens.

Paul Farrell is the Veterans Agent who provides financial assistance to veterans and their dependents. This program is conducted under the auspices of the State Veterans programs. Due to the unexpected budget shortfall, the position was reduced from 26 to 20 hours per week.

The Recreation Supervisor receives policy advice from the nine member Recreation Committee, which includes a representative of the School Committee. The Supervisor, Christina Copeland, resigned in August. Due to budget constraints, the Human Services Director took on the responsibilities of that position for six months. It is anticipated that a new Supervisor will be hired in January. Winter activities include a Sunday basketball program for girls and

boys grades 3-9, a Saturday Travel Basketball Team League, and "Open Recreation" at the Field House three nights a week. In addition, a new ski program for middle school students was initiated this season as well as tennis clinics for all age groups. Summer Programs include swim instruction, day camps, organized activities at the parks and a variety of clinics.

The Town provides the local intake service for fuel assistance. This program is for residents who require assistance in paying fuel and repair bills during the winter months. This year it has been handled by various members of the Health Division.

The Human Services Revolving Fund is an account dedicated to providing short term relief to Reading residents with specific needs. In 1989 the monies were used as follows:

Heating fuel	\$ 703.34
Medical insurance	500.00
Medical equipment	11.16
Transportation	16.00

Donations received were as follows:

First Baptist Church	\$1000.00
First Congregational Church	250.00
Crestview Exxon	1443.23
Arnold Berger	250.00

## DIVISION OF ELDER SERVICES

The Division of Elder Services provides services, activities, educational opportunities and recreational events for residents of Reading age 60 and over.

Mystic Valley Elder Services, Inc. (MVES) cooperates with the town through the provision of meals at the Senior Center and meals delivered to homebound persons. Information and referral services, homemakers, home health aides, case management, legal services, protective services, and respite care are also provided by MVES.

A Mealsite Manager and an assistant oversee the weekday noontime nutrition program. The maxi-

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## HUMAN SERVICES

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mum number of meals served was 875 during May with a monthly average of 739. Socialization is an important component of the nutrition program. Educational forums are frequently presented after lunch is served.

The Meals on Wheels Coordinator oversees a combination of regular and new clients (sixty in 1989) who receive a hot meal delivered to their home. Six routes in the community are staffed by a pool of 44 volunteer drivers who deliver seventy to eighty complete meals each week day. 15,700 meals were delivered in 1989. Clients are referred through MVES by medical personnel, case managers, and/or concerned family members.

An expanded outreach program includes health insurance information, cooperation with area medical and social service agencies, and coordination with MVES caseworkers. Assisting the adult children of elder citizens is an expanding segment of Elder Services' outreach effort. The Outreach Worker makes home visits to deal with crisis situations, critical needs or concerns. The Outreach Worker made 2916 contacts with clients this past year.

The van transportation program provides an important service for senior citizens who no longer drive their own car, never did drive, or can not afford "public" conveyances. Transportation for a minimal fee is offered for local shopping and medical appointments, out-of-town trips to malls, and to classes and events sponsored by Elder Services. No fee is charged for transportation to the noontime meal program at the Senior Center. The van made 9,645 trips, traveling 16,446 miles.

The Coordinator of Volunteers/Friendly Visitor Coordinator is building on a successful project with Barrows School fifth grade students entitled, "It's Good To Care". Leaf raking, a spelling bee, visits to the mealsite, sharing classroom-grown plants, and the "adoption" of grandparents, have demonstrated the benefits of intergenerational activity. The expanded program has included efforts with Parker and Coolidge Middle Schools and the High School. Coordination of Scouting and Campfire groups

yields approximately 60 children each month who make cards, tray favors and baked goods for the enjoyment of many elders. These students also did fall yardwork and Christmas caroling. John Upton from Channel 3 cooperated on the production of a VCR film depicting the volunteer efforts of Reading students with our senior citizens. Telephone reassurance links a homebound person with a volunteer who calls each day at a mutually agreed upon time to assure the safety and well being of the homebound person. Volunteers also are matched with a friend whom they visit once a week bringing companionship and caring.

The Shopping Assistance Coordinator purchases groceries and medicines for people without the ability to do their own shopping. 802 contacts were made this past year. Volunteers are being incorporated to deal with increased requests due to the shortage of homemakers who previously did clients' errands.

Classes are taught by contractual teachers at Tannerville and at the Senior Center. The schedule runs from September through May and includes contract bridge, ceramics, oil painting and quilting. Line dancing and an exercise class are available with students paying the instructor directly.

Volunteers are the mainstay of Elder Services' programs, working with specific program Coordinators. 2393 volunteers contributed 6840 hours. Volunteers also assist citizens with income tax information, the distribution of government surplus food twice a year, daily assistance at the mealsite, bimonthly bingo games, monthly dances, summer evening outings including a picnic at Peter Sanborn Place, a Cedar Glen outdoor concert, and an ice cream social at Tannerville. The successful Fix-It program has repaired many household items owners can no longer manage to do. The Knitters, meeting twice a month, have created baby garments, children's knitwear that have been taken to the Spot Pond Shelter. A Volunteer Recognition Dinner in April celebrates Reading citizens who care for our neighbors in need.



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## HUMAN SERVICES

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In addition to time, many individuals and organizations have generously supported the Elder Services' agenda by providing resources and gifts and also underwriting some program expenses. These contributions have helped pay for medicine, clothing, medical transportation, heating fuel, furnace repair, utility bills. Service clubs and individuals have given hospital equipment, postal stamps for the "sunshine card" program, flowers, plants, books, clothing, food, dinners, knitting supplies, games, magazines, and gift certificates.

The Division of Elder Services has a commitment to provide information to citizens enabling them to make decisions regarding their well being and quality of life. Programs have been offered on the following subjects: Homestead Act, Social Security and S.S.I., gardening, cholesterol screening, Long Term Care Coverage, diabetes, conservation, bird walks, memory loss, interaction of medications, hearing clinic, dental health seminar, MBTA discount pass program, Medicare Catastrophic Care Act, acid rain and the environment, foot care, and a workshop by local banks representatives.

Four workshops on heat stress were presented in the summer as a result of cooperation among major utility companies, the Reading Municipal Light Company and Elder Services. A Channel 3 spot was prepared on heat stress. Heat stress information was mailed with the electric bills.

"Monday at the Movies" was initiated through the generosity of The Movie Loft who supply the weekly VCR films. Bull HN Information Systems, WCVB-TV, WGBH and the Mass. Commission for the Deaf and Hard of Hearing awarded to Elder Services a closed captioned decoder allowing the hearing impaired to enjoy the movies.

Assistive hearing devices are now available for Elder Services programming and staff use.

The van transportation records indicated certain parts of town were busier on specific days. A transportation schedule covering the housing com-

plexes was launched in September affording more efficient use of the van and the driver's time.

Members of the Council on Aging who retired during 1989 are Irving Stackpole, Arleen Bazarro and Gail Rourke. Joan Peterson is now the Elder Services secretary.

**Shopping Assistance Revolving Fund:** A total of \$10,339.12 was donated to paid for the salary and mileage expenses of the Shopping Assistance Coordinator. These donations became crucial this year because of the pending discontinuation of grant monies.

**Elder Services Revolving Fund:** A total of \$1499.00 was donated by individuals and organizations. Monies were spent on emergency home repair, Lifeline medical alert system, home heating oil, utility bills, emergency food, clothing, medical transportation, housing cleaning, and designated gifts for the Volunteer Recognition Dinner and the Annual Spring Picnic.

## BOARD OF HEALTH

The Board of Health continues to provide direct services in the area of prevention education, public health nursing and inspectional services. In addition, contractual services are provided for mosquito control, mental health, mental retardation and dead animal pick up and disposal.

The Prevention Education Coordinator has two main focuses, substance abuse and preadolescent seminars. The seminars are free after-school programs for local youth to learn about and discuss issues concerning puberty and their changing bodies. In 1989 these programs were offered to girls in grades 4-7 and boys in grade 6. A total of 240 students participated, approximately 35% of the total student population for these age groups, with the highest participation for fourth grade girls (71%). It is the goal of this department to eventually incorporate this material into the School Department's proposed AIDS curriculum.



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## HUMAN SERVICES

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The substance abuse program receives policy guidance from a fourteen member Drug and Alcohol Task Force comprised of parents, school officials and police officers. The major project this year was the completion of a parents reference booklet, a project completed in part through donations. The main focus with the School Department was the elementary schools. Teacher Coordinators were appointed and the Prevention Education Coordinator spent one day a week at those three schools. Teacher training was completed for twenty-two teachers (elementary, high school, REAP, Austin Prep). "The Improbable Players", a group of actors who are recovered addicts, played to an audience of 250 parents and students at Coolidge Middle School. Harvard Community Health loaned an interactive computer concerning substance abuse, "Ben's Grille" to the Town for the summer. It was located in the Public Library, and enjoyed almost constant use. A suicide program was held in May for parents of high school students. A DWI program was conducted in conjunction with the Police Department. The Governor of Massachusetts visited with youth and staff in July, congratulating all on a model program. The third year Drug Free School grant was received for \$15,735.00. These monies are used for salaries, programs and curricula.

Our Public Health Nurse has continued to provide excellent service on a variety of public fronts. The blood pressure clinics have been expanded to include a monthly clinic for our Public Works personnel which has been well received. For the first 11 months of this year, 831 clients were seen throughout the many clinics. Mantoux (tuberculosis) testing continues, with emphasis on working with the local day-care centers, (total of 119, an increase of 29% from last year). Communicable disease follow-up is an important part of the job as we have had 17 cases reported to the Board. The nurse has been working with the Division of Elder Services on projects such as consultation for individuals, workshops to deal with disrupting events such as remodeling of housing units and health education materials available at the Library. The annual Hearing Clinic was held in June with 44 participants. Despite the introduction of a new fee, the annual flu/pneumonia clinics were very

successful this year. 905 influenza shots were given, 37 of which were to homebound residents. 28 pneumonia shots were given, an immunization which is needed only once.

Despite a reduction of 1/2 day per week, our Environmental Health Program continues to carry out a comprehensive program of inspections. All restaurants and retail food stores are inspected a minimum of twice a year and usually four times a year. In addition to the food service establishment inspections, the inspectors check swimming pools, whirlpools, suntanning establishments, health clubs, housing, solid waste and all citizen complaints. In 1989 the office received 94 complaints and conducted almost 800 inspections. The 1989 rabies clinic was particularly successful as 95 dogs and 29 cats were vaccinated.

Our largest contractual service is mosquito control. The Town of Reading is part of the nineteen member East Middlesex Mosquito Control project which provides mosquito and wetland surveillance, larval and adult mosquito control and public education. Four traps are used to monitor adult mosquito populations which is used to determine the need for control measures. In 1989 adult mosquito control consisted of spraying 6579 acres along residential streets at dusk using truck mounted aerosol sprayers. Project crews sprayed 57 acres using portable sprayers to establish barriers to adult mosquitoes around recreational and wetland areas. Larval control is accomplished with biological larvicides dispensed from a helicopter or by hand. 240 wetland acres located east of Haverhill Street and in Bear Meadow north of Batchelder Road were sprayed by the former method, 15 acres were done by hand.

Two other contractual services are Eastern Middlesex Human Services and East Middlesex Association for Retarded Citizens. Eastern Middlesex Human Services provides counseling services (mental health, mental retardation and substance abuse) for children, adolescents, adults and elder residents who have little or no financial resources. In Fiscal Year 89 this amounted to a total of 1828 visits, an increase of 15.8% from the year before and 26.5%

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# HUMAN SERVICES

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from two years ago. Eastern Middlesex Association for Retarded Citizens served 16 clients attending vocational training programs.

The final contractual service is for dead animal pick up and disposal. In 1989 approximately 150 animals were removed from public ways.

The Prevention Education Revolving Fund receives donations from organizations and individuals for use in substance abuse programs. In 1989 the following donations were received:

Junior Women's Club	\$1,500
Young Women's League	100
Police Department	50

The monies were used for printing, pamphlets, and the "Improbable Players".

The Board of Health revised the smoking and dumpster regulations and promulgated new regulations concerning the sale of automobile oil and management of dangerous dogs. They also recommended changes in the School Department's pediculosis policies which were adopted by the School Committee.

Revenue collected for the year amounted to approximately \$14,000: \$1350 in fines; \$7000 in food related licenses; \$6650 in other licenses.

The Board of Health has set for itself the demanding goal of identifying and meeting those health needs which can best be addressed by public action and which pertain to the greatest number of citizens in all age groups in the community. This report indicates that the Board has continued to progress toward that goal. Both by itself and in cooperation with other departments, it has touched the lives of every age group and it has concentrated on programs that not only maintain health, but that prevent health problems from arising and thus enhance the health and well-being of the community.

## RECREATION

Under the direction of the nine member and four associate member Recreation Committee, the Recreation Division has continued to provide a variety of opportunities for the citizens of Reading. The extended hours of the Supervisor's position has worked well; the three quarter time position has enabled the Supervisor to be more available to the public as well as provide management to the programs. Chris Copeland, Recreation Supervisor for approximately two years, resigned in August. Due to the unexpected budget shortfall the position has remained open for the balance of the year. It is anticipated that it will be refilled in January, 1990. In the meantime, the Human Services Director has taken on the responsibilities of that position.

The traditional winter programs were offered for the winter of 1989-90 as well the addition of two new programs. Open Recreation at the Field House continues three nights a week. Last winter, approximately 2200 people took advantage of this program with revenue to the Town of \$2400. Youth Basketball Sunday League increased to 350 youth this winter, an increase of approximately 50 from last year. The Saturday Travel Team program was again offered with three teams representing Reading. A new program to be offered this winter is downhill skiing for middle school age children. This program offers both instruction and regular skiing one day a week after school; 62 children will be participating this year. Another new program approved by the Committee is indoor tennis lessons for all age groups.

Summer programs for children included the three day camps, park supervision, tennis, swim instruction, special events such as the Baby Show and Scavenger Hunt, karate clinic, baseball camp, basketball school, softball, soccer and wrestling. Wednesday afternoon Theatre-In-The-Green offered magic, puppets and theatre programs. For families, the pool was open from an early morning swim to dusk. The Sunday evening concerts were expanded to eight weeks with funding from the Reading Arts Council. These were enjoyed by all age groups.



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## HUMAN SERVICES

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Reading's special needs children were offered three different opportunities this year. In the summer, three children attended Camp Hope. In addition, a Special Needs Coordinator was hired to enable those children to attend all of the summer programs offered by the Town. Approximately ten children took advantage of this. Finally, Alternative Leisure Company is contracted with the Town to provide a variety of programs to Reading's youth for the winter, spring and fall. These programs include horseback riding, bowling, basketball, movies and swimming.

The Committee has raised fees for all programs and initiated a user fee for field use. It is anticipated that an additional \$40,000 in revenue will be raised.

Goals for the next year include expanding programming to include all age groups including the elderly, adding programs for all four seasons and looking for alternative financing plans.

### SOLID WASTE AD HOC ADVISORY COMMITTEE

The Solid Waste Ad Hoc Advisory Committee assists management in the development of waste reduction and recycling programs in order to address on a local level the national crisis of waste disposal. The ten member committee is composed of the Chairman of the Board of Selectman, representatives from Health and Public Works, and seven members of the public. Newspaper recycling was the initial program established. Once a month citizens bring their newspaper to the DPW garage where they are sent to paper mills for recycling. Community groups spend the day loading the trailers for compensation.

The next program was leaf composting. Bags of leaves were brought to a composting site off of Strout Avenue by citizens on Saturdays throughout the fall. In addition, there was curbside pick up for two weeks. To end the year, the Committee worked with a business in Woburn to take Reading residents' Christmas trees after the season to be recycled into wood chips. Office paper recycling has been initiated at the Town Hall buildings, both of white and computer paper. In

addition, recycled paper has been purchased for use in the copying machines.

Public education has also been a goal of the Committee. Articles have been submitted to the local newspapers concerning composting and hazardous waste. In addition, the Committee is collaborating with the School Department to develop Environmental/Recycling Fairs at all the schools next spring.

## VETERANS SERVICES

Paul A. Farrell is the Veterans Agent for the Town. Due to the unexpected budget shortfall, his hours were reduced in October from 26 to 20 hours per week.

Veterans Services is governed by Chapter 115 of the General Laws as Amended. With strict compliance to this Chapter, the rules and policies govern the disbursement of aid. Benefits are for the needy Veteran and his immediate family who have been subjected to unforeseen needs. Final approval of benefits come from the Commissioner of Veterans Services in Boston.

The amount of V.A. expenditures in the Town of Reading for FY1989 for a veteran population of approximately 2628 was \$1,823,891. These benefits were paid directly to recipients and/or their dependents by the V.A. representing the amount of tax dollars not required to be expended for support of those who because of circumstances, find it necessary to apply for aid. Approximately 75% of these monies are returned to the Town by the State. The District of Reading and Wilmington continues to run smoothly. Case load changes from time to time because of shutdowns, strikes, accidents and illness all of which have an impact on the budget appropriated.

### VETERANS BENEFITS

#### AID EXPENDITURES

(Calendar Year) \$18,768.61

#### TOTAL ACTIVE CASES

(Twelve Month Period) 352

CURRENT PENDING CASES(Services) -102

## Legislative Body









## THE READING ARTS COUNCIL

### Annual Report for the Reading Arts Council 1989-1990

The Reading Arts Council is the local agent for the distribution, receipt and evaluation of applications for funds from the Massachusetts Arts Lottery Council. The Council serves as a resource for the dissemination of information as well as to encourage activities relating to furthering and stimulating interest for the arts in our community.

The Reading Arts Council revised and distributed its pamphlet "A Guide to the Arts in Reading" which provides descriptive and membership information for each local group. The pamphlet is distributed through the Newcomers Club and is available at the Library, the Town Hall and other locations throughout Reading. The Council provided an Arts Bulletin Board for the town this year. The bulletin board is located in the public library and provides information about current arts related events around town.

The Council distributed funds to 20 local arts groups and/or individuals in 1989-1990. The PASS Program (Performing Arts Student Series) has funded 13 school age groups so that they may attend various productions and concerts.

Listed below are the grants awarded during 1989-1990:

July, 1989 Funding Cycle: \$6032

Friends of the Reading Public Library: Fiction Writers Workshop  
Reading Public Library: Folk Art & Face Painters Lecture  
Reading Public Library: Performance, Tribal Rhythms  
Reading Symphony Orchestra: Pops Concert  
Reading Historical Commission: Conservation project  
Reading Antiquarian Society: Framing Sanborn portraits  
School Art Dept./Susan Whelple: Public Sculpture  
Colonial Chorus: production equipment  
Reading Recreation Department: A Touch Of Class concerts  
Creative Arts for Kids: Summer Camp arts program  
Reading Choral Society: new music

January, 1990 Funding Cycle: \$6195

Colonial Chorus: production support  
Treble Chorus: Educational & performance services  
Creative Arts for Kids: General expense  
Reading Public Library: Fiction writers workshop  
Reading Public Library: photo preservation  
Reading Public Library: Story telling festival  
Leone Simkins: dance company  
Friends of the Reading Public Library: concert series  
School Art Dept./Susan Whelittle: series lecture/demos

July, 1989 PASS: \$1905

Joshua Eaton PTO: Beauty and the Beast  
Barrows School: True Story of the Three Little Pigs  
Reading Music Dept/Elem. PTOS: Boston Symphony Youth Concerts  
J.W. Killam School: The Emperor's New Clothes  
Reading High School: Don Quixote, Boston Ballet  
Brownie Troop #1265: True Story of Three Little Pigs

January, 1990 PASS: \$1950

Creative Arts For Kids: Puppet Showplace Theater  
Wellington School: Indian Hill Arts Inc.  
Wellington School: Theaterworks USA  
Reading Public Library: Wheelock Family Theater  
Joshua Eaton School: Andover Endowment for the Arts  
Brownie Troop: North Shore Music Theater  
Alice M. Barrows: Theaterworks USA  
Reading Elementary PTOs: Boston Symphony Youth Concerts

#### The Reading Arts Council

Frances Gallitano Brown, Chair  
Mary Grosvenor, Secretary  
Mary Ellen LaCroix, Treasurer  
Erline Robinson, Assistant Treasurer  
Mary Atkinson  
Adrienne Caselle  
Alice Collins  
Sally MacDonald  
Beverly McAleer  
Lorraine McCarthy, PASS Coordinator  
David Mitchell  
Diane Slezak

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# BYLAW COMMITTEE

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## Report of the Bylaw Committee

This year The Town Meeting voted for nine amendments to the General Bylaws, including a general recodification, five amendments to the Zoning Bylaws, eight acceptances of Massachusetts General Laws, three petitions to the General Court for special acts and one proposal to the Town electorate for a change to the Home Rule Charter.

The amendments to the General Bylaws were as follows:

Article XXVI Building Code - amended to change the fee schedule

Article XVII Licenses - amended to add fees for licenses, registrations and certificates required for certain explosives or inflammable material.

Article XXII Dog Leash Law - amended to permit the Town to vote on dog licensing fees.

Article XXXII Wetlands Protection - amended to increase the fee schedule

All articles - The General Bylaws were recodified into six articles in decimal numbering. The language was standardized, and a set of definitions was used to simplify the verbiage. There were no substantive changes during this process.

Section 2.2.4.1 Motion to Reconsider - amended to have the motion for reconsideration be the first item of the next session or the last item before adjourning sine die and by restricting the debate to relevant arguments not previously presented.

Added new Section 2.2.8 Meetings During Town Meeting - prohibits all Town board meetings during Town Meeting except as specifically allowed by Town Meeting.

Section 4.3.4 amended to require the Board of Assessors to publish the real estate valuation lists every ninth year.

Section 4.9 User Fees - amended to provide that the licensing authorities of the Town may, for certain licenses, deny, revoke or suspend the license or permit for nonpayment of taxes, fees or other monies owed the Town. The amendments to the Zoning Bylaws were as follows:

The zoning map was amended to add a Planned Residential Development district at Bear Hill.

Town Meeting refused to reaffirm a 1988 vote to amend Section 6.1.1.1 to outlaw the visible storage of unregistered uninsured motor vehicles.

Section 7.4.1.1 - amended to increase the number of associate members of the Zoning Board of Appeals from two to three.

Section 4.7 Municipal Building Reuse - amended to set forth development standards to protect the surrounding residential areas.

The zoning map was amended to establish a Municipal Building Reuse district at the site of the former Pearl Street School.

The following Massachusetts General Laws were accepted:

Chapter 32B, Sect. 9E which permits the Town to pay more than 50 percent of the premiums cost for health and certain other insurances for retirees and their dependents.

Chapter 64G, Sect. 3A which authorizes the Town to impose a local excise tax on hotel rooms.

Chapter 40, Sect. 42J to allow the deferral of water charges under certain circumstances.

Chapter 83, Sect. 16G to allow the deferral of sewer charges under certain circumstances.

Chapter 40, Sect. 57 which authorizes the Town to adopt a bylaw allowing the Town to revoke or suspend licenses or permits for failure to pay any local charge, tax, fee, assessment or betterment.

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## BYLAW COMMITTEE

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Chapter 32, Sect. 22D which provides for a certain retirement system funding schedule that takes advantages of available State funding assistance.

Chapter 41, Sect. 41B permitting the direct deposit of payroll.

Chapter 60, Sect. 23B establishing fees for certificates of lien. The following special acts were petitioned to the General Court: An act establishing a sale-of-real-estate fund

An act providing Town retirees the same health benefits as regular employees and making certain modifications in the premium structure

An act providing that Officer Herbert G. Perry continue employment with the Police Department until age 70.

The following proposal to amend the Home Rule Charter will be placed on the ballot for the next Town election:

Section 3-6 - amend to permit the Board of Assessors to appoint all property appraisers.

# ANNUAL TOWN ELECTION

March 20, 1989

Pursuant to the Warrant and the Constable's Return thereon, a General Election was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Stephen G. Viegas
Precinct 2.	J. Warren Killam School	Eleanor M. Brown
Precinct 3.	Joshua Eaton School	Francis X. Day
Precinct 4.	Joshua Eaton School	Maria E. Silvaggi
Precinct 5.	Alice M. Barrows School	Barbara Takach
Precinct 6.	Alice M. Barrows School	Louis R. Gardner
Precinct 7.	Birch Meadow School	Henry A. Murphy, Jr.
Precinct 8.	Birch Meadow School	Kenneth C. Latham

who then partially read the Warrant, when on motion of John F. Cronin, Precinct 1; John W. Batley, Precinct 2; Jeffrey A. Shaw, Precinct 3; John H. Crooker, Precinct 4; Olive L. Thompson, Precinct 5; Jane A. Ames, Precinct 6; Remo G. Vinci, Precinct 7; and Anthony Catanzano, Precinct 8, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
<b>MODERATOR for one year - Vote for One</b>									
Paul C. Dustin	257	195	182	377	213	341	320	290	2175*
Blanks	<u>73</u>	<u>47</u>	<u>85</u>	<u>76</u>	<u>51</u>	<u>80</u>	<u>94</u>	<u>64</u>	<u>570</u>
TOTAL	330	242	267	453	264	421	414	354	2745
<b>BOARD OF SELECTMEN for Three Years - Vote for Two</b>									
Russell T. Graham	195	133	126	311	149	218	208	206	1546*
Richard H. Coco	99	65	39	77	52	106	79	90	607
Daniel A. Ensminger	176	115	130	246	144	253	252	203	1519*
George V. Hines	124	94	134	167	125	152	164	124	1084
Blanks	<u>66</u>	<u>77</u>	<u>105</u>	<u>105</u>	<u>58</u>	<u>113</u>	<u>125</u>	<u>85</u>	<u>734</u>
Total	660	484	534	906	528	842	828	708	5490
<b>BOARD OF ASSESSORS for Three Years - Vote for One</b>									
Nils L. Nordberg	130	102	104	257	140	223	175	211	1342*
David R. Nugent	122	99	89	103	75	105	127	101	821
William H. Watt	47	21	37	63	21	69	62	23	343
Blanks	<u>31</u>	<u>20</u>	<u>37</u>	<u>30</u>	<u>28</u>	<u>24</u>	<u>50</u>	<u>19</u>	<u>239</u>
Total	330	242	267	453	264	421	414	354	2745
<b>MUNICIPAL LIGHT BOARD for Three Years - Vote for Two</b>									
Philip B. Pacino	226	165	170	332	182	319	269	256	1919*
Arthur E. Gilman	138	125	120	177	122	184	169	138	1173
William Hughes Jr	166	101	98	190	125	202	217	185	1284*
Blanks	<u>130</u>	<u>93</u>	<u>146</u>	<u>207</u>	<u>99</u>	<u>137</u>	<u>173</u>	<u>129</u>	<u>1114</u>
Total	660	484	534	906	528	842	828	708	5490

\* Elected



## BOARD OF LIBRARY TRUSTEES for Three Years - Vote for Two

William H. Diamond	269	200	185	371	209	357	316	299	2206*
Christine Redford	261	200	189	394	217	349	324	286	2220*
Blanks	<u>130</u>	<u>84</u>	<u>160</u>	<u>141</u>	<u>102</u>	<u>136</u>	<u>188</u>	<u>123</u>	<u>1064</u>
Total	660	484	534	906	528	842	828	708	5490

## SCHOOL COMMITTEE for Three Years - Vote for Two

Stanley M. Nissen	197	141	128	261	153	248	234	200	1562*
Bruce R. Hitchcock	181	119	135	267	142	228	221	184	1477
Mary E. Williams	192	150	138	218	149	243	241	215	1546*
Blanks	<u>90</u>	<u>74</u>	<u>133</u>	<u>160</u>	<u>84</u>	<u>123</u>	<u>132</u>	<u>109</u>	<u>905</u>
Total	660	484	534	906	528	842	828	708	5490

## NORTHEAST REGIONAL

## VOCATIONAL SCHOOL COMMITTEE for Four Years - Vote for One

John B. Pacino	249	194	203	350	202	341	316	285	2140*
Blanks	<u>81</u>	<u>48</u>	<u>64</u>	<u>103</u>	<u>62</u>	<u>80</u>	<u>98</u>	<u>69</u>	<u>605</u>
Total	330	242	267	453	264	421	414	354	2745

## PRECINCT 1

## TOWN MEETING MEMBERS for three years - Vote for Not More Than Eight

Herbert W. Converse	239*
Earle C. Livingstone	245*
Sharon K. Ofenstein	245*
Thomas Macari	259*
Robert W. Belbin	1
Stephen C. Chuha, Jr.	2*
Barbara I. Doucette	4*
Richard W. Hanson	2*
Edward W. Marchand	2*
Jeffrey A. Shaw	1
Blanks	<u>1640</u>
Total	2640

## PRECINCT 2

## TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Alan E. Foulds	159*
Philip D. LeBlanc	164*
John E. Parsons	152*
Ellen Redfern	169*
Dolores S. Carroll	151*
Ann E. Gentile	178*
John J. Giordani	173*
Frederick F. Martin	164*
Blanks	<u>626</u>
Total	1936

## TOWN MEETING MEMBERS for One Year - Vote for Two

David A. Devine	180*
Theodore L. DiSalvo	166*
Blanks	<u>138</u>
Total	484

\* Elected

## PRECINCT 3

## TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Victor R. Carlson	188*
Thomas C. Baillie	168*
Roberta C. D'Antona	5*
Richard S. Dempster	2*
Michael M. Guenther	5*
Jill M. Mayberry	1
Roberta P. Maillet	9*
Diane K. McLaughlin	1
Barbara J. O'Neil-Smith	1
Ardith A. Wieworka	4*
Blanks	<u>1752</u>
Total	2136

## TOWN MEETING MEMBER for Two Years - Vote for One

Richard W. Mayberry	188*
Blanks	<u>79</u>
Total	267

## PRECINCT 4

## TOWN MEETING MEMBER FOR THREE YEARS - Vote for Not More Than Eight

Nancy M. Graham	341*
George Theophanis	327*
Mary R. Vincent	317*
Jonathan Edwards	285*
Edwin J. Loschi	301*
Richard C. Rogers	296*
Stephanie Trainor	325*
Rosalyn W. Westra	315*
Blanks	<u>1117</u>
Total	3624

## PRECINCT 5

## TOWN MEETING MEMBERS FOR THREE YEARS - Vote for Not More Than Eight

Paul F. Caselle	166*
Laurence Hayes, Jr.	178*
Henry A. Higgott	160*
James L. O'Leary	180*
Robert G. Pothier	171*
Richard R. Cefalo	131*
Kurt W. Habel	126
Maria A. Simone	137*
M. Jane Tucker	170*
Philip M. Werth	5
Blanks	<u>688</u>
Total	2112

\* Elected

## PRECINCT 6

## TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Joan M. Coco	269*
Richard H. Coco	253*
Brian J. McMenamin	283*
Barry J. Mitchel	277*
Judith A. Mitchel	276*
Peter A. Shields	280*
Leslie J. Haley	271*
Diana M. Kaine	237
John A. Lippitt	248*
Blanks	<u>274</u>
Total	3368

## TOWN MEETING MEMBERS for One Year - Vote for Two

Jonathan R. Oman	203
Katharine Prudhomme	208*
Theiss E. Winkler	214*
Blanks	<u>217</u>
Total	842

## PRECINCT 7

## TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Paul W. Ferguson	298*
William J. Hughes, Jr.	284*
Kenneth W. Leach	284*
John F. MacDonnell	287*
Thomas J. Stohlman, Jr.	289*
Peter D. Besen	284*
Matthew C. Edson	295*
Willard Z. Margossian	295*
William A. Morse	2
Blanks	<u>994</u>
Total	3312

## PRECINCT 8

## TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Donald C. Allen	235*
William C. Brown	209*
Richard D. Howard	200*
Ronald V. O'Connell	204*
George B. Perry, II	213*
Margaret W. Russell	222*
Nathan C. White	201*
James E. Biller	176
Andrew P. Connolly	112
Sheryl L. Poole	204*
Charles C. Catalfano	1
Kevin M. Flatley	1
Edna Gelman	4
Robert A. Marsan	3
Blanks	<u>847</u>
Total	2832

\* Elected

Town Election

March 20, 1989

TOWN MEETING MEMBERS for One Year - Vote for One

Pasquale M. Iapicca	13*
Blanks	<u>339</u>
Total	352

The polls were closed at 8:00 P.M. with the following result:

Whole number of votes cast 2745.

The votes were publicly announced in open meeting, locked in ballot cases and placed by Town Clerk in the vault for safe keeping.

Voted to adjourn 11:45 P.M. March 20, 1989.

A true copy. Attest:

*Doris M. Fantasia*

Doris M. Fantasia  
Town Clerk

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## TOWN MEETING REPORTS

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### ANNUAL TOWN MEETING

March 20 - May 22, 1989

Note: The following reports of actions taken on Articles contained in the Warrants for the town meetings are from the official records and indicate actions which bind the Town. The reader is referred to the official reports in the Office of the Town Clerk.

**ARTICLE 1. Annual Town Election. March 20, 1989.** (Reported elsewhere in Town Report under "Voting Results.")

**ARTICLE 2. To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Boards or Special Committees.**

See Reports on file in the Town Clerk's office.

**ARTICLE 3. To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees, and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of funding Town Officers and Special Committees to carry out the instructions given to them, or take any other action with respect thereto.**

Article 3. On motion of Stephen M. DiPietro, it was voted that the Town instruct the Board of Selectmen, with the appropriate staff and Town Boards/Committees/Commissions to proceed with the necessary planning, appraisals, and all other things necessary to return to the 1989 Subsequent Town Meeting with specific proposals for the zoning and sale of the Pearl Street School for the highest and best use consistent with the overall planning and financial goals of the town; and that the Town hereby appropriate from certified free cash the amount of \$10,000 to carry out the purpose of this motion. **VOTED:** April 13, 1989.

Article 3. On motion of George J. Shannon, it was voted to amend the Instructional Motion under Article 2 of the Adjourned Subsequent Town Meeting, December 8, 1988 to read, "...one member from the Town Meeting membership and two citizens at large." **VOTED:** May 22, 1989.

Article 3. Frederick Van Magness moved that the Board of Selectmen be instructed to purchase new firearms for the Reading Police Department and that the sum of \$19,500 be appropriated from Certified Free Cash to the Board of Selectmen for carrying out the purpose of this vote. This motion was voted in the negative. **VOTED:** May 22, 1989.

Article 3. On motion of Frederick Van Magness, it was voted that the By-Law Committee be instructed to prepare for the November 1989 Subsequent Town Meeting an amendment to the Town By-Laws prohibiting any Town Board or Committee from holding meetings during the hours that Town Meeting is in session. 76 voted in the affirmative; 44 voted in the negative. **VOTED:** May 22, 1989.

Article 3. On motion of Margaret W. Russell, it was voted that the Town Manager be instructed to include in the budget materials distributed to Town Meeting Members, prior to any Annual Town Meeting, a narrative summary for each department's budget explaining the requested major expenses, the major changes in expense from the prior year, and a comparative bodycount from the prior year. **VOTED:** May 22, 1989.

Article 3. On motion of Margaret W. Russell, it was voted that the By-Law Committee be instructed to present to Town Meeting no later than the November, 1989 Subsequent Town Meeting session recommendations (including By-Law changes, if necessary) for an orderly mechanism which will allow Town Meeting members the flexibility to reconsider budget line items at any time during the Budget article deliberations. **VOTED:** May 22, 1989.

Article 3. On motion of Russell T. Graham, it was voted that the Town reduce the amount appropriated under Article 2 at the Special Town Meeting on May



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## TOWN MEETING REPORTS

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15, 1989 to make repairs to the Reading Public Library from the sum of Fifty Two Thousand Dollars (\$52,000) to the sum of Thirty Five Thousand Nine Hundred and Sixty Two Dollars and Ninety Four Cents (\$35,962.94) and that said sum be appropriated from the insurance reimbursement in excess of Ten Thousand Dollars funds. **VOTED:** May 22, 1989.

Article 3. On motion of Richard D. Howard, it was voted that the School Committee and the Finance Committee reconsider their position concerning the hiring of a fourth school nurse, with this position to begin either in the Fall, 1989 or in January, 1990. **VOTED:** May 22, 1989.

Article 3. On motion of Ralph W. Barcroft, it was voted that at least two weeks prior to the consideration of the Budget at the Town Meeting, each Town Meeting Member shall be provided a detailed financial report for every department and functional area of Town Government. It shall show the appropriation and detailed expenses for the previous fiscal year. It shall be organized in the same order as the General Budget with a correlation to each line item of the General Budget. It shall contain details of all expenditures, funds, and revenues. It shall list by name, title and grade (where applicable) for each Town employee or consultant their gross wages including regular and overtime compensation. For those departments which generate revenue from fees, licenses, fines, and etc., the source of the revenue shall be identified. The categories of the expenditures for labor, materials and services and the source of funds and revenues shall be specific and in no case shall the category "miscellaneous" be used. The attached illustration shall provide guidance in deriving the detailed report. 54 voted in the affirmative; 53 voted in the negative. **VOTED:** May 22, 1989.

Article 3. On motion of Richard H. Coco, it was voted that Town Meeting direct the Selectmen to prepare for presentation at the Subsequent Town Meeting in the Fall of 1989, a study showing the feasibility and approximate cost of conversion of the Pearl Street

School to Senior Citizen Housing. **VOTED:** May 22, 1989.

**ARTICLE 4.** To see if the Town will vote to adopt the Capital Improvement Program as provided for in Section 7-7 of the Reading Home Rule Charter, or take any other action with respect thereto.

On motion of Mary S. Ziegler, as amended by John W. Price, it was voted that the Town adopt the Capital Improvement Program as presented, as provided for in Section 7-7 of the Reading Home Rule Charter. **VOTED:** April 10, 1989.

See attached Five Year Capital Improvement Program.

**ARTICLE 5.** To see if the Town will vote to authorize the Town Treasurer-Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1989, in accordance with the provision of the General Laws, Chapter 44, Section 4 and to issue a note or notes therefor, payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with the General Laws, Chapter 44, Section 17, or take any other action with respect thereto.

On motion of Elizabeth W. Klepeis, it was voted that the Town authorize the Town Treasurer-Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1989, in accordance with the provision of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with the General Laws, Chapter 44, Section 17. **VOTED:** April 10, 1989.

**ARTICLE 6.** To see if the Town will vote to authorize the payment during Fiscal Year 1990, of bills remaining unpaid for previous fiscal years for goods and services actually rendered to the Town, or take any other action with respect thereto.

TOWN OF READING MASSACHUSETTS  
FIVE YEAR CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 1990 through 1994

(cost in 000's)

Project #	Project Description	Cost by year and source of funding				
		FY90	FY91	FY92	FY93	FY94
FIN-1	Data Proc Equip Enhance	14.33S	8.45S	1.5A	--	--
FIN-2	Replace Data Proc Equip	6.57S	15S	15S	20S	20S
HS-1	Replace Elder Serv. Van	--	25S	--	--	--
PS-F-4	Quint Truck	--	400D	--	--	--
PS-F-5	Replace Bucket Truck	--	35S	--	--	--
PS-F-6	Replace Pickup Truck	--	15S	--	--	--
PS-F-7	Replace Pumper	--	--	160D	--	--
PS-F-8	Replace Ambulance	--	--	--	75D	--
PS-P-2	Addition/Remodel Station	--	--	--	--	75G 75D
PS-P-4	Signals - Square	150G	150G	--	--	--
PS-P-6	Purchase Firearms	--	19.5S	--	--	--
PW-B-1	Asbestos Removal	--	--	--	--	--
PW-B-2	Reconstruct Lib Park Lot	--	45D	--	--	--
PW-B-3	Renovation - T. Hall	1,500D	--	--	--	--
PW-B-5	Roof - Library	37G	--	--	--	--
PW-B-6	Elder Serv.-Center	--	450G	--	--	--
PW-B-7	General Bld Improve	10S	15S	15S	15S	15S
PW-C-3	Cemetery Development	--	25C	75C	75C	75C
PW-C-6	Replace Backhoe	--	--	--	20C	--
PW-C-7	Replace Mower	--	--	6C	--	--
PW-E-1	Replace Backhoe/loader	--	45A	--	--	--
PW-E-4	Replace Dump Trucks	47S	94A	47A	--	--
PW-E-5	Replace Pickup Truck	24S	12A	--	--	--
PW-E-6	Replace Eng. Van	14S	--	--	--	--
PW-E-7	Replcmt. Other Equip.	19S	50A	200A	250A	300A
PW-E-8	Replace Sweeper	--	58A	--	--	--

revised 4-10-89

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(cost in 000's)

Cost by year and source of funding

Project #	Project Description	FY90	FY91	FY92	FY93	FY94
PW-P-1	Renovation of Pool	--	120D	--	--	--
PW-P-2	Park Development	35G	50D	50D	--	--
PW-R-1	Street Overlay	75A	75A	75A	75A	75A
PW-R-2	St.Reconstruction	150D	300D	100D	300D	100D
PW-R-3	Drainage Improvements	210D	--	200D	--	200D
PW-R-4	St. Acceptances	13.6B	15B	15B	15B	15B
PW-R-5	Walkers Brook Drive Improvements	398.066G 161.934B	- -	- -	- -	- -
PW-R-6	Chapt. 90 Imprvmts.	60G	60G	60G	60G	60G
PW-R-7	Curb/Sidewalk Const	--	25D	75D	100D	100D
PW-R-8	East Side Neigh. Imp.	100G	--	--	--	--
PW-S-1	Inflow/Infiltration	--	--	--	--	--
PW-S-2	Main Reconstruction	--	450G 50E	--	--	--
PW-S-3	Replace Vehicle	12E	--	--	--	--
W-W-1	Water Meters	107E 107G	-- --	-- --	-- --	-- --
PW-W-2	Water Treat/Storage	--	--	500E	--	--
PW-W-3	Vehicle	26E	--	--	--	--
PW-W-4	New Well Development	35E	100E	--	--	--
SD-1	Computer/Wd Proc Equip	35A	35A	35A	35A	35A
SD-2	Roof Replacement	--	262D	46A	160D	--
SD-3	Space Remodelling-Elem	30A	25A	25A	25A	--
SD-4	Chp 504-Lifts-Toilet Rem	28A	--	15A	--	--
SD-5	Central Office Rel'	200D	--	--	--	--
SD-6	Energy Related Proj	15A	15A	15A	15A	15A
SD-7	Vehicle Replacement	15A	12A	12A	15A	15A
SD-8	Floor Tile Replacement	15A	15A	15A	15A	15A
SD-9	Install Suspnded Ceiling	--	--	--	--	25A
SD-10	Window Replacement	--	--	175D	30A	--
SD-11	Refurbish Kitchen	--	--	--	50A	--
SD-12	Rplce Clsrm/Cafe Furn.	15A	15A	18A	18A	20A
SD-13	Gate/Zone Vlv Replcmt	15A	10A	10A	10A	10A
SD-14	Repointing Brick Work	10A	10A	--	--	--
SD-15	Oil Tank Replacement	10A	100D	100D	100D	--
SD-16	Asbestos Abatement	195D	95D	14A	75D	75D
SD-17	Space Rmodel-Elem.School	1000D	1000D	1000D	--	--

Revised 4-11-89

SUMMARY OF CAPITAL IMPROVEMENT PROGRAM BY YEAR BY SOURCE OF FUNDS

(Cost in 000's)

	<u>FY90</u>	<u>FY91</u>	<u>FY92</u>	<u>FY93</u>	<u>FY94</u>
A	263	471	528.5	538	510
B	175.534	15	15	15	15
C	--	25	81	95	75
D	3255	2397	1860	810	550
E	180	150	500	--	--
G	887.066	1110	60	60	135
S	134.90	132.95	30	35	35
	<u>4895.50</u>	<u>4300.95</u>	<u>3074.5</u>	<u>1553</u>	<u>1320</u>

SOURCE OF FUNDING - A Annual Appropriation  
 B Betterment  
 C Sale of Cemetery Lots  
 D Debt to be authorized  
 E Enterprise Appropriation  
 G Grant or outside funding  
 S Sale of Real Estate

Revised 4-11-89



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On motion of Elizabeth W. Klepeis, it was voted that the Town indefinitely postpone the subject matter of Article 6. **VOTED:** April 10, 1989.

**ARTICLE 7.** To see if the Town will vote to transfer the care, custody, management and control of the following described land, or portions thereof, which is commonly known as the Pearl Street School from the Reading School Department to the Board of Selectmen of the Town of Reading for any other municipal purpose, including the possible sale or lease thereof, or take any other action with respect thereto:

The land shown on Town of Reading Board of Assessors Revised January 1, 1987, Plat 105, as Lot 10 consisting of 4.8395 acres.

On motion of Barbara B. Philbrick, as amended by Frederick Van Magness and William C. Brown, it was voted that the Town transfer the care, custody, management and control of the following described land, with the building thereon, or portions thereof, which is commonly known as the Pearl Street School from the Reading School Department to the Board of Selectmen of the Town of Reading for any other municipal purpose including the possible sale or lease thereof:

The land shown on Town of Reading Board of Assessors Revised January 1, 1987, Plat 105, as Lot 10 consisting of 4.8395 acres. 135 voted in the affirmative; 1 voted in the negative; 2/3 vote required. **VOTED:** April 10, 1989.

**ARTICLE 8.** To see if the Town will vote to authorize the Board of Selectmen of the Town of Reading to convey all or any part of the following described property, with the buildings thereon, commonly known as the Pearl Street School and to determine the minimum amount to be paid for such conveyance; to authorize the Board of Selectmen to convey all or any part of said property for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed therefor to said purchaser; and to see what sum the Town will

raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate to the Board of Selectmen to carry out the purposes of this vote; or take any other action with respect thereto:

The land shown on Board of Assessors Revised January 1, 1987, Plat 105, as Lot 10 consisting of 4.8395 acres.

On motion of John W. Price, it was voted to indefinitely postpone Article 8. 64 voted in the affirmative; 63 voted in the negative. **VOTED:** April 10, 1989.

**ARTICLE 9.** To see if the Town will vote to accept the provisions of General Laws Chapter 64G, Section 3A which authorizes the Town to impose a local excise tax upon the transfer of occupancy of a room or rooms in a bed and breakfast establishment, hotel, lodging house, or motel located within the Town; to see what local excise tax rate shall be established by the Town; and to see if the Town will designate what the effective date of the local excise tax shall be, or take any other action with respect thereto.

On motion of John H. Russell, it was voted that the Town accept the provisions of General Laws Chapter 64G, Section 3A which authorizes the Town to impose a local excise tax upon the transfer of occupancy of a room or rooms in a bed and breakfast establishment, hotel, lodging house, or motel located within the Town; and to establish the local excise tax rate at four (4%) of the total amount of rent for each such occupancy. **VOTED:** April 10, 1989.

**ARTICLE 10.** To see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the purposes of remodeling, reconstructing, or making extraordinary repairs to the Town Hall and/or the Town Hall Annex (old Library Building), including the construction of any additions or connectors to such buildings and for the cost of original-



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## TOWN MEETING REPORTS

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ly equipping and furnishing said Town Hall, Town Hall Annex and additions or connectors thereto, or take any other action with respect thereto.

On motion of Russell T. Graham, it was voted that the Town appropriate and raise by borrowing, as provided for under Chapter 44, Section 7(3), 7(3A), or 7(9) of the General Laws or any other enabling authority the sum of One Million Five Hundred Thousand Dollars (\$1,500,000) for the purposes of remodeling, reconstructing, or making extraordinary repairs to the Town Hall and/or the Town Hall Annex (old Library Building), including the construction of any additions or connectors to such buildings and for the cost of originally equipping and furnishing said Town Hall, Town Hall Annex and additions or connectors thereto; and for all costs incidental thereto, including architectural, engineering construction fees and services, inspection fees, contingencies, and costs of financing thereof; all monies to be expended under the direction of the Board of Selectmen. 111 voted in the affirmative; 17 voted in the negative; 0 abstentions; 2/3 vote required. **VOTED:** April 13, 1989.

**ARTICLE 11.** To see what sums the Town will raise by borrowing or from the tax levy, or transfer from available funds or otherwise and appropriate for the purpose of relocating the Office of the Superintendent of Schools from 34 Gould Street to the Reading Memorial High School, 62 Oakland Road, Reading, Massachusetts; such appropriation to include all engineering fees and preparation costs, remodeling costs, and moving expenses required to complete the purpose of this Article, all monies to be expended under the direction of the Reading School Committee, or take any other action with respect thereto.

On motion of Carol S. Lyons as amended by John W. Price, it was voted that the Town appropriate and raise by borrowing, as provided for under Chapter 44, Sections 7(3A) of the General Laws or any other enabling authority, the sum of One Hundred Seventy-Five Thousand Dollars (\$175,000) for the purpose of reconstruction, remodeling, renovation, or making extraordinary repairs to the High School for use as

general offices of the School Department, including the office of the Superintendent of Schools, and including all costs incidental and related thereto; all monies to be expended under the direction of the Reading School Committee. 114 voted in the affirmative; 6 voted in the negative; 2/3 vote required. **VOTED:** April 13, 1989.

On motion of John W. Price, it was voted to reconsider Article 11. 108 voted in the affirmative; 3 voted in the negative. **VOTED:** April 13, 1989

Carol S. Lyons moved that the Town appropriate and raise by borrowing, as provided for under Chapter 44, Section 7(3A) of the General Laws or any other enabling authority, the sum of Two Hundred Thousand Dollars (\$200,000) for the purpose of reconstruction, remodeling, renovation, or making extraordinary repairs to the High School for use as general offices of the School Department, including the office of the Superintendent of Schools, and including all costs incidental and related thereto; all monies to be expended under the direction of the Reading School Committee. 84 voted in the affirmative; 44 voted in the negative; 2/3 vote required. This motion was voted in the negative. **VOTED:** April 13, 1989.

**ARTICLE 12.** To see what sums the Town will raise by borrowing or from the tax levy, or transfer from available funds or otherwise, and appropriate for the purpose of initiating compliance with the requirements of the Asbestos Hazard Emergency Response Act; such appropriation to include all engineering and industrial hygiene fees and all costs to remove asbestos in the Reading Public Schools as described as **PRIORITY 1** in the Asbestos Hazard Emergency Response Act Management Plan for Reading Public Schools, or take any other action with respect thereto.

On motion of George J. Shannon, it was voted that the Town appropriate and raise by borrowing as provided under Chapter 44, Section 7(3A) of the General Laws or any other enabling authority, the sum of One Hundred Ninety-Five Thousand Dollars (\$195,000) for the purpose of initiating compliance

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## TOWN MEETING REPORTS

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with the requirements of the Asbestos Hazard Emergency Response Act; such appropriation to include all engineering and industrial hygiene fees and all costs for making extraordinary repairs to remove asbestos from the Reading Public Schools as described as PRIORITY 1 in the Asbestos Hazard Emergency Response Act Management Plan for Reading Public Schools; all monies to be expended under the direction of the Reading School Committee. 96 voted in the affirmative; 1 voted in the negative; 2/3 vote required. VOTED: April 13, 1989.

**ARTICLE 13.** To see what sum the Town will raise by borrowing or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the purposes of making certain traffic and safety improvements on the east side of Town as required in the Community Planning and Development Commission's Conditions of Site Plan Approval and/or in the Massachusetts Environmental Protection Agency's certification with regard to Homart Development Co.'s development plans for the Town's former landfill, or take any other action with respect thereto.

On motion of John H. Russell, it was voted that the subject matter of Article 13 be tabled. VOTED: April 13, 1989.

**ARTICLE 14.** To see if the Town will vote to approve or disapprove the amount of Two Million Two Hundred Fifty Thousand Dollars (\$2,250,000.00) in debt authorized by vote of the Northeast Metropolitan Regional Vocational School District School Committee adopted on February 9, 1989 for the purpose of reconstructing, remodeling, and making extraordinary repairs to the District School, including costs incidental and related thereto, or take any other action with respect thereto.

On motion of Donald C. Allen, it was voted that the amount of Two Million Two Hundred Fifty Thousand Dollars (\$2,250,000.00) debt authorized by vote of the Northeast Metropolitan Regional Vocational School District School Committee

adopted on February 9, 1989 for the purpose of reconstructing, remodeling, and making extraordinary repairs to the District School, including costs incidental and related thereto, is hereby disapproved. VOTED: May 18, 1989.

**ARTICLE 15.** To see whether the Town will vote to rescind the remaining bond authorization for the purpose of replacing the roof of the Hawkes Field House in the amount of Five Thousand Dollars (\$5,000) authorized by Article 12 at the Annual Town Meeting of 1988 or take any other action with respect thereto.

On motion of Elizabeth W. Klepeis, it was voted that the Town rescind the remaining bond authorization for the purpose of replacing the roof of the Hawkes Field House in the amount of Five Thousand Dollars (\$5,000) authorized by Article 12 at the Annual Town Meeting of 1988. VOTED: April 27, 1989.

**ARTICLE 16.** To see what sum the Town will raise by borrowing or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the purpose of complying with the provisions of G.L.C. 21E, and any other applicable statute or regulation, for the removal of all subsurface contamination located at the former D.P.W. Garage; such appropriation to include all Engineering fees, testing, and all other related costs required to complete the purpose of this article, all monies to be expended under the direction of the Board of Selectmen, or take any other action with respect thereto.

On motion of John H. Russell, it was voted that the Town appropriate from free cash to Public Works non-personal expenses the sum of Sixty Thousand Dollars (\$60,000) to fund the removal of subsurface contaminants located at the former Department of Public Works garage. VOTED: April 27, 1989.

**ARTICLE 17.** To see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for

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## TOWN MEETING REPORTS

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the purpose of making improvements to the water system, including the engineering services, subsurface investigation and testing, construction and reconstruction and remodeling of the Water Treatment Plant and Pumping Stations, the installation of pipes, fittings, equipment and related facilities, or take any other action with respect thereto.

On motion of John H. Russell, it was voted that the Town appropriate from Water Surplus to Public Works Water-Capital the sum of Thirty-Five Thousand (\$35,000) for the purpose of making improvements to the water system, including subsurface investigation and the installation of wells, pipes, fittings, equipment, and related facilities. VOTED: April 27, 1989.

**ARTICLE 18.** To see if the Town of Reading will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Aurele Circle, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as Aurele Circle, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

On motion of Eugene R. Nigro, it was voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Aurele Circle, under the provision of law authorizing the assessment of better-

ments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as Aurele Circle, and that the sum of \$800 (Eight Hundred Dollars) be raised from the tax levy and appropriated for the acquisition of said land or easement therein and for the construction of said way, such sum is to be spent by and under the direction of the Board of Selectmen. 97 voted in the affirmative; 0 voted in the negative; 2/3 vote required. VOTED: May 18, 1989.

**ARTICLE 19.** To see if the Town of Reading will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Benton Circle, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as Benton Circle, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

On motion of Daniel A. Ensminger, it was voted that the Town accept the report of the Board of



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Selectmen upon the laying out as a public way of the following private way known as Benton Circle, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as Benton Circle, and that the sum of \$800 (Eight Hundred Dollars) be raised from the tax levy, and appropriated for the acquisition of said land or easement therein and for the construction of said way, such sum to be spent by and under the direction of the Board of Selectmen. 97 voted in the affirmative; 0 voted in the negative; 2/3 vote required. **VOTED:** May 18, 1989.

**ARTICLE 20.** To see if the Town of Reading will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as a portion of Cedar Street, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as a portion of Cedar Street, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

On motion of Daniel A. Ensminger, it was voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Cedar Street, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as Cedar Street, and that the sum of \$110,000 (One Hundred Ten Thousand Dollars) be appropriated from the Sale of Real Estate Fund for the acquisition of said land or easement therein and for the construction of said way, such sum to be spent by and under the direction of the Board of Selectmen. 83 voted in the affirmative; 22 voted in the negative; 2/3 vote required. **VOTED:** May 18, 1989.

**ARTICLE 21.** To see if the Town of Reading will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Francis Drive, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as Francis Drive, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent

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## TOWN MEETING REPORTS

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domain damages and for the construction of said way, or take any other action with respect thereto.

On motion of Eugene R. Nigro, it was unanimously voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Francis Drive, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as Francis Drive, and that the sum of \$1,000 (One Thousand Dollars) be raised from the tax levy, and appropriated for the acquisition of said land or easement therein and for the construction of said way, such sum to be spent by and under the direction of the Board of Selectmen. VOTED: May 22, 1989.

**ARTICLE 22.** To see if the Town of Reading will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as a portion of George Street, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as a portion of George Street, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and

appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

On motion of Eugene R. Nigro, it was voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as George Street, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as George Street, and that the sum of \$500 (Five Hundred Dollars) be raised from the tax levy, and appropriated for acquisition of said land or easement therein and for the construction of said way, such sum to be spent by and under the direction of the Board of Selectmen. 100 voted in the affirmative; 1 voted in the negative; 1 abstention; 2/3 vote required. VOTED: May 22, 1989.

**ARTICLE 23.** To see if the Town of Reading will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Heather Drive, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as Heather Drive,



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and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

On motion of Mary S. Ziegler, it was voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Heather Drive, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as Heather Drive, and that the sum of \$500 (Five Hundred Dollars) be raised from the tax levy, and appropriated for the acquisition of said land or easement therein and for the construction of said way, such sum to be spent by and under the direction of the Board of Selectmen. 102 voted in the affirmative; 0 voted in the negative; 2/3 vote required. VOTED: May 22, 1989.

**ARTICLE 24.** To see if the Town of Reading will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Louanis Drive, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift

or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as Louanis Drive, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

On motion of Russell T. Graham, it was unanimously voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Louanis Drive, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as Louanis Drive, and that the sum of \$500 (Five Hundred Dollars) be raised from the tax levy, and appropriated for the acquisition of said land or easement therein and for the construction of said way, such sum to be spent by and under the direction of the Board of Selectmen. VOTED: May 22, 1989.

**ARTICLE 25.** To see if the Town of Reading will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as a portion of Shackford Road, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the

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## TOWN MEETING REPORTS

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provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as a portion of Shackford Road, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

On motion of Russell T. Graham, it was voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Shackford Road, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as Shackford Road, and that the sum of \$9,000 (Nine Thousand Dollars) be transferred from the following: FY87 Drainage \$5,000; FY89 Public Works Capital \$4000, for the acquisition of said land or easement therein and for the construction of said way, such sum to be spent by and under the direction of the Board of Selectmen. 79 voted in the affirmative; 18 voted in the negative; 1 abstention; 2/3 vote required. **VOTED:** May 22, 1989.

**ARTICLE 26.** To determine how much money the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the operation of the Town and its government, or take any other action with respect thereto. (See attached Budget.)

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 1 and 2. Funds are to be provided as follows:

Lines 1 and 2

Property taxes, State aid, and non-property tax local receipts. **VOTED:** May 1, 1989.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 3 - 13; with Out-of-State Travel as stated. Funds are to be provided as follows:

Lines 3 - 13

Property taxes, State aid, and non-property tax local receipts. **VOTED:** May 1, 1989.

On motion of Brian J. McMenamin, line 17, as amended by Russell T. Graham, and lines 19 and 27, as amended by Nils L. Nordberg, were voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 14 - 28; with Out-of-State Travel as stated. Funds are to be provided as follows:

Line 17

As amended by Russell T. Graham, fixes the salaries of these elected officers as required by General Laws, Chapter 41, Section 108.

Line 19

As amended by Nils L. Nordberg, increases line 19 by \$22,500 to \$58,510 and decreases line 27 by \$22,500 to \$257,601.

Line 26

Sale of Real Estate Fund in the amount of \$20,900.

Lines 14 - 25, and 27 - 28

Property taxes, State aid, and non-property tax local receipts. **VOTED:** May 1, 1989

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 29 - 46; with

No.	APPROPRIATED FY1988	EXPENDED FY1988	ADJSTD. APPROP. FY1989	TOWN MGR FY90 Recomm	FINANCE COM FY90 Recomm	FINANCE COM VOTE	REMARKS
<b>ACCOUNTING DEPT.</b>							
1 Personal Serv.	67,068.00	69,738.00	77,645.00	81,370.00	81,170.00	5-0-0	
2 Non-Personal Exp.	1,400.00	1,242.00	1,450.00	1,450.00	1,450.00	5-0-0	
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<b>TOTAL</b>	<b>68,468.00</b>	<b>70,980.00</b>	<b>79,095.00</b>	<b>82,820.00</b>	<b>82,620.00</b>		
<b>COMMUNITY DEVL. DEPT.</b>							
<b>CONSERVATION DIV</b>							
3 Personal Serv.	36,195.00	37,088.00	28,467.00	27,385.00	27,385.00	5-0-0	
4 Non-Personal Exp.	7,335.00	5,020.00	7,730.00	6,000.00	5,900.00	5-0-0	
<b>PLANNING DIV</b>							
5 Personal Serv.	31,132.00	33,629.00	2,805.00	2,900.00	2,900.00	5-0-0	
6 Non-Personal Exp.	5,041.00	10,007.00	28,250.00	16,500.00	16,400.00	5-0-0	
<b>ZONING BOARD</b>							
7 Personal Serv.	2,100.00	1,678.00	2,225.00	2,400.00	2,400.00	5-0-0	
8 Non-Personal Exp.	2,210.00	1,961.00	200.00	200.00	200.00	5-0-0	
<b>HIST COMM</b>							
9 Non-Personal Exp.	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	5-0-0	
<b>INSP DIV</b>							
10 Personal Serv.	50,670.00	49,552.00	49,390.00	51,793.00	51,793.00	5-0-0	
11 Non-Personal Exp.	4,255.00	3,954.00	3,520.00	4,235.00	4,235.00	5-0-0	
<b>GENERAL DEPT</b>							
12 Personal Serv.	--		54,435.00	70,109.00	70,109.00	5-0-0	
13 Non-Personal Exp inc			11,050.00	7,500.00	5,700.00	5-0-0	
OST not to exceed*	--		*1000	1,200.00	1,000.00		
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<b>TOTAL</b>		<b>0.00</b>					
Personal Serv.	120,097.00	121,947.00	137,322.00	154,587.00	154,587.00		
Non-Personal Exp.	19,841.00	21,942.00	51,750.00	35,435.00	33,435.00		
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<b>Total</b>	<b>139,938.00</b>	<b>143,889.00</b>	<b>189,072.00</b>	<b>190,022.00</b>	<b>188,022.00</b>		
<b>FINANCE DEPT.</b>							
<b>FIN COM</b>							
14 Personal Serv.	2,250.00	144.00	2,000.00	2,160.00	2,000.00	5-0-0	
15 Non-Personal Exp.	35,350.00	34,170.00	38,350.00	36,500.00	43,850.00	5-0-0	
16 Reserve Fund	330,000.00	330,000.00	150,000.00	193,390.00	166,000.00	5-0-0	

\*Out of State Travel in the amount indicated is included in the non-personal expense category

4-3-89



No.	APPROPRIATED FY1988	EXPENDED FY1988	ADJST. APPROP. FY1989	TOWN MGR FY90 Recomm	FINANCE COM FY90 Recomm	FINANCE COM VOTE	REMARKS
FINANCE CONTINUED							
ASSESSMENT DIV							
Personal Serv.							
17	Elect. Off.	10,530.00	10,530.00	11,162.00	11,775.00	11,775.00	5-0-0
18	Elec. Off. Reval		(25,000) from Art.31, ATM 85	(0)			
19	Other	78,469.00	76,665.00	91,548.00	58,510.00	58,510.00	5-0-0
20	Non-Personal Exp.	6,000.00	8,600.00	5,800.00	17,800.00	17,800.00	5-0-0
21	Capital	0.00	0.00	12,800.00	0.00	0.00	5-0-0
22	Interest-Tax Appeal	8,393.93	8,394.00	--	0.00	0.00	5-0-0
TREAS./COLLECT. DIV							
23	Personal Serv.	191,071.00	193,372.00	206,664.00	--	--	
24	Non-Personal Exp.	61,570.00	69,622.00	94,800.00	--	--	
DATA PROCESSING							
25	Non-Personal Exp Inc OST not to exceed*	66,840.00	66,767.00	64,540.00	64,800.00	47,800.00	5-0-0
				*700	700.00	( 300.00)	<del>5-0-0</del>
26	Capital	50,000.00	49,983.00	42,000.00	29,275.00	20,900.00	5-0-0
GENERAL DEPARTMENT							
27	Personal Serv.			274,855.00	257,601.00	5-0-0	
28	Non-Personal Exp.			57,650.00	57,650.00	5-0-0	
Total							
	Personal Serv.	282,320.00	280,711.00	311,374.00	347,300.00	329,886.00	
	Non-Personal Exp.	508,153.93	517,553.00	353,490.00	370,140.00	333,400.00	
	Capital	50,000.00	49,983.00	54,800.00	29,275.00	20,900.00	
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TOTAL		840,473.93	848,247.00	719,664.00	746,715.00	683,886.00	
GENERAL SERVICES DEPT.							
SELECTMEN							
29	Non-Personal Exp.	9,630.00	8,468.00	9,900.00	10,200.00	10,100.00	5-0-0
TOWN MANAGER							
30	Personal Serv.	108,255.00	114,860.00	106,923.00	61,355.00	61,355.00	5-0-0
31	Non-Personal Exp Inc OST not to exceed*	67,130.00	67,130.00	77,800.00	5,600.00	5,600.00	5-0-0
				*1200	*1200	*1200	
LAW DIV.							
Non-Personal Exp.							
32	Town Counsel	85,000.00	85,000.00	90,000.00	95,000.00	95,000.00	5-0-0
33	Labor Counsel	35,000.00	18,318.00	24,000.00	12,000.00	10,000.00	5-0-0
34	Other	5,000.00	12,527.00	5,220.00	5,500.00	3,500.00	5-0-0
PERSONNEL DIV.							
35	Personal Serv.	12,480.00	6,099.00	33,024.00	16,700.00	16,700.00	5-0-0
36	Non-Personal Exp.	6,500.00	5,292.00	47,550.00	46,210.00	44,210.00	5-0-0

\*Out of State Travel in the amount indicated is included in the non-personal expense category

4-3-89

No.	APPROPRIATED FY1988	EXPENDED FY1988	ADJSTD. APPROP. FY1989	TOWN MGR FY90 Recomm	FINANCE COM FY90 Recomm	FINANCE COM VOTE	REMARKS
GENERAL SERVICES CONTINUED							
TOWN CLERK DIV							
37 Personal Serv.	61,390.00	60,717.00	59,853.00	16,700.00	16,700.00	5-0-0	
38 Non-Personal Exp.	8,130.00	7,981.00	6,255.00	7,005.00	6,605.00	5-0-0	
ELECTIONS/REG							
39 Personal Serv.	1,150.00	411.00	1,220.00	1,500.00	11,220.00	5-0-0	
40 Non-Personal Exp.	40,100.00	33,761.00	52,400.00	40,000.00	18,000.00	5-0-0	
WEIGHTS & MEASURES							
41 Personal Serv.	3,270.00	3,270.00	5,000.00	5,275.00	5,275.00	5-0-0	
42 Non-Personal Exp.	900.00	453.00	600.00	600.00	500.00	5-0-0	
43 CASUALTY INS	301,373.00	324,531.00	316,500.00	283,000.00	283,000.00	5-0-0	
44 INDEMN POL/FIRE	30,000.00	13,187.00	30,000.00	30,000.00	25,000.00	5-0-0	
GENERAL DEPARTMENT							
45 Personal Serv.				129,170.00	129,170.00	5-0-0	
46 Non-Personal Exp. inc				74,700.00	72,625.00	5-0-0	
OST not to exceed*				*1700	*1500		
Total							
Personal Serv	186,545.00	185,357.00	206,020.00	230,700.00	240,420.00		
Non-Personal Exp	588,763.00	576,648.00	660,225.00	609,815.00	574,140.00		
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TOTAL	775,308.00	762,005.00	866,245.00	840,515.00	814,560.00		
HUMAN SERVICES DEPT.							
HEALTH DIVISION							
47 Personal Serv.	81,795.00	80,897.00	34,860.00	39,344.00	39,344.00	5-0-0	
48 Non-Personal Exp inc	49,085.00	48,188.00	42,668.00	41,568.00	41,168.00	5-0-0	
OST not to exceed*	*1200			*1200	(*800 )		
ELDER SERVICES DIV							
49 Personal Serv.	59,745.00	65,434.00	65,360.00	63,370.00	67,370.00	5-0-0	
50 Non Personal Exp.	13,475.00	11,771.00	18,064.00	18,063.00	17,663.00	5-0-0	
VETERANS SERV DIV							
51 Personal Serv.	17,890.00	18,841.00	12,254.00	12,865.00	12,865.00	5-0-0	
Non-Personal Exp.							
52 Aid	20,000.00	19,291.00	20,000.00	17,000.00	16,000.00	5-0-0	
53 Other	1,450.00	1,450.00	1,330.00	1,045.00	1,045.00	5-0-0	
RECREATION							
54 Personal Serv.	52,883.00	52,873.00	60,506.00	60,286.00	60,169.00	5-0-0	
55 Non-Personal Exp.	22,020.00	22,212.00	27,350.00	34,472.00	33,860.00	5-0-0	

\*Out of State Travel in the amount indicated is included in the non-personal expense category

4-3-89



0.	APPROPRIATED FY1988	EXPENDED FY1988	ADJSTD. APPROP. FY1989	TOWN MGR FY90 Recomm	FINANCE COM FY90 Recomm	FINANCE COM VOTE	REMARKS
JMAN SERVICES CONTINUED							
GENERAL DEPT							
6 Personal Serv.			75,196.00	84,885.00	84,885.00	5-0-0	
7 Non-Personal Exp Inc			1,200.00	3,910.00	3,250.00	5-0-0	
OST not to exceed*			*1200	0.00			
TOTAL							
Personal Serv.	212,313.00	218,045.00	248,176.00	260,750.00	264,633.00	5-0-0	
Non-Personal Exp.	106,030.00	102,912.00	110,612.00	116,058.00	113,786.00	5-0-0	
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TOTAL	318,343.00	320,957.00	358,788.00	376,808.00	377,619.00		
LIBRARY DEPT.							
8 Personal Serv.	325,034.00	332,043.00	356,578.00	376,190.00	376,190.00	5-0-0	
9 Non-Personal Exp Inc	95,427.00	95,426.00	107,986.00	118,585.00	116,085.00	5-0-0	
OST not to exceed*			*1500	*1500	*1000		
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TOTAL	420,461.00	427,469.00	464,564.00	494,775.00	492,275.00		
PUBLIC SAFETY DEPT.							
POLICE							
0 Personal Serv.	1,610,243.00	1,651,033.00	1,717,660.00	1,815,531.00	1,810,851.00	5-0-0	
1 Non-Personal Exp Inc	179,647.00	188,222.00	185,718.00	188,975.00	186,775.00	5-0-0	
OST not to exceed*			*3000	3,000.00	*2800		
2 Capital	18,000.00	17,785.00	20,000.00	19,500.00	0.00	5-0-0	
ANIMAL CONTROL							
3 Personal Serv.	15,590.00	15,890.00	17,164.00	18,022.00	18,022.00	5-0-0	
4 Non-Personal Exp.	5,850.00	5,758.00	6,250.00	6,350.00	5,350.00	5-0-0	
Capital	11,000.00	11,000.00					
FIRE							
5 Personal Serv.	1,608,445.00	1,672,591.00	1,748,577.00	1,766,240.00	1,766,240.00	5-0-0	
6 Non-Personal Exp Inc	74,995.00	79,960.00	80,705.00	84,030.00	83,030.00	5-0-0	
OST not to exceed*			*1200	1,200.00	*1000		
7 Capital (radio/car)	10,000.00	10,000.00	25,500.00	0.00	0.00	5-0-0	
EMERGENCY MGMT							
8 Personal Serv.	1,050.00	1,050.00	2,225.00	2,350.00	2,350.00	5-0-0	
9 Non-Personal Exp.	1,150.00	1,140.00	1,050.00	1,000.00	500.00	5-0-0	
GENERAL DEPARTMENT							
0 Personal Serv.				117,119.00	117,119.00	5-0-0	
1 Non-Personal Exp.				600.00	( 600.00)	5-0-0	

\*Out of State Travel in the amount indicated is included in the non-personal expense category

4-3-89

NO.	APPROPRIATED FY1988	EXPENDED FY1988	ADJSTD. APPROP. FY1989	TOWN MGR FY90 Recomm	FINANCE COM FY90 Recomm	FINANCE COM VOTE	REMARKS
<b>PUBLIC SAFETY CONTINUED</b>							
<b>TOTAL</b>							
Personal Serv.	3,235,328.00	3,340,564.00	3,485,626.00	3,719,262.00	3,714,582.00		
Non-Personal Exp.	261,642.00	275,080.00	273,723.00	280,955.00	275,655.00		
Capital	39,000.00	38,785.00	45,500.00	19,500.00	0.00		
	.....	.....	.....	.....	.....		
<b>TOTAL</b>	<b>3,535,970.00</b>	<b>3,654,429.00</b>	<b>3,804,849.00</b>	<b>4,019,717.00</b>	<b>3,990,837.00</b>		
<b>PUBLIC WORKS DEPT.</b>							
<b>BLDG MAINT</b>							
72 Personal Serv.	119,033.00	122,940.00	124,323.00	191,287.00	174,338.00		
73 Non-Personal Exp.	160,900.00	185,400.00	168,543.00	223,149.00	222,724.00		
74 Capital (General)	35,000.00	35,000.00	60,000.00	36,000.00	10,000.00		
<b>ENGINEERING</b>							
75 Personal Serv.	196,619.00	187,599.00	205,125.00	233,300.00	223,300.00		
76 Non-Personal Exp.	5,065.00	5,732.00	6,470.00	6,734.00	6,734.00		
<b>ADMINISTRATION</b>							
77 Personal Serv.	115,340.00	103,098.00	123,000.00	129,932.00	129,932.00		
78 Non-Personal Exp.	11,000.00	10,688.00	10,680.00	7,902.00	7,902.00		
<b>HIGHWAY MAINT</b>							
79 Personal Serv.	458,911.00	374,399.00	456,711.00	510,335.00	498,335.00		
80 Non-Personal Exp inc	298,471.00	350,665.00	315,233.00	340,233.00	323,386.00		
OST not to exceed*			*1400	*1400	*1000		
Capital	310,000.00	122,159.00					
81 Library Parking Lot			43,900.00	45,000.00	0.00		
82 Street Recon			320,000.00	150,000.00	150,000.00		
83 Street Accept.		70,000.00	0.00	0.00	0.00		See Art. 18-25
84 Drainage				210,000.00	210,000.00		
85 Walk/Curb Program				25,000.00	0.00		
86 STREET LIGHT	108,596.00	108,596.00	119,456.00	173,543.00	173,543.00		
87 RUBBISH COLL/DISP	625,000.00	639,093.00	661,100.00	732,523.00	732,523.00		
88 Hazardous Waste	12,000.00	11,854.00	12,000.00	20,000.00	14,500.00		
<b>PARKS &amp; PROP MAINT</b>							
89 Personal Serv.	127,623.00	118,015.00	143,415.00	151,303.00	148,783.00		
90 Non-Personal Exp.	30,046.00	31,280.00	33,592.00	33,592.00	33,592.00		
91 Capital	17,000.00	37,421.00	0.00	0.00	0.00		
<b>FORESTRY</b>							
92 Personal Serv.	113,680.00	85,800.00	120,064.00	126,625.00	126,623.00		
93 Non-Personal Exp.	18,879.00	70,888.00	20,993.00	20,493.00	20,493.00		
94 Town Forest Comm.				500.00	500.00		

\*Out of State Travel in the amount indicated is included in the non-personal expense category

4-3-89

No.	APPROPRIATED FY1988	EXPENDED FY1988	ADJST. APPROP. FY1989	TOWN MGR FY90 Recomm	FINANCE COM FY90 Recomm	FINANCE COM VOTE	REMARKS
PUBLIC WORKS CONTINUED							
EQUIP MAINT							
95 Personal Serv.	96,379.00	95,277.00	97,129.00	106,955.00	106,955.00		
96 Non-Personal Exp.	107,781.00	164,474.00	115,606.00	119,000.00	117,000.00		
97 Capital	109,400.00	87,334.00	177,000.00	175,000.00	104,000.00		
TOTAL							
98 Personal Serv.	1,227,585.00	1,087,128.00	1,269,767.00	1,449,737.00	1,408,266.00	5-0-0	
99 Non-Personal Exp Inc	1,377,738.00	1,578,670.00	1,463,673.00	1,677,669.00	1,652,897.00	5-0-0	
OST not to exceed*			*1400				
100 Capital	471,400.00	351,914.00	600,900.00	641,000.00	474,000.00	5-0-0	
Subtotal	3,076,723.00	3,017,712.00	3,334,340.00	3,768,406.00	3,535,163.00		
101 SNOW & ICE CONTROL	148,100.00	263,905.00	159,005.00	159,005.00	159,005.00	6-0-0	
CEMETERY DEPT.							
102 Personal Serv.	147,950.00	144,207.00	156,765.00	169,034.00	169,034.00	5-0-0	
103 Non-Personal Exp.	30,185.00	32,305.00	29,287.00	30,325.00	30,325.00	5-0-0	
104 Capital Developmnt	27,640.00	25,520.00	59,500.00	0.00	0.00	5-0-0	
TOTAL							
Personal Serv.	1,375,535.00	1,231,335.00	1,426,532.00	1,618,771.00	1,577,300.00		
Non-Personal Exp.	1,556,023.00	1,874,880.00	1,651,965.00	1,866,999.00	1,842,227.00		
Capital	499,040.00	377,434.00	660,400.00	641,000.00	474,000.00		
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TOTAL	3,430,598.00	3,483,649.00	3,738,897.00	4,126,770.00	3,893,527.00		
SCHOOL DEPT.							
105 Personal Serv.	10,750,803.00	10,612,763.00	11,644,787.00	12,527,579.00	12,493,579.00		
Non-Personal Exp.							
106 Athletics	82,921.00	60,121.00	80,865.00	67,856.00	79,856.00		
107 Special Educ.	471,175.00	557,836.00	663,087.00	765,665.00	765,665.00		
108 Other	1,719,330.00	1,618,575.00	1,844,901.00	1,932,629.00	1,906,129.00		
	-----	-----	-----	-----	-----		
109 TOTAL	13,024,229.00	12,849,295.00	14,233,640.00	15,293,729.00	15,245,229.00	4-0-1	
NORTHEAST REGIONAL Vocational School Dist							
110 Assessment	239,668.00	239,668.00	209,643.00	187,000.00	186,285.00	5-0-0	
	-----	-----	-----	-----	-----		
TOTAL	13,263,897.00	13,088,963.00	14,443,283.00	15,480,729.00	15,431,514.00		

Out of State Travel in the amount indicated is included in the non-personal expense category

4-3-89

No.	APPROPRIATED FY1988	EXPENDED FY1988	ADJST. APPROP. FY1989	TOWN MGR FY90 Recomm	FINANCE COM FY90 Recomm	FINANCE COM VOTE	REMARKS
<b>DEBT SERVICE</b>							
111 Retirement of Debt	860,000.00	855,000.00	810,000.00	1,517,045.00	1,517,045.00	5-0-0	
112 Int.-Long Term Debt	227,963.00	225,426.00	299,925.00 #				
113 Short Term Int. Exp	83,325.00	69,812.00	215,000.00	10,000.00	10,000.00	5-0-0	
	-----	-----	-----	-----	-----		
<b>TOTAL</b>	<b>1,171,288.00</b>	<b>1,150,238.00</b>	<b>1,324,925.00</b>	<b>1,527,045.00</b>	<b>1,527,045.00</b>		
<b>EMPLOYEE BENEFITS</b>							
114 Contrib Ret.	1,646,838.00	1,652,769.00	1,664,510.00	1,791,206.00	1,790,006.00	5-0-0	
115 Non Contrib Ret.	85,140.00	71,900.00	83,100.00	74,800.00	74,800.00	5-0-0	
116 Unemplmnt Benefits	20,000.00	18,396.00	45,000.00	30,000.00	30,000.00	5-0-0	
117 Group Health/Life	1,210,000.00	1,284,573.00	1,436,000.00	1,901,181.00	1,901,181.00	5-0-0	
118 Medicare	25,000.00	40,199.00	50,000.00	60,000.00	65,000.00	5-0-0	
119 Workers Comp	101,420.00	101,420.00	102,634.00	200,000.00	200,000.00	5-0-0	
	-----	-----	-----	-----	-----		
<b>TOTAL</b>	<b>3,088,398.00</b>	<b>3,169,257.00</b>	<b>3,381,244.00</b>	<b>4,057,187.00</b>	<b>4,060,987.00</b>		
<b>RECAP TOTALS</b>	<b>27,053,142.93</b>	<b>27,120,083.00</b>	<b>29,370,626.00</b>	<b>31,943,103.00</b>	<b>31,542,892.00</b>		
<b>WATER</b>							
120 Personal Serv	437,401.00	437,831.00	462,528.00	508,339.00	508,339.00	5-0-0	
Non-Personal Exp.							
Personnel Benefits	--		92,009.00	164,264.00	164,264.00		
Other Inc OST	588,366.00	564,366.00	648,251.00	645,313.00	645,313.00		
not to exceed*			*900	*1000	*1000		
			-----	-----	-----		
121 Total Non-Pers Exp.	588,366.00	564,366.00	740,260.00	809,577.00	809,577.00	5-0-0	
122 Debt Service	246,000.00	246,000.00	228,800.00	211,600.00	211,600.00	5-0-0	
123 Capital	134,000.00	158,000.00	956,000.00	240,200.00	240,200.00	5-0-0	
	-----	-----	-----	-----	-----		
<b>TOTAL</b>	<b>1,405,767.00</b>	<b>1,406,197.00</b>	<b>2,387,588.00</b>	<b>1,769,716.00</b>	<b>1,769,716.00</b>		
<b>SEWER</b>							
124 Personal Serv.	138,323.00	96,767.00	147,923.00	159,929.00	159,929.00	5-0-0	
*Out of State Travel in the amount indicated is included in the non-personal expense category # Includes \$140,000 needed at Spring Town Meeting							

No.	APPROPRIATED FY1988	EXPENDED FY1988	ADJSTD. APPROP. FY1989	TOWN MGR FY90 Recomm	FINANCE COM FY90 Recomm	FINANCE COM VOTE	REMARKS
SEWER CONTINUED							
Non-Personal Expense							
Personnel Benefits			43,969.00	86,437.00	86,437.00		
Other Inc OST	148,058.00	141,143.00	167,375.00	122,904.00	122,904.00		
not to exceed*			*1120	*1450	*1450		
			-----	-----	-----		
125 Total Non-Pers Exp.	148,058.00	141,143.00	211,344.00	209,341.00	209,341.00	5-0-0	
126 MWRA	653,920.00	651,637.00	1,000,977.00	1,448,288.00	1,448,288.00	5-0-0	
127 Debt Service	277,950.00	284,865.00	271,505.00	214,380.00	214,380.00	5-0-0	
128 Capital				12,000.00	12,000.00	5-0-0	
	-----	-----	-----	-----	-----		
TOTAL	1,218,251.00	1,174,412.00	1,631,749.00	2,043,938.00	2,043,938.00		
RECAP TOTALS	29,677,160.93	29,700,692.00	33,389,963.00	35,756,757.00	35,356,546.00		4-3-89

A true copy. Attest:

*Doris M. Fantasia*

Doris M. Fantasia  
Town Clerk



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## TOWN MEETING REPORTS

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Out-of-State Travel as stated. Funds are to be provided as follows:

Lines 29 - 46

Property taxes, State aid, and non-property tax local receipts. **VOTED:** May 4, 1989.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 47 - 57; with Out-of-State Travel as stated. Funds are to be provided as follows:

Lines 47 - 57

Property taxes, State aid, and non-property tax local receipts. **VOTED:** May 4, 1989.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 58 and 59; with Out-of-State Travel as stated. Funds are to be provided as follows:

Lines 58 and 59

Property taxes, State aid, and non-property tax local receipts. **VOTED:** May 4, 1989.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 60 - 71; with Out-of-State Travel as stated. Funds are to be provided as follows:

Line 61

Sale of Real Estate Fund in the amount of \$41,000, with the remainder from property taxes, State aid, and non-property tax local receipts.

Lines 60, and 62 - 71

Property taxes, State aid, and non-property tax local receipts. **VOTED:** May 18, 1989.

On motion of Brian J. McMenamin, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 98, 99, 101 - 103; with Out-of-State Travel as stated. Funds are to be provided as follows:

Lines 98, 99, and 101

Property taxes, State aid, and non-property tax local receipts.

Line 102

Cemetery Bequest Income in the amount of \$61,000, with the remainder from property taxes, State aid, and non-property tax local receipts.

Line 103

Cemetery Bequest Income in the amount of \$3,000, Sale of Cemetery Lots in the amount of \$10,000, with the remainder from property taxes, State aid, and non-property tax local receipts. **VOTED:** May 8, 1989.

On motion of Brian J. McMenamin, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line item 100. Funds are to be provided as follows:

Line 100

Sale of Real Estate Fund in the amount of \$114,000

Street Construction - appropriate and raise by borrowing as provided under Chapter 44, Section 7(5) of the General Laws or any other enabling authority, the sum of \$150,000 for the purpose of street construction including the widening of public ways; said sum to be expended under the direction of the Department of Public Works

Drainage - appropriate and raise by borrowing as provided under Chapter 44, Section 7(1) of the General Laws or any other enabling authority, the sum of \$210,000 for the purpose of reconstruction of surface drains; said sum to be expended under the direction of the Department of Public Works. 101 voted in the affirmative; 11 voted in the negative; 2/3 vote required. **VOTED:** May 8, 1989.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 109 - 110. Funds are to be provided as follows:

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# TOWN MEETING REPORTS

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Line 109

Sale of Real Estate Fund in the amount of \$37,200, with the remainder from property taxes, State aid, and non-property tax local receipts.

Line 110

Property taxes, State aid, and non-property tax local receipts. **VOTED:** May 8, 1989.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 111 and 113. Funds are to be provided as follows:

Line 111

Sale of Real Estate Fund in the amount of \$869,304, with the remainder from property taxes, State aid, and non-property tax local receipts.

Line 113

Property taxes, State aid, and non-property tax local receipts. **VOTED:** May 15, 1989.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 114 - 119. Funds are to be provided as follows:

Line 114

Overlay Reserve in the amount of \$610,000, with the remainder from property taxes, State aid, and non-property tax local receipts.

Line 117

Certified Free Cash in the amount of \$749,000, with the remainder from property taxes, State aid, and non-property tax local receipts.

Lines 115 - 116, and 118 - 119

Property taxes, State aid, and non-property tax local receipts. **VOTED:** May 15, 1989.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 120 - 123; with Out-of-State Travel as stated. Funds are to be provided as follows:

Lines 120 -122

Property taxes, State aid, and non-property tax local receipts.

Line 123

Water Surplus in the amount of \$35,000, with the remainder from property taxes, State aid, and non-property tax local receipts. **VOTED:** May 15, 1989.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1990 Budget as presented for line items 124 - 128; with Out-of-State Travel as stated. Funds are to be provided as follows:

Line 127

Sewer Fund Surplus in the amount of \$135,000, with the remainder from property taxes, State aid, and non-property tax local receipts.

Lines 124 - 126 and 128

Property taxes, State aid, and non-property tax local receipts. **VOTED:** May 15, 1989

**ARTICLE 27. To see if the Town will vote to authorize the Board of Selectmen to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, various items of Town tangible property, or take any other action with respect thereto.**

On motion of Mary S. Ziegler, it was voted that the Board of Selectmen be authorized to sell, exchange, or dispose of, upon such terms and conditions as they may determine, the following items of Town tangible property:

1. 1975 Diamond Reo Dump Truck

**VOTED:** April 27, 1989

**ARTICLE 28. To see what action the Town will take regarding the installation of additional street lights on the public streets during the Fiscal Year 1990, or what it will do in relation thereto.**

On motion of Philip B. Pacino, it was voted that the subject matter of Article 28 be referred to the

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## TOWN MEETING REPORTS

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Municipal Light Board, and the said Board be, and hereby is, authorized to install such additional street lights as in its judgment are required, and to make such changes in the size, type, and location of existing street lights as it may deem advisable, the expense of the same to be paid from the income of the plant. VOTED: April 27, 1989.

**ARTICLE 29.** To see what sum the Town will raise by borrowing or from the tax levy or transfer from available funds or otherwise appropriate for the purpose of cleaning out the drainage ditch which runs from Wilson Street along Elm Street and past Greenhouse Acres Development.

On motion of Frederick Van Magness, it was voted to table Article 29. VOTED: April 27, 1989.

**ARTICLE 30.** To see if the Town will vote to accept as a gift from Rivers Development Corp. the following described parcel of land, and to determine what conditions, if any, should be placed upon such acceptance, said land to be placed under the care, custody and control of the Board of Selectmen of the Town of Reading, and held for general municipal purposes, including possible use thereof as a well field and/or water recharge area, or take any other action with respect thereto.

The land shown on Definitive Subdivision Plans of Sanborn Village--Phase IV shown as Lot "B" consisting of approximately 32.9 acres of land.

On motion of Eugene R. Nigro, as amended by Gail F. Wood, it was voted that the Town accept as a gift from Rivers Development Corp. the following described parcel of land, which land is to be attached to and made a part of the Town Forest.

The land shown on Definitive Subdivision Plans of Sanborn Village--Phase IV shown as Lot "B" consisting of approximately 32.9 acres of land. The Plan of this land is recorded in Southern Middlesex Registry of Deeds as Plan 774 of 1988, and is recorded in Book 19112 on Page 86. VOTED: April 27, 1989.

**ARTICLE 31.** To see if the Town will vote to amend the following Schedule of Fees, or take any other action with respect thereto:

<u>AGENCY</u>	<u>PURPOSE</u>	<u>CURRENT</u>	<u>PROPOSED</u>
		<u>FEE</u>	<u>FEE</u>

Health	Milk Stores	\$ 15.00	\$ 10.00
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On motion of Paul F. Caselle, it was voted that the Town amend the following schedule of fees:

<u>AGENCY</u>	<u>PURPOSE</u>	<u>CURRENT</u>	<u>PROPOSED</u>
		<u>FEE</u>	<u>FEE</u>

Health	Milk Stores	\$ 15.00	\$ 10.00
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VOTED: April 27, 1989.

**ARTICLE 32.** To see what sum the Town will raise by borrowing or from the tax levy, or transfer from available funds or otherwise, and appropriate for the purpose of publishing for general circulation the Board of Assessors' January 1, 1989 valuation lists for real estate, in compliance with Article XIII, Section 4 of the Town By-Laws, such sum to be expended by and under the direction of the Board of Assessors, or take any other action with respect thereto.

On motion of Robert I. Nordstrand, it was voted that the Town appropriate from certified free cash the sum of \$1,200 and appropriate it to the Assessors' Expense for the purpose of publishing for general circulation the Board of Assessors' January 1, 1989 valuation lists for real estate, in compliance with Article XIII, Section 4 of the Town By-Laws, such sum to be expended by and under the direction of the Board of Assessors, with a fee established to fully recover the cost of the publication. VOTED: April 27, 1989.

**ARTICLE 33.** To see if the Town will vote to accept the provisions of General Laws Chapter 40, Section 42J to allow the deferral of water charges under General Laws Chapter 59, Section 5, Clause 41A, or take any other action with respect thereto.



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## TOWN MEETING REPORTS

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On motion of Robert I. Nordstrand, it was voted that the Town accept the provisions of General Laws Chapter 40, Section 42J to allow the deferral of water charges under General Laws Chapter 59, Section 5, Clause 41A. **VOTED:** April 27, 1989.

**ARTICLE 34.** To see if the Town will vote to accept the provisions of General Laws Chapter 83, Section 16G to allow the deferral of sewer charges under General Laws Chapter 59, Section 5, Clause 41A, or take any other action with respect thereto.

On motion of Robert I. Nordstrand, it was voted that the Town accept the provisions of General Laws Chapter 83, Section 16G to allow the deferral of sewer charges under General Laws Chapter 59, Section 5, Clause 41A. **VOTED:** April 27, 1989.

**ARTICLE 35.** To see if the Town of Reading will vote to accept a petition for the inclusion of lots 12, 13, 14, 15, 16, 17, and 18, Assessor's Map 57, as part of the Industrial Development Zone and also as part of the Planned Unit Development.

On motion of Gail A. Faller, it was voted to table Article 35. **VOTED:** April 27, 1989.

**ARTICLE 36.** In 1986, the Town of Reading voted to accept the Charter. In accepting the Charter, certain changes were required to happen. One of those changes was the restructuring of the Personnel By-Law. In November, 1987, Town Meeting voted to delegate to the Selectmen authority to administer, so long as certain procedures were followed. We, at this time, ask that an article be put on the warrant to change that authority back to the Town Meeting Members.

No business under Article 36 was declared April 27, 1989.

**ARTICLE 37.** To see if the Town will vote to amend the Capital Improvement Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

On motion of Mary S. Ziegler, it was voted to table Article 37. **VOTED:** April 27, 1989.

**ARTICLE 38.** To see if the Town will vote pursuant to Section 2-6 of the Reading Home Rule Charter to declare the seats of any or all of the following Town Meeting Members to be vacant and to remove any or all of the following described persons from their position as Town Meeting Member for failure to take the oath of office within thirty days following the notice of election or for failure to attend one-half or more of Town Meeting sessions, during the previous year or take any other action with respect thereto.

Precinct 3	Michael A. Pacillo
Precinct 5	Janice L. Fischer
	Kenneth H. Fischer
Precinct 6	Richard G. Areglado

On motion of Eugene R. Nigro, as amended by John H. Russell, it was voted that the Town vote pursuant to Section 2-6 of the Reading Home Rule Charter to declare the seats of the following Town Meeting Members to be vacant and to remove the following described persons from their position as Town Meeting Member for failure to take the oath of office within thirty days following the notice of election or for failure to attend one-half or more of Town Meeting sessions, during the previous year:

Precinct 3 - voted to remove Michael A. Pacillo  
**VOTED:** April 27, 1989.

A True Copy Attest:  
Doris M. Fantasia, Town Clerk

### **SPECIAL TOWN MEETING** **April 24, May 11, May 15, 1989**

**ARTICLE 1.** To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Plan-

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## TOWN MEETING REPORTS

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ning & Development Commission, Town Manager and any other Boards or Special Committees.

See Reports filed in Town Clerk's Office.

**ARTICLE 2.** To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees, and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of funding Town Officers and Special Committees to carry out the instructions given to them, or take any other action with respect thereto.

On motion of Virginia M. Adams, it was voted that the Moderator appoint an advisory committee to oversee the plans and construction of the Town Hall/former library rehabilitation and connector. Said committee to be composed of five Town Meeting Members. 73 voted in the affirmative; 50 voted in the negative. **VOTED:** April 24, 1989.

On motion of Russell T. Graham, it was voted that the Board of Selectmen be instructed to and are hereby authorized to make repairs to the Reading Public Library, said damages caused by a fire sprinkler system failure, and associated other deficiencies and said sums not to exceed fifty-two thousand (\$52,000) dollars be appropriated from insurance funds received from any and all insurance settlements associated with said sprinkler system failure and water damages or from other available funds and said sum to be expended by the Board of Selectmen. **VOTED:** April 24, 1989.

On motion of John R. Rivers, it was voted that Town Meeting instruct the Board of Selectmen to enter into negotiations with the Town of Wakefield on behalf of the Board on the selected Bear Hill developer to acquire the best possible access to the Bear Hill site at no cost to the Town and consistent with the developer's proposal. **VOTED:** May 15, 1989.

**ARTICLE 3.** To see if the Town will vote to amend the Capital Improvement Program as provided for in Section 7-7 of the Reading Home Rule Charter

and as previously amended, or take any other action with respect thereto.

On motion of Mary S. Ziegler, it was voted that the subject matter of Article 3 be indefinitely postponed. **VOTED:** April 24, 1989.

**ARTICLE 4.** To see if the Town will vote to file a petition and/or approve the filing of a petition to the General Court for a special act providing essentially as follows, or take any other action with respect thereto:

"Section 1. Notwithstanding the provisions of section sixty-three of chapter forty-four of the General Laws or any other general or special law to the contrary, the Town of Reading is hereby authorized to establish a special fund for the proceeds from the sale of real estate received after March 1, 1989. The town treasurer shall be the custodian of such funds and shall invest such funds in the manner authorized by sections fifty-five, fifty-five A and fifty-five B of chapter forty-four of the General Laws. Investment income or proceeds received from any investment of funds shall be credited to and become part of the special fund. The special fund may be appropriated at any town meeting to provide funding for capital projects or for the retirement of the debt service related to capital projects of bonds issued after November 1, 1988, or to provide funding for the unfunded pension liability.

Section 2. In accordance with the agreement between the Town of Reading and Homart Development Company for the sale of the Town's former landfill site the Town is authorized to establish an indemnity fund in the amount of two million dollars (\$2,000,000.00) from the proceeds of the sale for the indemnification of potential hazardous waste issues which may require the future expenditure of monies. Use of the monies in the indemnity fund shall be in accordance with the agreement, including the power of expenditure by the Board of Selectmen without appropriation by Town Meeting. The investment income and any part of the principal of the indemnity fund released to the Town shall be added to and



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## TOWN MEETING REPORTS

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become part of the special fund for the proceeds of the sale of real estate received after March 1, 1989.

Section 3. Any proceeds from the sale of real estate received after March 1, 1989 shall, as appropriate, be transferred to either the special fund created by Section 1 hereof or the indemnity fund created by Section 2 hereof upon the effective date of this act."

On motion of Donald C. Allen, as amended by John W. Price, it was unanimously voted that the Town authorize the Board of Selectmen to file a petition to the General Court for a special act providing essentially as follows:

"Section 1. Notwithstanding the provisions of section sixty-three of chapter forty-four of the General Laws or any other general or special law to the contrary, the Town of Reading is hereby authorized to establish a special fund for the proceeds from the sale of real estate received after March 1, 1989. The town treasurer shall be the custodian of such funds and shall invest such funds in the manner authorized by sections fifty-five, fifty-five A and fifty-five B of chapter forty-four of the General Laws. Investment income or proceeds received from any investment of funds shall be credited to and become part of the special fund. The special fund may be appropriated by a 2/3 vote at any town meeting to provide funding for capital projects or for the retirement of the debt service related to capital projects of bonds issued after November 1, 1988, or to provide funding for the unfunded pension liability.

Section 2. In accordance with the agreement between the Town of Reading and Homart Development Company for the sale of the Town's former landfill site the Town is authorized to establish an indemnity fund in the amount of two million dollars (\$2,000,000.00) from the proceeds of the sale for the indemnification of potential hazardous waste issues which may require the future expenditure of monies. Use of the monies in the indemnity fund shall be in accordance with the agreement, including the power of expenditure by the Board of Selectmen without appropriation by Town Meeting. The investment income and any part of the principal of the indemnity

fund released to the Town shall be added to and become part of the special fund authorized in Section 1 hereof for the proceeds of the sale of real estate received after March 1, 1989.

Section 3. Any proceeds from the sale of real estate received after March 1, 1989 shall, as appropriate, be transferred to either the special fund created by Section 1 hereof or the indemnity fund authorized by Section 2 hereof upon the effective date of this act." **VOTED:** April 24, 1989.

**ARTICLE 5.** To see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate to fund Health Insurance, or take any other action with respect thereto.

On motion of Elizabeth W. Klepeis, it was voted that the Town appropriate the sum of Two Hundred Twenty-Five Thousand Three Hundred Eighty-four (\$225,384) to Health Insurance from the following:

the sum of One Hundred Eighty Thousand Three Hundred Eighty-four Dollars (\$180,384) from Certified Free Cash

the sum of Thirty-five Thousand Dollars (\$35,000) from Water Surplus

the sum of Ten Thousand Dollars (\$10,000) from Sewer Surplus **VOTED:** April 24, 1989.

**ARTICLE 6.** To see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate to fund Medicare, or take any other action with respect thereto.

On motion of Elizabeth W. Klepeis, it was voted that the Town appropriate the sum of Thirteen Thousand Dollars (\$13,000) from Certified Free Cash to Medicare. **VOTED:** April 24, 1989.

**ARTICLE 7.** To see what sum the Town will vote to raise from the tax levy, or by borrowing, or transfer from available funds, or otherwise, and appropriate to the Board of Assessors, for the purpose of retaining profession appraisal services, or take any other action with respect thereto.

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## TOWN MEETING REPORTS

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On motion of Robert I. Nordstrand, it was voted that the Town appropriate the sum of Twelve Thousand Dollars (\$12,000) from Certified Free Cash to the Board of Assessors for appraisal services. **VOTED:** April 24, 1989.

**ARTICLE 8.** To see what sum the Town will raise by borrowing or from the tax levy, or transfer from available funds or otherwise, and appropriate for the purpose of street lighting for the remainder of FY89 or take any other action with respect thereto.

On motion of Elizabeth W. Klepeis, it was voted that the Town appropriate the sum of Fifty-Six Thousand One Hundred Fifty Dollars (\$56,150) from Certified Free Cash to Street Lighting. **VOTED:** April 24, 1989.

**ARTICLE 9.** To see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate to fund General Fund Long Term Debt Service, or take any other action with respect thereto.

On motion of Elizabeth W. Klepeis, it was voted that the Town appropriate the sum of One Hundred Forty Thousand Five Dollars (\$140,005) from Certified Free Cash to Long Term Debt Service. **VOTED:** April 24, 1989.

**ARTICLE 10.** To see what sum the Town will raise by borrowing or from the tax levy, or transfer from available funds or otherwise, and appropriate for the purpose of abating asbestos in various Town Buildings, or take any other action with respect thereto.

On motion of Russell T. Graham, it was voted that the Town appropriate the sum of Thirty-Five Thousand Dollars (\$35,000) to Public Works for asbestos abatement as follows:

the sum of Two Thousand Four Hundred Twenty-Five Dollars and Three Cents (\$2,425.03) from the Stabilization Fund

the sum of Two Thousand Seven Hundred Thirty-One Dollars and Thirty-Eight Cents (\$2,731.38) from

the bond balance of the completed Coolidge Middle School roof (1985 ATM Art. 26)

the sum of Four Thousand Eight Hundred Ninety-Four Dollars and Fifty-Eight Cents (\$4,894.58) from the bond balance of the completed Barrows School roof (1987 ATM Art. 17)

the sum of Seventeen Thousand Nine Hundred Forty-Nine Dollars and One Cent (\$17,949.01) from Certified Free Cash

the sum of Seven Thousand Dollars (\$7,000) from Water Surplus **VOTED:** April 24, 1989.

**ARTICLE 11.** To see if the Town will vote to file a petition and/or approve the filing of a petition to the General Court for a special act providing essentially as follows, or take any other action with respect thereto:

"Section 1. Notwithstanding any provision of Chapter 32B of the General Laws or any other general or special law to the contrary, the Town shall provide to retirees and their dependents the schedule of health benefits provided for active employees and their dependents and required to be continued under Section 9 of Chapter 32B pursuant to a procedure whereby the Board of Selectmen may determine from time to time:

(a) the claims experience for retired employees and their dependents separately and apart from the claims experience applicable to active employees and their dependents and the premiums for coverage of retirees and their dependents may be calculated apart from the premiums for coverage of active employees and their dependents; or

(b) the claims experience for retired employees and their dependents may be made a part of the overall claims experience including active and retired employees and their dependents and so called "blended" premiums may be calculated therefrom.

**Section 2.** When blended premiums or rates for coverage of active and retired employees and their dependents are calculated, the Town's percentage contribution toward the monthly premium cost or rate for coverage of retirees and their dependents

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may exceed, but shall not be less than, the Town's percentage contribution toward the monthly premium cost or rate for coverage of active employees and their dependents.

Section 3. When the premiums for coverage of retirees and their dependents are calculated apart from the premiums for coverage of active employees and their dependents, the Town's percentage contribution toward the monthly premium cost or rate for coverage of retirees and their dependents may exceed the Town's percentage contribution toward the monthly premium cost or rate for coverage of active employees and their dependents, provided, however, in no event shall the monthly payment by retirees toward the total monthly premium cost or rate for coverage of retirees and their dependents exceed the amount paid by active employees toward the total monthly premium cost or rate for coverage of active employees and their dependents.

Section 4. The Board of Selectmen may choose what method of calculating claims experience and premiums to use for any year and may change the method used in any subsequent year."

On motion of Mary S. Ziegler, it was voted that the Town authorize the Board of Selectmen to file a petition to the General Court for a special act providing essentially as follows.

"Section 1. Notwithstanding any provision of Chapter 32B of the General Laws or any other general or special law to the contrary, the Town shall provide to retirees and their dependents the schedule of health benefits provided for active employees and their dependents and required to be continued under Section 9 of Chapter 32B pursuant to a procedure whereby the Board of Selectmen may determine from time to time:

(a) the claims experience for retired employees and their dependents separately and apart from the claims experience applicable to active employees and their dependents and the premiums for coverage of retirees and their dependents may be calculated

apart from the premiums for coverage of active employees and their dependents; or

(b) the claims experience for retired employees and their dependents may be made a part of the overall claims experience including active and retired employees and their dependents and so called "blended" premiums may be calculated therefrom.

Section 2. When blended premiums or rates for coverage of active and retired employees and their dependents are calculated, the Town's percentage contribution toward the monthly premium cost or rate for coverage of retirees and their dependents may exceed, but shall not be less than, the Town's percentage contribution toward the monthly premium cost or rate for coverage of active employees and their dependents.

Section 3. When the premiums for coverage of retirees and their dependents are calculated apart from the premiums for coverage of active employees and their dependents, the Town's percentage contribution toward the monthly premium cost or rate for coverage of retirees and their dependents may exceed the Town's percentage contribution toward the monthly premium cost or rate for coverage of active employees and their dependents, provided, however, in no event shall the monthly payment by retirees toward the total monthly premium cost or rate for coverage of retirees and their dependents exceed the amount paid by active employees toward the total monthly premium cost or rate for coverage of active employees and their dependents.

Section 4. The Board of Selectmen may choose what method of calculating claims experience and premiums to use for any year and may change the method used in any subsequent year." 94 voted in the affirmative; 7 voted in the negative. **VOTED:** April 24, 1989.

**ARTICLE 12.** To see if the Town will vote to accept the provisions of General Laws 32B, Section 9E which permits the Town to pay more than 50 percent of the premium cost for health and certain other



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insurance for retirees and their dependents, or take any other action with respect thereto.

On motion of Mary S. Ziegler, it was voted that the Town accept the provisions of the General Laws 32B, Section 9E which permits the Town to pay more than 50 percent of the premium cost for health and certain other insurance for retirees and their dependents. VOTED: April 24, 1989.

**ARTICLE 13.** To see if the Town will vote to amend the Reading Zoning Map to establish a Planned Residential Development Overlay District, as referenced in Section 4.10.2. of the Reading Zoning By-Laws, and to include within that Overlay District the following described property:

Beginning at a point on the northeasterly sideline of Hopkins Street at the Reading/Wakefield Town Line; Thence northwesterly along the northeasterly sideline of Hopkins Street a distance of 17.5 feet more or less, to the point where the common boundary between Fourth Street and Lot 50 as shown on the Reading Assessor's Plat 13 intersects with said sideline of Hopkins Street;

Thence northwesterly along the northeasterly sideline of Hopkins Street a distance of 148 feet more or less to the point where the common boundary between Lots 50 and 51 as shown on Assessor's Plat 13 intersects with said sideline of Hopkins Street;

Thence northeasterly along the common boundary between said Lots 50 and 51 a distance of 138 feet more or less to the point where said common boundary intersects with the westerly sideline of Fourth Street as shown on Assessor's Plat 13;

Thence northerly along the westerly sideline of said Fourth Street a distance of 154 feet more or less to the southerly sideline of Cedar Street as shown on Assessor's Plat 13;

Thence westerly along the southerly sideline of said Cedar Street a distance of 200 feet more or less to the southeasterly corner of the area where Cedar Street intersects with Bear Hill Road so as to abut or include in part that portion of Cedar Street which was laid out as a public way by document number 129383, at the Land Registration Office, Middlesex South District Registry of Deeds;

Thence northerly across Cedar Street a distance of 50 feet more or less according to "Plan of Cedar Street, Reading, Mass. Feb. 1934, Scale 1 in - 40 ft, Board of Public Works, Alexander Birnie, Supt" recorded at Middlesex South District Registry of Deeds, Land Registration Office as document number 129383, to a point;

Thence easterly along the northerly sideline of said Cedar Street 200 feet more or less to the westerly sideline of said Fourth Street;

Thence northerly along the westerly sideline of said Fourth Street a distance of 590 feet more or less to the northerly sideline of North Street as shown on Assessor's Plat 13;

Thence easterly along the northerly sideline of said North Street a distance of 520 feet more or less to the easterly sideline of Sixth Street as shown on Assessor's Plat 13;

Thence southerly along the easterly sideline of said Sixth Street a distance of 290 feet more or less;

Thence easterly a distance of 158 feet more or less; Thence southerly a distance of 160 feet more or less; Thence westerly a distance of 115 feet more or less; Thence southerly a distance of 488 feet more or less; Thence westerly a distance of 51 feet more or less; Thence southerly a distance of 4 feet more or less; Thence westerly a distance of 490 feet more or less along the Reading/Wakefield Town Line to said point of beginning of this description.

Intending to describe all of Lots 39, 40, 46, 47, 48, 49, and 50, all as shown on Reading Board of Assessors Plat 13 of 1986; and all of Lot 3a as shown on Reading Board of Assessors Plat 14 of 1985; and including those portions of Cedar Street easterly of Bear Hill Road, of North Street easterly of the westerly sideline of Fourth Street, and of Fourth, Fifth, and Sixth Streets southerly of the northerly sideline of North Street; but specifically excluding all of Lots 41, 42, 43, 44, and 45 as shown on said Plat 13, which lots in the aggregate describe a tract of land of dimensions of 100 feet by 250 feet more or less, wholly surrounded by the property herein described.

The above-described property constitutes that which is commonly known as the Reading Bear Hill property or the Reading Bear Hill Nike Site and



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certain abutting or near-by properties, parcels, or ways; or take any other action with respect thereto.

On motion of Daniel A. Ensminger, it was voted that the Town amend the Reading Zoning Map to establish a Planned Residential Development Overlay District, as referenced in Section 4.10.2. of the Reading Zoning By-Laws, and to include within that Overlay District the following described property:

Beginning at a point on the northeasterly sideline of Hopkins Street at the Reading/Wakefield Town Line;

Thence northwesterly along the northeasterly sideline of Hopkins Street a distance of 17.5 feet more or less, to the point where the common boundary between Fourth Street and Lot 50 as shown on the Reading Assessor's Plat 13 intersects with said sideline of Hopkins Street;

Thence northerly along the westerly sideline of said Fourth Street a distance of 357 feet more or less to the southerly sideline of Cedar Street as shown on Assessor's Plat 13;

Thence westerly along the southerly sideline of said Cedar Street a distance of 200 feet more or less to the southeasterly corner of the area where Cedar Street intersects with Bear Hill Road so as to abut or include in part that portion of Cedar Street which was laid out as a public way by document number 129383, at the Land Registration Office, Middlesex South District Registry of Deeds;

Thence northerly across Cedar Street a distance of 50 feet more or less according to "Plan of Cedar Street, Reading, Mass. Feb. 1934, Scale 1 in - 40 ft., Board of Public Works, Alexander Birnie, Supt" recorded at Middlesex South District Registry of Deeds, Land Registration Office as document number 129383, to a point;

Thence easterly along the northerly sideline of said Cedar Street 200 feet more or less to the westerly sideline of said Fourth Street;

Thence northerly along the westerly sideline of said Fourth Street a distance of 590 feet more or less to the northerly sideline of North Street as shown on Assessor's Plat 13;

Thence easterly along the northerly sideline of said North Street a distance of 520 feet more or less to the

easterly sideline of Sixth Street as shown on Assessor's Plat 13;

Thence southerly along the easterly sideline of said Sixth Street a distance of 290 feet more or less;

Thence easterly a distance of 158 feet more or less;

Thence southerly a distance of 160 feet more or less;

Thence westerly a distance of 115 feet more or less;

Thence southerly a distance of 488 feet more or less;

Thence westerly a distance of 51 feet more or less;

Thence southerly a distance of 4 feet more or less;

Thence westerly a distance of 490 feet more or less along the Reading/Wakefield Town Line to said point of beginning of this description.

Intending to describe all of Lots 39, 40, 46, 47, 48, and 49, all as shown on Reading Board of Assessors Plat 13 of 1986; and all of Lot 3a as shown on Reading Board of Assessors Plat 14 of 1985; and including those portions of Cedar Street easterly of Bear Hill Road, of North Street easterly of the westerly sideline of Fourth Street, and of Fourth, Fifth, and Sixth Streets southerly of the northerly sideline of North Street; but specifically excluding all of Lots 41, 42, 43, 44, and 45 as shown on said Plat 13, which lots in the aggregate describe a tract of land of dimensions of 100 feet by 250 feet more or less, wholly surrounded by the property herein described.

The above-described property constitutes that which is commonly known as the Reading Bear Hill property or the Reading Bear Hill Nike Site and certain abutting or near-by parcels, or ways. 118 voted in the affirmative; 4 voted in the negative. VOTED: May 15, 1989.

**ARTICLE 14.** To see if the Town will vote to authorize the Board of Selectmen to acquire all or any part of the land with the buildings thereon currently believed to be owned by Summit Towers Co. located at 168 Hopkins Street and shown on Town of Reading Board of Assessors' Rev. Jan. 1, 1986, Plat 13 as Lot 50, together with such right, title and interest as said Lot 50 has in Fourth Street, in fee or rights of easement therein by eminent domain under the provisions of Chapter 79 of the General Laws of the Commonwealth of Massachusetts, or to acquire said land or any part thereof in fee or rights of easement therein by gift, purchase, or otherwise, for

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the purpose of adding to and/or providing access to the land currently owned by the Town of Reading containing 10.21 acres more or less and commonly known as the Reading Bear Hill property (which additional land will facilitate the development of said Reading Bear Hill property into needed housing), and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate to the Board of Selectmen to pay for appraisals of said property and to pay for the acquisition of said land or rights of easement therein, or to be used for payment of land damages or other costs and expenses of such acquisitions, and to authorize the Board of Selectmen to enter into agreements with private parties or state and federal agencies for financial and other assistance in connection with such acquisition, and to do all other acts and things necessary and proper for carrying out the provisions of this vote; and to see if the Town will vote to authorize the Board of Selectmen of the Town of Reading to convey all or any part of said Lot 50 either simultaneously with or separate from the conveyance of the Reading Bear Hill property as authorized by vote under Article 30 of the Warrant for the Reading Annual Town Meeting of April 28, 1986 and to see what minimum amount shall be paid for the conveyance of all or any part of said property, and to authorize the Board of Selectmen to convey all or any part of said property for such amount or larger amount and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefore to said purchaser(s) and to see what sum the Town will raise by borrowing or from the tax levy or transfer from available funds, or otherwise, and appropriate to the Board of Selectmen to carry out all the purposes of this vote, or take any other action with respect thereto.

Daniel A. Ensminger moved that the Town authorize the Board of Selectmen to acquire all or any part of the following described land with the buildings thereon currently believed to be owned by Summit Towers Company, located at 168 Hopkins Street and shown on Town of Reading Board of Assessors' Rev. Jan. 1, 1986, Plat 13 as Lot 50, together with such right, title

and interest as said Lot 50 has in Fourth Street, in fee or rights of easement therein by eminent domain under the provisions of Chapter 79 of the General Laws of the Commonwealth of Massachusetts and any other enabling authority, and to acquire said land or any part thereof in fee or rights of easement therein by gift, purchase, or otherwise, for the purpose of providing access to the land currently owned by the Town of Reading commonly known as the Reading Bear Hill property (which access will also facilitate the development of part of said Reading Bear Hill property into needed housing), and that the Town appropriate the sum of Three Hundred Thousand Dollars (\$300,000) from the Sale of Real Estate Funds to the Board of Selectmen to pay for appraisals of said property and to pay for the acquisition of said land or rights of easement therein, or to be used for payment of land damages or other costs and expenses of such acquisitions, and to authorize the Board of Selectmen to enter into agreements with private parties or state and federal agencies for financial and other assistance in connection with such acquisition, and to do all other acts and things necessary and proper for carrying out the provisions of this vote; and move that the Town vote to authorize the Board of Selectmen to grant, from time to time and to one or more parties, easements or other rights in the land acquired hereby to use said land for all purposes for which streets, roads and ways are commonly used in the Town of Reading in common with all others legally entitled thereto and to establish that the minimum amount of One Dollar (\$1.00) be paid for any such grant of easement or other right in such land, and to authorize the Board of Selectmen to grant in each instance such easement or other right for such amount or larger amount and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver all documents and take such other actions as may be necessary to carry out the purposes of this vote.

A certain parcel of land in Reading, bounded and described as follows:

Easterly by Fourth Street, two hundred and 36/100 feet

Southwesterly by Hopkins Street, one hundred forty-eight feet; and

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# TOWN MEETING REPORTS

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Northwesterly by lot 4 as shown on the plan hereinafter mentioned, one hundred thirty-eight and 01/100 feet.

Said parcel is shown as lot 5 on said plan.

All of said boundaries are located as shown on a subdivision plan, filed in the Land Registration Office, a copy of which is filed in the Registry of Deeds for the South Registry District of Middlesex County in Registration Book 617, Page 126, with Certificate of Title No. 97476. 65 voted in the affirmative; 69 voted in the negative; 2/3 vote required. This motion was voted in the negative. VOTED: May 11, 1989.

**ARTICLE 15.** To see if the Town will vote to authorize the Board of Selectmen to convey and/or abandon certain rights of easements in Reading, Middlesex County, Massachusetts, located on a parcel of land shown as Lot 4 on the Town of Reading Assessor's Plat 23 dated January 1, 1988, that were conveyed to the Town in a "Conveyance of easements and utilities - Acorn Lane" document dated April 29, 1987 and recorded in the Middlesex South Registry of Deeds in Book 18915, Page 432; to determine the minimum amount to be paid for such conveyance and/or abandonment, and to authorize the Board of Selectmen to convey or abandon all or any part of said rights of easements for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper, and to deliver a deed therefore if necessary; or take any other action with respect thereto.

On motion of Eugene R. Nigro, it was voted that the Town authorize the Board of Selectmen to convey and/or abandon certain rights of easements in Reading, Middlesex County, Massachusetts, located on a parcel of land shown as Lot 4 on the Town of Reading Assessor's Plat 23 dated January 1, 1988, that were conveyed to the Town in a "Conveyance of easements and utilities - Acorn Lane" document dated April 29, 1987 and recorded in the Middlesex South Registry of Deeds in Book 18915, Page 432; and that the minimum amount of One Dollar (\$1.00) be paid for such conveyance and/or abandonment, and to authorize the Board of Selectmen to convey or abandon all or any part of said rights of easements for such

amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper, and to deliver a deed therefore if necessary. 120 voted in the affirmative; 0 voted in the negative; 2/3 vote required. VOTED: May 15, 1989.

**ARTICLE 16.** To see if the Town will vote to amend Section 4.2.2. of the Reading Zoning By-Law, Table of Uses, so as to replace the denotation "yes" with the denotation "no" under the following headings and columns (for purposes of clarifying this Article, denotations proposed herein to be amended are indicated below in quotation marks ("), which are not proposed to be included in any amended text):

PRINCIPAL RES RES RES BUS BUS BUS IND  
USES

S-10 A-40 A-80 A B C  
S-20  
S-40

Automotive Uses

Car Wash      no    no    no    "no" "no" no "no"  
or take any other action with respect thereto.

On motion of Richard D. Howard, it was voted that the Town amend Section 4.2.2. of the Reading Zoning By-Law, Table of Uses, so as to replace the denotation "yes" with the denotation "no" under the following headings and columns (for purposes of clarifying this Article, denotations proposed herein to be amended are indicated below in quotation marks ("), which are not proposed to be included in any amended text):

PRINCIPAL RES RES RES BUS BUS BUS IND  
USES

S-10 A-40 A-80 A B C  
S-20  
S-40

Automotive Uses

Car Wash      no    no    no    "no" "no" no "no"



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122 voted in the affirmative; 0 voted in the negative; 2/3 vote required. VOTED: May 15, 1989.

**ARTICLE 17.** To see if the town will vote to amend Section 4.2.2 of the Reading Zoning By-Law, Table of Uses, so as to add the following heading and column:

**PUBLIC AND QUASI PUBLIC USES**

**RESIDENCE    BUS   BUS   BUS   IND**

**S-10   A-40   A-80   A   B   C**

**S-20**

**S-40**

**Child Care Facility   SPA   SPA   SPA   SPA   SPA   SPA**

or take any action with respect thereto:

On motion of Thomas J. Stohlman, it was voted to table Article 17. VOTED: May 15, 1989.

**ARTICLE 18.** To see if the Town will vote to amend the Reading Zoning By-Laws by adding the following definitional sections:

**2.2.8.1 CHILD CARE FACILITY** Any structure, and the land on which such structure is situated, used exclusively for Child Care Services and which is located either in a Business District or abuts on at least one boundary a business district or property used for commercial purposes at the time of the issuance of a Child Care Facility Special Permit.

**2.2.8.2 CHILD CARE SERVICES:** Any Child Care Facility, specifically excluding overnight accommodation, which provides care for minor children by someone other than members of that child's own family, and which is licensed by the State Office for Children for the provision of such child care services, or take any action with respect hereto.

On motion of Thomas J. Stohlman, it was voted to table Article 18. VOTED: May 15, 1989.

**ARTICLE 19.** To see if the Town will vote to approve the following Rules and Regulations pertaining to the use and operation of the various cemeteries under the jurisdiction of its Board of Cemetery Trustees, which Rules and Regulations shall supersede the previous Rules and Regulations adopted by the Town dated September 22, 1969, or amendments thereto or take any other action with respect thereto.

**"FOREWORD**

The Charter for the Town of Reading that was adopted on March 24, 1986 provides that:

"The Board of Cemetery Trustees shall be responsible for the preservation, care, improvement and embellishment of the Town's cemeteries and burial lots therein and such other powers and duties given to the Board of Cemetery Trustees by the charter, by bylaw or by town meeting vote."

Working under the provisions of Reading's Charter and the laws enacted by the Commonwealth of Massachusetts, the Board of Cemetery Trustees strives not only to fulfill its legal responsibilities regarding the Town's cemeteries, but also to preserve the aesthetic quality of our heritage. Keeping these greenspaces neat and attractive as well as appropriate memorials is a major effort of the Trustees, the Director and the staff.

This booklet is designed to inform the public as directly as possible of the rules and regulations that the Trustees have developed over the years. The Trustees encourage the public to comment on its needs and suggestions for improvement. Regular public meetings are held to conduct business and the public is always welcome.

**TOWN OF READING  
CEMETERY RULES AND REGULATIONS**

The Board of Cemetery Trustees has set forth the following rules and regulations for the ownership, use and care of burial sites in the Town's cemeteries. The authority to do this is found in Chapter 114 of the General Laws.



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# TOWN MEETING REPORTS

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## OWNERSHIP OF LOTS

1.The owner of a lot or grave is limited to burying human dead in that site. The owner also has a limited right to build a tomb or monument. These limitations are outlined in other sections of these regulations.

2.When a lot is purchased, the owner will be given a deed. The deed will give the owner the rights to the use of that lot as set forth by the Trustees. The deed may contain certain specific terms and conditions for the use of this lot.

Copies of lost deeds may be obtained by paying an established fee.

3.The Trustees set the price of lots. Single lots must be paid for in full at the time of the sale. Lots which contain four graves or more may be paid for in full at the time of sale or in four equal quarterly installments. One of this group of lots must be paid for in full at the time of sale.

The buyer will not be issued a deed or certificate to the plot until full payment has been made. The Trustees may not permit burials or improvements on the lot until the deed or certificate has been issued.

In any case burials will only be allowed in the portion of the lot that has been fully paid. No memorial nor any improvements to the lot may be made until full payment is made.

4.The owner of a lot or lots may transfer ownership of that property by deed if such transfer is approved by the Trustees. The owner does not have a right to lease any property. If a burial has been made in any one of the lots in the plot no transfer of deed may be made without the specific approval of the Trustees. No transfer of deed will be permitted which would involve the removal of a body.

Before any burial has been made in the plot, transfers may be permitted if within six months after notice to the Trustees of the intended transfer, the Trustees shall not have disposed of the lot or grave in such a way as to cause the repayment to the owner of the amount originally paid. A fee will be charged for the recording of deed transfer.

5.In the event of the death of the owner of the lot or grave, title shall pass or descend as provided by the Statutes of Massachusetts in force at that time. The Trustees will require proof of the rights of ownership to such lot or grave.

## CARE OF LOTS

6.One of the conditions of sale that the Trustees shall make is the "perpetual care" of said lot. The Trustees shall require certain deposits to be made at the time of sale for the care of the lot or grave without expense to the Town.

"Perpetual care" means the cutting of grass of the grave or lot at reasonable intervals, raking and cleaning, reseeding and other work as may be necessary to keep the lot or lots in good condition. This "care" shall not mean the repairing or replacing of gravestones or other markers.

## MONUMENTS AND OTHER STRUCTURES

7.A tomb may be constructed on a lot. The Trustees must approve the design, construction and plans for care of that structure. Plans for any tomb or structure must also conform to all specifications.

8.Only one monument may be placed on a lot. The foundation for the monument will be done by the Cemetery Department and a fee will be charged. In Laurel Hill Cemetery a memorial may not be erected unless the lot is endowed with an adequate perpetual care fund. Only one marker may be set on a particular grave. Markers may not be set to embrace two or more graves. All markers shall be set flush with the ground. However, on old lots matching markers may be used if existing markers exceed regulation size. If vertical headstones become broken or excessively tipped, the right is reserved to insert these into the sod as flush markers. No wooden crosses shall be allowed.

9.Neither the Trustees nor the Town shall be liable for damage to monuments or markers. Markers may be of granite or bronze, but the use of limestone, soapstone, marble, sandstone, cast or cement stone and metals for monuments shall not be allowed.

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## TOWN MEETING REPORTS

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10.A stone cutter or other person who is to do work on a structure erected on a lot or grave must obtain a written permit from the Director or Trustees before beginning work. Work must be performed under the supervision of the Director. The work area must be cleaned up and no tools may be left at the gravesite over night.

11.The Trustees are responsible for corner posts set at each lot. These posts will clearly define the number of the lot.

12.An owner of a lot or lots does not have the right to plant trees, shrubs nor plants on the lot(s) . Nor does the owner have the right to erect a fence, curbing, hedge or any other landmark without the approval of the Trustees. The Trustees have the right to remove any shrub, hedge, root or branch that they may deem detrimental to other cemetery lots. The Trustees also have the right to remove unsightly flowers, old vases and other containers that may be detrimental to the looks of the lot or the cemetery in general.

### MEMORIAL REGULATIONS

A special Town Meeting has approved the following regulations concerning memorials. These limitations must be followed or the memorial may not be erected.

On a two grave lot, maximum size 3'0"x1'0" base, 3' high.

On a three grave lot, maximum size 4'0"x1'3" base, 3' high.

On a four grave lot, maximum size 4'6"x1'6" base, 4' high.

On a five grave lot, maximum size 4'6"x1'6" base, 4' high.

On a six grave lot, maximum size 5'0"x2'0" base, 4' high.

On a seven grave lot, maximum size 5'6"x2'0" base, 4' high.

On an eight grave lot, maximum size 6'0"x2'0" base, 4' high.

Markers 1'8"x0'10" on lots, flush only.

Single graves, 1'6"x0'10" flush only.

Baby graves, 1'3"x0'8" flush only.

### SPECIAL REGULATIONS

#### FOR CHARLES LAWN CEMETERY

13.No upright memorials will be allowed on lots within this cemetery.

14.Markers must be of granite or of bronze.

15.A central flush memorial will be allowed on lots that contain two or more burial spaces. It cannot be larger than 3'0"x1'0". If a marker is granite it shall not be less than 4" nor greater than 5" thick. The bottom of this marker must be flat.

16.On lots of less than two burial spaces, markers will be restricted to the individual grave spaces. The measurements on these shall be exactly 2'0"x1'0". Markers must be of granite or bronze only. The bottom of this marker must be flat.

17.On single grave spaces where two burials are permitted, a 2'x1' marker with two inscriptions will be allowed.

18.On veteran's graves, markers must be of bronze and measure 2' x 1'. (NOTE) At a Special Town Meeting held on June 23, 1966 it was voted that: "the Cemetery Trustees be, and they hereby are, authorized and empowered to provide an additional plot of ground in the Charles Street Cemetery as they may determine is suitable for burial of all persons who died while on active duty in the Armed Forces of the United States and veterans who had served in active duty in the Armed Forces of the United States and have been honorably discharged, the custody of such plot to be in the Custodian of Soldiers' and Sailors' Graves, and that the control of the plot set aside, and be transferred from Reading Post 62 of the American Legion to the Custodian of Soldiers'and Sailors' graves."

### URN GARDENS AT FOREST GLEN AND CHARLES LAWN

19.Two cremation urns may be interred in each grave.

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## TOWN MEETING REPORTS

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20. Memorialization will be limited to 1-2'x1" bronze flush marker. Each marker may contain two dated inscriptions.

### INTERMENTS AND REMOVALS

21. No interment may be made before: a) a permit is issued by the Board of Health to the Director b) the owner of the lot gives an order to use the lot and c) all fees have been paid.

22. The Director must be given reasonable advance notice of an interment or removal. This notice must give the lot number, the grave number, name and age of deceased for a burial, size of box and name of the undertaker in charge. Neither the Director nor the trustees will be held responsible for any error in the given notice (including any order given by phone). Fees for opening graves, making and recording interments, reinterments, funerals after working hours or Saturday afternoons or holidays as well as other services will be established by the Trustees and shall be paid in advance.

23. Funerals will not be allowed on Sundays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, nor Christmas Day.

24. All burial cases must be sectional concrete or monolithic containers.

25. In each regular grave space, one regular interment plus one cremation urn or two cremation urns will be allowed, except some lots in Charles Lawn where provisions have been made for two burials in one grave space.

26. No vigil lights will be allowed on any lot or grave.

### GENERAL REGULATIONS

27. All funeral processions in the cemetery are under the direction and control of the Director.

28. No firearms are allowed in any cemetery except for military and memorial exercises.

29. Vehicles, except for those in a funeral procession, may be excluded from any cemetery. Vehicles may not be turned around in any driveway, but must make the circuit of the section. Any vehicle meeting a funeral procession must come to a stop until the procession has passed. Maximum speed limit in any cemetery is fifteen miles per hour.

30. All persons walking through a cemetery must keep to the pathways and not trespass on lots except for gaining access to their own lots. Parents must take full responsibility for their children and not permit them to climb on headstones. Loitering, playing and exercising of dogs is not allowed.

31. Cemeteries are open from sunrise to one half hour after sunset.

32. The soliciting of business by anyone within the cemetery is prohibited.

33. No employee shall receive any fee or gratuity from any person except the standard fees prescribed by the Trustees and to be paid to the Town. Any employee violating this rule will be subject to disciplinary action."

34. The Trustees shall have authority to grant to proprietors to depart in special instances from the provisions of the foregoing regulations in, and only, in cases where it clearly appears that the spirit and intent of the regulation will not thereby be violated.

On motion of John M. Silvaggi, it was voted that the Town approve the following Rules and Regulations pertaining to the use and operation of the various cemeteries under the jurisdiction of its Board of Cemetery Trustees, which Rules and Regulations shall supersede the previous Rules and Regulations adopted by the Town dated September 22, 1969, or amendments thereto:

### "FOREWORD

The Charter for the Town of Reading that was adopted on March 24, 1986 provides that:



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# TOWN MEETING REPORTS

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"The Board of Cemetery Trustees shall be responsible for the preservation, care, improvement and embellishment of the Town's cemeteries and burial lots therein and such other powers and duties given to the Board of Cemetery Trustees by the charter, by bylaw or by town meeting vote."

Working under the provisions of Reading's Charter and the laws enacted by the Commonwealth of Massachusetts, the Board of Cemetery Trustees strives not only to fulfill its legal responsibilities regarding the Town's cemeteries, but also to preserve the aesthetic quality of our heritage. Keeping these greenspaces neat and attractive as well as appropriate memorials is a major effort of the Trustees, the Director and the staff.

This booklet is designed to inform the public as directly as possible of the rules and regulations that the Trustees have developed over the years. The Trustees encourage the public to comment on its needs and suggestions for improvement. Regular public meetings are held to conduct business and the public is always welcome.

## TOWN OF READING CEMETERY RULES AND REGULATIONS

The Board of Cemetery Trustees has set forth the following rules and regulations for the ownership, use and care of burial sites in the Town's cemeteries. The authority to do this is found in Chapter 114 of the General Laws.

### OWNERSHIP OF LOTS

1.The owner of a lot or grave is limited to burying human dead in that site. The owner also has a limited right to build a tomb or monument. These limitations are outlined in other sections of these regulations.

2.When a lot is purchased, the owner will be given a deed. The deed will give the owner the rights to the use of that lot as set forth by the Trustees. The deed may contain certain specific terms and conditions for the use of this lot.

Copies of lost deeds may be obtained by paying an established fee.

3.The Trustees set the price of lots. Single lots must be paid for in full at the time of the sale. Lots which contain four graves or more may be paid for in full at the time of sale or in four equal quarterly installments. One of this group of lots must be paid for in full at the time of sale.

The buyer will not be issued a deed or certificate to the plot until full payment has been made. The Trustees may not permit burials or improvements on the lot until the deed or certificate has been issued.

In any case burials will only be allowed in the portion of the lot that has been fully paid. No memorial nor any improvements to the lot may be made until full payment is made.

4.The owner of a lot or lots may transfer ownership of that property by deed if such transfer is approved by the Trustees. The owner does not have a right to lease any property. If a burial has been made in any one of the lots in the plot no transfer of deed may be made without the specific approval of the Trustees. No transfer of deed will be permitted which would involve the removal of a body.

Before any burial has been made in the plot, transfers may be permitted if within six months after notice to the Trustees of the intended transfer, the Trustees shall not have disposed of the lot or grave in such a way as to cause the repayment to the owner of the amount originally paid. A fee will be charged for the recording of deed transfer.

5.In the event of the death of the owner of the lot or grave, title shall pass or descend as provided by the Statutes of Massachusetts in force at that time. The Trustees will require proof of the rights of ownership to such lot or grave.

### CARE OF LOTS

6.One of the conditions of sale that the Trustees shall make is the "perpetual care" of said lot. The Trustees shall require certain deposits to be made at the time of sale for the care of the lot or grave without expense to the Town.

"Perpetual care" means the cutting of grass of the grave or lot at reasonable intervals, raking and cleaning, reseeding and other work as may be necessary to keep the lot or lots in good condition. This "care" shall



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## TOWN MEETING REPORTS

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not mean the repairing or replacing of gravestones or other markers.

### MONUMENTS AND OTHER STRUCTURES

7.A tomb may be constructed on a lot. The Trustees must approve the design, construction and plans for care of that structure. Plans for any tomb or structure must also conform to all specifications.

8.Only one monument may be placed on a lot. The foundation for the monument will be done by the Cemetery Department and a fee will be charged. In Laurel Hill Cemetery a memorial may not be erected unless the lot is endowed with an adequate perpetual care fund. Only one marker may be set on a particular grave. Markers may not be set to embrace two or more graves. All markers shall be set flush with the ground. However, on old lots matching markers may be used if existing markers exceed regulation size. If vertical headstones become broken or excessively tipped, the right is reserved to insert these into the sod as flush markers. No wooden crosses shall be allowed.

9.Neither the Trustees nor the Town shall be liable for damage to monuments or markers. Markers may be of granite or bronze, but the use of limestone, soapstone, marble, sandstone, cast or cement stone and metals for monuments shall not be allowed.

10.A stone cutter or other person who is to do work on a structure erected on a lot or grave must obtain a written permit from the Director or Trustees before beginning work. Work must be performed under the supervision of the Director. The work area must be cleaned up and no tools may be left at the gravesite over night.

11.The Trustees are responsible for corner posts set at each lot. These posts will clearly define the number of the lot.

12.An owner of a lot or lots does not have the right to plant trees, shrubs nor plants on the lot(s). Nor does the owner have the right to erect a fence, curbing, hedge or any other landmark without the approval of the Trustees. The Trustees have the right to

remove any shrub, hedge, root or branch that they may deem detrimental to other cemetery lots. The Trustees also have the right to remove unsightly flowers, old vases and other containers that may be detrimental to the looks of the lot or the cemetery in general.

### MEMORIAL REGULATIONS

A special Town Meeting has approved the following regulations concerning memorials. These limitations must be followed or the memorial may not be erected.

On a two grave lot, maximum size 3'0"x1'0" base, 3' high.

On a three grave lot, maximum size 4'0"x1'3" base, 3' high.

On a four grave lot, maximum size 4'6"x1'6" base, 4' high.

On a five grave lot, maximum size 4'6"x1'6" base, 4' high.

On a six grave lot, maximum size 5'0"x2'0" base, 4' high.

On a seven grave lot, maximum size 5'6"x2'0" base, 4' high.

On an eight grave lot, maximum size 6'0"x2'0" base, 4' high.

Markers 1'8"x0'10" on lots, flush only.

Single graves, 1'6"x0'10" flush only.

Baby graves, 1'3"x0'8" flush only.

### SPECIAL REGULATIONS FOR CHARLES LAWN CEMETERY

13.No upright memorials will be allowed on lots within this cemetery.

14.Markers must be of granite or of bronze.

15.A central flush memorial will be allowed on lots that contain two or more burial spaces. It cannot be larger than 3'0"x1'0". If a marker is granite it shall not be less than 4" nor greater than 5" thick. The bottom of this marker must be flat.

16.On lots of less than two burial spaces, markers will be restricted to the individual grave spaces. The

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## TOWN MEETING REPORTS

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measurements on these shall be exactly 2'0"x1'0". Markers must be of granite or bronze only. The bottom of this marker must be flat.

17. On single grave spaces where two burials are permitted, a 2'x1' marker with two inscriptions will be allowed.

18. On veteran's graves, markers must be of bronze and measure 2' x 1'. (NOTE) At a Special Town Meeting held on June 23, 1966 it was voted that: "the Cemetery Trustees be, and they hereby are, authorized and empowered to provide an additional plot of ground in the Charles Street Cemetery as they may determine is suitable for burial of all persons who died while on active duty in the Armed Forces of the United States and veterans who had served in active duty in the Armed Forces of the United States and have been honorably discharged, the custody of such plot to be in the Custodian of Soldiers' and Sailors' Graves, and that the control of the plot set aside, and be transferred from Reading Post 62 of the American Legion to the Custodian of Soldiers' and Sailors' graves."

### URN GARDENS AT FOREST GLEN AND CHARLES LAWN

19. Two cremation urns may be interred in each grave.

20. Memorialization will be limited to 1- 2'x1" bronze flush marker. Each marker may contain two dated inscriptions.

### INTERMENTS AND REMOVALS

21. No interment may be made before: a) a permit is issued by the Board of Health to the Director b) the owner of the lot gives an order to use the lot and c) all fees have been paid.

22. The Director must be given reasonable advance notice of an interment or removal. This notice must give the lot number, the grave number, name and age of deceased for a burial, size of box and name of the undertaker in charge. Neither the Director nor the trustees will be held responsible for any error in the given notice (including any order given by phone).

Fees for opening graves, making and recording interments, reinterments, funerals after working hours or Saturday afternoons or holidays as well as other services will be established by the Trustees and shall be paid in advance.

23. Funerals will not be allowed on Sundays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, nor Christmas Day.

24. All burial cases must be sectional concrete or monolithic containers.

25. In each regular grave space, one regular interment plus one cremation urn or two cremation urns will be allowed, except some lots in Charles Lawn where provisions have been made for two burials in one grave space.

26. No vigil lights will be allowed on any lot or grave.

### GENERAL REGULATIONS

27. All funeral processions in the cemetery are under the direction and control of the Director.

28. No firearms are allowed in any cemetery except for military and memorial exercises.

29. Vehicles, except for those in a funeral procession, may be excluded from any cemetery. Vehicles may not be turned around in any driveway, but must make the circuit of the section. Any vehicle meeting a funeral procession must come to a stop until the procession has passed. Maximum speed limit in any cemetery is fifteen miles per hour.

30. All persons walking through a cemetery must keep to the pathways and not trespass on lots except for gaining access to their own lots. Parents must take full responsibility for their children and not permit them to climb on headstones. Loitering, playing and exercising of dogs is not allowed.

31. Cemeteries are open from sunrise to one half hour after sunset.

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## TOWN MEETING REPORTS

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32. The soliciting of business by anyone within the cemetery is prohibited.

33. No employee shall receive any fee or gratuity from any person except the standard fees prescribed by the Trustees and to be paid to the Town. Any employee violating this rule will be subject to disciplinary action.

34. The Trustees shall have authority to grant to proprietors to depart in special instances from the provisions of the foregoing regulations in, and only, in cases where it clearly appears that the spirit and intent of the regulation will not thereby be violated. VOTED: May 15, 1989.

A True Copy Attest:  
Doris M. Fantasia  
Town Clerk

### SPECIAL TOWN MEETING September 14, 18, 21, 1989

**ARTICLE 1.** To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Boards or Special Committees.

See Reports on file in the Town Clerk's office.

**ARTICLE 2.** To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees, and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of funding Town Officers and Special Committees to carry out the instructions given to them, or take any other action with respect thereto.

Article 2. Russell T. Graham responded to Victor R. Carlson, Town Meeting Member, Precinct #3, that there would be a Report of Progress re: Homart, Land Fill, at the November Town Meeting.

Article 2. On motion of Nils L. Nordberg, it was voted that each Town Office, Officer, Board, Committee or Commission which administers any schedule of fees, fines, or charges, or which has authorized any fee, fine or charge, shall provide to the By-Law Committee, not later than December 15, 1989, a copy of any such schedule of fees, fines or charges. VOTED: September 21, 1989.

Article 2 On motion of Robert R. Lynch, Town Meeting Member from Precinct #6, it was voted to instruct By-Law Committee to bring to Spring Town Meeting a Warrant Article amending Section XXXIII (33) of the Town By-Laws, or as the same may be recodified so as to require that any fees or fines set by the Selectmen or any other Board, Committee, or Commission be approved by a majority vote of Town Meeting. 59 voted in the affirmative; 44 voted in the negative; 1 abstention. VOTED: September 21, 1989.

Article 2. Daniel A. Enslinger, Town Meeting Member, Precinct #7, withdrew his Instructional Motion that the Moderator appoint a study committee consisting of 6 to 10 Town Meeting Members, geographically distributed and not members of Town Boards, Commissions, or Committees, and a member of the By-law Committee, for the purpose of making recommendations to the Moderator and Town Meeting for a more expeditious conduct of Town Meeting proceedings. Said Committee shall deliver a Report of Progress at the Subsequent Town Meeting of 1989, and a final report in conjunction with any necessary warrant articles for consideration by the Annual Town Meeting of 1990.

Said Instructional Motion was withdrawn with the announcement from Gerald A. Fiore, Town Meeting Member, Precinct #3, and George A. Theophanus, Town Meeting Member, Precinct #4, that the Rules Committee will report to the November Town Meeting as to the conduct of Town Meeting proceedings.



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## TOWN MEETING REPORTS

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Article 2. Robert A. Brown, Town Meeting Member, Precinct #8, moved to instruct the Selectmen to devise a Trash Collection User Fee System and to present this System as a Report of Progress at the Fall 1989, Town Meeting. This motion was voted in the negative. VOTED: September 21, 1989.

Article 2. William C. Brown, Town Meeting Member, Precinct #8, moved that the Reading Light Department provide Town Meeting Members with the following information at the Subsequent Town Meeting, November 1989:

1. The assessed value of it's property in the Town of Reading.
2. The total value of the entire system.
3. The residential rates of Reading Municipal Light, Boston Edison, Massachusetts Electric. This motion was voted in the negative. VOTED: Sept. 21, 1989.

ARTICLE 3. To see if the Town will vote to amend the Capital Improvement Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

On motion of Mary S. Ziegler, it was voted to table Article 3. VOTED: September 14, 1989

ARTICLE 4. To see if the Town will vote to amend the vote taken under Article 4 of the Warrant for the Subsequent Town Meeting of November 14, 1988, which vote authorized the Town to raise by borrowing the sum of \$2,500,000 (Two Million Five Hundred Thousand Dollars) for the purpose of constructing and originally furnishing and equipping a new fire station and access thereto on land located primarily on the easterly side of Main Street and known as Parcels 21, 24 and 25 on Board of Assessors' Plat 87 so as to include as an additional purpose the acquisition and installation of an emergency response system and/or other emergency response or fire department equipment at a location or locations in the Town other than that specified in said Article 4, or take any other action with respect thereto.

On motion of Russell T. Graham, it was voted to amend the vote taken under Article 4 of the Warrant for the Subsequent Town Meeting of November 14, 1988, which vote authorized the Town to raise by borrowing the sum of \$2,500,000 (Two Million Five Hundred Thousand Dollars) for the purpose of constructing and originally furnishing and equipping a new fire station and access thereto on land located primarily on the easterly side of Main Street and known as Parcels 21, 24 and 25 on Board of Assessors' Plat 87 so as to include as an additional purpose the acquisition and installation of an emergency response system and/or other emergency response or fire department equipment at a location or locations in the Town other than that specified in said Article 4. 118 voted in the affirmative; 7 voted in the negative; 2/3 vote required. VOTED: September 14, 1989.

ARTICLE 5. To see if the Town will vote to amend Article XXVI of the By-Laws of the Town relating to the "Building Code" by adding the following thereto as Section 1, or take any other action with respect thereto:

"Section 1. The fee for a permit to begin work for new construction, alteration, removal, demolition or other building operation shall be computed as follows:

### Schedule of Permit Fees

#### Rules:

Permit fees are payable at the time of application and are non-refundable.

Valuation shall be the estimated cost of construction as determined by the Inspector of Buildings.

Town, County, State, or Federal buildings are exempt from fees.

For any activity commenced without a permit, fees shall be double those scheduled.

If re-inspection is necessary because of violations, or work is not ready on a requested inspection, permit holder shall pay an additional \$25.00 per inspection in advance.



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## TOWN MEETING REPORTS

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### Building Permits

New Construction (including Additions, Alterations, and Repairs)

Residential \$8.00 per \$1,000 of valuation  
(Minimum \$25.00 Fee)

Commercial \$8.00 per \$1,000 of valuation  
(Minimum \$50.00 Fee)

Demolition \$8.00 per \$1,000 of valuation  
(Minimum \$25.00 Fee)

Lost Permit \$25.00

Permit Renewal \$25.00/yr. Residential  
\$50.00/yr. Commercial

Certificate of Inspection \$50.00/yr.

Signs \$5.00 per \$1,000 of valuation  
(Minimum \$25.00 Fee)

### Electrical Permits

Residential:

New House \$100.00

Additions/Renovations:

First 1-10 outlets \$10.00

Each additional outlet 1.00

Fixed appliances 5.00

Service Change or Alterations 20.00

Sub Panels, Each 10.00

Commercial:

Condominiums or Apartments per unit \$100.00

Additions/Renovations:

First 1-10 outlets \$10.00

Each add. outlet 1.00

Fixed appliances 5.00

Service Change or Alterations:

1 Phase \$25.00

3 Phase 50.00

Sub Panels 15.00

Miscellaneous:

Alarms \$25.00

Central AC-Residential 25.00

Central AC-Commercial 50.00

Swimming Pool 50.00

Temporary Service 25.00

Special Equip. Commercial 10.00

Pre-Securing Service 10.00

Re-Inspection Fee: \$25.00

Late Filing Fee (per five (5) working days): \$25.00"

On motion of Daniel A. Ensminger, it was voted to amend Article XXVI of the By-Laws of the Town relating to the "Building Code" by inserting the following:

"Section 1. Pursuant to the applicable provisions of the Common-wealth of Massachusetts State Building Code, the fees for permits to begin work for new construction, alteration, removal, demolition or other building operation shall be computed as follows:

### Schedule of Permit Fees

#### Building Permits

New Construction (including Additions, Alterations, and Repairs)

Residential \$8.00 per \$1,000 of valuation  
(Minimum \$25.00 Fee)

Commercial \$8.00 per \$1,000 of valuation  
(Minimum \$50.00 Fee)

Demolition \$8.00 per \$1,000 of valuation  
(Minimum \$25.00 Fee)

Permit Renewal \$25.00/yr. Residential  
\$50.00/yr. Commercial

Certificate of Inspection \$50.00/yr.

Signs \$5.00 per \$1,000 of valuation  
(Minimum \$25.00 Fee)

#### Electrical Permits

Residential:

New House \$100.00

Additions/Renovations:

First 1-10 outlets \$10.00

Each additional outlet 1.00

Fixed appliances 5.00

Service Change or Alterations 20.00

Sub Panels, Each 10.00

Commercial:

Condominiums or Apartments per unit \$100.00

Additions/Renovations:

First 1-10 outlets \$10.00

Each add. outlet 1.00

Fixed appliances 5.00

Service Change or Alterations:

1 Phase \$25.00

3 Phase 50.00

Sub Panels 15.00

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## TOWN MEETING REPORTS

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### Miscellaneous:

Alarms \$25.00

Central AC-Residential 25.00

Central AC-Commercial 50.00

Swimming Pools 50.00

Temporary Service 25.00

Special Equip. Commercial 10.00

Pre-Securing Service 10.00

### General Fees:

**Re-Inspection Fee:** \$25.00

**Late Filing Fee (per five (5) working days):** \$25.00

**Lost Permit:** \$25.00

### Section 2.

#### Rules Regarding Permit Fees:

a. Permit fees are payable at the time of application and are non-refundable.

b. Valuation shall be the estimated cost of construction as determined by the Inspector of Buildings, with the method of estimating costs to be approved by the Board of Selectmen.

c. Town, County, State, or Federal buildings are exempt from fees.

d. For any activity commenced without a permit, fees shall be double those scheduled.

e. If re-inspection is necessary because of violations, or work is not ready on a requested inspection, permit holder shall pay an additional re-inspection fee in advance, per occurrence. **VOTED:** September 14, 1989.

**ARTICLE 6. To see if the Town will vote to amend Article XVII of the By-Laws of the Town relating to "Licenses" by adding the following thereto as Section 8, or take any other action with respect thereto:**

"Section 8. Pursuant to General Laws Chapter 148, Section 13 the fees for the licenses, registrations or certificates required by said statute for certain explosive or inflammable materials are established as follows:

Gasoline Licenses:

Tank Removal \$25.00 per tank

Tank Installation \$25.00 per tank

Annual Permit \$12.50 per tank per year"

On motion of Eugene R. Nigro, it was voted to amend Article XVII of the By-Laws of the Town relating to

"Licenses" by adding the following thereto as Section 8:

"Section 8. Pursuant to General Laws Chapter 148, Section 13 the fees for the licenses, registrations or certificates required by said statute for certain explosive or inflammable materials are established as follows:

Gasoline:

Tank Removal License - \$25.00 per tank

Tank Installation License - \$25.00 per tank

Annual Registration Fee - \$12.50 per tank per year"

**VOTED:** September 14, 1989.

**ARTICLE 7. To see if the Town will vote to amend Article XXII of the By-Laws of the Town relating to "Dog Leash Law" by deleting Section 5 thereof relating to fees for licensing dogs and substituting therefor the following, or take any other action with respect thereto:**

"Section 5. The fees for licensing dogs under General Laws Chapter 140, Section 139 shall be the amount set forth in Section 2 of Chapter 57 of the Acts of 1985, or such other annual fees as may be established from time to time by vote of the Town at an Annual or Special Town Meeting."

On motion of Mary S. Ziegler, it was voted to amend Article XXII of the By-Laws of the Town relating to "Dog Leash Law" by deleting, in its entirety, Section 5 thereof relating to fees for licensing dogs and substituting therefor the following:

"Section 5. The fees for licensing dogs under General Laws Chapter 140, Section 139 shall be the amount set forth in Section 2 of Chapter 57 of the Acts of 1985, or such other annual fees as may be established from time to time by vote of the Town at an Annual or Special Town Meeting.

Licensing eligibility, dogs not required to be licensed, or refunding of license fees, shall be determined as provided in General Laws Chapter 140, Section 139." **VOTED:** September 14, 1989.

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## TOWN MEETING REPORTS

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**ARTICLE 8.** To see if the Town will vote to establish the annual fees to be charged by the Town for the issuances of licenses for dogs in accordance with the following fee schedule, or take any other action with respect thereto. Such fees shall go into effect on July 1, 1989 and shall remain in effect until superseded by further vote of Town Meeting.

### **Dog License Fees**

The fee for every dog license shall be:

Five Dollars (\$5.00) for every altered male dog.

Five Dollars (\$5.00) for every spayed female dog.

Ten Dollars (\$10.00) for every other male or female dog.

Licensing eligibility, dogs not required to be licensed, or refunding of license fees, shall be determined as provided in General Laws Chapter 140, Section 139.

All fees for a dog not duly licensed as required by law shall be increased by Five Dollars (\$5.00) on the first day of March, and by an additional One Dollar (\$1.00) on the first day of each succeeding month.

In addition to all other sums due and owing for any license fee hereunder, a person who applies for license hereunder shall be obligated to pay all prior amount of license fees determined to be due and owing by the Town Clerk pursuant to this schedule, for past periods in which said person was obligated to obtain a license.

On motion of Mary S. Ziegler, it was voted to establish the annual fees to be charged by the Town for the issuances of licenses for dogs in accordance with the following fee schedule. Such fees shall go into effect on January 1, 1990 and shall remain in effect until superseded by further vote of Town Meeting.

### **Dog License Fees**

The fee for every dog license shall be:

Five Dollars (\$5.00) for every altered male or spayed female dog.

Ten Dollars (\$10.00) for every unaltered male or unspayed female dog.

All fees for a dog not duly licensed as required by law shall be increased by Five Dollars (\$5.00) on the first

day of June, and by an additional One Dollar (\$1.00) on the first day of each succeeding month.

In addition to all other sums due and owing for any license fee hereunder, a person who applies for license for a dog shall be obligated to pay all prior amount of license fees determined by the Town Clerk to be due and owing pursuant to this schedule, for past periods in which said person was obligated to obtain a license for said dog. **VOTED:** September 14, 1989.

**ARTICLE 9.** To see if the Town will vote to amend Article XXXII of the By-Laws of the Town relating to "Wetlands Protection" by modifying the project review charges set forth in Section 4 thereof by deleting Sections 4a), 4b), 4c) and 4d) in their entirety, and substituting therefor the following, or take any other action with respect thereto:

"a.Minor project (house addition, tennis court, swimming pool, utility work, etc. \$50.00

b.New single family dwelling \$400.00

c.Subdivisions (road and utilities only) \$400.00 + \$2.00 per foot of roadway sideline within 100 feet of wetlands or within land (isolated or otherwise) subject to flooding.

d.Multiple dwelling structures \$400.00 + \$100.00 per unit, all or part of which lies within 100 feet of wetlands or within land (isolated or otherwise) subject to flooding

e.Commercial and industrial projects \$500.00 + \$0.50 per square foot of wetland disturbed and/or \$0.2 per square foot of land (isolated or otherwise) subject to flooding or of 100 foot buffer disturbed

f.Extensions

1.Single family dwelling or minor project \$25.00

2.Other \$50.00

g.Refilings of previously denied projects within three (3) years Original Fee or \$1,000.00, whichever is less

h.Determinations \$25.00

i.The maximum fee on any one filing will be \$3,000.00

j.Town Projects are exempt from review fees.

**NOTE:** These fees are in addition to the fees charged under M.G.L. Ch. 131, S.40.



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## TOWN MEETING REPORTS

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On motion of John H. Russell, it was voted to amend Article XXXII of the By-Laws of the Town relating to "Wetlands Protection" by modifying the project review charges set forth in Section 4 thereof by deleting Sections 4a) , 4b) , 4c) and 4d) in their entirety, and substituting therefor the following:

- "a.Minor project (house addition, tennis court, swimming pool, utility work, etc. \$50.00
  - b.New single family dwelling \$400.00
  - c.Subdivisions (road and utilities only)\$400.00 + \$2.00 per foot of roadway sideline within 100feet of wetlands or within land (isolated or otherwise) subject to flooding.
  - d.Multiple dwelling structures \$400.00 + \$100.00 per unit, all or part of which lies within 100 feet of wetlands or within land (isolated or otherwise) subject to flooding
  - e.Commercial and industrial projects \$500.00 + \$0.50 per square foot of wetland disturbed and/or \$0.02 per square foot of land (isolated or otherwise) subject to flooding or of 100 foot buffer disturbed
  - .Extensions of Filing
  - 1.Single family dwelling or minor project \$25.00
  - 2.Other \$50.00
  - g.Refilings of previously denied projects within three (3) years Original Fee or \$1,000.00, whichever is less
  - h.Determinations \$25.00
  - i.The maximum fee on any one filing will be \$3,000.00
  - j.Town Projects are exempt from review fees.
- VOTED: September 18, 1989.

**ARTICLE 10.** To see if the Town will vote to amend Article XXXIII of the By-Laws of the Town relating to "User Fees" by adding the following thereto as Section 2, or take any other action with respect thereto:

"Section 2. Any fees or charges established pursuant to Section 1 hereof may be secured by a municipal charges lien in accordance with General Laws Chapter 40, Section 58.

On motion of Russell T. Graham, it was voted that the subject matter of Article 10 be indefinitely postponed. VOTED: September 18, 1989.

**ARTICLE 11.** To see if the Town will vote to authorize the imposition of a municipal charges lien pursuant to General Laws Chapter 40, Section 58 for fees or charges established for the collection of trash or solid waste, or take any other action with respect thereto.

On motion of Russell T. Graham, it was voted that the subject matter of Article 11 be indefinitely postponed. VOTED: September 18, 1989.

**ARTICLE 12.** To see if the Town will vote to amend one or more of the votes taken under Article 26 of the Warrant for the Annual Town Meeting of April 10, 1989, relating to the fiscal year 1990 municipal budget, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate as a result of any such amended votes for the operation of the Town and its government, or take any other action with respect thereto.

On motion of Elizabeth M. T. Greene, it was voted that the Town amend the appropriations made for the following line items of the attached Fiscal Year 1990 Municipal Budget by amending the votes taken under Article 26 of the Warrant for the Annual Town Meeting of April 10, 1989 as follows:

Lines 1-2

Line Item 2 - decrease \$1,450 appropriation by \$200 to \$1,250. VOTED: September 18, 1989.

On motion of Elizabeth M. T. Greene, it was voted that the Town amend the appropriations made for the following line items of the Fiscal Year 1990 Municipal Budget by amending the votes taken under Article 26 of the Warrant for the Annual Town Meeting of April 10, 1989 as follows:

Lines 3 - 13

Line Item 4 - decrease \$5,900 appropriation by \$4,630 to \$1,270 Line Item 6 - decrease \$16,400 appropriation by \$14,532 to \$1,868 Line Item 11 - decrease \$4,235 appropriation by \$536 to \$3,699 Line Item 13 - increase \$5,700 appropriation by \$8,698 to \$14,398. VOTED: September 18, 1989.



No.	ADJ. APPROP FY1989	FY90 APPROVED	PROPOSED CHANGES +/- FY90	FY90 Total	FINANCE COM VOTE	REMARKS
ACCOUNTING DEPT.						
1 Personal Serv.	77,645	81,170		81,170		
2 Non-Personal Exp.	1,450	1,450	(200)	1,250	8-0-0	
	-----	-----	-----	-----		
TOTAL	79,095	82,620	(200)	82,420		
COMMUNITY DEVL. DEPT.						
CONSERVATION DIV						
3 Personal Serv.	28,467	27,385		27,385		
4 Non-Personal Exp.	7,730	5,900	(4,630)	1,270	8-0-0	
PLANNING DIV						
5 Personal Serv.	2,805	2,900		2,900		
6 Non-Personal Exp.	28,250	16,400	(14,532)	1,868	8-0-0	
ZONING BOARD						
7 Personal Serv.	2,225	2,400		2,400		
8 Non-Personal Exp.	200	200		200		
HIST COMM						
9 Non-Personal Exp.	1,000	1,000		1,000		
INSP DIV						
10 Personal Serv.	49,390	51,793		51,793		
11 Non-Personal Exp.	3,520	4,235	(536)	3,699	8-0-0	
GENERAL DEPT						
12 Personal Serv.	54,435	70,109		70,109		
13 Non-Personal Exp inc	11,050	5,700	8,698	14,398	8-0-0	
OST not to exceed*	*1000	*1000				
	-----	-----	-----			
TOTAL						
Personal Serv.	137,322	154,587	0	154,587		
Non-Personal Exp.	51,750	33,435	(11,000)	22,435		
	-----	-----	-----	-----		
Total	189,072	188,022	(11,000)	177,022		
FINANCE DEPT.						
FIN COM						
14 Personal Serv.	2,000	2,000		2,000		
15 Non-Personal Exp.	38,350	43,850		43,850		
16 Reserve Fund	150,000	166,000		166,000		

\*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	ADJ. APPROP FY1989	FY90 APPROVED	PROPOSED CHANGES +/-FY90	FY90 Total	FINANCE COM VOTE	REMARKS
FINANCE CONTINUED						
ASSESSMENT DIV						
Personal Serv.						
17	Elect. Off.	11,162	11,775	11,775		
18	Elec. Off. Reval (25,000) from Art.31,ATM 85 (0)					
19	Other	91,548	58,510	58,510		
20	Non-Personal Exp.	5,800	17,800	(1,000)	16,800	8-0-0
21	Capital	12,800	0	0		
22	Interest-Tax Appeal	--	0	0		
TREAS./COLLECT. DIV						
23	Personal Serv.	206,664	--			
24	Non-Personal Exp.	94,800	--			
DATA PROCESSING						
25	Non-Personal Exp inc	64,540	47,800	(700)	47,100	8-0-0
	OST not to exceed*	*700	*300			
26	Capital	42,000	20,900		20,900	
GENERAL DEPARTMENT						
27	Personal Serv.		257,601		257,601	
28	Non-Personal Exp.		57,650	(400)	57,250	8-0-0
Total						
	Personal Serv.	311,374	329,886	0	329,886	
	Non-Personal Exp.	353,490	333,100	(2,100)	331,000	8-0-0
	Capital	54,800	20,900		20,900	
		-----	-----	-----	-----	
TOTAL		719,664	683,886	(2,100)	681,786	
GENERAL SERVICES DEPT.						
SELECTMEN						
29	Non-Personal Exp.	9,900	10,100	(500)	9,600	8-0-0
TOWN MANAGER						
30	Personal Serv.	106,923	61,355		61,355	
31	Non-Personal Exp inc	77,800	5,600	(300)	5,300	8-0-0
	OST not to exceed*	*1200				
LAW DIV.						
Non-Personal Exp.						
32	Town Counsel	90,000	95,000		95,000	
33	Labor Counsel	24,000	10,000		10,000	
34	Other	5,220	3,500		3,500	
PERSONNEL DIV.						
35	Personal Serv.	33,024	16,700		16,700	
36	Non-Personal Exp.	47,550	44,210	(8,000)	36,210	8-0-0

\*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	ADJ. APPROP FY1989	FY90 APPROVED	PROPOSED CHANGES +/- FY90	FY90 Total	FINANCE COM VOTE	REMARKS
GENERAL SERVICES CONTINUED						
TOWN CLERK DIV						
37 Personal Serv.	59,853	16,700		16,700		
38 Non-Personal Exp.	6,255	6,605		6,605		
ELECTIONS/REG						
39 Personal Serv.	1,220	11,220		11,220		
40 Non-Personal Exp.	52,400	18,000	(1,000)	17,000	8-0-0	
WEIGHTS & MEASURES						
41 Personal Serv.	5,000	5,275		5,275		
42 Non-Personal Exp.	600	500		500		
43 CASUALTY INS	316,500	283,000		283,000		
44 INDEMN POL/FIRE	30,000	25,000		25,000		
GENERAL DEPARTMENT						
45 Personal Serv.		129,170	(6,575)	122,595	8-0-0	
46 Non-Personal Exp. inc		72,625	(1,950)	70,675	8-0-0	
OST not to exceed*		*1500				
Total						
Personal Serv	206,020	240,420	(6,575)	233,845		
Non-Personal Exp	660,225	574,140	(11,750)	562,390		
	-----	-----	-----	-----		
TOTAL	866,245	814,560	(18,325)	796,235		
HUMAN SERVICES DEPT.						
HEALTH DIVISION						
47 Personal Serv.	34,860	39,344	(2,235)	37,109	8-0-0	
48 Non-Personal Exp inc	42,668	41,168	(800)	40,368	8-0-0	
OST not to exceed*		*800				
ELDER SERVICES DIV						
49 Personal Serv.	65,360	67,370	(1,045)	66,325	8-0-0	
50 Non Personal Exp.	18,064	17,663	(1,000)	16,663	8-0-0	
VETERANS SERV DIV						
51 Personal Serv.	12,254	12,865	(2,227)	10,638	8-0-0	
Non-Personal Exp.						
52 Aid	20,000	16,000		16,000		
53 Other	1,330	1,045		1,045		
RECREATION						
54 Personal Serv.	60,506	60,169	(7,648)	52,521	8-0-0	
55 Non-Personal Exp.	27,350	33,860		33,860		

\*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	ADJ. APPROP FY1989	FY90 APPROVED	PROPOSED CHANGES +/-FY90	FY90 Total	FINANCE COM VOTE	REMARKS
HUMAN SERVICES CONTINUED						
GENERAL DEPT						
56 Personal Serv.	75,196	84,885	(1,210)	83,675	8-0-0	
57 Non-Personal Exp inc	1,200	3,250		3,250		
OST not to exceed*	*1200					
TOTAL						
Personal Serv.	248,176	264,633	(14,365)	250,268		
Non-Personal Exp.	110,612	112,986	(1,800)	111,186		
	-----	-----	-----	-----		
TOTAL	358,788	377,619	(16,165)	361,454		
LIBRARY DEPT.						
58 Personal Serv.	356,578	376,190	(4,000)	372,190	8-0-0	
59 Non-Personal Exp inc	107,986	116,085	(5,600)	110,485	8-0-0	
OST not to exceed*	*1500	*1000		0		
	-----	-----	-----	-----		
TOTAL	464,564	492,275	(9,600)	482,675		
PUBLIC SAFETY DEPT.						
POLICE						
60 Personal Serv.	1,717,660	1,810,851		1,810,851		
61 Non-Personal Exp inc	185,718	186,775	(2,800)	183,975	8-0-0	
OST not to exceed*	*3000	*2800		0		
62 Capital	20,000	0		0		
ANIMAL CONTROL						
63 Personal Serv.	17,164	18,022		18,022		
64 Non-Personal Exp.	6,250	5,350	(500)	4,850	8-0-0	
Capital						
FIRE						
65 Personal Serv.	1,748,577	1,766,240	(15,000)	1,751,240	8-0-0	
66 Non-Personal Exp inc	80,705	83,030	(1,000)	82,030	8-0-0	
OST not to exceed*	*1200	*1000		0		
67 Capital (radio/car)	25,500	0		0		
EMERGENCY MGMT						
68 Personal Serv.	2,225	2,350		2,350		
69 Non-Personal Exp.	1,050	500		500		
GENERAL DEPARTMENT						
70 Personal Serv.		117,119		117,119		
71 Non-Personal Exp.		600		600		

\*Out of State Travel in the amount indicated is included in the non-personal expense category



No.	ADJ. APPROP FY1989	FY90 APPROVED	PROPOSED CHANGES FY90 +/- FY90	FY90 Total	FINANCE COM VOTE	REMARKS
PUBLIC SAFETY CONTINUED						
TOTAL						
Personal Serv.	3,485,626	3,714,582	(15,000)	3,699,582		
Non-Personal Exp.	273,723	276,255	(4,300)	271,955		
Capital	45,500	0	0	0		
	-----	-----	-----	-----		
TOTAL	3,804,849	3,990,837	(19,300)	3,971,537		
PUBLIC WORKS DEPT.						
BLDG MAINT						
72 Personal Serv.	124,323	174,338	(30,000)	144,338		
73 Non-Personal Exp.	168,543	222,724	20,000	242,724		
74 Capital (General)	60,000	10,000				
ENGINEERING						
75 Personal Serv.	205,125	223,300	(35,825)	187,475		
76 Non-Personal Exp.	6,470	6,734		6,734		
ADMINISTRATION						
77 Personal Serv.	123,000	129,932		129,932		
78 Non-Personal Exp.	10,680	7,902		7,902		
HIGHWAY MAINT						
79 Personal Serv.	456,711	498,335	(71,345)	426,990		
80 Non-Personal Exp inc	315,233	323,386	(1,000)	322,386		
OST not to exceed*	*1400	*1000		0		
Capital						
81 Library Prkng Lot	43,900	0		0		
82 Street Recon	320,000	150,000		150,000		
83 Street Accept.	0	0		0		
84 Drainage		210,000		210,000		
85 Walk/Curb Program		0		0		
86 STREET LIGHT	119,456	173,543		173,543		
87 RUBBISH COLL/DISP	661,100	732,523		732,523		
88 Hazardous Waste	12,000	14,500	(14,500)	0		
PARKS & PROP MAINT						
89 Personal Serv.	143,415	148,783	(20,351)	128,432		
90 Non-Personal Exp.	33,592	33,592		33,592		
91 Capital	0	0		0		
FORESTRY						
92 Personal Serv.	120,064	126,623	(22,894)	103,729		
93 Non-Personal Exp.	20,993	20,493		20,493		
94 Town Forest Comm.		500		500		

\*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	ADJ. APPROP FY1989	FY90 APPROVED	PROPOSED CHANGES +/- FY90	FY90 Total	FINANCE COM VOTE	REMARKS
PUBLIC WORKS CONTINUED						
EQUIP MAINT						
95 Personal Serv.	97,129	106,955		106,955		
96 Non-Personal Exp.	115,606	117,000		117,000		
97 Capital	177,000	104,000		104,000		
TOTAL						
98 Personal Serv.	1,269,767	1,408,266	(180,415)	1,227,851	8-0-0	
99 Non-Personal Exp inc	1,463,673	1,652,897	4,500	1,657,397	8-0-0	
OST not to exceed*	*1400			0		
100 Capital	600,900	474,000		474,000		
Subtotal	3,334,340	3,535,163		3,535,163		
101 SNOW & ICE CONTROL	159,005	159,005		159,005		
CEMETERY DEPT.						
102 Personal Serv.	156,765	169,034	(3,000)	166,034	8-0-0	
103 Non-Personal Exp.	29,287	30,325		30,325		
104 Capital Developmnt	59,500	0		0		
TOTAL						
Personal Serv.	1,426,532	1,577,300	(183,415)	1,393,885		
Non-Personal Exp.	1,651,965	1,842,227	4,500	1,846,727		
Capital	660,400	474,000	0	474,000		
TOTAL						
	3,738,897	3,893,527	(178,915)	3,714,612		
SCHOOL DEPT.						
105 Personal Serv.	11,644,787	12,493,579	(103,930)	12,389,649		
Non-Personal Exp.						
106 Athletics	80,865	79,856	(15,000)	64,856		
107 Special Educ.	663,087	765,665		765,665		
108 Other	1,844,901	1,906,129	(99,870)	1,806,259		
109 TOTAL	14,233,640	15,245,229	(218,800)	15,026,429	7-0-1	
NORTHEAST REGIONAL						
Vocational School Dist						
110 Assessment	209,643	186,285		186,285		
TOTAL						
	14,443,283	15,431,514	(218,800)	15,212,714		

\*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	ADJ. APPROP FY1989	FY90 APPROVED	PROPOSED CHANGES +/-FY90	FY90 Total	FINANCE COM VOTE	REMARKS
DEBT SERVICE						
111 Retirement of Debt	810,000	1,517,045		1,517,045		
112 Int.-Long Term Debt	299,925					
113 Short Term Int. Exp	215,000	10,000		10,000		
	-----	-----		-----		
TOTAL	1,324,925	1,527,045		1,527,045		
EMPLOYEE BENEFITS						
114 Contrib Ret.	1,664,510	1,790,006	(300)	1,789,706	8-0-0	
115 Non Contrib Ret.	83,100	74,800		74,800		
116 Unemplmnt Benefits	45,000	30,000		30,000		
117 Group Health/Life	1,436,000	1,901,181		1,901,181		
118 Medicare	50,000	65,000		65,000		
119 Workers Comp	102,634	200,000		200,000		
	-----	-----	-----	-----		
TOTAL	3,381,244	4,060,987	(300)	4,060,687		
RECAP TOTALS	29,370,626	31,542,892	(474,705)	31,068,187		
WATER						
120 Personal Serv	462,528	508,339		508,339		
Non-Personal Exp.						
Personnel Benefits	92,009	164,264		164,264		
Other Inc OST	648,251	645,313	(1,000)	644,313		
not to exceed*	*900	*1000		0		
	-----	-----	-----	-----		
121 Total Non-Pers Exp.	740,260	809,577	(1,000)	808,577	8-0-0	
122 Debt Service	228,800	211,600		211,600		
123 Capital	956,000	240,200		240,200		
	-----	-----	-----	-----		
TOTAL	2,387,588	1,769,716	(1,000)	1,768,716		
SEWER						
124 Personal Serv.	147,923	159,929		159,929		

\*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	ADJ. APPROP FY1989	FY90 APPROVED	PROPOSED CHANGES FY90 +/- FY90      Total		FINANCE COM VOTE	REMARKS
SEWER CONTINUED						
Non-Personal Expense						
Personnel Benefits	43,969	86,437		86,437		
Other inc OST	167,375	122,904	(1,450)	121,454		
not to exceed*	*1120	*1450		0		
	-----	-----	-----	-----		
125 Total Non-Pers Exp.	211,344	209,341	(1,450)	207,891	8-0-0	
126 MWRA	1,000,977	1,448,288		1,448,288		
127 Debt Service	271,505	214,380		214,380		
128 Capital		12,000		12,000		
	-----	-----	-----	-----		
TOTAL	1,631,749	2,043,938	(1,450)	2,042,488		
RECAP TOTALS	33,389,963	35,356,546	(477,155)	34,879,391		



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## TOWN MEETING REPORTS

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On motion of Willard J. Burditt, it was voted that the Town amend the appropriations made for line items 14-28 of the Fiscal Year 1990 Municipal Budget by amending the votes taken under Article 26 of the Warrant for the Annual Town Meeting of April 10, 1989 as follows:

Lines 14 - 28

Line Item 20 - decrease \$17,800 appropriation by \$1,000 to \$16,800

Line Item 25 - decrease \$47,800 appropriation by \$700 to \$47,100 Line Item 28 - decrease \$57,650 appropriation by \$400 to \$57,250. **VOTED:** September 18, 1989.

On motion of Willard J. Burditt, it was voted that the Town amend the appropriations made for line items 29-46 of the Fiscal Year 1990 Municipal Budget by amending the votes taken under Article 26 of the Warrant for the Annual Town Meeting of April 10, 1989 as follows:

Lines 29 - 46

Line Item 29 - decrease \$10,100 appropriation by \$500 to \$9,600

Line Item 31 - decrease \$5,600 appropriation by \$300 to \$5,300

Line Item 36 - decrease \$44,210 appropriation by \$8,000 to \$36,210

Line Item 40 - decrease \$18,000 appropriation by \$1,000 to \$17,000

Line Item 45 - decrease \$129,170 appropriation by \$6,575 to \$122,595

Line Item 46 - decrease \$72,625 appropriation by \$1,950 to \$70,675. **VOTED:** September 18, 1989.

On motion of Elizabeth M. T. Greene, it was voted that the Town amend the appropriations made for line items 47-57 of the Fiscal Year 1990 Municipal Budget by amending the votes taken under Article 26 of the Warrant for the Annual Town Meeting of April 10, 1989 as follows:

Lines 47 - 57

Line Item 47 - decrease \$39,344 appropriation by \$2,235 to \$37,109 Line Item 48 - decrease \$41,168

appropriation by \$800 to \$40,368

Line Item 49 - decrease \$67,370 appropriation by \$1,045 to \$66,325

Line Item 50 - decrease \$17,663 appropriation by \$1,000 to \$16,663

Line Item 51 - decrease \$12,865 appropriation by \$2,227 to \$10,638

Line Item 54 - decrease \$60,169 appropriation by \$7,648 to \$52,521

Line Item 56 - decrease \$84,885 appropriation by \$1,210 to \$83,675. **VOTED:** September 18, 1989.

On motion of Elizabeth M. T. Greene, it was voted that the Town amend the appropriations made for line items 58-59 of the Fiscal Year 1990 Municipal Budget by amending the votes taken under Article 26 of the Warrant for the Annual Town Meeting of April 10, 1989 as follows:

Lines 58 - 59

Line Item 58 - decrease \$376,190 appropriation by \$4,000 to \$372,190

Line Item 59 - decrease \$116,085 appropriation by \$5,600 to \$110,485. **VOTED:** September 18, 1989.

On motion of Mary S. Ziegler, it was voted to table reconsideration of Article 12, line items #1 to #71. **VOTED:** September 18, 1989.

On motion of Willard J. Burditt, it was voted that the Town amend the appropriations made for line items 60-71 of the Fiscal Year 1990 Municipal Budget by amending the votes taken under Article 26 of the Warrant for the Annual Town Meeting of April 10, 1989 as follows:

Lines 60 - 71

Line Item 61 - decrease \$186,775 appropriation by \$2,800 to \$183,975

Line Item 64 - decrease \$5,350 appropriation by \$500 to \$4,850 Line Item 65 - decrease \$1,766,240 appropriation by \$15,000 to \$1,751,240

Line Item 66 - decrease \$83,030 appropriation by \$1,000 to \$82,030. **VOTED:** September 21, 1989.

On motion of Willard J. Burditt, it was voted that the Town amend the appropriations made for line items

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## TOWN MEETING REPORTS

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98-104 of the Fiscal Year 1990 Municipal Budget by amending the votes taken under Article 26 of the Warrant for the Annual Town Meeting of April 10, 1989 as follows:

Lines 98 - 104

Line Item 98 - decrease \$1,408,266 appropriation by \$180,415 to \$1,227,851

Line Item 99 - increase \$1,652,897 appropriation by \$4,500 to \$1,657,397

Line Item 102 - decrease \$169,034 appropriation by \$3,000 to \$166,034\* **VOTED:** September 21, 1989.

\*Change the Source of the \$166,034 appropriation to Cemetery Bequest Income in the amount of \$61,000; Sale of Cemetery Lots in the amount of \$30,000; with the remainder from Property Taxes, State Aid and Non-Property Tax Local Receipts.

On motion of Willard J. Burditt, it was voted that the Town amend the appropriations made for line items 109-110 of the Fiscal Year 1990 Municipal Budget by amending the votes taken under Article 26 Of the Warrant for the Annual Town Meeting of April 10, 1989 as follows:

Lines 109 - 110

Line Item 109 - decrease \$15,245,229 appropriation by \$218,800 to \$15,026,429. **VOTED:** September 21, 1989.

On motion of Willard J. Burditt, it was voted that the Town amend the appropriations made for line items 114 and 117 of the Fiscal Year 1990 Municipal Budget by amending the votes taken under Article 26 of the Warrant for the Annual Town Meeting of April 10, 1989 as follows:

Lines 114 - 117

Line Item 114 - decrease \$1,790,006 appropriation by \$300 to \$1,789,706

Line Item 117 - change the source of the \$1,901,181 appropriation to Certified Free Cash in the amount of \$844,000, with the remainder from Property Taxes, State Aid, and Non-Property Tax Local Receipts. **VOTED:** September 21, 1989.

On motion of Willard J. Burditt, it was voted that the Town amend the appropriations made for line items 120-128 of the Fiscal Year 1990 Municipal Budget by amending the votes taken under Article 26 of the Warrant for the Annual Town Meeting of April 10, 1989 as follows:

Lines 120 - 128

Line Item 121 - decrease \$809,577 appropriation by \$1,000 to \$808,577

Line Item 125 - decrease \$209,341 appropriation by \$1,450 to \$207,891. **VOTED:** September 21, 1989.

A True Copy. Attest:  
Doris M. Fantasia  
Town Clerk

### SUBSEQUENT TOWN MEETING November 13, 16, 20, 27, 30, 1989

**ARTICLE 1.** To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Boards or Special Committees.

See Reports filed in Town Clerk's Office.

**ARTICLE 2.** To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees, and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of funding Town Officers and Special Committees to carry out the instructions given to them, or take any other action with respect thereto.

Article 2. On motion of Russell T. Graham, it was voted to modify the motion by Stephen M. DiPietro approved under Article 3 of the Adjourned Annual Town Meeting on April 13, 1989, appropriating Ten

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## TOWN MEETING REPORTS

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Thousand (\$10,000.00) Dollars from free cash and requiring its expenditure for planning and appraisals for the Pearl Street School by the 1989 Subsequent Town Meeting, so as to permit its expenditure for planning, appraisals, and all other things necessary to carry out the purposes of Article 27 of the 1989 Subsequent Town Meeting. **VOTED: November 16, 1989.**

Article 2. George V. Hines, Precinct 7, moved that the instructional motion adopted under Article 2 of the 1988 Subsequent Town Meeting Warrant directing the Selectmen and Finance Committee to develop a long-range financial plan be reaffirmed.

And be it further moved that the School Committee participate in the development of such a long-range financial plan.

And be it further moved that the elements of the long-term Financial Plan as described in the aforementioned motion include, in addition to Operating and Capital Budgets, an outline action program for the successful implementation of the Long-Term Financial Plan. This process shall be implemented during the upcoming budget season and presented as part of the fiscal year 1991 budget at the Spring 1990 Annual Town Meeting. This motion was voted in the negative. **VOTED: November 30, 1989.**

Article 2. On motion of Russell T. Graham, it was voted that the Board of Selectmen is hereby instructed to construct seven (7) monitoring wells around well 82-20 and the Town Forest well, and provide for monthly monitoring of those wells; that there is hereby appropriated the sum of Thirty-Eight Thousand Dollars (\$38,000.00) from Water Surplus to carry out the purposes of this instructional motion. **VOTED: November 30, 1989.**

Article 2. On motion of John E. Carpenter, Precinct 7, it was voted that whereas, the Subsequent Town Meeting has declined to fund the proposed school building expansion program proposed under Article 28; and

Whereas, current growth projections for elementary school student population exceeds current classroom space for the 1990/91 school year, continues to rise for the next three to five years, and shows no indication of returning to previous levels;

Therefore be it resolved that the Reading Town Meeting instructs the Reading School Committee to re-examine other options for obtaining classroom space, giving priority to solutions that minimize the impact on students and families, and that minimize the need for additional support staff.

Such re-examination should include all options recommended in the Report on Elementary School Building Needs for the 1990's, dated October 24, 1988, and other alternatives, with special attention to re-use of properties that have been used as classrooms previously. The recommendation should propose a solution which includes an initial phase which is achievable in September, 1990. The budget for capital improvements associated with this plan should not exceed \$1.5 million. Town Meeting requests that an implementation plan and budget be presented to Spring 1990 Town Meeting, in a form sufficiently complete that it can be voted and implemented. **VOTED: November 30, 1989.**

**ARTICLE 3.** To see if the Town will vote to amend the Capital Improvement Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

On motion of Mary S. Ziegler, it was voted to table Article 3. November 13, 1989.

**ARTICLE 4.** To see if the Town will vote to recodify the General By-Laws of the Town by deleting the entire text thereof and substituting therefor a revised text entitled: "Town of Reading, Massachusetts Bylaws" dated November 13, 1989, copies of which have been distributed to all Town Meeting Members and made available for public inspection at the office of the Town Clerk, the office of the Town Manager, the Library and at this meeting, or take any other action with respect thereto.



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On motion of Edward F. Murphy, Jr., it was voted that the Town recodify the General By-Laws of the Town by deleting the entire text thereof and substituting therefor a revised text entitled: "Town of Reading, Massachusetts General Bylaws" dated November 13, 1989, copies of which have been distributed to all Town Meeting Members and made available for public inspection at the office of the Town Clerk, the office of the Town Manager, the Library and at this meeting. **VOTED: November 13, 1989.**

**ARTICLE 5.** To see if the Town will vote to amend the Bylaws of the Town as recodified to include in the recodification the Bylaw amendments made by motions taken under Articles 5, 6, 7 and 9 of the Warrant for the Special Town Meeting of September 14, 1989 as follows, or take any other action with respect thereto:

Add to Article 4 of the recodified Bylaws the text of the Bylaw amendment in the motion made under Article 5 of said Special Town Meeting Warrant with the changes that the phrase "Section 1" becomes "4.5.10," the phrase "4.5.10.1" be inserted prior to the words "Building Permits," the phrase "4.5.10.2" be inserted prior to the words "Electrical Permits," the phrase "4.5.10.3" be inserted prior to the words "General Fees" and the phrase "Section 2" becomes "4.5.10.4."

Add to Article 4, "4.5 Licenses" of the recodified Bylaws the text of the Bylaw amendment in the motion made under Article 6 of said Special Town Meeting Warrant with the changes that the phrase "Section 8." becomes "4.5.9";

Delete the text of Section 5.6.7 of the recodified Bylaws and substitute therefor the text of the Bylaw amendment in the motion made under Article 7 of said Special Town Meeting Warrant without the phrase "Section 5." and combining the two paragraphs to read as one paragraph; and

Delete Sections 5.7.4.1, 5.7.4.2, 5.7.4.3 and 5.7.4.4 of the recodified Bylaws and substitute therefor the text of the Bylaw amendment in the motion made under

Article 9 of said Special Town Meeting Warrant, changing small letter "a" through small letter "j" to "5.7.4.1" through "5.7.4.10."

On motion Nils L. Nordberg, it was voted that the Town amend the Bylaws of the Town as recodified to include in the recodification the Bylaw amendments made by motions taken under Articles 5, 6, 7 and 9 of the Warrant for the Special Town Meeting of September 14, 1989 as follows:

Add to Article 4 of the recodified Bylaws the text of the Bylaw amendment in the motion made under Article 5 of said Special Town Meeting Warrant with the changes that the phrase "Section 1" becomes "4.5.6," the phrase "4.5.6.1" be inserted prior to the words "Building Permits," the phrase "4.5.6.2" be inserted prior to the words "Electrical Permits," the phrase "4.5.6.3" be inserted prior to the words "General Fees" and the phrase "Section 2" becomes "4.5.6.4."

Add to Article 4, "4.5 Licenses" of the recodified Bylaws the text of the Bylaw amendment in the motion made under Article 6 of said Special Town Meeting Warrant with the changes that the phrase "Section 8." becomes "4.5.5";

Delete the text of Section 5.6.7 of the recodified Bylaws and substitute therefor the text of the Bylaw amendment in the motion made under Article 7 of said Special Town Meeting Warrant without the phrase "Section 5." and combining the two paragraphs to read as one paragraph; and

Delete Sections 5.7.4.1, 5.7.4.2, 5.7.4.3 and 5.7.4.4 of the recodified Bylaws and substitute therefor the text of the Bylaw amendment in the motion made under Article 9 of said Special Town Meeting Warrant, changing small letter "a" through small letter "j" to "5.7.4.1" through "5.7.4.10." **VOTED: November 13, 1989.**

**ARTICLE 6.** To see if the Town will vote to amend Section 2.2.4.1 of the recodified Bylaws of the Town by deleting that Section in its entirety and substitut-



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ing therefor the following, or take any other action with respect thereto:

"A motion to reconsider any vote must be made before the final adjournment of the meeting at which the vote was passed but such motion to reconsider shall not be made at an adjourned meeting unless the mover has given notice of his intention to make such a motion, either at the session of the meeting at which the vote was passed or by written notice to the Town Clerk within twenty-four (24) hours after the adjournment of such session. When such motion is made at the session of the meeting at which the vote was passed, said motion shall be accepted by the Moderator but consideration thereof shall be postponed to become the first item to be considered at the next session, unless all remaining articles have been disposed of, in which case reconsideration shall be considered before final adjournment. There can be no reconsideration of a vote once reconsidered or after a vote not to reconsider. Reconsideration may be ordered by a vote of two-thirds (2/3) of the votes present. Arguments for or against reconsideration may include discussion of the motion being reconsidered providing such discussion consists only of relevant facts or arguments not previously presented by any speaker."

On motion of Nils L. Nordberg, it was voted that the Town amend Section 2.2.4.1 of the recodified Bylaws of the Town by deleting that Section in its entirety and substituting therefor the following:

"A motion to reconsider any vote must be made before the final adjournment of the meeting at which the vote was passed but such motion to reconsider shall not be made at an adjourned meeting unless the mover has given notice of his intention to make such a motion, either at the session of the meeting at which the vote was passed or by written notice to the Town Clerk within twenty-four (24) hours after the adjournment of such session. When such motion is made at the session of the meeting at which the vote was passed, said motion shall be accepted by the Moderator but consideration thereof shall be postponed to become the first item to be considered at the next session, unless all remaining articles have

been disposed of, in which case reconsideration shall be considered before final adjournment. There can be no reconsideration of a vote once reconsidered or after a vote not to reconsider. Reconsideration may be ordered by a vote of two-thirds (2/3) of the votes present. Arguments for or against reconsideration may include discussion of the motion being reconsidered providing such discussion consists only of relevant facts or arguments not previously presented by any speaker." VOTED: November 13, 1989.

**ARTICLE 7.** To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 57, which authorizes the Town to adopt a by-law to deny, revoke or suspend certain licenses or permits for the neglect or refusal to pay any local taxes, fees, assessments, betterments or any other municipal charges, or take any other action with respect thereto.

On motion of Russell T. Graham, it was voted that the Town accept the provisions of Section 57 of Chapter 40 of the General Laws, which authorizes the Town to adopt a by-law to deny, revoke or suspend certain licenses or permits for the neglect or refusal to pay any local taxes, fees, assessments, betterments or any other municipal charges. VOTED: November 13, 1989.

**ARTICLE 8.** To see if the Town will vote to amend the recodified Bylaws of the Town by adding the following to Section 2.2.4.3 relating to motions to reconsider, or take any other action with respect thereto:

"The foregoing notice provisions shall not apply when a motion to reconsider any Town Meeting action is made publicly at Town Meeting before the adjournment of any session of any adjourned Town Meeting."

On motion of Mary S. Ziegler, it was voted that the Town amend the recodified Bylaws of the Town by adding the following to Section 2.2.4.3 relating to motions to reconsider:

"The foregoing notice provisions shall not apply when a motion to reconsider any Town Meeting action is

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made publicly at Town Meeting before the adjournment of any session of any adjourned Town Meeting." VOTED: November 13, 1989.

**ARTICLE 9. To see if the Town will vote to amend the recodified Bylaws of the Town by adding the following as Section 2.2.8, or take any other action with respect thereto:**

**"2.2.8. Meetings During Town Meeting**

No appointed or elected board, commission, committee or other entity of town government shall schedule or conduct any hearing, meeting or other function during any hours in which an Annual, Subsequent or Special Town Meeting is in session or is scheduled to be in session. Any such board, commission or committee which schedules or holds a meeting or hearing on the same calendar day but at a time prior to a session of Town Meeting shall adjourn or recess not less than five (5) minutes prior to the scheduled session of Town Meeting. Any board, commission or committee may, at the opening of any session of Town Meeting, present to that Town Meeting an instructional motion requesting an exemption from this Bylaw and asking that Town Meeting permit it to meet at a date and hour at which a future session of Town Meeting is scheduled, and may present reasons for Town Meeting to give such permission. Notwithstanding the foregoing, any board, commission or committee which meets the requirements of Chapter 39, Section 23B of the Massachusetts General Laws concerning emergency meetings may, upon meeting such requirements, conduct such a meeting or hearing at a time scheduled for a Town Meeting.

On motion of Nils L. Nordberg, it was voted that the Town amend the recodified Bylaws of the Town by adding the following as Section 2.2.8:

**"2.2.8. Meetings During Town Meeting**

No appointed or elected board, commission, committee or other entity of town government shall schedule or conduct any hearing, meeting or other function during any hours in which an Annual, Subsequent or Special Town Meeting is in session or is scheduled to be in session. Any such board, commis-

sion or committee which schedules or holds a meeting or hearing on the same calendar day but at a time prior to a session of Town Meeting shall adjourn or recess not less than five (5) minutes prior to the scheduled session of Town Meeting. Any board, commission or committee may, at the opening of any session of Town Meeting, present to that Town Meeting an instructional motion requesting an exemption from this Bylaw and asking that Town Meeting permit it to meet at a date and hour at which a future session of Town Meeting is scheduled, and may present reasons for Town Meeting to give such permission. Notwithstanding the foregoing, any board, commission or committee which meets the requirements of Section 23B of Chapter 39 of the General Laws concerning emergency meetings may, upon meeting such requirements, conduct such a meeting or hearing at a time scheduled for a Town Meeting." VOTED: November 30, 1989.

**ARTICLE 10. To see if the Town will vote to amend Section 4.3.4 of the recodified Bylaws of the Town by deleting that section in its entirety and substituting therefor the following, or take any other action with respect thereto:**

**"4.3.4** The Board of Assessors shall publish for general circulation its valuation lists for real estate for the fiscal year 1990 and every ninth year thereafter. The Board of Assessors shall establish reasonable fees for the sale of said lists. After the publication of the list for the fiscal year 1990, lists for subsequent years shall be printed in not less than the same quantity as the number sold of the preceding published valuation list."

On motion of Virginia M. Adams, it was voted that the Town amend Section 4.3.4 of the recodified Bylaws of the Town by deleting that section in its entirety and substituting therefor the following:

**"4.3.4** The Board of Assessors shall, for Fiscal Year 1990 and every nine (9) years thereafter, include as a line item in their budget for Town Meeting consideration, the cost to publish for general circulation its valuation lists for real estate for the fiscal year. The Board of Assessors shall establish reasonable

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fees for the sale of said lists. After the publication of the list for the fiscal year 1990, lists for subsequent years shall be printed in not less than the same quantity as the number sold of the preceding published valuation list." VOTED: November 13, 1989.

**ARTICLE 11.** To see if the Town will vote to authorize the Board of Selectmen and/or any appropriate Board, Commission, or Official of the Town of Reading to convey Rights of Easements in all or any part of the following described property commonly known as the Mill Street Pumping Station Site and to determine the minimum amount to be paid for such conveyance; to authorize the Board of Selectmen and/or any appropriate Board, Commission, or Official to convey Rights of Easements in all or part of said property for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen and/or any appropriate Board, Commission, or Official shall consider proper and to deliver a document therefor to said Grantee; and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate to the Board of Selectmen and/or any appropriate Board, Commission, or Official to carry out the purposes of this vote; or take any other action with respect thereto:

The land shown on the Reading Board of Assessor's Revised January 1, 1967, Plat 245, as all or part of Lot 4.

On motion of Eugene R. Nigro, it was unanimously voted that the Town authorize the Conservation Commission of the Town of Reading to convey Rights of Easements in all or any part of the following described property commonly known as the Mill Street Pumping Station Site for the minimum amount of One Dollar (\$1.00) or such larger amount and upon such other terms and conditions as the Conservation Commission shall consider proper, and to deliver a deed or other document therefor to said Grantee; provided that any such easement, if granted, would expire upon the installation of sanitary sewers to serve the lot shown on Reading Board of Assessors' Revised January 1, 1967, Plat 245

as Lot 3, or upon the need for major repair or reconstruction of the septic system on said lot:

The land shown on the Reading Board of Assessor's Revised January 1, 1967, Plat 245, as all or part of Lot 4. 114 voted in the affirmative; 0 voted in the negative; 2/3 vote required. VOTED: November 30, 1989.

**ARTICLE 12.** To see if the Town will vote to authorize the Board of Selectmen and/or the School Committee and/or any appropriate Board or Official of the Town of Reading to convey Rights of Easements in all or any part of the following described property commonly known as the Reading Memorial High School Upper Parking Area and to determine the minimum amount to be paid for such conveyance; to authorize the Board of Selectmen and/or the School Committee and/or any appropriate Board or Official to convey Rights of Easements in all or part of said property for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen and/or the School Committee and/or any appropriate Board or Official shall consider proper and to deliver a document therefor to said Grantee; and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate to the Board of Selectmen and/or the School Committee and/or any appropriate Board or Official to carry out the purposes of this vote; or take any other action with respect thereto:

The land shown on the Reading Board of Assessor's Revised January 1, 1984, Plat 113, as all or part of Lots 60, 61, 62, 63, 64, 66, and 67, and on the Reading Board of Assessor's Revised January 1, 1989, Plat 123, as all or part of Lots 33, 35, 36, and 37.

On motion of George J. Shannon, it was voted that the Town authorize the Board of Selectmen and/or the School Committee to convey Rights of Easement in all or any part of the following described property commonly known as the Reading Memorial High School Upper Parking Area for the minimum amount of One Dollar (\$1.00) or such larger amount and upon such other terms and conditions as the Board of Selectmen and/or the School Committee



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shall consider proper, and to deliver a deed or other document therefor to said Grantee; provided that any such easement shall provide that if the Reading School Committee at any future time wishes to make any changes on the adjacent properties under its care, custody and control, the School Committee would have the ability to relocate the easement granted and any driveway that may be constructed on said easement so as not to interfere in any way with the uses to be made of the adjacent property by the School Committee:

The land shown on the Reading Board of Assessor's Revised January 1, 1984, Plat 113, as all or part of Lots 60, 61, 62, 63, 64, 66, and 67, and on the Reading Board of Assessor's Revised January 1, 1989, Plat 123, as all or part of Lots 33, 35, 36, and 37. 113 voted in the affirmative; 0 voted in the negative; 2/3 vote required. VOTED: November 13, 1989.

**ARTICLE 13.** To see if the Town will vote to authorize the Board of Selectmen to convey and/or abandon certain rights of easements in Reading, Middlesex County, Massachusetts, located on land shown as Lots 44 and 63 on the Town of Reading Assessor's Plat 23 dated January 1, 1988, that were conveyed to the Town in a "Conveyance of easements and utilities - Avalon Estates" document dated February 26, 1988 and recorded in the Middlesex South Registry of Deeds; to determine the minimum amount to be paid for such conveyance and/or abandonment, and to authorize the Board of Selectmen to convey or abandon all or any part of said rights of easements for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper, and to deliver a deed or other document therefor if necessary; and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate to the Board of Selectmen to carry out the purposes of this vote; or take any other action with respect thereto.

On motion of Daniel A. Ensminger, it was voted that the Town authorize the Board of Selectmen to convey and/or abandon certain rights of easements in Reading, Middlesex County, Massachusetts, located on

land shown as Lots 44 and 63 on the Town of Reading Assessor's Plat 23 dated January 1, 1988, that were conveyed to the Town in a "Conveyance of easements and utilities - Avalon Estates" document dated February 26, 1988 and recorded in the Middlesex South Registry of Deeds; to determine the minimum amount of One Dollar (\$1.00) to be paid for such conveyance and/or abandonment, and to authorize the Board of Selectmen to convey or abandon all or any part of said rights of easements for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper, and to deliver a deed or other document therefor if necessary. 113 voted in the affirmative; 0 voted in the negative; 2/3 vote required. VOTED: November 13, 1989.

**ARTICLE 14.** To see if the Town will vote to authorize the Board of Selectmen to convey and/or abandon certain rights and easement in Reading, Middlesex County, Massachusetts, located on land situated on the easterly side of Main Street and shown as Lot 26 on the Town of Reading Assessor's Plat 12 dated January 1, 1983, which easement is shown on a plan entitled "Easement for Water Pipe Easterly from Main Street, Reading, Mass.; Scale: 1 in. = 40 ft., October 1944, Board of Public Works" recorded with the Middlesex South District Registry of Deeds at Book 6809, Page 496 and taken by Order of the Town of Reading Board of Public Works recorded at said Registry Book 6809, Page 496; to determine the minimum amount to be paid for such conveyance and/or abandonment, and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easement for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper, and to deliver a deed therefor if necessary; or take any other action with respect thereto.

On motion of Daniel A. Ensminger, it was voted that the Town authorize the Board of Selectmen to convey and/or abandon certain rights and easement in Reading, Middlesex County, Massachusetts, located on land situated on the easterly side of Main Street and shown as Lot 26 on the Town of Reading Assessor's Plat 12 dated January 1, 1983, which easement is



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shown on a plan entitled "Easement for Water Pipe Easterly from Main Street, Reading, Mass.; Scale: 1 in. = 40 ft., October 1944, Board of Public Works" recorded with the Middlesex South District Registry of Deeds at Book 6809, Page 496 and taken by Order of the Town of Reading Board of Public Works recorded at said Registry Book 6809, Page 496; to determine the minimum amount of One Dollar (\$1.00) to be paid for such conveyance and/or abandonment, and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easement for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper, including a condition that a substitute easement acceptable to the Board of Selectmen be given prior to abandonment of the existing easement. VOTED: November 13, 1989.

**ARTICLE 15.** To see if the Town will vote to accept as a gift from Mark Conserva, the following described parcel of land, and to determine what conditions, if any, should be placed upon such acceptance, said land to be placed under the care, custody and control of the Board of Selectmen of the Town of Reading, Massachusetts, and held for general municipal purposes, including conservation and water control purposes, or to take any other action with respect thereto:

Land situated Northerly of Jefferson Circle and Colonial Drive, Easterly of Latham Lane, Southerly of Rustic Lane and Southwesterly of Grey Coach Road, and being shown on Reading Assessors plat 164 (as revised January 1, 1986) as lots 2 and 3 and Reading Assessors plat 166 (as revised January 1, 1986) as lot 4. Said land is approximately 10.37 acres in size.

On motion of Daniel A. Ensminger, as amended by John R. Rivers, it was voted that the Town accept as a gift from Mark Conserva, the following described parcel of land, said land to be placed under the care, custody and control of the Conservation Commission of the Town of Reading, Massachusetts, and held for general municipal purposes, including: open space, conservation and water control purposes and includ-

ing the right to use said land for protecting and increasing the Town's water supply and water resources:

The land situated Northerly of Jefferson Circle and Colonial Drive, Easterly of Latham Lane, Southerly of Rustic Lane and Southwesterly of Grey Coach Road, being shown on Reading Board of Assessors' Revised January 1, 1986 Plat 164 as Lots 2 and 3, and Reading Board of Assessors' Revised January 1, 1987 Plat 166 as Lot 4. Containing approximately 9.5 acres, more or less. VOTED: November 30, 1989.

**ARTICLE 16.** To see what sum the Town will raise by borrowing, or from the tax levy, by transfer from the following described performance bond, or by transfer from available funds, or otherwise, and appropriate for the purpose of completion of construction of approved Site Plan improvements to private property at 156 Main Street, in accordance with the terms of a certain performance bond executed by Joseph Laschi to the benefit of the Town of Reading on January 27, 1988 pursuant to the Reading Zoning By-Laws and Massachusetts General Laws, Chapter 40A, such funds to be spent by and under the direction of the Board of Selectmen, or take any other action with respect thereto.

On motion of George V. Hines, it was voted that the Town authorize the Department of Public Works to expend the performance bond in the amount of Seven Thousand Dollars (\$7,000.00), for the purpose of completion of construction of approved Site Plan improvements to private property at 156 Main Street, in accordance with the terms of a certain performance bond executed by Joseph Laschi to the benefit of the Town of Reading on January 27, 1988 pursuant to the Reading Zoning By-Laws and Chapter 40A of the General Laws, such funds to be spent by and under the direction of the Department of Public Works. VOTED: November 13, 1989.

**ARTICLE 17.** To see if the Town will vote to file a petition and/or approve the filing of the petition to the General Court for a Special Act providing essen-

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tially as follows, or take any other action with respect thereto:

"An Act Providing That Officer Herbert G. Perry Continue Employment With The Police Department Of The Town Of Reading

Be it enacted, etc. as follows:

SECTION 1. Notwithstanding the provisions of any general or special law to the contrary, Herbert G. Perry, an officer of the Reading Police Department, is hereby authorized to continue in such position until and including January Thirty-First, Nineteen Hundred and Ninety-Six; provided however, that he is mentally and physically capable of performing the duties of his office or position; and provided, further, that he shall annually, at his own expense, be examined by an impartial physician designated by the Reading Retirement Board to determine such capability. No further deductions shall be made from the regular compensation of said employee under the provisions of Chapter Thirty-Two of the General Laws for service subsequent to February First, Nineteen Hundred Ninety-One, and upon retirement said employee shall receive a superannuation allowance equal to that to which he would have been entitled to had he retired on said date.

SECTION 2. The provisions of this act shall take effect as of February First, Nineteen Hundred Ninety-One."

On motion of Russell T. Graham, it was voted that the Town file a petition and/or approve the filing of the petition to the General Court for a Special Act providing essentially as follows:

"An Act Providing That Officer Herbert G. Perry Continue Employment With The Police Department Of The Town Of Reading

Be it enacted, etc. as follows:

SECTION 1. Notwithstanding the provisions of any general or special law to the contrary, Herbert G. Perry, an officer of the Reading Police Department, is hereby authorized to continue in such position until and including July Thirty-First, Nineteen Hundred

and Ninety-Three; provided however, that he is mentally and physically capable of performing the duties of his office or position; and provided, further, that he shall annually, at his own expense, be examined by an impartial physician designated by the Reading Retirement Board to determine such capability. No further deductions shall be made from the regular compensation of said employee under the provisions of Chapter Thirty-Two of the General Laws for service subsequent to February First, Nineteen Hundred Ninety-One, and upon retirement said employee shall receive a superannuation allowance equal to that to which he would have been entitled to had he retired on said date.

SECTION 2. The provisions of this act shall take effect as of February First, Nineteen Hundred Ninety-One." 100 voted in the affirmative; 20 voted in the negative; 1 abstention. VOTED: November 16, 1989.

ARTICLE 18. To see if the Town will vote to amend the Reading Zoning By-Laws so as to substitute for the words "one hundred (\$100.00) dollars" the words "three hundred (\$300.00) dollars" in Section 7.2.2. of said Zoning By-Laws, or take any other action with respect thereto.

On motion of Mark J. Favaloro, it was voted that the Town amend the Reading Zoning By-Laws so as to substitute for the words "one hundred (\$100.00) dollars" the words "three hundred (\$300.00) dollars" in Section 7.2.2. of said Zoning By-Laws. 122 voted in the affirmative; 5 voted in the negative; 2/3 vote required; VOTED: November 27, 1989.

ARTICLE 19. To see if the Town will vote to amend the Reading Zoning Bylaws by adding the following sentences to the end of Section 6.1.1.1. thereof:

"Said public off-street parking facility shall be considered, for the purposes of these Bylaws, to consist of a parking lot, exclusive of access ways posted to prohibit parking thereon, constructed, owned, operated, and maintained by the Town of Reading for the specific and exclusive provision of parking for patrons and employees of retail stores, offices, and

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consumer service establishments in the vicinity. Said three hundred (300) feet shall be construed as the straight-line distance between the nearest parking space included within said facility and the farthest side of the building or portion of said building entirely containing such use."  
or take any other action with respect thereto.

Richard D. Howard moved that the Town amend the Reading Zoning Bylaws by adding the following sentences to the end of Section 6.1.1.1. thereof:

"Said public off-street parking facility shall be considered, for the purposes of these Bylaws, to consist of a parking lot, exclusive of access ways posted to prohibit parking thereon, constructed, owned, operated, and maintained by the Town of Reading for the specific and exclusive provision of parking for patrons and employees of retail stores, offices, and consumer service establishments in the vicinity. Said three hundred (300) feet shall be construed as the straight-line distance between the nearest parking space included within said facility and the farthest side of the building or portion of said building entirely containing such use." This motion was voted in the negative. 79 voted in the affirmative; 49 voted in the negative; 2/3 vote required. VOTED: November 27, 1989.

**ARTICLE 20.** To see if the Town will vote to amend the Reading Zoning By-Laws by adding the following definitional sections:

"2.2.21.1. MOTOR VEHICLE: any vehicle constructed and designed for propulsion by other than muscular power, exclusive of motorized bicycles or vehicles designed or exclusively used for off-road purposes."

"2.2.23.1. OPEN STORAGE: the storage of industrial equipment or equipment parts, chemicals or chemical products, unregistered and uninsured motor vehicles (exclusive of vehicles stored in connection with automobile showrooms), debris, construction materials, rubbish, or other similar types of materials, so as to be visible in whole or in part from

any public way, private way, or abutting property." or take any other action with respect thereto.

Mark J. Favaloro moved that the Town amend the Reading Zoning By-Laws by adding the following definitional sections:

"2.2.21.1. MOTOR VEHICLE: any vehicle constructed and designed for propulsion by other than muscular power, exclusive of motorized bicycles or vehicles designed or exclusively used for off-road purposes."

"2.2.23.1. OPEN STORAGE: the storage of industrial equipment or equipment parts, chemicals or chemical products, unregistered and uninsured motor vehicles (exclusive of vehicles stored in connection with automobile showrooms), debris, construction materials, rubbish, or other similar types of materials, so as to be visible in whole or in part from any public way, private way, or abutting property."

This motion was voted in the negative; 58 voted in the affirmative; 86 voted in the negative; 2/3 vote required. VOTED: November 27, 1989.

**ARTICLE 21.** To see if the Town will vote to amend section 2.2.32. of the Reading Zoning By-Laws which currently reads "2.2.32. USE; Reserved" so that said section will read as follows:

"2.2.32. USE: an activity or purpose to which a lot or structure is, or is proposed to be, devoted; for purposes of these By-Laws, each use listed on any line in Section 4.2.2., Table of Uses, is to be considered different from any other use listed on any other line in said Section."  
or take any other action with respect thereto.

On motion of Mark J. Favaloro, it was voted that the Town amend section 2.2.32. of the Reading Zoning By-Laws which currently reads "2.2.32. USE; Reserved" so that said section will read as follows:

"2.2.32. USE: an activity or purpose to which a lot or structure is, or is proposed to be, devoted; for purposes of these By-Laws, each use listed on any line in



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Section 4.2.2., Table of Uses, is to be considered different from any other use listed on any other line in said Section."144 voted in the affirmative; 0 voted in the negative; 2/3 vote required; **VOTED: November 27, 1989.**

**ARTICLE 22. To see if the Town will vote to amend Section 4.3.3. of the Reading Zoning By-Laws as follows:**

To divide the first paragraph thereof and to combine all of its text after the words "Site Plan Review" with the current Section 4.3.3.1., and in the last sentence of said section 4.3.3.1. to replace the word "hold" with the words "begin and close", to replace the word "thirty" with the word "sixty-five", to replace the word "twenty" with the word "thirty", and to replace the word "date" with the word "close";

To amend Section 4.3.3.2. by adding the words "granted by a Special Permit Granting Authority other than the Community Planning and Development Commission" after the words "requiring a special permit", by replacing the words "and the Community Planning and Development Commission" with the word "which", by replacing the word "thirty-five" with the word "sixty-five", and by adding the word "other" in two instances before the words "Special Permit Granting Authority" in the first and second sentences thereof;

To amend the first paragraph of Section 4.3.3.5. by deleting from subsection (f) the words "attractiveness and", and by adding a new subsection (g), which would read as follows: "Attractiveness, in the context of the maintenance and enhancement of the visual and environmental character of the Town, of proposed building, site, and landscape design and functioning."; and

To add the following as Section 4.3.3.7.:

4.3.3.7. For buildings and uses requiring a Special Permit granted by the Community Planning and Development Commission, site plan review is not required for the matters encompassed by such spe-

cial permit." or take any other action with respect thereto.

On motion of Mark J. Favaloro, it was voted that the Town amend Section 4.3.3. of the Reading Zoning By-Laws as follows:

To divide the first paragraph thereof and to combine all of its text after the words "Site Plan Review" with the current Section 4.3.3.1., and in the last sentence of said section 4.3.3.1. to replace the word "hold" with the words "begin and close", to replace the word "thirty" with the word "sixty-five", to replace the word "twenty" with the word "thirty", and to replace the word "date" with the word "close";

To amend Section 4.3.3.2. by adding the words "granted by a Special Permit Granting Authority other than the Community Planning and Development Commission" after the words "requiring a special permit", by replacing the words "and the Community Planning and Development Commission" with the word "which", by replacing the word "thirty-five" with the word "sixty-five", and by adding the word "other" in two instances before the words "Special Permit Granting Authority" in the first and second sentences thereof;

To amend the first paragraph of Section 4.3.3.5. by deleting from subsection (f) the words "attractiveness and", and by adding a new subsection (g), which would read as follows: "Attractiveness, in the context of the maintenance and enhancement of the visual and environmental character of the Town, of proposed building, site, and landscape design and functioning."; and

To add the following as Section 4.3.3.7.:

4.3.3.7. For buildings and uses requiring a Special Permit granted by the Community Planning and Development Commission, site plan review is not required for the matters encompassed by such special permit." 141 voted in the affirmative; 2 voted in the negative; 1 abstention. 2/3 vote required. **VOTED: November 27, 1989.**



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**ARTICLE 23.** To see if the Town will vote to amend the Reading Zoning By-Laws by adding thereto the following Sections:

"2.2.5.1. **CHILD CARE FACILITY:** A facility providing day care for more than six minor children not of common parentage and which is required to be licensed to provide such care by the State Office for Children. Specifically excluded from this definition are overnight accommodations, medical facilities, family day care homes, churches, combined service uses and schools other than private kindergarten, preschool or nursery schools."

**"4.11. CHILD CARE FACILITY**

**4.11.1 SPECIAL PERMIT:** The Board of Appeals may grant a Special Permit for a child care facility, if, as a minimum, the following criteria are met:

(a)Minimum Parcel Area: The parcel to contain the child care facility shall be no less than 40,000 square feet in area.

(b)Outdoor Play Area: There shall be an outdoor play area exclusively used for such purpose of at least seventy-five square feet per child using it at any one time. The play area shall conform to the following requirements:

(i)at least one half of the play area shall be accessible by direct sunlight;

(ii)the play area shall be enclosed with a non-climbable fence at least four (4) feet high;

(iii)the play area shall not be in the front yard;

(c)Vehicular Circulation: There shall be a driveway and onsite parking to provide for adequate and safe off-street pick-up and drop-off of children and for employee parking.

(d)Traffic: The adjacent roadways shall be adequate in capacity and layout to safely accommodate the existing traffic conditions and the traffic generated by the child care facility.

(e)Setback: No building containing a child care facility shall be located within 35 feet of any property line.

(f)Dimensional Controls: All dimensional controls of the district where the child care facility is located shall be met.

(g)Mixed usage: The building and land containing a

child care facility shall not be put to any other use other than single-family residential during such time as the child care facility is being used unless the Board of Appeals specifically finds that such other uses would not be inappropriate to be in proximity to the children in the child care facility, provided that such other use is allowed by right in the underlying zoning district.

(h)Facilities: Adequate and appropriate facilities would be provided for the proper operation of the proposed use.

**4.11.2 PROCESS:** A person seeking a special permit must first file for site plan review under the provisions of Section 4.3.3. The application for the special permit shall be accompanied by all materials submitted to the Community Planning and Development Commission for site plan review as well as materials required by the Board of Appeals."

And to see if the Town will vote to amend Section 4.2.2. of the Reading Zoning By-Laws by adding thereto, under the column headings indicated, the following:

PRINCIPAL USES	RES S-10	RES A-40	RES A-80	BUS A	BUS B	BUS C	IND
	S-20						
	S-40						

**Public and Quasi-Public Uses**

"Child Care Facility"

"SPA""SPA""SPA""SPA""SPA""SPA""SPA"

or take any other action with respect thereto.

Thomas J. Stohlman moved that the Town amend the Reading Zoning By-Laws by adding thereto the following Sections:

"2.2.5.1. **CHILD CARE FACILITY:** A facility providing day care for more than six minor children not of common parentage and which is required to be licensed to provide such care by the State Office for Children. Specifically excluded from this definition are overnight accommodations, medical

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facilities, family day care homes, churches, combined service uses and schools other than private kindergarten, preschool or nursery schools."

### "4.11. CHILD CARE FACILITY

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(b) Outdoor Play Area: There shall be an outdoor play area exclusively used for such purpose of at least seventy-five square feet per child using it at any one time. The play area shall conform to the following requirements:

(i) at least one half of the play area shall be accessible by direct sunlight;

(ii) the play area shall be enclosed with a non-climbable fence at least four (4) feet high;

(iii) the play area shall not be in the front yard;

(c) Vehicular Circulation: There shall be a driveway and onsite parking to provide for adequate and safe off-street pick-up and drop-off of children and for employee parking.

(d) Traffic: The adjacent roadways shall be adequate in capacity and layout to safely accommodate the existing traffic conditions and the traffic generated by the child care facility.

(e) Setback: No building containing a child care facility shall be located within 35 feet of any property line.

(f) Dimensional Controls: All dimensional controls of the district where the child care facility is located shall be met.

(g) Mixed usage: The building and land containing a child care facility shall not be put to any other use other than single-family residential during such time as the child care facility is being used unless the Board of Appeals specifically finds that such other uses would not be inappropriate to be in proximity to the children in the child care facility, provided that such other use is allowed by right in the underlying zoning district.

(h) Facilities: Adequate and appropriate facilities

shall be provided for the proper operation of the proposed use.

4.11.2 PROCESS: A person seeking a special permit must first file for site plan review under the provisions of Section 4.3.3. The application for the special permit shall be accompanied by all materials submitted to the Community Planning and Development Commission for site plan review as well as materials required by the Board of Appeals."

And that the Town amend Section 4.2.2. of the Reading Zoning By-Laws by adding thereto, under the column headings indicated, the following:

PRINCIPAL USES	RES S-10	RES A-40	RES A-80	BUS A	BUS B	BUS C	IND
	S-20						
	S-40						

### Public and Quasi-Public Uses

"Child Care Facility"

"SPA""SPA""SPA""SPA""SPA""SPA""SPA"

This motion was voted in the negative. 14 voted in the affirmative; 108 voted in the negative; 2/3 vote required. **VOTED: November 27, 1989.**

**ARTICLE 24.** To see if the Town will vote to amend the Reading Zoning By-Laws by replacing the words, in Section 7.4.1.1. thereof, "...two (2) associate members..." with the words "...three (3) associate members...", or take any other action with respect thereto.

On motion of Thomas J. Stohlman, it was voted that the Town amend the Reading Zoning By-Laws by replacing the words, in Section 7.4.1.1. thereof, "...two (2) associate members..." with the words "...three (3) associate members..." 122 voted in the affirmative; 0 voted in the negative; 2/3 vote required. **VOTED: November 27, 1989.**

**ARTICLE 25.** To see if the Town will vote to amend Section 4.7 of the Reading Zoning By-Laws, Municipal Building Reuse District, as follows:

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1. Amend Section 4.7.1. in part so that the last sentence is changed to read: "In addition, any one and only one of the use categories specified in Section 4.7.2.1., 4.7.2.2., or 4.7.2.3. may be permitted in such an overlay district under a Municipal Building Reuse Special Permit issued pursuant to Section 4.7.3."

Section 4.7.2. by adding at the end thereof the following:

"...as the same may be modified herein.

"4.7.2.1. For any residential use, the following provisions shall apply:

(a) Enlargement of existing building: The existing building may be enlarged in a manner harmonious with the external character and appearance of the building; however, any such enlargement shall not exceed a size equivalent to 25% of the gross square-footage of the existing building;

(b) New construction: An additional building or additional buildings which contain the same use or uses as contained in the existing building may be constructed on the site in a manner harmonious with the external character and appearance of the existing building. No such additional building may be located closer than forty feet from any portion of the existing building;

(c) Perimeter Setback: No portion of any additional building or any enlargement of the existing building may be located closer than fifty feet from any boundary of the site;

(d) Density: Maximum density of development on the site shall not exceed eighteen dwelling units per acre. Moreover, the aggregate gross floor area of any enlargement and any additional buildings shall not exceed the gross floor area of the existing building;

(e) Height: The height of any enlargement or additional building shall not exceed that allowed in the underlying zoning district;

(f) Open Space: A minimum of 30 % of the area of the site exclusive of the area occupied by the existing building, the area in the required forty-foot setback therefrom, and the area in the required fifty-foot perimeter setback shall be devoted to open space completely devoid of any structure, parking space,

loading space, accessway, and private yards, patios, and gardens for the exclusive or principal use by residents of individual dwelling units. To the greatest extent possible such open space shall be left in its existing condition or developed so as to be appropriate in size, shape, dimension, location and character to assure its use as a park, recreation area, and visual amenity for the site and its residents. In no case shall any dimension of qualified open space be less than twenty feet;

(g) Accessory Structures: No accessory structure shall be located within twenty feet of a rear or side property line, nor within the required fifty-foot front perimeter setback;

(h) Required Low-and Moderate-Income Housing: There shall be provided on-site, or off-site in a manner acceptable to the Reading Housing Authority, a minimum of ten percent of its total units (both on-site and off-site) affordable to low-income, moderate-income, or elderly households in perpetuity.

4.7.2.2. For non-residential use, the following provisions shall apply:

a) Allowed Non-Residential Uses:

(i) Professional or administrative offices

(ii) Research and Development uses including ancillary office use and electronic and computer laboratories, but not ancillary manufacturing or activities which possess, use, or transfer licensed nuclear materials (including source materials, special nuclear materials, or by-product materials as defined in Title 10, Chapter 1, of the Code of Federal Regulations, Part 20, "Standards for Protection Against Radiation"), genetically engineered or biohazard materials, or other toxic or hazardous materials,

(iii) Child Care Facility and/or Elder Care Facility,

(iv) Any other use allowed by right or permitted by Special Permit in the underlying zoning district;

(b) No use involving manufacturing, assembly, or sale or resale or storage for sale or resale of any goods, items, or material shall be allowed.

(c) No enlargements of any type to the existing building, no additional building or buildings of any type, and no enclosed storage of any kind outside of the existing building shall be allowed on the site.



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(d) Except for the existing building, accessways, walkways, required parking and loading spaces, and reasonably necessary other impervious surfaces, the entire site shall be kept as open space. To the greatest extent possible such open space shall be left in its existing condition or improved so as to be appropriate in size, shape, dimension, location, and character to assure its proper functioning as an amenity for both the site and the surrounding area.

4.7.2.3. For mixed use development, the following provisions shall apply:

- (a) The density and dimensional standards of Section 4.7.2.1. shall apply;
- (b) Allowed mixed uses may consist of any of the following uses, singly or in combination:
  - (i) Residential
  - (ii) Housing for the Elderly
  - (iii) Child Care facility,
  - (iv) Elder Care facility,
  - (v) Medical Clinic and ancillary offices and facilities,
  - (vi) Public and Quasi-Public uses as set forth in Section 4.2.2., Table of Uses."

3. Amend Section 4.7.5. by deleting the sentence "Copies of the detailed decision ... for Site Plan Review" and substituting therefor the following: "Copies of the detailed decision of the Community Planning and Development Commission shall be transmitted to both the applicant and the Zoning Board of Appeals within thirty days after said Commission closes the public hearing for Site Plan Review".  
or take any other action with respect thereto.

On motion of Thomas J. Stohlman, it was voted that the Town amend Section 4.7 of the Reading Zoning By-Laws, Municipal Building Reuse District, as follows:

1. Amend Section 4.7.1. in part so that the last sentence is changed to read: "In addition, any one and only one of the use categories specified in Section 4.7.2.1., 4.7.2.2., or 4.7.2.3. may be permitted in such an overlay district under a Municipal Building Reuse Special Permit issued pursuant to Section 4.7.3."

2. Amend Section 4.7.2. by adding at the end thereof the following:

"...as the same may be modified herein.

"4.7.2.1. For any residential use, the following provisions shall apply:

- (a) Enlargement of existing building: The existing building may be enlarged in a manner harmonious with the external character and appearance of the building; however, any such enlargement shall not exceed a size equivalent to 25% of the gross square-footage of the existing building;
- (b) New construction: An additional building or additional buildings which contain the same use or uses as contained in the existing building may be constructed on the site in a manner harmonious with the external character and appearance of the existing building. No such additional building may be located closer than forty feet from any portion of the existing building;
- (c) Perimeter Setback: No portion of any additional building or any enlargement of the existing building may be located closer than fifty feet from any boundary of the site;
- (d) Density: Maximum density of development on the site shall not exceed eighteen dwelling units per acre. Moreover, the aggregate gross floor area of any enlargement and any additional buildings shall not exceed the gross floor area of the existing building;
- (e) Height: The height of any enlargement or additional building shall not exceed that allowed in the underlying zoning district;
- (f) Open Space: A minimum of 30% of the area of the site exclusive of the area occupied by the existing building, the area in the required forty-foot setback therefrom, and the area in the required fifty-foot perimeter setback shall be devoted to open space completely devoid of any structure, parking space, loading space, accessway, and private yards, patios, and gardens for the exclusive or principal use by residents of individual dwelling units. To the greatest extent possible such open space shall be left in its existing condition or developed so as to be appropriate in size, shape, dimension, location and character to assure its use as a park, recreation area,



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and visual amenity for the site and its residents. In no case shall any dimension of qualified open space be less than twenty feet;

(g) Accessory Structures: No accessory structure shall be located within twenty feet of a rear or side property line, nor within the required fifty-foot front perimeter setback;

(h) Required Low- and Moderate-Income Housing: There shall be provided on-site, or off-site in a manner acceptable to the Reading Housing Authority, a minimum of ten percent of its total units (both on-site and off-site) affordable to low-income, moderate-income, or elderly households in perpetuity.

4.7.2.2. For non-residential use, the following provisions shall apply:

a) Allowed Non-Residential Uses:

(i) Professional or administrative offices;

(ii) Research and Development uses including ancillary office use and electronic and computer laboratories, but not ancillary manufacturing or activities which possess, use, or transfer licensed nuclear materials (including source materials, special nuclear materials, or by-product materials as defined in Title 10, Chapter 1, of the Code of Federal Regulations, Part 20, "Standards for Protection Against Radiation"), genetically engineered or biohazard materials, or other toxic or hazardous materials,

(iii) Child Care Facility and/or Elder Care Facility,

(iv) Any other use allowed by right or permitted by Special Permit in the underlying zoning district;

(b) No use involving manufacturing, assembly, or sale or resale or storage for sale or resale of any goods, items, or material shall be allowed.

(c) No enlargements of any type to the existing building, no additional building or buildings of any type, and no enclosed storage of any kind outside the existing building shall be allowed on the site.

(d) Except for the existing building, accessways, walkways, required parking and loading spaces, and reasonably necessary other impervious surfaces, the entire site shall be kept as open space. To the greatest extent possible such open space shall be left in its existing condition or improved so as to be appropriate in size, shape, dimension, location, and

character to assure its proper functioning as an amenity for both the site and the surrounding area.

4.7.2.3. For mixed use development, the following provisions shall apply:

(a) The density and dimensional standards of Section 4.7.2.1. shall apply;

(b) Allowed mixed uses may consist of any of the following uses, singly or in combination:

(i) Residential

(ii) Housing for the Elderly

(iii) Child Care facility,

(iv) Elder Care facility,

(v) Medical Clinic and ancillary offices and facilities,

(vi) Public and Quasi-Public uses as set forth in Section 4.2.2., Table of Uses."

3. Amend Section 4.7.5. by deleting the sentence "Copies of the detailed decision ... for Site Plan Review" and substituting therefor the following: "Copies of the detailed decision of the Community Planning and Development Commission shall be transmitted to both the applicant and the Zoning Board of Appeals within thirty days after said Commission closes the public hearing for Site Plan Review". 111 voted in the affirmative; 0 voted in the negative; 2/3 vote required; VOTED: November 16, 1989.

**ARTICLE 26. To see if the Town will vote to amend the Reading Zoning By-Laws by amending the Reading Zoning Map to include the following described property in the Municipal Building Reuse District, or take any other action with respect thereto:**

Beginning at a point on the easterly sideline of Pearl Street, said point being that formed by the intersection with said sideline of the common boundary line between Lots 9 and 10 as shown on Reading Board of Assessors Plat 105 as revised January 1, 1987;

Thence easterly 117.79 feet more or less to a point;

Thence easterly 302.85 feet more or less to a point at the intersection of Lots 5, 10, and 32 as shown on said Plat;

Thence northerly 477.98 feet more or less to a point at the intersection of Lots 10 and 13 as shown on said

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Plat;  
Thence westerly 465.80 feet more or less to a point at the intersection of Lots 10 and 11 as shown on said Plat with easterly sideline of said Pearl Street;  
Thence southerly along said sideline 230.89 feet more or less to a point;  
Thence southerly along said sideline 196.53 feet more or less to a point;  
Thence southerly along said sideline 43.94 feet more or less to the point of beginning;  
Intending to describe all of Lot 10 as shown on said Plat, containing 4.8395 acres more or less and commonly known as the Pearl Street School property.

On motion of Thomas J. Stohlman, it was voted unanimously that the Town amend the Reading Zoning By-Laws by amending the Reading Zoning Map to include the following described property in the Municipal Building Reuse District:

Beginning at a point on the easterly sideline of Pearl Street, said point being that formed by the intersection with said sideline of the common boundary line between Lots 9 and 10 as shown on Reading Board of Assessors Plat 105 as revised January 1, 1987;  
Thence easterly 117.79 feet more or less to a point;  
Thence easterly 302.85 feet more or less to a point at the intersection of Lots 5, 10, and 32 as shown on said Plat;  
Thence northerly 477.98 feet more or less to a point at the intersection of Lots 10 and 13 as shown on said Plat;  
Thence westerly 465.80 feet more or less to a point at the intersection of Lots 10 and 11 as shown on said Plat with easterly sideline of said Pearl Street;  
Thence southerly along said sideline 230.89 feet more or less to a point;  
Thence southerly along said sideline 196.53 feet more or less to a point;  
Thence southerly along said sideline 43.94 feet more or less to the point of beginning;  
Intending to describe all of Lot 10 as shown on said Plat, containing 4.8395 acres more or less and commonly known as the Pearl Street School property;  
102 voted in the affirmative; 0 voted in the negative;  
2/3 vote required. **VOTED:** November 16, 1989.

**ARTICLE 27.** To see if the Town will vote to authorize the Board of Selectmen of the Town of Reading to convey all or any part of the following described property, with the buildings thereon, commonly known as the Pearl Street School and to determine the minimum amount to be paid for such conveyance; to authorize the Board of Selectmen to convey all or any part of said property for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed therefor to said purchaser; and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate to the Board of Selectmen to carry out the purposes of this vote; or take any other action with respect thereto:

The land shown on Board of Assessors Revised January 1, 1987, Plat 105, as Lot 10 consisting of 4.8395 acres more or less and commonly known as the Pearl Street School property.

On motion of Russell T. Graham, it was voted that the Town authorize the Board of Selectmen of the Town of Reading to convey all or any part of the following described property, with the buildings thereon, commonly known as the Pearl Street School for the minimum amount of the appraised value; to authorize the Board of Selectmen to convey all or any part of said property for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed therefor to said purchaser:

Beginning at a point on the easterly sideline of Pearl Street, said point being that formed by the intersection with said sideline of the common boundary line between Lots 9 and 10 as shown on Reading Board of Assessors Plat 105 as revised January 1, 1987;  
Thence easterly 117.79 feet more or less to a point;  
Thence easterly 302.85 feet more or less to a point at the intersection of Lots 5, 10, and 32 as shown on said Plat;  
Thence northerly 477.98 feet more or less to a point at the intersection of Lots 10 and 13 as shown on said Plat;

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Thence westerly 465.80 feet more or less to a point at the intersection of Lots 10 and 11 as shown on said Plat with easterly sideline of said Pearl Street;  
Thence southerly along said sideline 230.89 feet more or less to a point;  
Thence southerly along said sideline 196.53 feet more or less to a point;  
Thence southerly along said sideline 43.94 feet more or less to the point of beginning;  
Intending to describe all of Lot 10 as shown on said Plat, containing 4.8395 acres more or less and commonly known as the Pearl Street School property.  
**VOTED: November 16, 1989.**

**ARTICLE 28.** To see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds or otherwise, and appropriate for the purpose of renovations and additions to the Birch Meadow School on Arthur B. Lord Drive, and the Joshua Eaton School on Summer Avenue, including the cost of original furnishings and equipment, engineering and architectural fees, inspection fees, relocation costs, contingencies, and related facilities incidental thereto and necessary in connection therewith, said sum to be spent by and under the direction of the School Committee, and to see if the Town will vote to authorize the School Committee to file applications for a grant or grants to be used to defray all or any part of the costs of said school renovations and additions and related matters, and to see if the Town will vote to authorize the School Committee to enter into all contracts and agreements as may be necessary to carry out the purposes of this Article, or take any other action with respect thereto.

Carol S. Lyons moved that the Town raise by borrowing as provided under Chapter 44, Sections 7 and 8 of the General Laws, or any other enabling authority, the sum of Five Million Six Hundred Forty-Three Thousand Dollars (\$5,643,000.00) and appropriate the same for the purpose of renovations and additions to the Birch Meadow School on Arthur B. Lord Drive, and the Joshua Eaton School on Summer Avenue, including the cost of original furnishings and equipment, engineering and architectural fees, inspection fees, relocation costs, contingencies, and

related facilities incidental thereto and necessary in connection therewith; that the School Committee is hereby authorized to file applications for a grant or grants to be used to defray all or any part of the costs of said school renovations and additions and related matters, including seeking reimbursement in the amount of not less than sixty-six percent (66%) of eligible project costs from the Commonwealth of Massachusetts Board of Education; that all said sums are to be spent by and under the direction of the School Committee, subject, however, to the restriction that not more than the sum of Four Hundred Fifty-One Thousand Five Hundred Dollars (\$451,500.00) shall be borrowed and spent by the School Committee until such time as the State School Building Assistance Bureau or any successor agency has certified that the project has met all the requirements for and is eligible for approval of the project for reimbursement by the Commonwealth of Massachusetts Board of Education; and that the School Committee is hereby authorized to enter into all other contracts and agreements as may be necessary to carry out the purposes of this vote. This motion was voted in the negative. **VOTED: November 20, 1989.**

**ARTICLE 29.** To see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise and appropriate to fund the feasibility and design for a relocated Senior Citizen Center, all monies to be expended under the direction of the Board of Selectmen, or take any other action with respect thereto.

Eugene R. Nigro moved that the Town appropriate from the Sale of Real Estate Fund the sum of Ten Thousand Dollars (\$10,000.00) to fund the feasibility and design for a relocated Senior Citizen Center at the former Central Fire Station on Pleasant Street, all monies to be expended under the direction of the Board of Selectmen. This motion was voted in the negative. **VOTED: November 27, 1989.**

**ARTICLE 30.** To see what sum the Town will raise by borrowing or from the tax levy, or transfer from available funds or otherwise and appropriate for the purpose of complying with the provisions of General



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Laws Chapter 21E and other applicable laws relating to the removal of subsurface contamination located at the former DPW Garage; such appropriation to include all engineering fees, testing, and all other related costs required to complete the purpose of this Article, all monies to be expended under the direction of the Board of Selectmen, or take any other action with respect thereto.

On motion of John H. Russell, it was voted that the Town transfer from free cash and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) for the purpose of complying with the provisions of General Laws Chapter 21E and other applicable laws relating to the removal of subsurface contamination located at the former DPW Garage; such appropriation to include all engineering fees, testing, and all other related costs required to complete the purpose of this Article, all monies to be expended under the direction of the Board of Selectmen. VOTED: November 30, 1989.

**ARTICLE 31.** To see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise and appropriate to the Fire Department Expense Budget to fund the collection of ambulance billing, or take any other action with respect thereto.

Russell T. Graham moved that the Town transfer from free cash, and appropriate to the Fire Department Expense Budget the sum of Six Thousand Dollars (\$6,000.00) to fund the collection of ambulance billing. This motion was voted in the negative. 45 voted in the affirmative; 69 voted in the negative; VOTED: November 30, 1989.

**ARTICLE 32.** To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 32, Section 22D, which provides for a certain retirement system funding schedule all as described in the "Notice Of Option To Accept The Provisions of M.G.L. Chapter 32, Section 22D And Became A Funding System" from the Commissioner, Public Employee Retirement Administration, and in the accompanying "Description Of Rights And Duties Of Governmental Units Electing To Accept

M.G.L. Chapter 32, Section 22D And Become a Funding System", copies of which Notice and Description have been distributed to all Town Meeting Members and made available for public inspection at the office of the Town Clerk, the Office of the Town Manager, the Library and at this meeting, or take any other action with respect thereto.

On motion of Mary S. Ziegler, it was voted that the Town accept the provisions of Massachusetts General Laws, Chapter 32, Section 22D, which provides for a certain retirement system funding schedule all as described in the "Notice Of Option To Accept The Provisions of M.G.L. Chapter 32, Section 22D And Became A Funding System" from the Commissioner, Public Employee Retirement Administration, and in the accompanying "Description Of Rights And Duties Of Governmental Units Electing To Accept M.G.L. Chapter 32, Section 22D And Become a Funding System", copies of which Notice and Description have been distributed to all Town Meeting Members and made available for public inspection at the office of the Town Clerk, the Office of the Town Manager, the Library and at this meeting. VOTED: November 30, 1989.

**ARTICLE 33.** To see if the Town will vote to amend the recodified Bylaws of the Town by adding the following to Section "4.9 User Fees", or take any other action with respect thereto.

"4.9.2.1 The Town Treasurer-Collector shall annually furnish to each department, board, commission or division of the Town, hereinafter referred to as the Licensing Authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation or business enterprise, hereinafter referred to as the Party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve (12) month period, and that such Party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

4.9.2.2 The Licensing Authority may deny, revoke or suspend any license or permit, including renewals



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## TOWN MEETING REPORTS

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and transfers of any Party whose name appears on said list furnished to the Licensing Authority from the Town Treasurer-Collector; provided, however, that written notice is given to the Party and the Town Treasurer-Collector, as required by Section 4.9.2.6 hereof, and the Party is given a hearing, to be held not earlier than fourteen (14) days after said notice. Said list shall be prima facie evidence for denial, revocation of suspension of said license or permit to any Party. The Town Treasurer-Collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the Licensing Authority with respect to such license denial, revocation or suspension shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the Licensing Authority receives a certificate issued by the Town Treasurer-Collector that the Party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges payable to the municipality as of the date of issuance of said certificate.

4.9.2.3 Any Party shall be given an opportunity to enter into a payment agreement, thereby allowing the Licensing Authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by Section 4.9.2.6 hereof.

4.9.2.4 The Board of Selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his/her immediate family, as defined in Chapter 268, Section 1 of the General Laws in the business or activity conducted in or on said property.

4.9.2.5 This section shall not apply to the following licenses and permits (as referenced to the General Laws): open burning, Chapter 48, Section 13; bicycle permits, Chapter 85, Section 11A; sales of articles for charitable purposes, Chapter 101, Section 33; children work permits, Chapter 149, Section 69; clubs, associations dispensing food or beverage licenses, Chapter 140, Section 21E; dog licenses, Chapter 140, Section 137; fishing, hunting, trapping license, Chapter 131, Section 12; marriage licenses, Chapter 207, Section 28 and theatrical events, public exhibition permits, Chapter 140, Section 181.

4.9.2.6 Wherever written notice is required in this section 4.9.2, notice shall be hand-delivered and a signed receipt obtained therefor or notice shall be sent by registered or certified mail, return receipt requested, postage prepaid."

On motion of Russell T. Graham, it was voted that the Town amend the recodified Bylaws of the Town by adding the following to Section "4.9 User Fees":

### "4.9.2 Denial, Revocation and Suspension

4.9.2.1 The Town Treasurer-Collector shall annually furnish to each department, board, commission or division of the Town, hereinafter referred to as the Licensing Authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation or business enterprise, hereinafter referred to as the Party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve (12) month period, and that such Party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

4.9.2.2 The Licensing Authority may deny, revoke or suspend any license or permit, including renewals and transfers of any Party whose name appears on said list furnished to the Licensing Authority from the Town Treasurer-Collector; provided, however, that written notice is given to the Party and the Town Treasurer-Collector, as required by Section 4.9.2.6 hereof, and the Party is given a hearing, to be held

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## TOWN MEETING REPORTS

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not earlier than fourteen (14) days after said notice. Said list shall be prima facie evidence for denial, revocation of suspension of said license or permit to any Party. The Town Treasurer-Collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the Licensing Authority with respect to such license denial, revocation or suspension shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the Licensing Authority receives a certificate issued by the Town Treasurer-Collector that the Party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges payable to the municipality as of the date of issuance of said certificate.

4.9.2.3 Any Party shall be given an opportunity to enter into a payment agreement, thereby allowing the Licensing Authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by Section 4.9.2.6 hereof.

4.9.2.4 The Board of Selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his/her immediate family, as defined in Section 1 of Chapter 268 of the General Laws in the business or activity conducted in or on said property.

4.9.2.5 This section shall not apply to the following licenses and permits (as referenced to the General Laws): open burning, Section 13 of Chapter 48; bicycle permits, Section 11A of Chapter 85; sales of articles for charitable purposes, Section 33 of Chap-

ter 101; children work permits, Section 69 of Chapter 149; clubs, associations dispensing food or beverage licenses, Section 21E of Chapter 140; dog licenses, Section 137 of Chapter 140; fishing, hunting, trapping license, Section 12 of Chapter 131; marriage licenses, Section 28 of Chapter 207, and theatrical events, public exhibition permits, Section 181 of Chapter 140.

4.9.2.6 Wherever written notice is required in this section 4.9.2, notice shall be hand-delivered and a signed receipt obtained therefor or notice shall be sent by registered or certified mail, return receipt requested, postage prepaid." VOTED: November 13, 1989.

**ARTICLE 34.** To see if the Town will vote to accept the provisions of General Laws Chapter 41, Section 41B, permitting the direct deposit of payroll, or take any other action with respect thereto.

On motion of Mary S. Ziegler, it was voted that the Town accept the provisions of Section 41B of Chapter 41 of the General Laws, permitting the direct deposit of payroll. VOTED: November 30, 1989.

**ARTICLE 35.** To see if the Town will vote to accept the provisions of General Laws Chapter 60, Section 23B, establishing fees for certificate of liens, or take any other action with respect thereto.

On motion of Eugene R. Nigro, it was voted that the Town accept the provisions of Section 23B of Chapter 60 of the General Laws, establishing fees for certificate of liens. VOTED: November 30, 1989.

**ARTICLE 36.** To see if the Town of Reading will vote to amend Reading's Home Rule Charter in the second paragraph of Section 3-6 by deleting the words "an appraiser" and inserting the words "such assistants as Town Meeting may by budget provide," so as to read:

"The Board of Assessors may appoint such assistants as Town Meeting may by budget provide and shall have all the powers and duties given to Boards of

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## TOWN MEETING REPORTS

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Assessors by the law of the Commonwealth not inconsistent with this Charter.

On motion of Robert I. Nordstrand, it was unanimously voted that the Town of Reading amend Reading's Home Rule Charter in the second paragraph of Section 3-6 by deleting the words "an appraiser" and inserting the words "property appraisers," so as to read:

"The Board of Assessors may appoint property appraisers and shall have all the powers and duties given to Boards of Assessors by the law of the Commonwealth not inconsistent with this Charter.

**VOTED: November 30, 1989.**

A true copy. Attest:  
Doris M. Fantasia  
Town Clerk



# Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

Edward W. Palmer, Chrmn.  
Alan Foulds, V. Chrmn.  
Susan Horn, Secretary  
Everett Blodgett  
Shirley Buzderewicz  
Susan Flannery  
Paul Sweeney  
Susan Theophanis  
Susan Wheltle

350th ANNIVERSARY  
STEERING COMMITTEE  
16 LOWELL STREET

## 1989 Annual Report of Reading's 350th Anniversary Celebration Steering Committee

In our first eight months as a Town appointed committee we have:

- Set guidelines for our committee's operation.
- Divided responsibilities among the committee members.
- Formed a non-profit corporation for the purpose of raising funds.
- Conducted a survey of over 30 towns and cities asking for reports and budgets of similar anniversary celebrations.
- Asked for ideas for an anniversary logo and are conducting a contest to obtain a useable logo.
- Decided on a period of time in which we plan to conduct the major events of our celebration in 1994:

### Tentative Schedule

May 21, 1994 Saturday - Homecoming Activities  
May 22, 1994 Sunday - Parade  
May 27, 1994 Friday - Anniversary Ball  
May 28, 1994 Saturday - Fair of Expo  
May 29, 1994 Sunday - Charter Day

- Made plans to recruit citizens and groups to set up sub committees to accept the responsibilities for these major events.
- Planned for 1990 to develop a strong interest and education about the history of the Town of Reading.

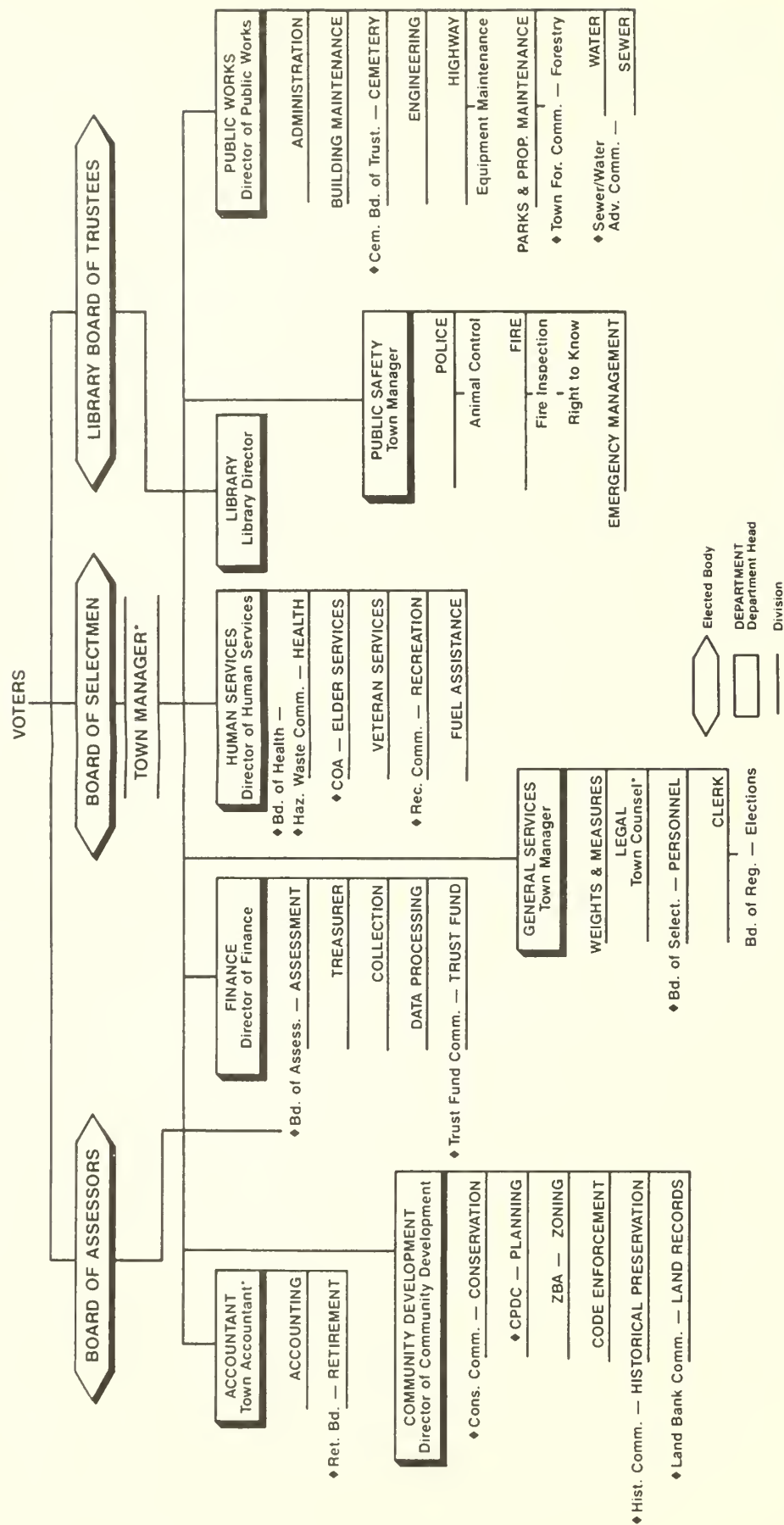
### Steering Committee

Everett Blodgett  
Shirley Buzderewicz  
Susan Flannery  
Alan Foulds  
Susan Horn  
Edward W. Palmer  
Paul Sweeney  
Susan Theophanis  
Susan Wheltle

Edward W. Palmer, Chairman



## TOWN OF READING, MASSACHUSETTS



- Policy-making body which may exercise authority per statute or other regulations, and which is appointed in accordance with state law, charter, or other regulation. The bodies determine policy under the general direction of the Board of Selectmen. Administrative direction is provided by Department Head, or the Town Manager in absence of Department Head.

\*Appointed by Board of Selectmen Per Charter

Approved by Town Meeting — November 19, 1987

# Library





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# LIBRARY

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## Annual Report of the Reading Public Library - 1989

As we celebrate the Reading Public Library's fifth year in the Highland School location, the Library's outstanding staff continues to offer excellent service to all its patrons. Circulation has been high, in spite of budget and service cuts.

Evidence of the staff's superior work is apparent in the noted programs they provide and in their initiative and diligence in seeking grants to fund these programs. Corinne Fisher applied for and received a \$6,391.00 grant for "Training the Rookie Reader." Reading Arts Lottery grants were obtained by Renee Olson for conservation supplies for historical photographs and by Sally MacDonald and Corinne Fisher for tickets to a library sponsored trip to see "Ann of Green Gables". Organized by Diane Young, "Consider the Source" book discussion groups were funded by the New England Foundation for the Humanities and New England Telephone.

Renee Olson's article "All Quiet on the Reference Front" describing a very successful public relations campaign was published in the February issue of the Library Journal. Doreen Bolnick's article on audio cassette repair appeared in the November issue of Library Journal. The Reading Public Library received \$500 worth of audio cassettes from the Listening Library Catalog in exchange for permission to reprint her article.

Throughout the year, the staff has eagerly participated in a continuing education program. The Reading Public Library was recognized with four public relations awards received from the Massachusetts Library Association. Those receiving awards included Doreen Bolnick, Theresa Bond, Renee Olson, and to the Children's Room staff: Corinne Fisher, Brenda Wettergreen, and Pam Takach. The Library Trustees fully support the personnel classification study presented in the summer of 1988 and strongly recommend the Board of Selectmen implement it in its entirety.

The Reading Public Library experienced an active summer. The summer reading programs were an overwhelming success with the Children's Room having 1,143 participants in their "Kenya Read" Program (up 7% from 1988). While 134 young adults (an increase of 33% from 1988) participated in a "Grand Slam Summer", reading 1,143 books (an increase of 63% from 1988). In fact, no less than 80 teens attended a Red Sox game after reading five books.

Also, during the summer months, Governor Dukakis visited the Reading Public Library to meet with Reading's Drug and Alcohol Task Force for the installation of Ben's Grille.

During 1989, Carol Smith, Library Associate, and Andrew Larson, Library Page, resigned from their positions; whereas Karen Brown, Administrative Secretary, and Barbara Lenox, Library Page, were appointed to positions at the Reading Public Library. Also, Jeanette Warren retired as Senior Technician. 1989 staff promotions included: Michael Colford, Library Associate; Brenda Wettergreen, Librarian; Irene Sunbury, Senior Technician; and Mary McIntire, Library Associate.

The Reading Public Library continues to offer outstanding service to this community. The dedication and creativity of the staff is remarkable; especially during these difficult fiscal times. The Board of Library Trustees are concerned that in these times of fiscal constraints, adequate funds be provided for the maintenance and upkeep of Reading's superior library facility. The Library Trustees and the staff are committed to providing quality service and thank the community for their support and patronage.

Submitted by:  
Dr. Christine Redford, Chairperson  
Board of Library Trustees



# LIBRARY

## Board of Library Trustees:

Dr. Christine Redford, Chairperson  
 Ms. Elia Marnik, Vice-Chairperson  
 Mr. Robert Fields, Secretary  
 Ms. Carol Beckwith  
 Ms. Cherrie Dubois  
 Mr. William Diamond

## Staff of Reading Public Library:

Director Susan Flannery  
 Assistant Director Diane Young  
 Administrative Secretary Karen Brown

## Staff (continued)

Head of Technical Services Beverly Thompson  
 Head of Circulation Division Dorothy Alworth  
 Head of Reference Division Nancy Aberman  
 Reference Librarians: Doreen Bolnick  
 Renee Olson

Young Adult Librarian Sally MacDonald  
 Head of Children's Services Corinne Fisher  
 Children's Librarian Brenda Wettergreen  
 Library Associates: Theresa Bond  
 Michael Colford  
 Mary McIntire  
 Elaine Singleton

Senior Technician Irene Sunbury  
 Technicians: Madeleine Gillis  
 Beverly Levy  
 Mary Jo Nordstrom  
 Eileen O'Malley  
 Ronald Thomson

Library Aide: Nicola Carello  
 Pages: Jennifer Baggs  
 David Bastiani  
 Laurie Conwell  
 Christopher DeAngelis  
 Nancy Drane  
 William Dresser  
 Dawn Harrison  
 Michelle Kingery  
 Karen Menard  
 Colleen Sumner  
 Lois Tulikangas

## LIBRARY STATISTICS 1989

Registered borrowers as of  
 December 31, 1989: 19,819

**Circulation:**  
 Books 273,526

A-V materials 14,070

Total number of items circulated: 287,596

Circulation per capita: 13.2

**Programs:**  
 Number of programs: 519

Attendance: 9332

Services:  
 Reference questions answered: 27,168

Materials acquired through  
 Inter-library loan: 1294

**Collection:**  
 Books 99,105

Records 5,373

Cassettes 1,594

Compact Discs 219

Children's kits 138

Total Collection 106,429

**Income to Town:**  
 Fines, fees \$13,348.00

Photocopier 2,666.00

Total \$23,014.00

# Public Safety





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# PUBLIC SAFETY

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## FIRE DEPARTMENT ROSTER

### CHIEF

Leonard J. Redfern

### DEPUTY CHIEF

Victor H. Cail#

### CAPTAINS

James W. Sharkey  
Donald L. Wood

Kenneth M. Campbell  
Gordon E. Sargent\*

### LIEUTENANTS

William F. Campbell  
Stephen A. Ballou

John T. Mooney  
Gregory J. Burns\*

### FIREFIGHTERS

#Ronald D. Micheline  
#Daniel J. Doran  
Peter R. Vincent  
Robert F. O'Brien  
#Joseph T. Hindes  
Verlon M. Curtis  
#Thomas M. Lyle  
Anthony J. Gentile  
Paul D. Murphy  
#Alan D. McMahon  
James A. Stevenson  
Roger C. Quimby  
Arthur H. Vars  
Philip G. Dole  
Robert J. Campbell  
Stephen M. Shea  
David C. Bishop  
Domenic D. Ricci  
Francis P. Driscoll  
Philip Boisvert

Paul D. Jackson  
Matthew McSheehy  
Arthur A. King, Jr.  
Daniel W. Cahoon  
Kevin F. Kelly  
Stephen W. Lewko  
Richard A. Puopolo  
Peter L. Marchetti  
Michael K. Holmes  
Perry M. Raffi  
David M. Roy  
Paul F. Guarino  
Michael J. Blanchard  
Mark F. Dwyer  
Robert McCarthy  
Patrick Wallace  
Donald E. Stead\*  
Bryan D. Ryan\*  
David T. Ballou\*  
Stephen Pelrine\*  
Paul F. MacKinnon\*

### DISPATCHERS

Richard Monroe  
Thomas Harris

John Rawcliffe  
Patty LeBlanc

### SECRETARY

Doris M. McNeil

### MECHANIC

Wayne J. Bell

# Retired

\* Appointed to fill vacancy

## FIRE DEPARTMENT REPORT

**MANUAL FORCE:** The authorized permanent force consists of the Chief, Deputy Chief, 3 Captains, 4 Lieutenants, 37 Firefighters, 4 Dispatchers

### **APPARATUS:**

Engine #1 - 1973 Maxim  
Ambulance, R1 - 1987 Ford Frontline  
Engine #2 - 1979 Maxim  
Ambulance, R2 - 1982 Chevrolet  
Engine #3 - 1987 Pirsch  
Fire Signal Truck - 1975 International  
Engine #4 - 1982 Maxim  
Chief's Car - 1988 Ford  
Ladder - 1982 Duplex-LaFrance  
Fire Preven. Car - 1984 Ford  
Pick-up Truck - 1980 Ford

### **SERVICE RECORD:**

319 Bell Alarms, 13 were false and 103 accidental

253 Still and Telephone Alarms

1234 Service Calls

1197 Ambulance Runs

### **PERMITS ISSUED:**

40 Blasting

128 Power Oil Burners

302 Home Fire Alarm Systems

838 Ambulance runs were billed

Total fees turned over to the Town were \$73,839.00

### **REPORT:**

The past year was a busy and interesting year that brought both progress and regression as construction of a new Central Fire Station began and the effect of Proposition 2-1/2 and the State budget crisis began to be felt.



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## PUBLIC SAFETY

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Travi Construction Company of Norwell began construction on the new Central Fire Station at 757 Main Street in late summer with a projected eight month completion date. The plans of Hughes and MacCarthy, Architects, were completed and approved in late Spring and were put out for bid in the summer. An ad hoc committee of firefighters including Captain Don Wood, Lieutenants Jack Mooney and Greg Burns and Firefighter Jim Stevenson assisted in the final design phase and will continue to monitor the final completion phase.

In conjunction with the building of a new fire station is also a new Central Public Safety Dispatch to be located at Police Headquarters. All fire, police, ambulance and other emergency dispatching will be done from this facility. This represents a major change in our operation but good cooperation and effort between the two public safety departments should make it a progressive one. Much needed modernization and updating of our fire alarm dispatch and radio system will be accomplished with this move.

On the down side, the reduction in state aid this year was felt in all areas and caused us to examine all potential budget cuts and all possible sources of additional revenue. The Fire Department overtime budget was reduced causing the elimination of the school safety programs, community and municipal C.P.R. instruction and the limiting of nearly all of our firefighter and E.M.S. training to in-house programs. With the excellent cooperation and participation of the firefighters and E.M.T.s we have been able to maintain a good level of training and our E.M.S. program continues to be highly regarded throughout the area.

Our fire experience has remained fairly constant but E.M.S. responses continue to increase yearly as do the costs associated with them resulting in sharp increases in medical supplies and equipment. Both our ambulances passed state inspection this year but our reserve ambulance, Rescue 2, is in poor condition. With the continued increase in medical aid responses and the need to maintain a more reliable spare ambulance it may become necessary to ac-

celerate ambulance replacement in the capital outlay plan.

Arnold Berger in making his rounds of generosity this year donated an automatic heart defibrillator to be used on our ambulance. This will greatly improve the survival chances of a victim of cardiac arrest. In a voluntary training program to become certified to use this unit in the field, more than 90% of our E.M.T.s participated, once again demonstrating their sincere dedication to serving the citizens of the Town.

Annual inspections of all commercial and municipal properties were completed and improvement was noted in all areas.

The Annual Fire Prevention Open House at the West Side Fire Station was again a great success due to the excellent efforts of the firefighters. It is well appreciated by the citizens of the Town as evidenced by the increased turn out each year.

The Fire Alarm Division continued to maintain the municipal system in excellent condition to insure the integrity of the system that all of our municipal buildings, churches, schools, major businesses and industries rely on.

The volunteer members of the Auxiliary Fire Service once again gave generously of their time in support and relief of the permanent department.

I would like to thank all Town Officers, Boards and Departments and especially the citizens of Reading for their continued support and assistance.

A special thanks to all members of the department for their dedication and performance in maintaining the professional standards of the fire service.

Respectfully submitted,  
Leonard J. Redfern  
Chief of Department

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# PUBLIC SAFETY

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## EMERGENCY MANAGEMENT

The Reading Emergency Management Agency has continued to meet Federal and State requirements to remain eligible for disaster and relief assistance.

The Town's Comprehensive Emergency Management plan was again reviewed and revised. An emergency response plan has been initially developed this year with the assistance of Mass. C.D. to coordinate effective control and evacuation for large scale incidents.

Through the efforts of volunteers and the able assistance of John Pineau we have made improvements in our emergency radio capability. The lack of Federal and State funding assistance for normal operations continues to inhibit new developments and growth. Respectfully submitted,  
Leonard J. Redfern  
Emergency Management Director

## POLICE

Honorable Board of Selectmen  
Municipal Building  
Reading, Massachusetts

Members of the Board,

The Reading Police Department consisted of forty members at the end of December, 1989: The Chief, two Lieutenants, one Lieutenant Detective, one Sergeant Detective, five sergeants, four detectives, one Safety Officer, one Armorer, and twenty-four Patrol Officers.

Two officers were appointed to the Department in January, 1989: George Grundhoff, and Ann Marie Mele. They completed the mandatory Police Academy training program and were assigned to regular shifts in April. Due to monetary restraints, they were layed off in November.

A Parking Enforcement Officer, Carl Wood, was appointed in February to handle the increased

volume of parking violations due to the newly initiated parking sticker program set up to control parking in the depot area. He was layed off in November.

Four sergeants took the lieutenants' exam and all four passed with very good marks. In September, from these four candidates, Michael Cloonan was appointed Lieutenant, becoming the new night shift commander.

Lieutenant Detective Patterson is now in charge of the detective division of the Department.

In October, Mark O'Brien was appointed sergeant.

After 26 years of service as Administrative Assistant to the Chief, Barbara Adams retired in May. Joan Puopolo was hired as our new Administrative Assistant in April, and the transition went very smoothly.

A FAX machine was installed at the Police Station through the Northeastern Massachusetts Law Enforcement Council at no cost to the town. This will facilitate the sending and receiving of reports and information to and from other law-enforcement agencies.

Intensive training for all Officers of the Department continues and includes one-week training sessions at the Regional Police Institute in Tewksbury, certification in First Aid and First Responder, training in the use of rifles and shotguns, and day and night shooting at the Police Range.

The Department continues in the process of being accredited by the Commission on Accreditation of Law Enforcement Agencies. Accreditation will insure that the Department is up-to-date and professional.

The Department once again actively supported the Special Olympics Torch Run in 1989 and is assisting in the planning of the Torch Run in 1990.

The Special Operations Unit of the Northeastern Massachusetts Law Enforcement Council Tactical

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## PUBLIC SAFETY

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Police Force, commanded by Lieutenant Robert J. Silva, was used on several occasions this year.

The Honor Guard has attended many functions this past year and continues to be well received wherever it appears.

The members of the Police Reserve have continued their excellent work during the past year handling traffic duty at the various churches and serving at special occasions. Lt. Michael Cloonan is in charge of the Reserves and is responsible for their training in the use of firearms. These men donate their time and effort without monetary compensation and deserve the thanks and appreciation of all citizens.

Also complementing our regular Police Department is our force of School Traffic Officers under the direction of Safety Officer Joseph R. Veno. These Officers, who supervise the crossing of children on their way to and from school at various locations about town, have proved to be devoted to their duties and area great asset to the town. Any citizen who would like to join US as a School Crossing Officer is urged to contact Safety Officer Veno.

We have continued our involvement with the Governors Alliance Against Drugs Program, which was initiated in 1986 to bring awareness of the problems of drugs with our school-age children.

The Reading Police Department was awarded a grant by the Massachusetts Committee on Criminal Justice in 1988 to be used to up-grade our in-house computer system. Computers were installed in three cars and the Hand-held Mobile Unit was upgraded.

Three new cruisers were delivered and were equipped for duty in the Department.

An outside agency is now handling collections on all outstanding parking tickets. Demand notices were sent out to delinquent ticket holders for tickets not paid as far back as 1984. Response to these notices have been very good.

In July, the central dispatch committee met several times and a proposal was submitted to the Town Manager. There are plans to begin construction of the central dispatch area in the Police Department as early as March, 1990.

The Department is indebted to Mr. Edwin Ciampa, a resident of Reading and owner of Crest Buick of Woburn, for donating a Buick sedan for the use of our Safety Officer.

Following are the arrests and services performed:

Arrests	485
Persons held in Protective Custody	126
Motor Vehicle Violations	6,333
Parking Violations	3,700
Juvenile Apprehended	51
Juvenile Cases in Court	31
Special Investigations	551
Auto Accidents Investigated	545

### FEES COLLECTED

Revolver Permits	\$3,720.
Firearm Identification Cards	\$262.
Police Reports Copied	\$2,209.
Parking Fines	\$30,875.
Court Fines	\$119,255.

### Motorized Equipment

1 1989 Ford sedan	Chief's car
2 1989 Ford sedans	Cruisers
3 1988 Ford sedans	Cruisers

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## PUBLIC SAFETY

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1 1987 Ford sedan	Cruiser
1 1987 Chev. Van	Det. Div.
1 1986 Ford sedan	Cruiser
2 1985 Ford sedans	Cruisers
1 1983 Ford sedan	Cruiser
1 1989 Buick sedan	Safety Car
1 Ford Aerostar	Animal Control Van

I would like to thank the Board of Selectmen, Town Meeting members, and especially the citizens of the town, for the support they have shown their Police Department during the past year.

Respectfully submitted,  
Edward W. Marchand Chief of Police

### POLICE DEPARTMENT ROSTER

CHIEF Edward W. Marchand

#### LIEUTENANTS

Robert J. Silva, Executive Officer  
N. Kevin Patterson  
Michael P. Cloonan

SERGEANT-DETECTIVE William F. Keefe

#### SERGEANTS

Bruce F. Russell  
Patrick M. O'Brien  
Richard W. Robbins  
Peter C. Garchinsky  
Mark J. O'Brien

#### PATROLMAN-DETECTIVES

David E. Saunders  
William A. Pacunas  
Dennis F. Farrell  
Robert F. Flynn

SAFETY OFFICER Joseph R. Veno

ARMORER William E. Arakelian

#### PATROL OFFICERS

Herbert G. Perry	Richard L. Nelson
Paul G. Peoples	Walter R. Franklin
Hobart E. Nelson	Larry E. Frederick
Peter R. O'Brien	Robert J. Moreschi
Richard DelRossi	Charles J. Lentini
James W. Cormier	Pasquale M. Iapicca
Christopher J. Voegelin	David M. Stamatis
Leone M. Sullivan	Michael D. Saunders
David M. Richards	James P. Collins
Anthony F. Caturello	John T. Kyle
John T. McKenna	Kevin P. Cryts
Robert MacKay, Jr.	Mark Tulipano





# Public Works





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# PUBLIC WORKS

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## REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Department of Public Works had another extremely busy year, particularly associated with the remodeling of the Town Hall buildings and the start of construction of a new three bay fire station on North Main Street.

By January 1, 1990 the Town Hall Complex will be virtually complete with the exception of final trim in the Connector. Town Meeting appropriated \$1,500,000 for this effort and the project will be completed within this budget amount. Once again, Public Works personnel were directly responsible for significant savings in the construction and remodeling of the Town Hall facilities. Reading is blessed with a very talented group of men and women in its Public Works Department and the results of their efforts at the Town Hall greatly reveal this.

The three bay fire station is under construction on North Main Street and is approximately 1/3 complete. Construction will continue throughout the winter using cover and temporary heat. It is expected that the facility will be complete approximately June 30, 1990. Bids are to be taken in early 1990 for new traffic signalization at the Fire Station and these too will be complete by the time the Fire Station is finished.

A great deal of resources were engaged in an effort to have the Department of Environmental Protection to take notice of contamination in our wells emanating north of the Ipswich River. D.E.P. finally took action in late November and the Department is aggressively pursuing State aid for monitoring at our wells to insure that contamination is not included in our finished water. The Department is also negotiating with DEP for construction of high-tech filtering and aeration systems at the Louanis Water Treatment Plant. This work should commence in Spring 1990.

## ENGINEERING DIVISION

The Engineering Division supplies all engineering work to all other Town Departments and supervises

all Town projects, prepares pre-bid cost estimates, specifications and supervises all construction. The Division works closely with Community Planning and Development Commission in assisting and advising the Commission on subdivision matters. Review and inspection of subdivisions requires approximately 24% of the Engineering Divisions time.

The Division was instrumental in the planning and design of the Town Hall Renovation, under the supervision of the Director, resulting in considerable savings in outside engineering and consultant fees.

The following subdivisions were reviewed or are under construction:

Duck Road  
Enos Circle  
Sanborn Village IV  
Pine Grove Estates  
Appleton Lane  
Rocky Road  
Fairwood Acres  
Emerald Drive  
Davis Lane  
Johnston Circle  
Birch Meadow Estates  
Batchelder Estates  
American Trade Park

## WATER AND SEWER DIVISION

The Water Division installed a total of 49 new water services and a total of 6,370 linear feet of water main has also been installed. The majority of services and water main were installed at recent new development areas and in addition, the Division replaced 18 old water services.

The Sewer Division operates and maintains nine sewerage pumping stations. An ongoing preventive maintenance program has been very successful, and all stations have been updated to the latest state-of-the-art condition. Licensed Drain Layers connected 74 new sewage services in the past year.



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## PUBLIC WORKS

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### LOUANIS WATER TREATMENT PLANT

Total rainfall in 1989 was 42.59 inches which is .7 inches above normal.

A total of 632,063,000 gallons of water was delivered to the distribution system in 1989, a decrease of 18,099,000 gallons from 1988.

The highest single days consumption was 2,840,000 gallons on July 27, 1989 and the highest weeks consumption was for the period July 23 to July 29, 1989, an amount of 15,792,000 gallons.

On July 26, 1989 at 1:45 P.M. there was a break of the 20" water main at the end of Bancroft Avenue, which resulted in a loss of

approximately one million gallons, which was made up on July 26 and 27.

### HIGHWAY DIVISION

The Highway Division conducted maintenance of drainage ditches, sidewalks, catchbasins, roadway and equipment maintenance. Three (3) full time positions were cut in this Division in September 1989 which will result in a reduction of necessary ditch cleaning and maintenance.

### BUILDING MAINTENANCE

This Division provided maintenance and custodial service for the Town Hall, Executive Office Building, Police Station, Police Annex, Pleasant Street and Woburn Street Fire Stations, Fire Alarm Building, Pearl Street School Building, Public Library and DPW Facility. The staff look forward to completion of the Town Hall complex so that normal service can be provided again.

### STORM DRAIN CONSTRUCTION

Upgrading the storm drainage system in addition to annual cleaning of catch basins are necessary ongoing projects. Within the limits of funding, major channel reconstruction projects continued on the Aberjona River Phase III, and the John Street - Ash

Street - Main Street ditch system improvement project is under design.

### STREET MAINTENANCE

The roadway maintenance program continued with temporary patch, stone chip sealing, overlays and roadway reconstruction. The reconstruction project - Franklin Street - Main to Haverhill Street continued; completion will be in the Spring of 1990.

### SNOW AND ICE

There were two plowable storms in February and one each in November and December. In addition, there was need for a substantial number of sanding and salting operations. This was the first in a number of years that a transfer from the Reserve Fund was not necessary.

### PARKS AND FORESTRY DIVISION

Maintenance was accomplished in the parks and playgrounds, school properties and skating areas. Tree trimming, removal and planting was done throughout Town on public and roadside shade trees as well as maintenance on Town Forest areas. This Division was reduced by two (2) full time positions in September 1989. Normal maintenance of recreation facilities and Conservation properties will be reduced substantially without sufficient personnel.

### SANITARY SEWER SYSTEM

The Department has completed an Infiltration/Inflow Program as mandated by the State Water Pollution Control Commission and is awaiting funding to do corrective infiltration work. All funding has been held up due to the State fiscal crisis and there is no assurance that funding will occur in the very near future. The Town's I/I reduction program of 2 for 1 required of all developers has been very successful in reducing to a very low level infiltration and inflow.

Massachusetts Water Resources Authority costs continue to escalate in accordance with court ordered action and last year the increase was approximately 43% and it would appear that the same increase will be required in 1990. Our costs from MWRA exceed our operating by 3 1/2 to 1.

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## PUBLIC WORKS

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### TRASH DISPOSAL

Hiltz Company is in the third year of a three year contract to pick up and dispose of Reading trash. Bids will be taken in 1990 for a new three year contract. The relationship with Hiltz has been extremely good and economical to the Town of Reading, in an era of steeply escalating trash collection costs. Again, I have to report that the Town of Reading continues to generate more trash each year in spite of spiraling costs. This year was our first year of voluntary separate leaf pickup and almost 800 tons of leaves were collected and brought to a town-owned composting facility off Strout Avenue. This results in a \$17,000 saving to the community and in 1990 mandatory leaf pick up will go into effect at which time we expect to collect considerably more leaves.

The RESCO facility in Saugus has not yet started construction to meet clean air standards as was reported last year, due to the State's inability to fund their share. That enormous cost, however, is still possible at any time and the Town will be required to pay an extraordinary amount of money over the life of its contract with RESCO. At present the Town enjoys one of the lowest disposal rates in the area at \$22.00 per ton. However, when construction gets underway, we could possibly see an expensive \$80-100 per ton.

Respectfully submitted,  
A.V. Fletcher, P.E.  
Director of Public Works

### REPORT OF THE TOWN FOREST COMMITTEE

To the Citizens of Reading:

We submit our report for the year 1989, and through the current date.

Again this year many people, both in groups and as individuals, made use of the Forest for hikes and nature tours. Guided tours by Committee members were also given.

Scout groups have also used the Forest for camp outs and conservation projects.

We are at present working with Public Works Department regarding the location of exploratory wells for future use.

In closing we wish to thank the Reading Fire, Police and Public Works Departments for their assistance.

Respectfully submitted,  
George B. Perry, Chairman  
Irving E. Dickey, Jr., Vice Chairman  
Benjamin E. Nichols, Secretary

### REPORT OF THE TREE WARDEN AND SUPERINTENDENT INSECT PEST CONTROL

I submit my report as Tree Warden and Superintendent of Insect Pest Control for 1989.

Fifty-three public shade trees were removed: eleven Elm trees (Dutch Elm diseased), under Massachusetts General Laws, Chapter 132, Section 26A; six trees to allow for road construction under Massachusetts General Laws Chapter 87, Section 3; six trees from storm damage, and the remaining thirty were either dead or in a dangerous condition.

Sixty two trees were planted on public and private property as replacements.

Deadwood and low branches have been removed from the public trees as requested, or as scouted, and tree cable bracings have been installed on weakened branches as needed.

Any wood that is not diseased or insect infested from tree trimmings or removals were left with abutting property owners as requested. The remainder of this burnable wood along with a stockpile of wood chips, will be delivered as requested upon availability.

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## PUBLIC WORKS

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Again, the Town of Reading was awarded "Tree City U.S.A." status by the National Arbor Day Foundation for 1989.

The Reading Jaycees sponsored our Arbor Day Celebration again this year, and three hundred Spruce trees were given to all fifth grade students in Reading.

A special thanks to all of these clubs and organizations, committees and commissions that promote our tree planting programs.

Respectfully submitted,  
Irving E. Dickey, Jr.  
Tree Warden and Superintendent  
Insect Pest Control

Board of Cemetery Trustees

Annual Report - 1989

To the Board of Cemetery Trustees:

The following is from office records for the calendar year 1989.

<u>Interments:</u>	<u>Laurel Hill</u>	<u>Forest Hill</u>	<u>Charles Lawn</u>	<u>Total</u>
	35	87	40	162
<u>Foundations:</u>	4	16		20
<u>Markers Set:</u>	11	10	23	44

Sale of Lots - Forest Glen

Single Graves	16
Two Grave Lots	79
Three Grave Lots	18
Four Grave Lots	19
Five Grave Lots	2
Six Grave Lots	3
Urn Garden Graves	<u>5</u>
Total	137 plus 5 Cremations lots.

Sale of Lots - Charles Lawn

Single Graves	10
Two Grave Lots	4
Three Grave Lots	1
Extra Deep Graves (2)	23
Extra Deep Graves (4)	2
Veteran Graves	<u>7</u>
Total	47

Development:     Forest Glen

Approximately 1 acre of land was graded, seeded and landscaped - completing a 2 year program. The following lots were laid out, corner markers installed and numbered:

Single Graves	33	Grave Spaces	33
Two Grave Lots	154		308
Three Gr. Lots	27		81
Four Gr. Lots	21	194	84



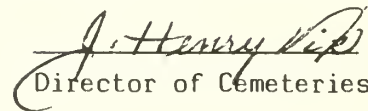
Five Grave Lots	2	10
Six Grave Lots	7	42
Eight Grave Lots	<u>1</u>	<u>8</u>
Total		566

Development:            Charles Lawn

Lay-out of lots - Numbered.

Extra Deep Single Grs.	58	58
Extra Deep 2 Gr. Lots	<u>48</u>	<u>96</u>
Total	106	154

Respectfully submitted,

  
Director of Cemeteries.

Report of Custodian of Veteran's Graves

Calendar Year 1989

To the Honorable Board of Selectmen:

As mandated by Section 9 - Chapter 115 of Massachusetts the following report covers interments and other activities related there-to.

Burials:

<u>Laurel Hill</u>		<u>Forest Glen</u>		<u>Charles Lawn</u>	
Charles Perry	W.W. II	Earl Thompson	W.W. I	George Morris	W.W. II
Lawrence McLeod	W.W. II	Mark Doucette	Korea	Tere Sandberg	W.W. II
Fred Sweetser	W.W. II	Earl Vivace	W.W. II	John Lynch	W.W. II
Frank Soracco	W.W. I	Frank Cate	W.W. II	Ralph Ciampa	W.W. II
		Joseph Dempsey	Viet-Nam	Dominic Dantone	W.W. II
Total <u>4</u>		Total <u>5</u>		Ralph Nickerson	W.W. II
				Walter Graves	W.W. II
				John Downey	W.W. II
				Edward Noone	W.W. II
				Frank Dalrymple	W.W. II
				Frank Shiebler	W.W. II
				Arthur LaFave	W.W. II
				John Mantia	W.W. II
				John Doran	W.W. II
				Madeline Beagan	W.W. II
				Total <u>15</u>	

Total W.W. I 2

Total W.W. II 20

Korea 1

Viet-Nam 1

Grand Total 24 Total of all Wars 1223

Memorialization of Veteran's Graves

A total of 21 Government markers were set at proper grave location. Also, as mandated by the above Section of Chapter 115 of the General Laws, all Veteran's graves under the jurisdiction of the Town of Reading were properly decorated by a flag and a potted flower on Memorial Day.



# School Department







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# SCHOOL

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## ANNUAL REPORT OF THE SCHOOL COMMITTEE

Most of 1989 brought the Reading school system normal and productive times. The Superintendent's Office was moved from leased space on Gould Street to the high school. The high school Guidance Department was remodeled to provide students and faculty with appropriate privacy areas. The gymnasium floor was replaced at Coolidge Middle School. The last portable was moved from the Pearl Street School and put to use at Joshua Eaton in an attempt to ease the space crunch there, and asbestos removal at the Parker Middle School and other locations went according to plan.

Faces on the School Committee changed. After nine years of service, Richard Coco stepped down and was replaced by Mary Williams. Student Representative Matt McGee graduated in June and Tom Fuller filled his seat. Assistant Superintendent Ron Winslow retired at year end after sixteen years of service. A national search for his replacement found Warren Hopkins, a teacher in the high school, the best qualified applicant to assume the role.

Departments throughout the school system banded together to develop a K through 12 Curriculum Goals Booklet. The staff of the schools carried out an in-depth evaluation of the Physical Education program and discussed the evaluation with the Reading School Committee at a meeting this fall. Individual members from the School Committee, administration, faculty, and the Reading community joined forces on a variety of projects, i.e., foreign language, music, early childhood, curriculum development and school Space needs. "AIDS Education a Partnership with Parents" is an example of citizens and faculty working together to develop a program culminating in an educational presentation to the middle schools in November.

The School Committee had the pleasure of working with some of the best our school system has to offer. The students and faculty of the Barrows School transported a complete set of Orff instruments to a late winter School Committee meeting. All members

were given a quick lesson on the instruments and asked to join the students in a short music presentation. Birch Meadow educators provided us with a synopsis of the Black History Month program that was used in their school, and the Future Problem Solvers of America from the Coolidge School brought us up to date on their competition experiences. These and other programs are something for which the Reading faculty and students alike should be proud.

Fame was brought to our town through the efforts of many individuals. Teachers were the recipients of national awards, grants and fellowships. On the local level, the Berger Award for outstanding leadership in education was presented to Bill Carne of Parker Middle School and Anna O'Brien a teacher at the high school. Our students performed well too, placing first as individuals or as teams in many educational, musical and athletic events.

In addition to the above, other high points of the year were those sponsored by our patron Arnold Berger. Mr. Berger provided the High School with an extensive array of computer equipment, and he gifted the Coolidge Middle School with a complete computer network. When presenting the gift Mr. Berger said, "Every student should have an opportunity to learn." His gift will provide each student not only the opportunity to learn, but also with the word processing ability to do their English writing assignments.

The Committee's low points came swiftly and unexpectedly in late July when an unexpected budget crisis forced the governor of the state to veto local aid. The unforeseen cut required quick rebudgeting work on the part of the committee and school administration. Projects were trimmed or delayed. For the first time in Reading's history, a users fee was instituted for students who wished to ride the bus to school or be involved in any athletic activity at the high school. The Elementary School Building Needs Committee labored long and hard to bring a school expansion proposal to Fall Town Meeting. No one denied our desperate need for educational space, AND no one believed the state would fulfill its share of the funding obligation (66% of the project cost).

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# SCHOOL

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Town Meeting Members did not feel they could place the town at such financial risk so the motion failed.

Students, faculty, administrators and citizens have all weathered the good times and the bad with a spirit of cooperation and endurance. We look forward to the nineties knowing that the economic crisis at the state level will undoubtedly bring us to many long meetings where hard, and potentially unpopular, decisions will have to be made.

## ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

During 1989, the students and staff of the Reading Public Schools made learning the central focus and the key activity of the school system. The reports of strong performances by individual students and teachers are chronicled in the many articles in local papers, in School Committee Highlight presentations, and in numerous school or P.T.O. produced newsletters. The numbers of awards, honors and recognitions earned by Reading's students and teachers each year are impressive. Comparisons of the performance of Reading youngsters on state and college entrance tests always favor Reading. Parents and community members demonstrate high commitment and support for good education by volunteering in great numbers and by active commitment to P.T.O. events. Large numbers of parents meet with or communicate by phone with teachers on a regular basis as a way to foster high pupil performance. Day-in and day-out, teachers show strong interest in pupil learning through their generous participation on their own time in staff improvement and professional development activities. In last year's report, I noted the high degree of genuine respect which signifies all the person-to-person interaction about student learning. The system of education which the people of Reading have put together is working well.

In contrast to this picture is the fiscal crisis which has dominated public attention in the latter half of 1989. The fiscal problem which has engulfed Reading and virtually all other communities in the Commonwealth was not deflected or softened by the fact that

Reading's quality education was delivered in an amazingly cost-effective manner. By the latest available study, Reading's education system spent \$512 less per pupil than the state average. The years of scrimping and cost-shaving didn't exempt Reading from the ravages of Proposition 2 1/2 tax limits and reduced state aid.

The Reading Town Meeting at their spring session voted a reasonable school budget and also approved some long delayed projects to replace PCB-laden transformers, remove asbestos from public spaces, and provide quarters for the Superintendent. These carefully worked-out financial arrangements for the upcoming school year were shattered when the governor announced in early July that he was vetoing a large chunk of state aid.

The Reading School Committee's response was to find a way to survive the crisis and they did so by charging fees for athletic participation and for bus use, and by cutting staff positions, repairs and equipment.

The governor's veto highlighted the crisis in State Government, but it brought to full realization the fact that the Town's ability to raise money to meet educational needs was strained by the Proposition 2 1/2 rules.

The Reading School Committee, after meeting with the Reading Finance Committee, asked the staff to prepare plans for a September 1990 - June 1991 school year with about one million dollars less than the school system was voted for 1989-90. In doing so, the School Committee recognized that seven percent salary increases negotiated last year would call for an expenditure of one million beyond the fifteen million voted as the 1989-90 budget.

Since the fall, the School Committee has hosted numerous forums where the community's priority for particular programs could be aired. Hundreds of students, teaching staff members, parents, taxpayers and community leaders have offered suggestions for "down-sizing" the school system and its services in



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# SCHOOL

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light of the limited dollars. This process will continue on into the spring of 1990.

It has been the goal of this superintendent to help the community carry out its education planning for FY 1991 in an open, deliberate manner with plenty of opportunities for consideration of all ideas. By using this approach, Reading will avoid the negative feeling and stress of a budget "crisis", and move to a leaner school system in a "thoughtful" way.

Thoughtful or not, Reading is discussing the dismantling of the fine, well-tuned school systems described in the early part of this report. Lowering our goals and lowering our expectations is a shame when one considers the national or world context in which our students will be living. Reading youngsters need more, not less education for the 21st century in which they will live.

The Reading voters will be asked to override the imposed limits of Proposition 2 1/2 and permit higher taxes to support the schools and other municipal government functions. This is the one clear-cut way on the horizon to avoid dismantling the school system and lowering our expectations for student learning.

Robert J. Munnely, Ed.D.  
Superintendent of Schools

## Annual Report of the Schools and Departments of the Reading Public School

This consolidated report represents the activities and accomplishments of the Reading Public Schools during the past calendar year.

Under the testing provisions of the Statewide Reform of Education Act, the Massachusetts Basic Skills Program was administered to our third, sixth, and ninth grades in the areas of reading, mathematics and writing. Results indicate our students continue to demonstrate excellence of performance. In grade three, ninety-eight percent of students passed in reading, ninety-seven percent in math and ninety-eight percent in writing. In grade six, ninety-five per-

cent of students passed in reading, ninety-six percent in math and ninety-eight percent in writing. Overall, Reading's scores exceeded state averages in all areas of the test.

Reflecting on our past year's achievements, students were again making us proud at Reading Memorial High School in 1989. In the spring, the music department staged another spectacular musical, "Bye, Bye Birdie", and by commencement time two hundred twenty seven members representing seventy-five percent of the Class of '89 had been accepted into competitive colleges.

Autumn witnessed the announcement that student John Lautzenheiser was named a National Merit Scholarship Semi-Finalist and four other of our students were selected for honorable mention.

Meanwhile, our athletes brought honor to the school. The boys soccer team surprised us all by becoming State Semi-Finalists. The boys track teams, both indoor and outdoor, continued their dominance by winning the Middlesex League Championship, Class B; State Relay Championship; and the Class B State Championship.

Faculty continued to grow professionally, develop curriculum and reach out to meet students needs.

The past year was considered quite successful for the Coolidge and Parker Middle Schools. Highlights included a significant effort to improve the middle schools' computer program by upgrading the computer centers to include a word processing laboratory; and integrated learning units were designed to help students apply skills across a wide range of content areas with an emphasis on critical thinking skills.

Professional development activities for middle school teachers continue to be a priority. Many initiatives by teachers, departments and administrators resulted in a variety of accomplishments.

Emphasis on skill development, opportunities to explore various interests and a supportive and nurtur-



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## SCHOOL

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ing environment for students are still priorities for the middle schools, while both middle schools continue to enjoy solid support from the parent organizations which remain a powerful factor in the success of our schools.

Our four elementary schools have been involved in various activities this past year.

On September 11, 1989, guests, parents and the student body commemorated the Alice M. Barrows School's 25th Anniversary during a school ceremony. The school of fourteen classrooms with a projected capacity of 350 students opened its' doors in September 1964. An expanding elementary school population necessitated the construction of a new elementary school in the Glen Meadow area of the community. Construction was started in May 1963 and completed by August 1964 at a cost of \$900,000 + . The school was named after Alice M. Barrows, a most respected and revered educator. She served the Reading Public Schools for forty-three years.

As part of the ceremony, the P.T.O. presented the school with a sign on which the Barrows School logo and lettering were artistically engraved in gold leaf and placed on the school's front lawn. The students and staff were immersed in a variety of activities centered around the twenty-five year history of the school. Most notable of these activities was the assembling of a time capsule by each grade level to be opened twenty-five years hence - in the year 2014. Students placed memorabilia in the time capsule representative of school life in the 80's.

The J. W. Killam School continued the development of the Carnegie Grant Program. The second year of State funding allowed the Killam school community to pursue the goals of developing a creative learning environment strengthening educational opportunities for children; creating a more professional environment for teachers, and establishing partnerships with parents. To meet these goals, six teams of teachers, teacher aides, specialists, and parents has been established, representing grade levels, effective education and enrichment. Members of the Killam

school community are to be recognized and commended for their dedication and willingness to participate in this restructuring initiative.

As a result of soliciting input from program coordinators, parents, school faculties and School Committee members, the elementary Gifted and Talented program underwent several changes this past year. The "Discovery" program, as it is now named, serves children in grades three through five. A new screening and identification process was developed along with a new reporting system to parents. Future Problem Solving teams were incorporated into the grade five program along with the development of Artifact Boxes for the third grade curriculum. The program evaluation which included several parent and community meetings, encouraged an enhanced level of parent involvement and communication along with the solicitation of additional student mentors and Type I exploratory activities.

Gifted and Talented staff development activities also flourished initially with a summer course for teachers entitled "Talents Unlimited" followed by curriculum compacting strategy sessions provided to our elementary teaching staffs during the school year.

The program continues to offer enriching and challenging experiences to our talent pool of elementary youngsters.

Elementary curriculum initiatives continued this past school year. The staffs of all elementary schools participated in a series of activities devoted to science. Serving as the leader of the activities, Dr. George Ladd, Professor of Education at Boston College, worked with teachers at all levels to revise the curriculum and to acquaint the personnel with the very latest techniques for teaching science. Classroom demonstrations, grade level meetings and summer curriculum workshops were all part of the program. Present plans are to have the entire science elementary curriculum updated during the next two years.

In the area of Special Education, the Killam School classroom serving students with severe special needs continues to develop an integrated program model.

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## SCHOOL

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Parents and school faculty have all viewed the film "Regular Lives" which chronicles the integrated education of severely handicapped students in regular education settings. Under the direction of teacher Kathy Woods, her staff, and Principal Paul Guerrette, each student is directly involved within the total life of the Killam School. Through the introduction of "peer buddies", carefully planned mainstream classroom placements, and the active consultation and support of Ms. Woods, all children are succeeding socially, emotionally, and academically, as they are increasingly involved with their non-handicapped peers in a variety of settings throughout the school day. This approach is consistent with the goals, values, and mission of the "Special Education Task Force Report", May 1988, which vigorously endorsed these kinds of initiatives. This commitment is evident in all of the special education programs and services in Reading.

The Occupational Center Program at Reading Memorial High School serves students with moderate to severe special needs. During the past two years the direction and philosophy of the program has continued to evolve. A major emphasis is placed on shaping programs and services which directly help students succeed at the community level. Through the support of a \$10,000 grant, teachers are developing a community referenced curriculum which will directly benefit our students in the development of functional skills. A significant part of the student program embraces the development of skills needed to succeed in work, communication, and leisure oriented activities. This program directly supports the mainstreaming philosophy and characterizes special education programs and services in the Reading Public School System.

Another initiative is the development of an Early Childhood program serving three and four year old preschool children with special needs. A full range of screenings, evaluation, therapy, and educational services are provided through the program. The development and implementation of this program was accomplished through the utilization and assignment of existing staff and services. The center-based

team monitors all programs and services for pre-school children with special needs. Active contact with area nursery schools which serve special needs students is also maintained through the Early Childhood Center.

In the area of Art, the high school arts faculty representing art, music, drama and dance developed common standards for courses meeting the newly identified fine arts curriculum requirement.

The group also began planning for an interdisciplinary arts course, working with a Lucretia Crocker Fellow consultant. Middle school art teachers expanded their curriculum in three-dimensional design through a partnership with the DeCordova Museum in Lincoln. Elementary art faculty served as cooperating teachers for student teachers from the Massachusetts College of Art and the School of the Museum of Fine Arts/Tufts University.

Numerous grants supported visiting artists in the schools and collaborations with museums. Reading Arts Lottery Council grants brought Reading sculptor Gayle Fichtinger to Parker, and with additional support from the Cultural Education Collaborative, writer/storyteller Judith Black to Coolidge for extended residencies. A major grant from the Massachusetts Council on the Arts and Humanities allowed both middle schools to have a year-long partnership with the DeCordova Museum. Called Public Sculpture, the program focused on public art and urban design and involved field trips and work with artists Gayle Fichtinger and Bart Uchida. Funding from the Council also supported a short-term collaboration with the Institute of Contemporary Art at the High School.

Student artwork was exhibited extensively within the schools and community, and statewide, at the Boston Globe Scholastic Show, the Superintendents' Association Conference in Hyannis, the Worcester Art Museum, the DeCordova Museum, the Massachusetts College of Art and the Museum of Fine Arts. Three high school students were selected as participants in the Art All-State Festival, a studio program for talented high school juniors.



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## SCHOOL

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Department members were involved in many professional activities outside of school. Three art faculty members received Professional Development grants for the following projects: attendance at the National Art Education Association Conference, enrollment in a master class in drawing and painting, and independent research on women artists. A high school art teacher exhibited her works in handmade paper professionally, and two elementary staff members made conference and college presentations on art curriculum development. The Art Director Susan Wheltle made presentations of collaborative art programs and teaching art history at several Massachusetts conferences and colleges, and participated in the National Alliance for Arts Education Summit Conference in Washington. She served on an advisory panel for the revision of art teacher certification standards, and as Chair of the Massachusetts Art All-State Festival. Ms. Wheltle was selected as Outstanding Art Educator of the year by the Massachusetts Art Education Association.

The Music Department had a busy 1989. Under the direction of Mr. John Giacobbe some major changes were made to the program to better facilitate the musical education of our children.

As of September 1989, the Instrumental Beginner Lessons were introduced to students in grades 6 through 12, versus only fifth grade as had been done previously. Recorders are now being taught as a unit of study beginning in grade 3 and continuing through the Middle School. An hour and one half per week is dedicated to Interaction Time at every elementary school. This permits a flexible schedule for various productions and rehearsals, more interaction time with the music teacher and classroom teacher and makes time available for special projects involving music with other departments.

The Middle Schools and High School gave wonderful musical productions during February and March. Coolidge Middle School presented "H.M.S. Pinafore", Parker Middle School presented "Tied To The Tracks", and RMHS presented "Bye, Bye Birdie." All performances were well attended and received.

The High School Band participated in the Lawrence St. Patrick's Day Parade where they received second place. This is the first time the band participated in this event. They took a major trip to Hersey Park, Pennsylvania and participated in the All-American Music Festival where they received Excellent ratings in: Concert, Jazz, Marching Band and Parade. The band also took the Grand Sweepstakes Award for best band overall. The band continues its string of victories by fully participating in the NESBA Field Show competition this past fall and won a Silver Medal in their division.

The RMHS Chorus had two students selected for Massachusetts District Music Festival: Rene Bergeron and Kelly Cassidy. Rene has been nominated for Mass All-State and has yet to audition. Rene Bergeron auditioned for the All-New England Music Festival and received the highest rating possible, a Division VI-I rating. She was then selected to participate in the All-New England Music Festival in Burlington, VT where the finest high school musicians in New England are assembled to perform in the areas of Chorus, Band and Orchestra. Rene was selected for chorus.

We continue to be proud of the many fine accomplishments of our students and staff in the area of fine arts.

At the district level professional development of staff continues to be a priority. Horace Mann Grant monies were able to fund eighteen classroom initiatives representing fifty-nine teachers. Professional grants supported the activities of more than sixty-five teachers toward growth and development in their area of expertise. A system wide institute entitled "The New American Family and the School" provided teachers with information and insight to the changes that have taken place in family structure and demographics of today.

To continue our efforts in recognizing outstanding teaching; William Carne, Science teacher at Parker Middle School and Anna Normand-O'Brien, Social Studies teacher at Reading Memorial High School

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## SCHOOL

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were selected as Reading's 1989 Exemplary Teachers.

In other personnel related matters two dedicated members of the Reading School Department staff retired this past year. Ronald Winslow, who served as the District's Assistant Superintendent of Business, retired after seventeen years of service, and Virginia Stanley, who served central office as a confidential secretary for twenty years, retired with the honor of being selected as the first recipient of the Robert S. Wells Award given to an employee of the community for excellence in local government.

In summary, the year's highlights continue to portray a level of excellence toward the quality of teaching and learning for our young students of Reading.





## Town Officers, Boards & Committees





**APPOINTED AND ELECTED TOWN OFFICERS, BOARDS & COMMITTEES**  
(Effective February 23, 1990)

		<u>Term</u>	<u>Term</u> <u>Exp.</u>	<u>Appt'g</u> <u>Auth.</u>
<b><u>Affirmative Action Officer</u></b>		<u>1 yr.</u>	6/30/90	Town Manager
Peter I. Hechenbleikner	16 Lowell St.			
<b><u>Animal Control Officer</u></b>		<u>Indef</u>		Town Manager
Regina Benoit	115 Washington St.			
<b><u>*Arts Council</u> (6 years max,)</b>		<u>2 yrs</u>		Bd/Selec Appoint.
Frances Brown, Chrm.	99 Sanborn Ln.		06/30/91	06/22/87
Mary C. Grosvenor, Sec.	1 Charles St.		06/30/91	06/27/89
Mary Ellen LaCroix, Trs.	4 Jefferson Cir.		06/30/91	07/06/87
Erline M. Robinson, Asst. Trs	273 Pearl St.		06/30/91	06/27/89
Mary Atkinson	40 Catherine Ave.		06/30/91	12/22/86
Adrienne Caselle	68 Riverside Dr.		06/30/90	07/30/84
Alice W. Collins	23 Mineral St.		06/30/91	07/18/89
Beverly McAleer	135 Summer Ave.		06/30/91	06/27/89
Lorraine McCarthy	287 South St.		06/30/91	06/30/86
Sally S. McDonald	60 Lowell St.		10/04/90	10/04/88
David C. Mitchell	33 Auburn St.		06/30/91	06/27/89
Diane N. Slezak	32 Mineral St.		06/30/90	06/28/88
*See individual committee file				
<b><u>Audit Committee</u></b>				
Willard J. Burditt (FinC)	35 Holly Rd.			By Virtue
Elizabeth M.T. Greene (FinC)	273 Forest St.			of Office
John M. Silvaggi	74 Whittier Rd.			FinCChrm
Mary S. Ziegler	37 Red Gate Lane			Selectmen
Vacancy				SchoolComm.
<b><u>Board of Appeals</u></b>		<u>3 yrs.</u>		Bd. of <u>Selectmen</u>
Stephen G. Tucker, Chrm.	41 Mt. Vernon St.		1990	
John A. Jarema, VChrm.	797 Main St.		1991	
Ardith A. Wieworka	31 Avon St.		1992	
John A. Coote (Assoc.)	332 Summer Ave.		1992	
Sally C. Nitzche (Assoc.)	453 Haverhill St.		1990	
Carol N. Scott (Assoc.)	34 Emerson St.		1991	



<u>Board of Assessors</u>		<u>3 yrs.</u>	<u>Elected</u>
Robert I. Nordstrand Chr.	384 Franklin St.	Mar.'90	
Nils L. Nordberg, Sec.	32 Pennsylvania Ave.	Mar.'92	
David R. Nugent	511 Pearl St.	Mar.'90	

<u>Board of Cemetery Trustees</u>		<u>3 yrs.</u>	<u>Bd. of Selectmen</u>
Joyce K. Miller, Chrm.	26 Avon St.	1990	
John M. Silvaggi, Sec.	74 Whittier Rd.	1990	
Carl H. Amon, Jr.	40 Scotland Rd.	1992	
Daniel F. Driscoll	14 Vista Ave.	1992	
Edward F. Fuller	4 County Rd.	1991	
James J. Sullivan, Jr.	112 Mineral St.	1991	

<u>Board of Health</u>		<u>3 yrs.</u>	<u>Bd. of Selectmen</u>
Paul F. Caselle, Chrm.	68 Riverside Dr.	1990	
John F. Killilea, V. Chrm.	10 Longview Rd.	1991	
James J. Nugent	511 Pearl St.	1992	

<u>Board of Library Trustees</u>		<u>3 yrs.</u>	<u>Elected</u>
Christine R. Redford Chrm	18 Maple Ridge Rd.	Mar.'92	
Elia A. Dangelmaier Marnick V. Chrm.	35 Sherwood Rd.	Mar.'90	
Carol S. Beckwith Sec	23 Highland St.	Mar.'91	
Robert J. Fields	76 Prospect St.	Mar.'90	
Cherrie M. Dubois	9 Meadowbrook Ln.	Mar.'91	
William H. Diamond	236 Summer Ave.	Mar.'92	

<u>Board of Registrars</u>		<u>3 yrs.</u>	<u>Bd. of Selectmen</u>
Pearl E. Malphrus	595 Haverhill St.	1992	
C. Dewey Smith	110 Grove St.	1990	
Edward D. Winkler	26 Timberneck Dr.	1991	
Catherine A. Quimby	43 Linnea Lane	Indef	By Virtue of Office

<u>Board of Selectmen</u>		<u>3 yrs.</u>	<u>Elected</u>
Russell T. Graham, Chrm.	68 Maple Ridge Rd.	Mar.'92	
Mary S. Ziegler, V. Chr.	37 Red Gate Ln.	Mar.'90	
Daniel A. Ensminger, Secty.	6 Oakland Rd.	Mar.'92	
Eugene R. Nigro	64 County Rd.	Mar.'91	
John H. Russell	91 Spruce Rd.	Mar.'90	

<u>By-Law Committee</u>		<u>3 yrs</u>	<u>Moderator</u>
Edward F. Murphy, Chrm	335 Summer Ave.	1991	
Philip B. Pacino, Clerk	3 Copeland Ave.	1992	
Dolores S. Carroll	37 Johanna Dr.	1990	
Nils L. Nordberg	32 Pennsylvania Ave.	1991	
George A. Theophanis	86 West St.	1990	

**Cable TV Committee****3 yrs**Bd. of  
Selectmen

Donald B. Farnham, VChrm/Sec	34 Putnam Rd.	1992
James A. Guarente	29 Terrace Park	1990
Frances C. Howell	54 Lawrence Rd.	1992
James Liston	200 West St.	1990
Gordon F. Puff	28 Winter St.	1992
Theiss E. Winkler	66 Longview Rd.	1991

**Civil Defense Director****Indef**Town  
Manager

Leonard Redfern 36 Richards Rd.

**Commissioners of Trust Funds****3 yrs**Bd. of  
Selectmen

Robert S. Cummings, Chr.	105 Gleason Rd.	1990	
Robert A. D'Ambrosio	105 Belmont St.	1992	
Dana E. Hennigar	48 Colonial Dr.	1991	
Elizabeth W. Klepeis	68 Tennyson Rd. (Tr/Col)	Indef	By Virtue of Office
Russell T. Graham	68 Maple Ridge Rd. (Ch.Bd.Selec.)	1990	

**Community Planning & Development Commission****3 yrs**Bd. of  
Selectmen

Thomas J. Stohlman, Chrm.	14 Mineral St.	1990
Mark J. Favaloro	167 County Rd.	1990
William E. Goodrich	38 Terrace Park	1991
George V. Hines	35 Grand St.	1992
Richard D. Howard	21 Kiernan Rd.	1992

**Conservation Commission****3 yrs**Bd. of  
Selectmen

Joan Y. Nickerson, Chrm.	299 Pearl St.	1992
Rebecca Longley, V.Chrm.	550 Summer Ave.	1991
Camille W. Anthony	26 Orchard Park Dr.	1991
Sally M. Hoyt	221 West St.	1992
Harold V. Hulse	107 Sanborn St.	1991
Edwin J. Loschi	32 Maple Ridge Rd.	1990
Maurice C. Proctor	379 Haverhill St.	1990

**1 yr**Conserv.  
Comm.

no appointments

**Constables****3 yrs**Bd. of  
Selectmen

Sally M. Hoyt	221 West St.	03/09/90
William J. Hughes, Jr.	102 Hanscom Ave.	06/30/92

**Contributory Retirement Board****3 yrs**

Henry J. Boissoneau, Chrm.	109 Green St.	1990	Elect. by Employees
William E. MacBrien	273 Franklin St.	12/21/91	Appt. by Bd. Membs.
Richard P. Foley, Town Acct Sec.	12 Sleepy Hollow Rd. Topsfield		By Virtue of Office

**Council on Aging****3 yrs****Bd. of Selectmen**

Gladys B. Cail, Chrm.	36 F.D. Tanner Dr.	1991
Loretta M. Spaulding, VChr.	264 Forest St.	1990
Dorothy L. Foxon, Sec.	23 Ash Hill Rd.	1992
Ginny Lane, Treas.	43 Pearl St.	1990
Mary J. Andreola	331 Summer Ave.	1992
Virginia T. Bizzarro	20 Briarwood Ave.	1990
Francis X. Day	34 Boswell Rd.	1991
Doris M. Fantasia	32 Beaver Rd.	1992
Diane M. Guilfoyle	334 Main St.	1992
Linda C. Nordberg	32 Pennsylvania Ave.	1991
Vacancy		1992

**Custodian of Soldiers' and Sailor's Graves****1 yr.****Bd. of Selectmen**

J. Henry Vik, Jr.	13 Coolidge Pk. Wakefield	1992
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**Employee Awards Committee**

Eugene R. Nigro	64 County Rd.	6/30/92	Bd. of Selectmen
Peter I. Hechenbleikner	102 Eastway	Indef	
Lois K. Bond	178 Walnut St.	6/30/91	Town Manager
Faye Meehl	10 Diamond St. Lawrence	6/30/90	
Richard W. Robbins	42 Dudley St,	6/30/92	

**Fair Housing Committee****3 yrs.****Bd. of Selectmen**

Mary L. Brown	136 Woburn St.	6/30/91
Judith E. Kramer	249 Grove St.	6/30/92
Margaret K. Plansky	17 Wakefield St.	6/30/92
John M. Pirone	7 Verde Circle	6/30/91
Maureen Rich	169 Haverhill St.	6/30/92

**Finance Committee** (9 years maximum)**3 yrs**FinCom  
Apt. Comm.  
Appoint.

Willard J. Burditt, Chrm.	35 Holly Rd.	1991	7/12/82
Elizabeth M.T.Greene,VChrm.	273 Forest St.	1991	6/20/86
Nicholas R. Agneta	15 Summer Ave.	1992	6/28/89
Donald C. Allen	231 Forest St.	1992	7/30/84
Charles C. Catalfamo	20 Chapel Hill Dr.	1990	6/20/85
Richard H. Coco	4 Fremont St.	1992	6/27/89
Paul A. Devlin	532 West St.	1991	6/30/88
Gerald L. MacDonald	9 Bear Hill Rd.	1990	6/27/89
Nathan C. White	24 Meadow Brook Lane	1990	6/27/89

**FinCom Appointment Committee****1 yr** 1990

Paul C. Dustin, Chrm.	3 Orchard Park Dr. (Moderator)	By virtue of
Russell T. Graham	68 Maple Ridge Rd. (Chrm.Bd.of Sel.)	office
Willard J. Burditt	35 Holly Rd. (Chrm.FinCom)	

**Gas & Plumbing Inspector****Indef**Town  
Manager

Edward M. Cirigliano	1 Scotland Hts. North Reading
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**Hazardous Waste Committee****3 yrs**Bd. of  
Selectmen

Steven G. Oston, Chrm.	66 Sturges Rd.	1991
Gretchen P. Latkowsky,V.Chair	93 King St.	1991
Edmondo DiPillo	155 Prospect St.	1990
Paul Exner	178 Wakefield St.	1990
John P. Sullivan	556 Haverhill St.	1992
Frederick S. Shaffer (Assoc.)	67 Woburn St.	1990
Regina M. Snyder (Assoc,)	11 Jadem Terrace	1990

**Health Director****Indef**Town  
Manager

Ruth L. Cogan	14 Medfield St. Boston
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**Health Inspector****Indef**Town  
Manager

Diane Kurkjian	341 Ash St.
Sten Dahlberg	158 Riverside Ave. Medford



**Historical Commission****3 yrs****Bd. of  
Selectmen**

Sharon K. Ofenstein, Chrm.	320 Haverhill St.	1992
Edward G. Smethurst, Treas.	86 Gleason Rd.	1990
John F. McCauley, Sec.	269 West St.	1992
Virginia M. Adams	59 Azalea Circle	1990
Edward W. Palmer	45 Pratt St.	1991

**1 yr.**

Kevin P. Burke (Assoc.)	49 Chute St.	1990
Leslie L. Gonzales (Assoc.)	18 Hanscom Ave.	1990
Frank P. Orlando (Assoc.)	210 Summer Ave.	1990
Nancy L. Smethurst (Assoc.)	86 Gleason Rd.	1990
Erline M. Trites (Assoc.)	196 Wakefield St.	1990
VACANCY		

**Housing Authority****5 yrs****Bd. of  
Selectmen**

Richard S. Dempster, Chrm.	633 Summer Ave.	1992
William E. McIsaac, VChrm.	17 Whitehall Ln.	5/31/91 St. Appt
Arthur J. Reynolds, Jr. Treas.	33 Hillside Rd.	6/30/90
Jean H. Galvin	225 Forest St.	1990
Robert K. Sweet, Jr.	32 Baker Rd.	1993

**Insect Pest Control****Indef****Town  
Manager**

Irving E. Dickey, Jr.	9 Arbor Way
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**Inspector of Buildings****Indef****Town  
Manager**

Stuart S. LeClaire	11 Plymouth Rd.
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**Insurance Committee****3 yrs****Bd. of  
Selectmen**

David C. Pratt, Chrm.	12 Winter St.	1990
Alban L. Bernard	8 Gilmore Ave.	1992
Robert W. Ingves	19 Milepost Rd.	1991
Pamela E. Philbrick	113 Hopkins St.	1992
H. Hugh Troutman	216 Summer Ave.	1990

**Land Bank Committee****3 yrs****Bd. of  
Selectmen**

Benjamin E. Nichols	25 Avon St.	1990
George B. Perry	230 Franklin St.	1992
Edward G. Smethurst	86 Gleason Rd.	1991

**(MEPA) Representative to Citizens Advisory Comm.****Indef****Bd. of  
Selectmen**

Steven G. Oston	66 Sturges Rd.
Robert F. Cashins (Alternate)	144 Howard St.

### Metropolitan Area Planning Council

George V. Hines	35 Grand St.	12/31/90	Bd of
Jonathan Edwards(Alternate)	158 Howard St.	12/31/90	Selectmen

### Moderator

1 yr

Paul C. Dustin	3 Orchard Pk.	March '90	Elected
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### Municipal Light Board

3 yrs

Elected

Philip C. Pacino, Chrm	3 Copeland Ave.	March '92
Barry E. Hampson, Sec.	37 Joseph Way	March '91
Allan E. Ames	14 Arnold Ave.	March '91
William J. Hughes, Jr.	102 Hanscom Ave.	March '92
James L. O'Leary	31 Fairview Ave.	March '90

### Municipal Space Building Committee

Open

Moderator

Nils L. Nordberg, Chrm	32 Pennsylvania Ave.
Gerald A. Fiore, VChrm	11 Gateway Circle
Henry A. Higgott	18 Buckingham Dr.
Lawrence Drew	103 Scotland Rd.
Mary S. Ziegler	37 Red Gate Lane
Eugene R. Nigro	64 County Road(Bd. of Selectmen)

### Mystic Valley Elder Services Inc.

3 yrs

Council  
on Aging

Rheta C. McKinley	63 Lowell St.	09/30/91
Doris M. Fantasia	32 Beaver Rd.	09/30/89

### Reading Housing Partnership Committee

3 yrs

Bd.  
Selectmen

Richard S. Dempster	633 Summer Avenue	06/30/92
William G. Denhard	25 Springvale Rd.	06/30/92
William E. Goodrich (CPDC)	38 Terrace Pk.	06/30/91
John A. Jarema (Bd.ofAppls.)	707 Main St.	06/30/91
Paul A. Kelley	56 Sunnyside Ave.	06/30/91
Adrienne D. McMahon	9 Parkman Road	06/30/92
Margaret K. Plansky	17 Wakefield St.	06/30/91
Christopher R. Vaccaro	57 Woburn St.	06/30/92
Mary S. Ziegler	37 Redgate Lane	06/30/90

### \*Recreation Committee

3 yrs

Bd.  
Selectmen  
Appoint.

John L. Fallon, Jr. Chrm.	41 Galvin Cir.	1992	1982
Catherine M. Swymer, VChrm	72 Berkeley St.	1991	8/25/86
Joseph J. Connelly	23 Vine St.	1990	12/16/85
Richard P. Fotino	1117 Main St.	1991	3/08/87
Catherine R. Kaminer	37 Warren Ave.	1991	6/28/88
Beth White O'Connor	38 Springvale Rd.	1990	6/28/88

Recreation Committee - continued

John B. Pacino	3 Copeland Ave.	1992	6/27/89
Lawrence E. Warnock	18 Manning St.	1992	1/12/88
Charles C. Catalfamo	5 Chapel Hill Rd.	1990	FinComm
Mary E. Williams	82 Mineral St.		SchComm
Fred L. Conover (Assoc.)	10 Birch Road	1992	6/27/89
Thomas J. McGrath (Assoc.)	39 Harrison Ave.	1992	6/27/89
James R. Mullen (Assoc.)	10 Gleason Rd.	1992	6/27/89
Steven R. Sullivan (Assoc.)	160 High Street	1992	6/27/89

\*See individual committee file

Regional School District Committee

4 yrs

Elected

John B. Pacino	3 Copeland Ave.	March '93
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Rules Committee (No more than 6 consecutive years)

Precinct  
Members

Sally C. Nitzsche (Prect. 1)	453 Haverhill St.
Virginia M. Adams (Prect. 2)	279 Pleasant St.
Victor R. Carlson (Prect. 3)	41 Shackford Rd.
George A. Theophanis (Prec. 4)	86 West St., Clerk
Henry A. Higgott (Prec. 5)	18 Buckingham Dr., Chair.
Robert R. Lynch (Prect. 6)	24 Shelby Road
C. Dewey Smith (Prect. 7)	110 Grove St.
Frederick Van Magness (Prect. 8)	243 Franklin St.

School Committee

3 yrs

Elected

Stanley M. Nissen, Chrm.	24 Lisa Lane	March '92
Carol S. Lyons, VChrm.	31 Avon St.	March '91
Margaret D. Cowell	142 Woburn St.	March '90
Barbara B. Philbrick	75 Lowell St.	March '90
George J. Shannon	54 Linden St.	March '91
Mary E. Williams	82 Mineral St.	March '92

School Building Committee

Indef.

Moderator

Donald B. Farnham, Chrm.	34 Putnam Rd.
Margaret D. Cowell	142 Woburn St.
Roberta D'Antona	68 Old Farm Rd.
Robert J. Grasso	114 Gleason Rd.
Marthanne Pressey	32 Hampshire Rd.
Roger O. Sanstad	120 Grove St.

Sealer of Weights & Measures

Indef

Town  
Manager

Pasquale M. Iapicca	75 Tennyson Rd.
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**Sick Bank Committee**

Ruth Cogan	14 Medfield St. Boston, MA	6/30/91	Town <u>Manager</u>
Elizabeth W. Klepeis	68 Tennyson Rd.	6/30/92	
Faye A. Meehl	10 Diamond St. Lawrence, MA	6/30/90	
Alvin C. Opland	129 Pond St. Billerica, MA	6/30/90	
Thomas B. Ward	24 Hawes Ave. Melrose, MA	6/30/92	

**350th Anniversary  
Steering Committee****Bd. of  
Selec.**

Edward W. Palmer, Chr.	45 Pratt Street		
Susan M. Flannery	41 Bartlett St. Somerville		
Alan E. Foulds	9 Ide St.		
Susan C. Theophanis	86 West St.		
Everett A. Blodgett	99 Prescott St		<b><u>Ant. Soc.</u></b>
Shirley A. Buzderewicz	244 Franklin St.		<b><u>Moderator</u></b>
Susan A. Horn	22 Irving St.		
Paul J. Sweeney	168 Walnut St.		
Susan Whettle			<b><u>Sch. Comm.</u></b>

**Town Accountant****1 yr****Bd. of  
Selectmen**

Richard P. Foley	16 Ipswich Woods Dr. Ipswich, MA 01938	March '90
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**Town Clerk****Indef****Town  
Manager**

Catherine A. Quimby	43 Linnea Ln.
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**Town Forest Committee****3 yrs****Bd. of  
Selectmen**

George B. Perry, Chrm	230 Franklin St.	1991
Irving E. Dickey, Jr. VChrm.	9 Arbor Way	1990
Benjamin E. Nichols, Sec.	25 Avon St.	1992

**Town Manager****Open****Bd. of  
Selectmen**

Peter I. Hechenbleikner	16 Lowell St.
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**Town Planner****Indef.****Town  
Manager**

Jonathan Edwards	158 Howard St
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**Treasurer/Collector****1 yr****Town  
Manager**

Elizabeth W. Klepeis	68 Tennyson Rd.	March '90
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<u>Assistant Treasurer</u>		<u>Indef</u>	Town <u>Manager</u>
William G. Connors	7 Shackford Rd.		
<u>Tree Warden</u>		<u>Indef</u>	Town Manager
Irving E. Dickey, Jr.	9 Arbor Way		
<u>Water and Sewer Advisory Committee</u>		<u>3yrs</u>	Bd. of Selectmen
Gail F. Wood, Chrm.	213 Pleasant St.	1991	
Mark L. Wetzel	163 County Rd.	1990	
Curt E. Nitzsche	453 Haverhill St.	1992	
<u>Veterans' Services</u>		<u>Indef</u>	Town Manager
Paul A. Farrell, Dir.	6 Beverly Ave. Box 544, Wilmington		
<u>Wire Inspector</u>		<u>Indef</u>	Town Manager
John J. Holland	45 Howard St.		

**Ad Hoc Bear Hill Evaluation  
Committee**

**Indef**

Bd. of  
Selectmen

David A. Boghosian	10 North St.
Jonathan Edwards	158 Howard St.
Richard P. Foley	16 Ipswich Woods Drive, Ipswich
Peter I. Hechenbleikner	102 Eastway
Richard D. Howard	21 Kieran Rd.
William A. Redford	18 Maple Ridge Rd.
Joseph R. Veno	36 Rock St., No. Reading
Mary S. Ziegler	37 Red Gate Lane

**Ad Hoc Depot Area Parking Task Force**

**Indef**

Bd. of  
Selectmen

Evelyn P. Bosworth	378 Lowell St.
Patricia A. Driscoll	105 Washington St.
Russell T. Graham	68 Maple Ridge Rd.
Bernice M. Herrick	85 Vine St.
Dianne M. O'Leary	266 West St.
Thomas J. Stohlman	14 Mineral St.
William T. Welch	35 Chapel Hill Dr.

**Ad Hoc Fire Education Study Committee**

**Indef**

Bd. of  
Selectmen

Paul Jackson	57 Quail Rd., Tewksbury
Paul E. Landers	35 Hemlock Rd.
Donald L. Wood	36 Bancroft Ave.
Mary S. Ziegler	37 Red Gate Ln.

**Ad Hoc Fire Facility Study Committee**

**Indef**

Bd. of  
Selectmen

William C. Brown	28 Martin Rd.
Lt. William F. Campbell	14 Hartshorn St.
Elizabeth M.T. Green	273 Forest St.
Peter I. Hechenbleikner	102 Eastway
Paul E. Landers	35 Hemlock Rd.
Leonard J. Redfern, Jr.	36 Richards Rd.
Thomas J. Stohlman	14 Mineral St.

**Ad Hoc Master Plan Advisory Committee**

**Indef**

Bd. of  
Selectmen

Thomas C. Baillie	195 Main St.
Nel M. Dolan	33 Sturges Rd.
Janet H. Franklin	106 Oak St.
Keven M. Fulgoni	16 Margaret Rd.
Beverly B. Gerade	1087 Main St.
Linda L. Goodemote	11 Willard Rd.
William J. Hughes, Jr.	102 Hanscom Ave.
Anna M. Indars	45 Rustic Ln.
Gretchen Latowsky	93 King St.

Ad Hoc Master Plan Advisory Committee cont.

Wendy J. Liston	200 West St.
Nancy E. Meehan	11 Vista Ave.
Leonard S. Pienta III	107 Eastway
Joseph F. Regan	30 Selfridge Rd.
Lynda J. Robbins	124 Prospect St.
Sara C. Sabo	50 Covey Hill Rd.
John W. Stempeck	26 Virginia Rd.
Carolyn R. Whiting	17 Chestnut Rd.

Ad Hoc Pearl Street School Building Committee

Deborah L. Berndtson	141 Belmont St.
Lois Bond	176 Walnut St.
Jonathan Edwards	158 Howard St.
Susan C. Hennessey	36 Pearl St.
Elizabeth Klepeis	68 Tennyson Rd.
Edward Marchand	539 Pearl St.
Margaret Plansky	17 Wakefield St.
Leonard Redfern	36 Richards Rd.
William Redford	18 Maple Ridge Rd.

Ad Hoc Senior Center Location  
Study Committee

Indef

Bd. of  
Selectmen

Lois K. Bond	176 Walnut St.
William V. Driscoll	336 Lowell St.
Dorothy L. Foxon	23 Ash Hill Rd.
Lorna C. Knapp	56 Prospect St.
Rheta C. McKinley	63 Lowell St.
Linda C. Nordberg	32 Pennsylvania Ave.
Frederick E. Perry	43 Whittier Rd.
Irving L. Stackpole	186 Summer Ave.
William M. Watt	40 Longview Rd.
Mary S. Ziegler	37 Red Gate Lane

Ad Hoc Solid Waste Policy Committee

Indef

Bd. of  
Selectmen

Patricia G. Brigham	43 Riverside Dr.
Herbert W. Converse	18 Wells Rd.
Ruth Cogan	14 Medfield St., Boston
Brian J. Corbett	3 Bond St.
Carol M. Edwards	158 Howard St.
Anthony Fletcher	13 Cliffside Rd., Marblehead
Russell T. Graham	68 Maple Ridge Rd.
Anne P. Mark	284 Summer Ave.

Ad Hoc Solid Waste Policy Committee cont.

Barbara F. McAllister	52 Hopkins St.
Judith A. Mitchell	70 Longview Rd.
Sara Sabo	15 Covey Hill Rd.

Ad Hoc Wading Pool Committee

Bd. of  
Selectmen

Irving E. Dickey, Jr.	9 Arbor Way
Richard P. Fotino, Sr.	1117 Main Street
Janice A. Landry	4 Garrett Road
John B. Pacino	3 Copeland Ave.
Robert S. Salter	56 Pearl St.





# Municipal Light Board





## READING MUNICIPAL LIGHT BOARD

Philip B. Pacino, Chairman	Term Expires 1992
Barry E. Hampson, Secretary	Term Expires 1991
Allan E. Ames, Member	Term Expires 1991
William J. Hughes, Jr., Member	Term Expires 1992
James L. O'Leary, Member	Term Expires 1990

Leonard D. Rucker  
General Manager  
25 Haven Street

To: The Town of Reading Municipal Light Board

Gentlemen:

Respectfully submitted is the ninety-fifth report of the Municipal Light Department

1989 represented a year of change for the RMLD as the utility prepares to meet the challenges of the 1990s. The Board of Commissioners approved a variety of significant programs and initiatives to improve productivity, optimize power purchases, and otherwise allow the RMLD to remain very competitive in rates and services. Specific major accomplishments were:

1. Negotiating a "cap" on membership charges by MMWEC to ensure the RMLD receive a more equitable balance between costs and services.
2. Negotiating a draft historic settlement agreement between the RMLD and the Towns of Wilmington, North Reading and Lynnfield to better stabilize our customer base and provide a mechanism to resolve conflicts. A final agreement is expected in 1990.
3. Upgrading the RMLD's abilities to perform independent analysis of power purchase options and to allow short-term sales of excess capacity. This also involved creation of the Public Power Resource Development Group to coordinate power purchase activities of larger municipals to ensure we can compete with the much larger private utilities.
4. Establishing written goals and objectives, performance review processes, employee recognition programs and successful negotiation of 3 year labor contracts, proceduralized purchasing processes and a revamped credit collection function.
5. Initiating studies to provide improved physical facilities with expansion capabilities to meet future growth.
6. Final implementation of the reorganization approved in 1989.
7. Implementation of a decorative street light rate to meet the desires of our residential customers.

As a result of these programs and others, the RMLD completed 1989 with only a modest 3% rate increase for winter months only. As such, the RMLD now has Commercial and Residential rates lower than all the privately- owned utilities servicing Massachusetts. This was accomplished while maintaining sound financial and accounting processes.



GENERAL STATISTICS  
READING MUNICIPAL LIGHT DEPT.  
FOUR YEAR COMPARISON

<u>SYSTEM OUTPUT</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>
Energy Purchased Kilowatthours	553,203,507	591,370,083	612,629,372	622,180,096
Cost Per Kilowatthour purchased	\$0.0595	0.0648	\$0.0657	\$0.0609
System Peak in Kilowatt	99,440	107,680	120,080	119,760

KILOWATT HOURS SOLD

Residential	149,920,741	158,606,814	167,160,052	167,644,850
Comm. Indus. & Municipal	364,394,071	390,031,244	403,639,403	399,969,010
Other	<u>4,220,087</u>	<u>4,249,345</u>	<u>3,192,436</u>	<u>3,915,550</u>
Total	518,534,091	522,887,403	573,991,891	571,529,410

NUMBER OF CUSTOMERS

Residential	19,874	20,146	20,420	20,729
Commercial & Industrial	2,051	2,150	2,224	2,235
Other	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>
Total	21,947	22,318	22,666	22,986

OPERATING REVENUE

Residential	\$12,423,909	\$14,132,818	\$14,721,221	\$ 14,332,191
Comm. , Industr., Municipal	\$ 26,251,320	\$29,586,073	\$30,385,849	\$ 29,483,868
Other	<u>\$ 448,261</u>	<u>463,057</u>	<u>\$ 464,709</u>	<u>\$ 561,271</u>
Total	\$ 39,123,490	44,181,948	45,571,779	\$ 44,377,330

AVERAGE REVENUE PER KWH

Residential	\$ 0.0829	\$ 0.0891	\$ 0.0881	\$ 0.0855
Commercial & Industrial	\$ 0.0720	\$ 0.0759	\$ 0.0753	\$ 0.0737
Other	<u>\$ 0.1062</u>	<u>\$ 0.1090</u>	<u>\$ 0.1456</u>	<u>\$ 0.1433</u>
Total	\$ 0.0755	\$ 0.0799	\$ 0.0794	\$ 0.0776

## 1989 CONSTRUCTION HIGHLIGHTS

The Department participated in three simulated load shedding tests conducted by the Rhode Island, Eastern Massachusetts and Vermont Energy Control (REMVEC) during the year. All of these tests were successful. The Department is required to reduce our system the load by percentage specified within ten minutes. These test procedures are conducted routinely throughout the year to test the effectiveness and response time of the area Utilities in case an emergency should arise during the year which would require an actual load reduction.

Twenty one actual load watches were implemented during the year to make Utilities aware of the possibility of implementation of either Procedure #4 (implement energy conservation procedures and voltage reductions) or Procedure #7 (load reduction by load shedding) due to the lack of capacity conditioned on the loss of any major generating unit or transmission facility.

Various levels of Procedure #4 were implemented ten times for capacity deficiencies which could possibly require voltage reductions and/or load shedding under Action #7. One Procedure #4 alerts resulted in 5% voltage reductions due to the high load conditions in the area.

The Department was successful in avoiding a new system peak through the Voluntary Peak Load Reduction Program during the summer of 1989. Thirty two (32) customers participated in the program in 1989.

The Department reached a peak load on July 27, 1989, at 2:00 p.m. of 120,050 KW. The total reduction achieved in 1989 was 6,290 KW. If not implemented, the projected peak without reductions would have reached 126,050 KW. The program to date has been extremely successful through the cooperation of the participating customers.

The Energy Services Division was also actively involved in the sale of excess energy throughout the year. During the winter and shoulder (non-peak) months, the Department was able to sell excess energy to other utilities who were in need of additional capacity. By participating in these power sales the Department saved \$550,000 in energy costs which otherwise would have to be paid by the ratepayers.

Participation in the Utilities Underground Plant Damage Prevention System (Dig Safe) required five hundred and forty three (543) man hours for Department personnel to locate and mark the Departments underground facilities prior to excavation by contractors. One thousand and eighty five requests were answered during 1989. On the average each call consumes approximately 30 minutes to identify and locate the position of the Departments facilities in the field, which is accomplished by the efforts of the Station Department personnel. Dig Safe is a necessary safeguard to prevent damage to facilities which would result in the interruption of customer service.

There were a total of seventy two pole damage cases as a result of motor vehicle accidents. The majority of these occurred in Wilmington with thirty one, Reading with nineteen, North Reading with seventeen and Lynnfield Center with five. Pole replacement work and repairs require an extensive amount of maintenance, keeping in mind that the average time to complete repairs is twenty four man hours per pole, which is approximately four months of work for one line crew consisting of three men.

The Department installed a total of two hundred ninety eight services during the year, two hundred forty two single phase services, fifty six three phase services and twenty temporary services. Seven hundred forty three meter changes were also completed.

There were two hundred and fifty nine Residential Home Energy Audits and four Commercial Energy Audits performed this year by Mass-Save.

The Department completed one hundred fifty one pole replacement transfers in 1989, which was a major accomplishment considering the busy work schedule and keeping in mind that transfers require a minimum of four crew hours to an average maximum of eight crew hours.

Pole setting for the year for maintenance, new customers and flood lighting included a total of thirty one units. Nine were set in Reading, one in Lynnfield, fifteen in North Reading and six in Wilmington. A Significant number of poles were placed by New England Telephone for joint use in all four towns.

The Department answered one thousand two hundred service and emergency calls during 1989. The breakdown of the calls is as follows: eighty-eight blown line fuses, thirty eight feeder outages, forty-six primary lines down, seven secondary lines down, forty-six services down, fifty-five transformer trips, five conventional transformers overloaded and two padmounted transformer overloads and the remainder accounted for by fuse and street light calls.

A considerable amount of time was spent on Residential Underground Construction in developments throughout the service area:

In the town of Wilmington, Chestnut Estates with 27 lots, Ohio Street with 25 lots, Newall Estates with 5 lots, Tracy Circle with 7 lots, and Quail Run with 8 lots, Carter Estates, Eisenhaures Farms, Allenhurst Estates, Amhurst Ave, Whitefield Elm Village, Allgrove Estates.

In the town of North Reading, Ridgeway Estates II with 32 lots, Elmwood Hill Village with 22 lots, Haywood Farms with 4 lots, Continental Estates with 52 lots and Swan Pond Estates with 21 lots, Castle Estates, Anglewood Estates, Stonecleave Estates with 6 lots, Richard Road

In the town of Lynnfield, Ostis Way with 4 lots and Thistle Lane with 6 lots, Birch Road, Bourque Road.

In the town of Reading work continued at Sanborn Village Phase IV, Greenhouse Acres, and Duck Road.

Service Extensions - The Department performed work including short primary line construction, transformer bank installation, secondary cable installation, and the connection of customer owned equipment to provided new or upgraded service at the following commercial locations:

In the town of Wilmington; Tambone Technology Park Building #5, Benevento Gravel, Sewell Road Treatment Plant, Town Forest Water Tank, ZBR Printing, Lowell 5 Bank at West and Lowell Streets, Main Street and Richmond Ave Signals, Nature Foods expansion, Wilmington Elderly Housing, Kelly Building #2 Ballardvale Street, 55 Jonspin Road addition, Stafford Manufacturing service upgrade; In North Reading, BardMed Systems, Office building at 90 Main Street, and the Pizza Hut; In Reading Saint Athanasius service upgrade, Flashing School Signals, and the Reading High School's temporary service.

Line Extensions - Construction work involving replacement or installation and framing of poles and installation of primary and secondary conductors and equipment was performed to extend distribution supply on the following streets or parcels and land:

North Reading Postal Service Facility, Office Building 90 Main Street, Eastgate Liqueurs; In Reading Appleton Lane, Rocky Road Estates, Emerald Drive, Reading High School Temporary Service, Avalon Road extension, Beechtree Condo's; In Wilmington, Second Ave, Rte 62 at Rte. 93 pole line, Wirth Ave, Baker Street, Nature Foods expansion, Lake Street Bridge reconstruction, Wilmington Elderly Housing, Kelly Building #2 Ballardvale Street, and Lynch Lane pole line.

Feeder Construction - The construction or upgrading of major distribution supply feeders involved the following work:

1J14	Feeder in Reading, Knollwood Road, reconductoring.
3J3	Feeder in North Reading, Chestnut Street, reconductoring.
3J7	Feeder in North Reading, Haverhill Street, reconductoring.
5W5	Feeder in Wilmington, feeder extension and tie switches.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
FINANCIAL STATEMENTS  
FOR THE YEARS ENDED  
DECEMBER 31, 1989 AND 1988



TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
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Schedule B-1 - Schedule of Operating Revenues

EXHIBIT C - Statement of Cash Flows

Notes to the Financial Statements

SUPPLEMENTARY REPORT - Total Electric Utility Plant

**MOILANEN & NELSON, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

45 Junction Square Drive, PO Box B, Concord, MA 01742-0902  
617-369-4830

Ronald E. Moilanen, CPA, MST  
Richard G. Nelson, CPA, MST

February 8, 1990

Municipal Light Board  
Town of Reading  
Municipal Light Department  
25 Haven Street  
Reading, MA 01867

Independent Auditor's Report

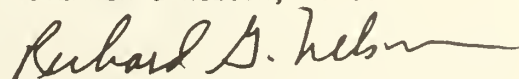
We have audited the accompanying balance sheets of the Town of Reading, Massachusetts, Municipal Light Department as of December 31, 1989 and 1988, and the related statements of income, surplus and cash flows for the years then ended. These financial statements are the responsibility of the Department's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

Our examination was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplementary report, Total Electric Utility Plant, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the examination of the basic financial statements and, accordingly, we express no opinion on it.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Reading, Massachusetts, Municipal Light Department as of December 31, 1989 and 1988, and the results of its operations and its cash flows for the years then ended in conformity with generally accepted accounting principles.

MOILANEN & NELSON, P. C.



Richard G. Nelson, CPA

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
BALANCE SHEET  
AS OF DECEMBER 31, 1989 AND 1988

ASSETS		LIABILITIES AND SURPLUS			
		1989	1988	Increase (Decrease)	
<u>Electric Utility Plant:</u>					
131 Transmission plant	\$ 920,898	\$ 1,006,917	\$ (86,019)		
132 Distribution plant	14,629,303	13,812,561	816,742		\$ 130,000
135 General plant	1,302,142	1,200,417	101,725		-0-
Total Electric Utility Plant	16,852,343	16,019,895	832,448		2,454,091
<u>Investments:</u>					
123 Investments in Associated Companies (Note B)	461,872	344,447	117,425		2,584,091
<u>Funds Accounts:</u>					
126 Depreciation fund	1,954,655	1,469,108	485,547		30,000
Current and Accrued Assets:					(9,342)
131 Operating cash (Note C)	9,016,414	6,531,174	2,485,240		53,319
132 Customer deposits	458,917	572,629	(113,712)		(39,342)
135 Petty cash	2,000	2,000	-0-		
142 Customer accounts receivable	3,071,108	3,237,050	(165,942)		130,000
143 Other accounts receivable	1,523,664	1,089,397	434,267		49,620
154 Materials and supplies	1,107,827	775,736	332,091		2,244,965
163 Stores expense	71,542	46,544	24,998		572,629
165 Prepayments	348,050	940,868	(592,818)		(113,712)
Total Current and Accrued Assets	16,099,522	13,195,398	2,904,124		(2,392)
<u>Deferred Credits:</u>					
252 Customer advances for construction					2,617
253 Other deferred credits (Note E)					
Total Deferred Credits					2,617
Reserves:					
260 Reserve for uncollectible accounts					
265 Miscellaneous operating reserves (Note F)					
Total Reserves					
Contribution in Aid of Construction:					
271 Contribution in aid of construction					
Total Liabilities and Surplus					
Total Assets	\$35,368,392	\$31,028,848	\$4,339,544		\$4,339,544

The accompanying notes are an integral part of the financial statements.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
STATEMENT OF INCOME AND ANALYSIS OF SURPLUS  
FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

	1989	1988	Increase (Decrease)	Ratio 1989	Ratio 1988
<u>Operating Income:</u>					
400 <u>Operating Revenues</u> (Schedule 8-1)	\$ 44,377,352	\$ 45,571,242	\$ (1,193,890)	100.00%	100.00%
<u>Operating Expenses:</u>					
401 <u>Operating expenses</u>	41,746,532	43,262,743	(1,516,211)	94.07	94.93
402 <u>Maintenance expenses</u>	737,248	723,603	13,645	1.66	1.59
403 <u>Depreciation</u>	1,003,585	963,666	39,919	2.26	2.12
<u>Total Operating Expenses</u>	43,487,365	44,950,012	(1,462,647)	97.99	98.64
<u>Total Operating Income</u>	889,987	621,230	268,757	2.01%	1.36%
<u>Other Income:</u>					
415 <u>Income from merchandising, jobbing</u>					
and contract work	34,094	65,882	(31,788)		
419 <u>Interest income</u>	638,031	568,948	69,083		
450 <u>Forfeited discounts</u>	623,349	576,480	46,869		
<u>Total Other Income</u>	1,295,474	1,211,310	84,164		
<u>Total Income</u>	2,185,461	1,832,540	352,921		
<u>Miscellaneous Income Deductions:</u>					
427 <u>Interest on long-term debt</u>	10,899	23,372	(12,473)		
<u>Total Miscellaneous Income Deductions</u>	10,899	23,372	(12,473)		
<u>Net Income</u>	\$ 2,174,562	\$ 1,809,168	\$ 365,394		
<u>Earned Surplus:</u>					
208 <u>Unappropriated earned surplus</u>	\$ 20,993,716	\$ 19,693,974	\$ 1,299,742		
(at beginning of period)					
433 <u>Balance transferred from income</u>	2,174,562	1,809,168	365,394		
434 <u>Miscellaneous credits to surplus (Note G)</u>	1,659,529	881,213	778,316		
<u>Total Credits</u>	24,827,807	22,384,355	2,443,452		
<u>Deductions from Earned Surplus:</u>					
436 <u>Appropriations of surplus (Note H)</u>	1,380,000	1,390,639	(10,639)		
<u>Total Deductions from Earned Surplus</u>	1,380,000	1,390,639	(10,639)		
208 <u>Unappropriated Earned Surplus</u>	\$ 23,447,807	\$ 20,993,716	\$ 2,454,091		
(at end of period)					

The accompanying notes are an integral part of the financial statements.



TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
SCHEDULE OF OPERATING REVENUE  
FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

	<u>Net Revenue</u>		
	<u>1989</u>	<u>1988</u>	<u>Increase (Decrease)</u>
<u>Sales of Electricity:</u>			
440 Residential sales	\$ 14,332,193	\$ 14,721,221	\$ (389,028)
442 Commercial and industrial sales	28,116,527	29,134,199	(1,017,672)
442 Private street lighting	<u>78,538</u>	<u>70,548</u>	<u>7,990</u>
<u>Total Private Consumers</u>	<u>42,527,258</u>	<u>43,925,968</u>	<u>(1,398,710)</u>
<u>444 Municipal Sales:</u>			
Street lighting	467,440	369,723	97,717
Municipal buildings	<u>1,319,568</u>	<u>1,213,307</u>	<u>106,261</u>
<u>Total Municipal Consumers</u>	<u>1,787,008</u>	<u>1,583,030</u>	<u>203,978</u>
<u>447 Sales For Resale</u>	<u>63,086</u>	<u>62,244</u>	<u>842</u>
<u>Total Operating Revenue (To Exhibit B)</u>	<u>\$ 44,377,352</u>	<u>\$ 45,571,242</u>	<u>\$(1,193,890)</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
STATEMENT OF CASH FLOWS  
FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

	<u>1989</u>	<u>1988</u>
<u>Cash Flows From Operating Activities:</u>		
Net income	\$ 2,174,562	\$ 1,809,168
Adjustments to reconcile net income to net cash:		
Depreciation	1,207,701	1,147,920
Changes in assets and liabilities:		
Increase in customer deposits cash	-0-	(101,445)
Decrease in customer deposits cash	113,712	
Increase in accounts receivable	-0-	(555,492)
Decrease in accounts receivable	165,942	
Increase in stores expense	(24,998)	(10,395)
Decrease in prepayments	92,818	734,723
Increase in accounts receivable - other	(434,267)	(876,034)
Increase in materials and supplies	(332,091)	(30,399)
Increase in accounts payable	1,681,274	-0-
Decrease in accounts payable		(195,031)
Increase in customer deposits liability	-0-	101,445
Decrease in customer deposits liability	(113,712)	
Increase in current obligations under lease	-0-	4,401
Decrease in current obligations under lease	(40,279)	
Decrease in accrued interest	(2,392)	(1,792)
Increase in appropriation for bond redemption	130,000	130,000
Increase in customer advances for construction	118,694	374,445
Increase in miscellaneous operating reserves	402,846	564,083
Increase in contributions in aid of construction	-0-	4,000
Increase in depreciation fund	(485,547)	(1,218,050)
Decrease in reserve for uncollectible accounts	(49,652)	(21,856)
Increase in other deferred credits	-0-	1,123,984
Decrease in other deferred credits	(101,984)	-0-
Miscellaneous credits to surplus	1,659,529	881,213
Appropriation of surplus	(1,380,000)	(1,390,639)
<u>Net Cash Provided by Operating Activities</u>	<u>\$ 4,782,156</u>	<u>\$ 2,474,249</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
STATEMENT OF CASH FLOWS  
FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

	<u>1989</u>	<u>1988</u>
<u>Cash Flows From Investing Activities:</u>		
Additions to utility plant	\$(2,040,149)	\$(1,690,333)
Increase in investments	<u>(117,425)</u>	<u>(344,447)</u>
<u>Net Cash Used in Investing Activities</u>	<u>(2,157,574)</u>	<u>(2,034,780)</u>
<u>Cash Flows From Financing Activities:</u>		
Payments on long-term obligations	<u>(139,342)</u>	<u>(180,288)</u>
<u>Net Cash Used in Financing Activities</u>	<u>(139,342)</u>	<u>(180,288)</u>
<u>Net Increase (Decrease) in Cash</u>	2,485,240	259,181
<u>Cash, January 1,</u>	<u>6,531,174</u>	<u>6,271,993</u>
<u>Cash, December 31,</u>	<u>\$ 9,016,414</u>	<u>\$ 6,531,174</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

Note A. Summary of Significant Accounting Policies:

Method of Presentation

The Department is subject to regulation by the Massachusetts Department of Public Utilities (DPU). Pursuant to State Laws, rates must be set such that earnings attributable to electric operations less bond principal payments do not exceed 8% of the cost of utility plant. The Department's earnings are limited to 8% of the net cost of plant as decided in a DPU decision (Docket 85-121). The Department's accounting policies conform with generally accepted accounting principles, as applied to regulated public utilities.

Depreciation

Depreciation by statute is computed at a rate of 3% of cost of utility plant in use as of the beginning of the year during which the depreciation is accrued. A greater amount may be accrued upon receiving approval from the Department of Public Utilities (DPU). For 1989 and 1988, the Department requested and the DPU approved a 4% rate.

Note B. Investment in Associated Companies:

Under agreements with the New England Hydro-Transmission Electric Company, Inc. (NEH) and the New England Hydro-Transmission Corporation (NHH), the Department has made the following advances to fund its equity requirements for the Hydro-Quebec phase II interconnection.

	<u>1989</u>	<u>1988</u>
New England Hydro-Transmission Electric Company, Inc.	\$ 264,838	\$ 231,959
New England Hydro-Transmission Corporation	<u>197,034</u>	<u>112,488</u>
	<u>\$ 461,872</u>	<u>\$ 344,447</u>



TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

Note C. Operating Cash

At December 31, current cash funds are available for Department use as follows:

	<u>1989</u>	<u>1988</u>
Funds reserved for operations	\$ 973,443	\$ 740,886
Funds reserved for construction expenditures	121,450	103,165
Funds reserved for liability to customers in connection with fuel cost billings to customers in excess of fuel costs (Note E)	1,091,700	1,193,683
Funds reserved for payment of unbilled Nuclear Mix One bond interest liability	1,913,639	1,777,539
Funds reserved for payment of bonds	39,283	41,675
Funds reserved to defer future customer rate increases	3,787,588	1,624,813
Funds reserved for effect of uncollectible accounts	415,863	430,810
Funds reserved for sick leave benefits	155,087	137,568
Funds reserved for the payment of insurance premiums	<u>518,361</u>	<u>481,035</u>
<u>Total Operating Cash</u>	<u>\$ 9,016,414</u>	<u>\$ 6,531,174</u>

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

<u>Note D. Long-Term Debt:</u>	<u>1989</u>	<u>1988</u>
<u>Bonds Payable:</u>		
Bonds issued November 15, 1970, bearing an interest rate of 6.0% per annum are payable in annual installments of \$30,000 plus interest and are due November 15, 1990	\$ 30,000	\$ 60,000
Bonds issued August 1, 1979, bearing an interest rate of 5.2% per annum are payable in annual installments of \$100,000 plus interest and are due August 1, 1989	<u>-0-</u>	<u>100,000</u>
<u>Total Bonds Payable</u>	30,000	160,000
Less: Current installments of bonds payable	<u>30,000</u>	<u>130,000</u>
<u>Total Long-Term Bonds Payable</u>	<u>\$ -0-</u>	<u>\$ 30,000</u>

The future payments required on the long-term debt are as follows:

<u>Fiscal year</u>	<u>6.0%</u>
1990	<u>30,000</u>
<u>Total</u>	<u>\$ 30,000</u>

Capital Leases:

The Department entered into capital leases to finance the purchase of computer equipment costing \$170,358 in 1986 and a new phone system costing \$44,157 in 1987.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

Note D. Long-Term Debt: (continued)

Capital Leases: (continued)

The following is a schedule by years of future minimum lease payments together with the present value of the net minimum lease payments as of December 31, 1989 and 1988:

	<u>1989</u>	<u>1988</u>
1989	\$ -0-	\$ 54,310
1990	11,234	11,234
1991	11,234	11,234
1992	<u>3,744</u>	<u>3,744</u>
Net minimum lease payments	26,212	80,522
Less: amount representing interest	<u>(2,894)</u>	<u>(7,583)</u>
Present value of net minimum lease payments	23,318	72,939
Less: current portion	<u>(9,341)</u>	<u>(49,620)</u>
Total long-term payments under capital lease	<u>\$ 13,977</u>	<u>\$ 23,319</u>

Note E. Other Deferred Credits

Other deferred credits consist of the following:	<u>1989</u>	<u>1988</u>
Fuel cost billings to customers in excess of fuel costs (Note C)	<u>\$ 1,091,700</u>	<u>\$1,193,684</u>
	<u>\$ 1,091,700</u>	<u>\$1,193,684</u>

Note F. Miscellaneous Operating Reserves

	<u>1989</u>	<u>1988</u>
Provision for accrued sick liability	\$ 155,087	\$ 137,568
Provision for accrued MMWEC operating project billings	490,112	104,785

TOWN OF READING, MASSACHUSETTS  
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<u>Note F. Miscellaneous Operating Reserves (continued)</u>	<u>1989</u>	<u>1988</u>
Provision for dispute of electric bills rendered to Danis Reading Realty Trust	\$ 28,000	\$ 28,000
Provision for unbilled Nuclear Mix One prefunded bond interest	<u>1,672,002</u>	<u>1,672,002</u>
<u>Total</u>	<u>\$ 2,345,201</u>	<u>\$ 1,942,355</u>

Note G. Miscellaneous Credits to Surplus

Miscellaneous credits to surplus for 1989 and 1988 consist of the following:

	<u>1989</u>	<u>1988</u>
Excess funds refund (Note K)	\$ 1,545,423	\$ 859,678
Termination of Sears Island project	-0-	21,535
Refund of Hydro Quebec II payments from prior years	86,290	-0-
Gain on disposal of Electric Utility Plant	<u>27,816</u>	<u>-0-</u>
<u>Total</u>	<u>\$ 1,659,529</u>	<u>\$ 881,213</u>

Note H. Appropriations of Surplus

Appropriations of surplus consist of the following:

	<u>1989</u>	<u>1988</u>
Payments on bond principal	\$ 130,000	\$ 130,000
Transfers to the Town of Reading, Massachusetts, for payment in lieu of taxes as authorized by the Town of Reading Municipal Light Board	1,250,000	1,250,000
Loss on disposal of Electric Utility Plant	<u>-0-</u>	<u>10,639</u>
<u>Total</u>	<u>\$ 1,380,000</u>	<u>\$ 1,390,639</u>



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Note I. Employees Pension:

The employees of the Municipal Light Department participate in the Town of Reading Contributory Retirement System as adopted under Chapter 32 of the General Laws of the Commonwealth of Massachusetts.

Each year the Municipal Light Board is assessed by the Town for its portion of the total annual appropriation for the pension fund, which payments are made from the Town of Reading Municipal Light Department Employees' Retirement Trust, a trust established by the Municipal Light Board for the purpose of funding currently, from the Department's operating and maintenance account, the annual contributions required by the Reading Contributory Retirement System.

Contributions to the Retirement Trust are based on actuarial valuations using an aggregate cost method in which all plan liabilities are funded by normal cost payments and under which method there is no separately stated liability for past service costs.

Payments to the Trust by the Department amounted to \$393,192 in 1989 and \$379,046 in 1988.

Note J. Power Sales Agreements:

The Light Department of the Town of Reading (the Department) is a participant in certain Projects of MMWEC, a public corporation and a political subdivision of the Commonwealth of Massachusetts.

MMWEC is a coordinating and planning agency for the development of bulk power supply requirements of its members and project participants. MMWEC is authorized to purchase ownership interests in, and to issue revenue bonds to finance, electric facilities (projects). MMWEC sells the capability of each of its projects to its members and other utilities (project participants) under Power Sales Agreements. The Power Sales Agreement for each project requires each project participant to pay its share of MMWEC's costs related to the project which includes debt service on bonds issued by MMWEC to finance the project, plus 10% of debt service to be paid into a Reserve and Contingency Fund. In addition, should any project participant fail to make any payment, other project participants could be required to provide the non-paying participant's payments in an amount up to 25% of the continuing participant's payments, as determined before any such increase is affected, for the project. In addition, MMWEC has entered into long-term take-or-pay power purchase contracts for which it has corresponding resale agreements with certain of its members and other utilities. The project and power purchase contract amounts are payable

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Note J. Power Sales Agreements, (continued):

from each participant's electric system revenues and each project participant is unconditionally obligated to make payments whether or not the project is completed or a unit is operating and notwithstanding the suspension or interruption of output of the unit, and in accordance with the contract covenants to fix, revise and collect rates at least sufficient to meet its obligations under the Power Sales Agreement.

A substantial portion of MMWEC's power supply and financing program consists of its 11.59% ownership interest in the Seabrook Station, the construction and licensing of which is being conducted by New Hampshire Yankee (NH Yankee), currently a division of Public Service Company of New Hampshire (PSNH). Seabrook Station consisted of two units. Construction of Seabrook unit 1 was completed in 1986; Unit 2 was effectively cancelled in 1984. The Nuclear Regulatory Commission (NRC) granted a full power license for Unit 1 on March 1, 1990.

In May 1989, the NRC issued a low power operating license for Seabrook Unit 1 which limited the operation of the unit up to five percent of full power. In June 1989 an incident involving a malfunctioning steam valve and a subsequent delay in the shutdown of the plant resulted in an agreement between the NRC and plant management to cease the testing until further NRC approval. The Seabrook project management implemented new procedures, and issues relating to the incident have been resolved.

The NRC issued a rule change in 1987 that allows owners of completed nuclear plants to obtain an operating license upon NRC approval of utility-sponsored emergency response plans in cases where states or localities have refused to participate in formulating such plans. In January 1989, subsequent to public hearings, emergency response plans for New Hampshire communities within the ten-mile radius of Seabrook Station were approved by the Atomic Safety & Licensing Board (ASLB). NH Yankee has prepared and submitted emergency response plans for the Massachusetts municipalities located within the ten-mile radius of Seabrook Station for which plans have not been submitted by Massachusetts officials. These plans were demonstrated in a full scale graded emergency preparedness exercise in June 1988. In a November 1989 report, the ASLB concluded that the two day drill of the New Hampshire, Massachusetts and on site plans, proved Seabrook Station meets the NRC requirements, and the plant qualifies to receive a full-power operating license.

In September 1988, the NRC issued a ruling requiring NH Yankee to

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Note J. Power Sales Agreements, (continued):

demonstrate its financial ability to decommission the plant after low-power testing in the event the plant does not obtain a full-power license. In December 1988, the NRC decided on all pending financial qualification questions which were brought to its attention relating to Seabrook. The NRC ruled, among other things, that \$72.1 million be provided for decommissioning prior to low-power testing. The joint owners have purchased a surety bond to meet the above condition.

Seabrook Station experienced persistent and substantial cost increases and significant schedule delays during its construction and licensing phases. It has been the source of continuing controversy and opposition from government officials, regulators, intervenors and others and has created financial problems for many of its joint owners, including MMWEC.

PSNH, as a result of the continued delay in commercial operation of Seabrook Unit 1 and its inability to secure cost recovery prior to commercial operation of the Unit, has experienced substantial difficulty in sustaining its financial obligations for its 35.6 % share of the Seabrook project. PSNH challenged the constitutionality of New Hampshire's anti-CWIP law, which prohibited PSNH from charging customers for construction work in progress on projects that are not yet in operation, at the state and federal courts. In January 1989 the United States Supreme Court rejected the appeal due to the lack of a "properly presented federal question".

In January 1988, PSNH filed for protection from its creditors under Chapter 11 of the Federal Bankruptcy Code. Several utilities including PSNH and the State of New Hampshire had potential takeover PSNH plans. Northeast Utilities (NU) submitted various proposals and emerged as the entity most likely to re-organize PSNH and assume PSNH's ownership share of the Seabrook Project. NU's plan has been accepted by PSNH creditors, PSNH equity holders, PSNH and the state of New Hampshire. NU is currently seeking regulatory review of the proposed acquisition at the state and federal levels. MMWEC and other utilities have intervened at the Federal Energy Regulatory Commission and the Securities and Exchange Commission to protect, among other things, various transmission positions which may be impaired as a result of the proposed NU takeover of PSNH.

On June 1, 1988, MMWEC's Board of Directors adopted a strategic plan of action relating to its 11.6 percent Seabrook joint ownership interest. The plan of action evidenced, among other things, an intention not to pay any future direct obligations to the Seabrook project. Accordingly no additional payments have been made since May 1988 for



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Note J. Power Sales Agreements, (continued):

construction, maintenance or nuclear fuel under the Seabrook Project Disbursing Agent agreement. MMWEC's prepayments were exhausted on or about July 24, 1988. Certain of the Seabrook joint owners have made-up the shortfall in the Seabrook project's cash flow caused by MMWEC's nonpayment. The Connecticut Light and Power Company, through a power sales arrangement with the other joint owners, furnished funds to the Seabrook project in lieu of MMWEC's payments for the July 24 to November 30, 1988, period. Connecticut Light and Power Company released any claims it may have had against MMWEC as a result of making payments to the Seabrook Project.

On June 10, 1988, PSNH gave notice under a provision of the Seabrook Joint Ownership Agreement that MMWEC was in default in its joint ownership obligations. Pursuant to the same Joint Ownership Agreement, MMWEC had five months after such notice to cure any default. MMWEC did not agree with such notice that a default occurred on June 10, 1988.

On November 4, 1988, MMWEC and PSNH entered into a Memorandum of Understanding whereby MMWEC retains its full ownership in Seabrook Station. MMWEC, PSNH and other current and past joint owners of Seabrook executed a Settlement Agreement, which provides for various consideration listed below. Upon the effective date, the Memorandum and the Settlement Agreement provide, among other things, that all notices of default will be rescinded and covenants not to sue among the major joint owners of Seabrook will be effective. The Settlement Agreement also calls for PSNH to be responsible for MMWEC's portion of the Seabrook Station pre-operational costs, commencing December 1, 1988, to the commercial operation of the unit or up to \$30 million, whichever comes first. The \$30 million of construction funds are projected to be exhausted in the spring of 1990. The Settlement Agreement requires that MMWEC make up any shortfalls in payments within seven days of the commercial operation or cancellation of the unit. The Settlement Agreement also provides the Seabrook joint owners with the right to obtain equitable relief, but not to reduce MMWEC's ownership share, after sixty days written notice, for non payment by MMWEC before commercial operation or cancellation. The Settlement Agreement calls for a \$3.5 million payment on the effective date and for a \$2 million annual payment for eight years, after commercial operation of the unit. As part of the Settlement Agreement, MMWEC and PSNH agree to cancel the Sellback Agreement which called for PSNH to purchase Seabrook capacity from MMWEC at cost. In addition, the Settlement Agreement calls for extension of an existing transmission contract and limits MMWEC's exposure for decommissioning or cancellation costs to \$10 million. The PSNH bankruptcy court has accepted the Comprehensive Seabrook Settlement with August 1, 1989, as the effective date.



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Note J. Power Sales Agreements, (continued):

In 1985, certain residents of the Town of Groton brought suit against the Town of Groton Municipal Light Department, the Town of Groton and MMWEC, challenging the validity of the Nuclear Mix No. 1, Nuclear Project Nos. 3, 4 and 5 and Project No. 6 Power Sales Agreements. In 1987, the Massachusetts Superior Court granted the defendants' motions for summary judgement and upheld the validity of Groton's Power Sales Agreements with MMWEC. The Supreme Judicial Court affirmed the lower court's ruling in July 1988.

MMWEC's Project No. 6 includes seven out-of-state participants who have ceased making their payments under the related Power Sales Agreement. The Vermont Electric Cooperative which had a 7.25% participants' share stopped making payments in February 1986, while Washington Electric Cooperative with a 1.96% participants' share has been withholding its monthly payments since January 1988. The Ludlow, Lyndonville, Morrisville and Northfield, Vermont, municipal electric systems, comprising a 5.73% participants' share in Project No. 6, ceased making payments in October 1988. Eastern Maine Electric Cooperative stopped payments in May 1987.

The Vermont Public Service Department brought action against MMWEC in a Superior Court of Vermont in October 1985 challenging the validity of the Project No. 6 Power Sales Agreements as entered into by the Vermont Participants. In November 1986, the Superior Court Judge ruled that the Power Sales Agreements for Project No. 6 between MMWEC and several consumer-owned utilities in Vermont are valid under Vermont law. The ruling rejected contentions by the Vermont Department of Public Service, Vermont Electric Cooperative and the Village of Stowe Water & Light Department that the contracts were invalid and, therefore, not binding agreements. The plaintiffs appealed this ruling to the Vermont Supreme Court, which heard arguments in April 1987. In September 1988, the Vermont Supreme Court reversed the lower court and ruled that the Project No. 6 Power Sales Agreements with the Vermont utilities are invalid since inception (void ab initio) because the utilities lacked both the statutory authority to enter into the contracts and to delegate certain authorities to MMWEC. MMWEC filed a motion and was denied a rehearing of the case. MMWEC filed a writ of certiorari with the United States Supreme Court to review the decision of the Vermont Supreme Court, which voided the Power Sales Agreements between MMWEC and the Vermont Project No. 6 Participants. The writ of certiorari was denied in October 1989.

The non-payment by the Vermont Participants, as well as Eastern Maine Electric Cooperative, has caused a reallocation of the Project No. 6 capability and liabilities, in accordance with the Power Sales

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Note J. Power Sales Agreements, (continued):

Agreement. The shortfalls in the Project No. 6 revenues are being made up from available funds within the Project and are to be billed to the remaining project participants in accordance with the Power Sales Agreements.

In as much as the Stony Brook Intermediate project has approximately 8.2% of the Project Capability under Power Sales Agreements with Vermont entities, which Power Sales Agreements are virtually identical to the Project No. 6 Power Sales Agreement, the Vermont Supreme Court Decision on Project No. 6 Power Sales Agreement could apply equally to the Stony Brook Intermediate power Sales Agreement. The Vermont legislature enacted legislation seeking to validate the Stony Brook Intermediate power Sales Agreement in light of the Vermont Supreme Court Decision. MMWEC is seeking a declaration of the validity of the Stony Brook Intermediate power Sales Agreement, as well as a curative legislation, in the matter of MMWEC v. State of Vermont et al. currently pending in the Superior Court in Washington County, Vermont.

Due to the Vermont Supreme Court decision declaring the Project No. 6 Vermont Participant contracts void ab initio, certain Massachusetts Project No. 6 Participants have raised issues relating to the validity of the Project No. 6 Power Sales Agreements. These participants allege that 100% participation is a condition precedent to the validity of the Project Power Sales Agreements. On April 14, 1989, the Hingham Municipal Lighting Plant and the Shrewsbury Electric Light plant both filed identical but separate actions in the Superior Court of Suffolk County in Massachusetts. The basis for the complaints were whether the Project No. 6 Power Sales Agreements were valid and binding as to them, since as alleged in the complaints, a condition precedent to the validity of all the Project No. 6 Power Sales Agreements is 100% participation in said agreement, and if the Vermont participant's contracts are void ab initio, then this condition precedent has not been met. Further, the complaint alleged that any increase in Project No. 6 billings as a result of the nonpayment by the Vermont Project No. 6 Participants is unlawful on the basis that the Project No. 6 Power Sales Agreements failed to have 100% participation and MMWEC's use of Project No. 6 funds to cover the shortfall in receipts constitutes a breach of the Power Sales Agreements. MMWEC filed an original action in the Supreme Judicial Court for the Commonwealth of Massachusetts against two Massachusetts Project No. 6 participants. A single justice of the Court accepted MMWEC's motion to have the Court transfer to the Supreme Judicial Court other cases with Project No. 6 participants pending in the Superior Court. Furthermore, the justice granted MMWEC's request for preliminary injunctions ordering the non-paying participants to pay their obligations. MMWEC also filed a motion for

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Note J. Power Sales Agreements, (continued):

summary judgment with the single justice. MMWEC has filed oppositions to the participants' motion to stay the proceedings and to compel arbitration. The single justice ruled that the participants waived any rights to arbitration. The single justice allowed for discovery to take place prior to scheduling a hearing on the summary judgement motions. The Danvers, Hudson and Peabody light departments filed a motion asking the justice to recuse himself due to a potential conflict. In January 1990, the Justice recused himself sending the case back to the Superior Court for Suffolk County, Massachusetts.

The Town of Hudson Light & Power Department and the City of Peabody Municipal Light Plant filed, in November 1988, a lawsuit against MMWEC in Suffolk County Superior Court which, among other things, sought to enjoin the MMWEC Board of Directors from acting upon the Memorandum of Understanding with PSNH. In November 1988, the Massachusetts Superior Court denied the Hudson/Peabody injunction request, which denial was upheld by the Massachusetts Appeals Court. In December 1988, the Town of Hudson Light & Power Department and the City of Peabody Municipal Light Plant amended their complaint against MMWEC to include challenges to the validity of the Project No. 6 Power Sales Agreement on the 100% participation issue as previously discussed within the context of the Vermont Supreme Court decision. MMWEC moved to compel arbitration of this dispute and the Superior Court granted MMWEC's motion in accordance with the terms of the Power Sales Agreements. The arbitration is currently on hold pending the outcome of the cases discussed above.

In March 1989 Washington Electric Cooperative of Vermont filed suit against MMWEC in the Washington County Superior Court in Vermont for restitution from MMWEC for payments made under the Project No. 6 Power Sales Agreements. Washington Electric Cooperative received an ex parte trustee process against other Vermont utilities which are making payments under MMWEC's Stony Brook Intermediate Unit contracts. MMWEC has removed this case to the United States District Court for the District of Vermont, where hearings were held and an order issued to dissolve the trustee process contingent on MMWEC giving notice of any intent to take away the Vermont participants Intermediate Unit capacity. On October 27, 1989, the Vermont Department of Public Service filed, a motion to intervene in this case, and a claim against MMWEC seeking restitution of approximately \$6.2 million of payments made by Vermont Utilities to MMWEC under the Project No. 6 Power Sales Agreement. MMWEC has filed a response to the DPS's intervention stating that the DPS does not have standing to raise those issues on behalf of the Vermont ratepayers. The DPS has responded to MMWEC's pleadings. A hearing on this item is scheduled for February 1990.



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Note J. Power Sales Agreements, (continued):

In July 1989, MMWEC successfully defended against the Washington Electric Cooperative's motion to remand this case to a Vermont state court. Also in July 1989, MMWEC filed both a counterclaim against the Washington Electric Cooperative in the amount of \$16 million and a third party claim in the amount of at least \$10 million against the officers, directors and attorneys of Washington Electric Cooperative upon whose opinions which MMWEC issued bonds for Project No. 6.

On August 31, 1987, Eastern Maine Electric Cooperative (EMEC), a 3.6% Participant in MMWEC's Project No. 6, filed for protection under Chapter 11 of the Federal Bankruptcy Code. In its petition, EMEC is asking the court to reject its Power Sales Agreement with MMWEC. EMEC has failed to make payments relating to its Power Sales Agreement contract with MMWEC since May 1987. In October 1988, EMEC's petition for rejection of the contract was denied by the U.S. Bankruptcy Court. The judge concluded that MMWEC has a claim against EMEC stemming from EMEC's payment default under the contract prior to EMEC's entering into Chapter 11. MMWEC has formally filed a claim in the proceedings in an amount present valued in excess of \$30 million. Other Project No. 6 Participants have likewise filed claims for the money debt service due and other amounts. EMEC responded to the claim with a counterclaim alleging, among other things, that its Project No. 6 Power Sales Agreement with MMWEC is void as a result of the Vermont Supreme Court decision. Trial was to begin on the adversarial claim on January 16, 1990. However, because the two parties agreed to discuss settlement, the trial was postponed. An outline of a proposed settlement was presented to the court on January 23, 1990. On January 31, 1990, EMEC filed an unsigned settlement agreement with the court. On February 7th, the MMWEC Board of Directors voted to reject the settlement agreement filed by EMEC's bankruptcy counsel with the Bankruptcy court. A hearing was held on February 20th at which the Bankruptcy Judge remitted certain settlement issues to MMWEC for consideration. The parties are to report to the bankruptcy judge on March 1, 1990.

In January 1986, the Hull Municipal Lighting Plant filed suit against MMWEC seeking a declaration that its Power Sales Agreements for Nuclear Mix 1, Nuclear Projects Nos. 4 and 5 and Project No. 6 relating to Seabrook were invalid, and an injunction against MMWEC collecting any amounts from Hull under the agreements, and monetary damages. The suit challenged the validity of these Power Sales Agreements on various grounds and alleges, among other things, misrepresentations, breaches and imprudencies by MMWEC. In March 1986, the Massachusetts Superior Court granted MMWEC's motions to stay the legal proceedings and compel arbitration of the suit, and for a preliminary injunction requiring Hull to pay its share of monthly power costs as required by the Power



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Note J. Power Sales Agreements, (continued):

Sales Agreements. In March 1986, a single justice of the Massachusetts Appeals Court denied Hull's petition for relief from the orders of the Superior Court, and the matter went to arbitration. In August 1987, the arbitrator ruled that the contracts signed by Hull's light board with MMWEC were valid. The arbitrator has yet to rule on the other alleged breaches, imprudencies and misrepresentations claimed against MMWEC by Hull. After withholding payments, Hull is currently making payments, under protest, in accordance with the court order, which it appealed. In the fall of 1989, the arbitrator assigned to this matter died. The parties agreed to a new arbitrator in January 1990. Discovery in this case is expected to be completed by the summer of 1990.

As of December 31, 1989, for projects under construction, accumulated construction expenditures amounted to \$1,022,413,000, of which \$52,822,000 represents the amount attributable to the Department. Debt outstanding for projects under construction included Power Supply System Revenue bonds totaling \$967,414,000, of which \$54,336,000 is attributable to the Power Sales Agreements of the Department. As of December 31, 1989, the total future debt service requirement on outstanding bonds issued for projects under construction is \$2,911,153,000, of which \$129,757,000 is attributable to the Department.

In addition, for projects in operation, MMWEC has expended and capitalized \$392,856,000. \$476,041,000 of bonds are outstanding for these operating projects, with a total debt service requirement over future years of \$1,065,531,000. The Department's portion of the expenditures, bonds outstanding and debt service on these projects is \$48,532,000, \$54,368,000, and \$112,550,000, respectively.

Reading Light Department has entered into power purchase contracts or power sales agreements with MMWEC. Under these agreements, the Department is required to make capacity or debt service payments to MMWEC. The aggregate amount of such required payments, exclusive of reserve and contingency fund billings, on bonds outstanding and significant power purchase contracts through MMWEC at December 31, 1989 is shown below.

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Note J. Power Sales Agreements, (continued):

	<u>ANNUAL COST</u>
For year ended December 31, 1990	\$ 13,005,000
1991	13,617,000
1992	14,456,000
1993	14,277,000
1994	12,455,000
Later Fiscal Years	<u>193,578,000</u>
TOTAL	<u>\$261,388,000</u>

In addition, the Department is required to pay its share of the operation and maintenance costs of the units in which it participates. The Department's total operation and maintenance costs including debt service under the agreements were \$21,224,000 and \$21,103,000 for the years ended December 31, 1989 and 1988, respectively.

Note K. Refund of Excess Project Funds:

The Department received from Massachusetts Municipal Wholesale Electric Company, MMWEC, excess project funds in the amount of \$1,545,423 in 1989 and \$859,678 in 1988 as a result of its participation in certain MMWEC power sales agreements. The excess funds came about due to an improvement in the government securities markets and because no significant expenditures were made from the projects' funds. (Note G)

Note L. Loss and Gain Contingencies:

The Department is involved in a dispute by a commercial ratepayer regarding electrical bills amounting to \$44,887 of which \$28,000 has been reserved in escrow until the dispute is settled.

SUPPLEMENTARY REPORT    TOTAL ELECTRIC UTILITY PLANT

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MUNICIPAL LIGHT DEPARTMENT  
SUPPLEMENTARY REPORT - TOTAL ELECTRIC UTILITY PLANT  
AT DECEMBER 31, 1989

	Cost 1-1-89	Net Cost Property Added 1989	Net Cost Property Disposed of 1989	Cost 12-31-89	Accrued Depreciation 1-1-89	Depreciation 1989	Reversed Depreciation 1989	Accrued Depreciation 12-31-89	Book Value 12-31-89
<b>Electric Transmission Plant:</b>									
351 Clearing land and rights of way	\$ 25,016	\$ -0-	\$ -0-	\$ 25,016	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 25,016
352 Structures and improvements	597,718			597,718	328,388	23,909		352,297	245,421
353 Station equipment	1,302,821			1,302,821	694,984	52,113		747,097	555,724
354 Towers and fixtures	79,274			79,274	52,050	3,171		55,221	24,053
355 Poles and fixtures	97,728			97,728	58,324	3,909		62,233	35,495
356 Overhead conductors and devices	36,604	70		36,674	9,949	1,484		11,413	25,261
357 Underground conduits	24,846	90		24,936	24,846			24,846	90
358 Underground conductors and devices	15,488			15,488	4,037	1,613		5,650	9,838
<b>Total Electric Transmission Plant</b>	<b>2,179,495</b>	<b>160</b>	<b>-0-</b>	<b>2,179,655</b>	<b>1,172,578</b>	<b>86,179</b>	<b>-0-</b>	<b>1,258,757</b>	<b>920,898</b>
<b>Electric Distribution Plant:</b>									
360 Land and land rights	236,750	4,709	-0-	241,459	-0-	-0-	-0-	-0-	241,459
361 Structures and improvements	850,480	3,408		853,888	435,869	34,019		469,888	384,000
362 Station and equipment	3,770,576	7,630		3,778,206	2,122,392	150,823		2,273,215	1,504,991
363 Storage battery equipment	6,800			6,800	4,722	272		4,994	1,806
364 Poles, towers and fixtures	3,989,787	449,119	7,837	4,431,069	1,818,995	120,328	7,837	1,931,486	2,499,583
365 Overhead conductors and devices	4,255,691	317,789	11,957	4,561,523	1,613,771	128,283	11,957	1,730,097	2,831,426
366 Underground conduits	2,162,725	63,592	241	2,226,076	830,638	43,253	241	873,650	1,352,426
367 Underground conductors and devices	2,353,587	166,551	168	2,519,970	1,395,363	94,123	168	1,489,318	1,030,652
368 Line transformers	3,473,113	329,267	5,712	3,796,668	1,340,346	138,828	5,712	1,473,482	2,323,206
369 Services	1,680,039	143,292	12,737	1,810,594	790,737	66,994	12,737	844,994	965,600
370 Meters	1,617,350	113,323	37,837	1,692,836	788,867	64,486	37,837	815,516	877,320
373 Street lighting and signal systems									
<b>Total Electric Distribution Plant</b>	<b>1,210,021</b>	<b>107,804</b>	<b>5,954</b>	<b>1,311,871</b>	<b>652,658</b>	<b>48,333</b>	<b>5,954</b>	<b>695,037</b>	<b>616,834</b>
<b>Totals To Be Forwarded</b>	<b>\$27,786,414</b>	<b>\$1,706,644</b>	<b>\$82,443</b>	<b>\$29,410,615</b>	<b>\$12,966,936</b>	<b>\$975,921</b>	<b>\$82,443</b>	<b>\$13,860,414</b>	<b>\$15,550,201</b>

See Auditor's Opinion



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SUPPLEMENTARY REPORT - TOTAL ELECTRIC UTILITY PLANT  
AT DECEMBER 31, 1989

	Cost 1-1-89	Net Cost Property Added 1989	Net Cost Property Disposed of 1989	Cost 12-31-89	Accrued Depreciation 1-1-89	Depreciation 1989	Reversed Depreciation 1989	Accrued Depreciation 12-31-89	Book Value 12-31-89
<u>Totals Brought Forward</u>	<u>\$27,786,414</u>	<u>\$1,706,644</u>	<u>\$ 82,443</u>	<u>\$29,410,615</u>	<u>\$12,966,936</u>	<u>\$ 975,921</u>	<u>\$ 82,443</u>	<u>\$13,860,414</u>	<u>\$15,550,201</u>
<u>Electric General Plant:</u>									
389 Land and land rights	12,726	-0-	-0-	12,726	-0-	-0-	-0-	-0-	12,726
390 Structures and improvements	691,585	159,563		851,148	405,939	27,663		433,602	417,546
391 Office furniture and equipment	435,200	115,202		550,402	179,034	69,977		249,011	301,391
392 Transportation equipment	965,809	52		965,861	583,567	83,974		667,541	298,320
393 Stores equipment	784			784	676	8		684	100
394 Tools, shop and garage equipment	342,967	754		343,721	211,532	20,607		232,139	111,582
395 Laboratory equipment	96,148	48,833		144,981	59,033	3,885		62,063	82,063
397 Communications equipment	155,964	9,101		165,065	62,404	25,501		87,905	77,160
398 Miscellaneous equipment	20,653			20,653	19,234	165		19,399	1,254
<u>Total Electric General Plant</u>	<u>2,721,836</u>	<u>333,505</u>	<u>-0-</u>	<u>3,055,341</u>	<u>1,521,419</u>	<u>231,780</u>	<u>-0-</u>	<u>1,753,199</u>	<u>1,302,142</u>
<u>Total Utility Plant</u>	<u>\$30,508,250</u>	<u>\$2,040,149</u>	<u>\$ 82,443</u>	<u>\$32,465,956</u>	<u>\$14,488,355</u>	<u>\$ 1,207,701</u>	<u>\$ 82,443</u>	<u>\$15,613,613</u>	<u>\$16,852,343</u>

See Auditor's Opinion

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
FINANCIAL STATEMENTS  
FOR THE YEARS ENDED  
DECEMBER 31, 1989 AND 1988

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
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FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

Auditor's Opinion

Exhibit A - Balance Sheet

Schedule A-1 - Schedule of Term Certificates

Schedule A-2 - Schedule of Investments

Notes to the Financial Statements

**MOILANEN & NELSON, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

45 Junction Square Drive, PO Box B, Concord, MA 01742-0902  
617-369-4830

Ronald E. Moilanen, CPA, MST  
Richard G. Nelson, CPA, MST

March 14, 1990

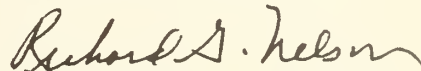
Trustees of the Town of Reading  
Municipal Light Department  
Employees' Retirement Trust  
25 Haven Street  
Reading, MA 01867

We have audited the accompanying balance sheets of the Town of Reading, Massachusetts, Municipal Light Department Employees' Retirement Trust as of December 31, 1989 and 1988. These financial statements are the responsibility of the Department's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statement referred to above present fairly, in all material respects, the financial position of the Town of Reading, Massachusetts, Municipal Light Department Employees' Retirement Trust as of December 31, 1989 and 1988, in conformity with generally accepted accounting principles.

MOILANEN & NELSON, P. C.



Richard G. Nelson, C.P.A.

RGN:sm



TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
BALANCE SHEET  
AS OF DECEMBER 31, 1989 AND 1988

ASSETS

	<u>1989</u>	<u>1988</u>
<u>Cash</u> (Schedule A-1)	\$2,826,642	\$2,645,751
<u>Investments</u> (Schedule A-2)	4,215,333	4,111,375
<u>Accrued interest receivable</u>	<u>353,829</u>	<u>334,652</u>
<u>Total Assets</u>	<u>\$7,395,804</u>	<u>\$7,091,778</u>

CORPUS

	<u>1989</u>	<u>1988</u>
<u>Total Reserves Held for the Payment of Benefits</u>	<u>\$7,395,804</u>	<u>\$7,091,778</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
SCHEDULE OF TERM CERTIFICATES  
AS OF DECEMBER 31, 1989 AND 1988

<u>Cash</u>			<u>1989</u>	<u>1988</u>
<u>Location</u>	<u>Annual Rate Of Interest</u>	<u>Maturity Date</u>		
South Boston Savings Bank	9.50%	Demand Deposit	\$1,354,600	\$1,420,751
South Boston Savings Bank	9.75%	Time Deposit	400,000	400,000
South Boston Savings Bank	7.25%	Time Deposit	-0-	325,000
South Boston Savings Bank	8.35%	Time Deposit	400,000	400,000
South Boston Savings Bank	8.75%	Time Deposit	100,000	100,000
South Boston Savings Bank	8.15%	Time Deposit	<u>572,042</u>	<u>-0-</u>
<u>Total Cash (To Exhibit A)</u>			<u>\$2,826,642</u>	<u>\$2,645,751</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
SCHEDULE OF INVESTMENTS  
AS OF DECEMBER 31, 1989 AND 1988

	<u>1989</u>	<u>1988</u>
<u>Investments (at fair market value)</u>		
Government National Mortgage Association Bonds (Amortized cost of \$222,517 in 1989 and \$232,744 in 1988)	\$ 221,130	\$ 217,031
United States Treasury Bonds (Amortized cost of \$3,299,359 in 1989 and \$3,297,543 in 1988)	3,507,078	3,427,750
Federal Home Loan Bank Bonds (Amortized cost of \$464,767 in 1989 and \$467,373 in 1988)	<u>487,125</u>	<u>466,594</u>
<u>Total Investments (To Exhibit A)</u>	<u>\$4,215,333</u>	<u>\$4,111,375</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

Note A. Plan Description

The Trust was established on December 30, 1966, by the Municipal Light Board of the Town of Reading pursuant to Chapter 164 of the General Laws of the Commonwealth of Massachusetts.

The Trust constitutes the principal instrument of a plan established by the Municipal Light Board for the purpose of funding currently and on a level basis, from the Department's operating and maintenance account, the annual contributions required by the Town of Reading Contributory Retirement System so that there shall be reflected annually on the Department's books of account the actual current liability for its employees.

At the last prior valuation date, July 1, 1988, plan participants consisted of:

Retirees and beneficiaries currently receiving benefits	42
Terminated employees entitled to benefits but not yet receiving them	<u>-0-</u>
Total	<u>42</u>
Current employees:	
Vested	38
Nonvested	<u>33</u>
Total	<u>71</u>

Note B. Summary of Significant Accounting Policies

Basis of Accounting

The Reading Municipal Light Department Employees' Retirement Trust financial statements are prepared using the accrual basis of accounting.

Note C. Funding Status and Progress

The amount shown below as "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases, estimated to be payable in the future as a result of employee service to date. The measure is the actuarial present value of credited projected benefits and is intended to help users assess Reading Municipal Light Department



TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

Note C. Funding Status and Progress (continued)

Employees' Retirement Trust funding status on a going-concern basis and assess progress made in accumulating sufficient assets to pay benefits when due.

An actuarial valuation is performed biennially to determine the pension benefit obligation. No significant changes have been made to benefit provisions since the last valuation which was made as of July 1, 1988. Significant actuarial assumptions used include (a) a rate of return on the investment of present and future assets of 7% per year compounded annually and (b) projected salary increases of 6% per year.

At July 1, 1988, the funded status of the plan was as follows:

Pension benefit obligation:

Retirees and beneficiaries currently receiving benefits	\$ 3,017,102
Terminated employees not yet receiving benefits	-0-
Current employees:	
Accumulated employee contributions including allocated investment income	871,813
Employer-financed vested	4,315,463
Employer-financed nonvested	<u>590,635</u>
Total pension benefit obligation	8,795,013
Net assets available for benefits, at market value	<u>7,112,103</u>
Unfunded pension benefit obligation	<u>\$ 1,682,910</u>

Note D. Plan Contributions

Contributions to the Retirement Trust are based on independent actuarial valuation using an aggregate cost method in which all plan liabilities are funded by normal cost payments and the amortization of the unfunded accrued liability.

The method of valuation used was the aggregate cost method under which all plan liabilities are funded by normal cost payments. There is no separately stated liability for past service.

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1989 AND 1988

Note D. Plan Contributions (continued)

Contributions totaling \$393,192 in 1989 and \$379,045 in 1988 were made in accordance with actuarially determined contribution requirements through an actuarial valuation performed at July 1, 1988. These contributions consisted of (a) \$360,675 normal cost in both 1989 and 1988 and (b) \$32,517 and \$18,320 amortization of the unfunded actuarial accrued liability in 1989 and 1988, respectively.

Significant actuarial assumptions used to compute contribution requirements are the same as those used to compute the standardized measure of the pension obligation discussed in C above.







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